

# Temple Sowerby Victory Hall

Charitable Incorporated Organisation

## Trustees Report

For the year ended 31 December 2022

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# Temple Sowerby Victory Hall

## Trustees Report for the year ended 31 December 2021

### A. Reference and Administrative Details

<b>Charity name:</b>	Temple Sowerby Victory Hall
<b>Charity registration number:</b>	1177446
<b>Principal address:</b>	Temple Sowerby Penrith Cumbria CA10 1SB
<b>Contact address:</b>	Eden Croft Temple Sowerby Penrith Cumbria CA10 1RZ

#### Trustees

Dr Gavin Young	Chairman
Mr Stephen Parker	
Mr Bill Smith	Treasurer( to November 2021)
Mr Geoffrey Wyatt	
Ms Fiona Dunn	
Ms Sue Mason	

**Bankers** – Barclays, Market Square, Penrith CA11 7YB

**Solicitors** – Cartmell Shepherd, Bishop Yards, Penrith CA11 7XU

**Independent Examiner** – As the Charity's income did not exceed £25,000 and there are no other requirements for audit or examination of its accounts, the members have opted forego independent examination for the period ended 31 December 2022 as permitted under the Charities Act 2011.

### B. Structure, governance and management

Prior to 2018, Temple Sowerby Victory Hall was set up as an unincorporated charity, registered number 523081. At the AGM of charity 523081 held on 30 January 2018 it was resolved to convert the charity to a Charitable Incorporated Organisation (CIO). The CIO was registered on 6th March 2018 with the registered number 1177446.

Charity 523081 carried on its activities until 31st August 2018 when its assets and liabilities were transferred to the CIO which assumed responsibility for these activities as of 1st September 2018.

The title to the property in Temple Sowerby Victory Hall was held by The Official Custodian for Charities on behalf of the Trustees of Charity 523081, but as a CIO, Charity 1177446 is in a position to hold title to property in its own right. The title to Temple Sowerby Victory Hall was duly conveyed to it on 7th June 2018 subject to the restrictions on disposition imposed by sections 117-121 of the Charities Act 2011.

The CIO is governed by a constitution last amended on 30 January 2018.

The first trustees of the CIO were the existing trustees of charity 523081, two of whom resigned during 2018 with replacements being appointed by the remaining trustees. No changes to the

trustees of the CIO have taken place during 2019. Trustees may also be elected at an annual general meeting provided they are duly nominated in accordance with the provisions of the constitution. Each supportive user body as defined under the constitution also has the right to appoint one trustee.

The trustees delegate management activities to committees each of which has at least one trustee representative.

### **C. Objectives and activities**

The objects of the CIO are to establish and run a village hall for the benefit of the inhabitants of the Parish of Temple Sowerby in Cumbria (the “area of benefit”) without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions. This is achieved by provision of facilities for recreation and other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the inhabitants of the area of benefit.

The main activities undertaken for the public benefit in relation to these objects are:

- the hiring of the hall to local residents, clubs and organisations to enable them to carry on social, educational and recreational activities
- promotion, organisation and management of fundraising and community events held in the hall, all of which are aimed at promoting social interaction and cohesion.

The trustees review all proposed activities before they are undertaken to ensure that they contribute to and comply with the objects contained in the CIO constitution. The Charity Commission’s general guidance on public benefit was referred to in formulating the CIO’s objects. The success of each activity and the benefits it has brought are reviewed at each Trustee and Delegate meeting.

A major contribution to the management, maintenance and renovation of the hall and the organisation and execution of fundraising and community events is made by volunteