

REGISTERED CHARITY NUMBER: 1177489

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2022  
for  
Gloucester Culture Trust

**Gloucester Culture Trust**

**Contents of the Financial Statements**  
**for the Year Ended 31 March 2022**

	Page
Legal and Administrative Information	1
Report of the Trustees	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 11

**Gloucester Culture Trust**

**Legal and Administrative Information**  
**for the Year Ended 31 March 2022**

<b>Trustees</b>	S. Marston N. Hopwood (Interim Chair) T. Attwood J. Fayter M. Edwards (appointed August 2021) Cllr A. Lewis (appointed Nov 2021) J. Adler (appointed August 2021) A. Qureshi (passed away Nov 2022) Cllr S. Morgan (resigned Nov 2021) D. Renney (resigned June 2021) A. Cranston (resigned Nov 2021)
<b>Charity number</b>	1177489
<b>Registered office</b>	Jolt, First Floor Kings House 27 St Aldate street Gloucester GL1 1RP
<b>Independent examiner</b>	iLex Accountancy Services Ltd 41 Brunswick Road Gloucester GL1 1JS
<b>Bankers</b>	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

## **Gloucester Culture Trust**

### **Report of the Trustees** **for the Year Ended 31 March 2022**

The trustees present their report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the trust's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

#### **Charitable objects and activities**

The trust revised its charitable objects by resolution on 10<sup>th</sup> September 2020.

The following objects shall be carried out for the public benefit in the City of Gloucester and the surrounding area:

- 1) To promote, improve and advance public appreciation of the arts, culture and heritage, in particular but not exclusively by:
  - a) Encouraging public participation in the arts, culture and creative practice through the provision of facilities and the facilitation and management of workshops and creative projects, and by the presentation of concerts, performances, exhibitions, festivals and events demonstrating work of artistic merit.
  - b) Supporting charities, arts, heritage and creative organisations and not for profit bodies and individuals engaged in the provision of artistic, creative, and cultural activities and events.
- 2) To advance education in the arts, culture, art and cultural history and heritage of the City of Gloucester, and in the skills and competencies necessary to develop successful creative public benefit enterprises by the provision of training, lectures, talks, workshops, arts and heritage projects, performances and exhibitions and by publishing and distributing publications.
- 3) To relieve those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage by assisting unestablished creative practitioners to become self-supporting through their work.
- 4) To further or benefit the residents of the City of Gloucester and the surrounding area, without distinction of sex, sexual orientation or race, or of political, religious or other opinions, by associating together the said residents and local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the trust should undertake.

#### **Vision, mission and values**

Gloucester Culture Trust's vision is to put culture at the heart of Gloucester for the good of all. Its mission is to connect, enable and champion culture, by shaping policy, advocating for change, facilitating opportunities and providing infrastructure support and capacity.

Gloucester Culture Trust has five core values:

- It is creative, putting excellent arts, artists, heritage and creative practice at the heart of everything it does.
- It is collaborative, focusing on achieving things that one organisation cannot deliver by itself.

## Gloucester Culture Trust

### Report of the Trustees (Continued) for the Year Ended 31 March 2022

- It is diverse, aiming to reach everyone in Gloucester through its work and its open approach.
- It is future-facing, with a commitment to supporting young people and emerging creatives.
- It adds-value, by building capacity and bringing economic benefit to the city.

#### **Financial review**

Gloucester Culture Trust (GCT) remains a going concern, with grant funding secured from Arts Council England, Paul Hamlyn Foundation and Gloucester City Council that ensures the charity remains viable, despite the challenging operating environment brought about by the COVID-19 pandemic.

It is the policy of the trust that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the trust's current activities while consideration is given to ways in which additional funds may be raised. The trustees recognise aware that the current reserves are not at this level and that further work will be needed in the coming years to address this issue.

The trustees have assessed the major risks to which the trust is exposed, and are satisfied that systems are in place to mitigate this.

#### **Structure, governance and management**

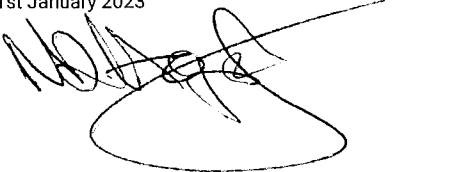
The trustees who served during the year and up to the date of signature of the financial statements were:

S. Marston  
N. Hopwood (Interim Chair)  
T. Attwood  
J. Fayter  
D. Pott (resigned Feb 2021)  
M. Edwards (appointed August 2021)  
Cllr A. Lewis (appointed Nov 2021)  
J. Adler (appointed August 2021)  
A. Qureshi (passed away Nov 2022)

The Trustees are proud of the achievements of GCT this year, and recognise the teamwork from both the Board and the staff members that have enabled this to happen.

The trustees' report was approved by the Board of Trustees.

Neil Hopwood (Interim Chair)  
Dated: 1st January 2023



**Gloucester Culture Trust**

**Independent Examiner's Report to the Trustees**  
**for the Year Ended 31 March 2022**

I report to the trustees on my examination of the financial statements of Gloucester Culture Trust (the trust) for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the trustees of the trust you are responsible for the presentation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the trust's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the trust's gross income exceeded £250,000 your examiner must be a member of a body listed in the section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

**Your attention is drawn to the fact that the charity has prepared financial statements in accordance with the Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable to in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.**

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for the reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination, giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the trust as required by section 130 of the 2011 Act; or
- 2) the financial statements do not accord with those records; or
- 3) the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in the report, in order to enable a proper understanding of the financial statements to be reached.

Holly Siddall AFA MIPA  
iLex Accountancy Services Ltd  
41 Brunswick Road  
Gloucester  
GL1 1JS

1st January 2023

Gloucester Culture Trust

Statement of Financial Activities  
including Income and Expenditure account  
for the Year Ended 31 March 2022

		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Notes	funds	funds	2022	funds	funds	2021
		2022	2022	2022	2021	2021	2021
		£	£	£	£	£	£
<b>Income from:</b>							
Donations and legacies	3	203,859	246,513	450,371	148,663	344,803	493,465
<b>Expenditure on:</b>							
Charitable activities	4	183,314	219,089	402,403	84,526	298,172	382,698
Other	7	8,551	932	9,483	5,574	2,949	8,523
<b>Total resources expended</b>		<b>191,865</b>	<b>220,022</b>	<b>411,886</b>	<b>90,100</b>	<b>301,121</b>	<b>391,220</b>
Gross transfers between funds							
Net (expenditure)/income for the year/Net movement in funds		11,994	26,491	38,485	58,563	43,682	102,245
Fund balances at 1 April 2021		59,109	106,790	165,899	546	63,108	63,654
Fund balances at 31 March 2022		71,103	133,282	204,384	59,109	106,790	165,899

The statement of financial activities include all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.


Gloucester Culture Trust

Balance Sheet

for the Year Ended 31 March 2022

	Notes	£	2,022 £	£	2,021 £
Fixed assets					
Tangible assets	8		8,793		11,146
Current assets					
Debtors	9	23,451		57,501	
Cash at bank and in hand		<u>172,140</u>		<u>104,418</u>	
		195,591		161,920	
Creditors: amounts falling due within one year	10			(7,166)	
Net current assets			<u>195,591</u>		<u>154,754</u>
Total assets less current liabilities			<u>204,384</u>		<u>165,899</u>
Income funds					
Restricted funds	11		133,282		106,790
Unrestricted funds			<u>71,103</u>		<u>59,109</u>
			<u>204,384</u>		<u>165,899</u>

The financial statements were approved by the Board of Trustees on 1st January 2023 and were signed on its behalf by:

X  
  
N. Hopwood (Interim Chair)  
Trustee



## Gloucester Culture Trust

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 1. Accounting policies

##### Charity Information

Gloucester Culture Trust is a charitable Incorporated organisation registered with the Charity Commission in England & Wales.

The registered office is Jolt, First Floor King's House, 27 Aldate Street, Kings Square, Gloucester, GL1 1RP.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the trust's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from January 2016). The trust is a Public Benefit Entity as defined by FRS102.

The trust has taken advantage of the provisions in the SORP for charities applying FRS 102 Updated Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations, but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the trust. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the trust has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in the furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes of the financial statements.

##### 1.4 Incoming resources

Income is recognised when the trust is legally entitled to it after performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the trust has been notified of the donation, unless performance conditions require deferral of the amount.

##### 1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable expenditures headings.

##### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets, less their residual values over their useful lives on the following bases:

Fixtures and fittings	20% straight line
Office Equipment	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

Notes to the Financial Statements (continued)  
for the Year Ended 31 March 2022

**1. Accounting policies (continued)**

**1.7 Impairment of fixed assets**

At each reporting date, the trust reviews the carrying amounts of its tangible assets to determine whether there is an indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts are shown within borrowings in current liabilities.

**1.9 Financial Instruments**

The trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all its financial instruments.

Financial instruments are recognised in the trust's balance sheet, when the trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis, or to realise the asset and settle the liability simultaneously.

**Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at the transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method, unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present values of the future payments, discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**Derecognition of financial liabilities**

Financial liabilities are derecognised when the trust's contractual obligations expire, or are discharged, or cancelled.

**1.10 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

**1.11 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense, as they fall due.

## Gloucester Culture Trust

### Notes to the Financial Statements (continued) for the Year Ended 31 March 2022

#### 2. Critical accounting estimates and judgements

In the application of the trust's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised; where the revision affects only that period, or in the period of the revision and future periods, where the revision affects both current and future periods.

#### 3. Donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
Grant funding	172,975	233,953	406,929	493,465
Partner Contributions	-	5,304	5,304	-
Sponsorship	-	5,600	5,600	-
Jolt	25,882	-	25,882	-
Other	5,001	1,655	6,656	-
	<u>203,859</u>	<u>246,513</u>	<u>450,371</u>	<u>493,465</u>
For the year ended 31 March 2021	-	493,465	-	493,465
Supported by the following funders				
NLHF via GCC	-	43,943	43,943	151,868
Paul Hamlyn Foundation	-	63,000	63,000	137,000
Donated assets from GCC	-	-	-	-
Arts Council	131,738	42,146	173,884	100,385
Gloucester City Council	41,000	22,750	63,750	34,568
Garfield Weston	-	-	-	25,000
Gloucester Quays	237	-	237	16,000
Barnwood Trust	-	-	-	4,000
Kings House	-	-	-	7,145
Thirty Percy	-	-	-	5,000
Active Gloucestershire	-	-	-	10,000
Gloucester County Council	-	-	-	2,500
Gloucester Cathedral	-	-	-	-
Historic England	-	55,000	55,000	-
Kickstart 2021	-	7,115	7,115	-
Partner Contributions	-	5,304	5,304	-
Sponsorship	-	5,600	5,600	-
Jolt	25,882	-	25,882	-
Other	5,001	1,655	6,656	-
	<u>203,858</u>	<u>246,513</u>	<u>450,371</u>	<u>493,465</u>

#### 4. Charitable activities

	Charitable Expenditure 2022 £	Charitable Expenditure 2021 £
Staff costs	138,080	115,911
Depreciation and impairment	5,338	5,409
Freelance producer fees	-	26,922
Demand Analysis consultant fees	-	-
Marketing support	300	14,440
Fundraising services	5,409	12,174
Jolt costs	21,052	6,325
Other Great Place costs	-	-
Partners fees	149,894	50,500
Festivals & Events	-	49,040
Participation	-	25,579
Other Creative Activities	29,135	26,196
Other Talent Development	-	18,807
Audience Participation	-	14,000
Subcontractors	53,196	13,761
Admin costs	-	3,633
	<u>402,403</u>	<u>382,698</u>
	<u>402,403</u>	<u>382,698</u>

**Gloucester Culture Trust**

**Notes to the Financial Statements (continued)  
for the Year Ended 31 March 2022**

Analysis by fund		
Unrestricted funds	183,314	84,526
Restricted funds	219,089	298,172
	<u>402,403</u>	<u>382,698</u>

For the year ended 31 March 2021	
Unrestricted funds	84,526
Restricted funds	298,172
	<u>382,698</u>

**5. Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the trust during the year.

**6. Employee Costs**

**Number of employees**

The average monthly number of employees during the year was:

2022 Number	2021 Number
<u>5</u>	<u>4</u>

Employment costs	2022 £	2021 £
Wages and salaries	127,967	84,526
Social security costs	6,265	23,368
Other pension costs	<u>3,848</u>	<u>8,016</u>
	<u>138,080</u>	<u>115,911</u>

**7. Other**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
Professional fees	95	-	95	2716
Accountancy fees	3339	-	3339	2134
Insurance	-	-	-	731
Financing costs	96	-	96	64
Other expenditure	<u>5021</u>	<u>932</u>	<u>5953</u>	<u>2878</u>
	<u>8551</u>	<u>932</u>	<u>9483</u>	<u>8523</u>
For the year ended 31 March 2021	<u>5574</u>	<u>2949</u>		<u>8523</u>

**8. Tangible fixed assets**

	Fixtures and fittings £	Office equipment £	Total £
Cost			
At 1 April 2021	8,574	14,778	23352
Additions	<u>-</u>	<u>2,986</u>	<u>2986</u>
At 31 March 2022	<u>8574</u>	<u>17764</u>	<u>26338</u>
Depreciation and impairment			
At 1 April 2021	3430	8777	12206
Depreciation charged in the year	<u>1715</u>	<u>3623</u>	<u>5338</u>
At 31 March 2022	<u>5145</u>	<u>12400</u>	<u>17545</u>
Carrying amount			
At 31 March 2022	<u>3429</u>	<u>5364</u>	<u>8793</u>
At 31 March 2021	<u>5144</u>	<u>6002</u>	<u>11146</u>

**Gloucester Culture Trust**

**Notes to the Financial Statements (continued)**  
**for the Year Ended 31 March 2022**

**9. Debtors**

	2022	2021
	£	£
Amounts falling due within one year:		
Trade debtors	23,261	2,386
Other debtors	190	55,115
	<u>23,451</u>	<u>57,501</u>

**10. Creditors**

	2022	2021
	£	£
Amounts falling due within one year:		
Trade creditors	-	-
Other creditors	-	-
Accruals and deferred income	-	7,166
	<u>-</u>	<u>7,166</u>

**11. Restricted funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on the trust for specific purposes:

	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 31 March 2022
	£	£	£	£
Donated assets (via GCC)	8,154	0		8,154
Great Place Funding (via GCC)	1,768	43,943	16,869	28,842
Arts Council	-275	42,146	42,624	-753
Gloucester City Council	1,710	22,750	34,321	-9,862
Gloucester Quays	-1,120	0		-1,120
Barnwood Trust	-239	0		-239
Kings House	0	0		0
Thirty Percy	0	0		0
Active Gloucestershire	-182	0		-182
Gloucester County Council	1,000	0		1,000
Gloucester Cathedral	0	0		0
Paul Hamlyn Foundation	92,281	63,000	90,708	64,573
Historic England	0	55,000	35,500	19,500
Kickstart 2021		7,115		7,115
Partner Contributions		5,304		5,304
Sponsorship		5,600		5,600
Other		1,655		1,655
	<u>103,096</u>	<u>246,513</u>	<u>220,022</u>	<u>129,587</u>

GCC is the accountable body for the Great Place project and receives the grant income from the funder (National Lottery Heritage Fund) on behalf of all partners working on the project. GCT therefore receives Great Place grant income via GCC, by claiming back project expenditure it has incurred.

**12. Analysis of net assets between funds**

	Unrestricted funds 2022	Restricted funds 2022	Total 2022	Unrestricted funds 2021	Restricted funds 2021	Total 2021
	£	£	£	£	£	£
Fund balances at 31 March 2022 are represented by:						
Tangible assets	640	8,154	8,793	2,992	8,154	11,146
Current assets/(liabilities)	74,157	121,434	195,591	59,811	94,942	154,754
	<u>74,797</u>	<u>129,587</u>	<u>204,384</u>	<u>62,804</u>	<u>103,096</u>	<u>165,899</u>

**13. Related party transactions**

T. Attwood is a Director of Your Next Move CIC, who also received funding through the GRHEX grant of £3,807.50. Gloucester City Council has nomination rights for one Trustee, which is taken by the Cabinet Member of Culture, who recuses themselves when matters relating to the Council are considered.

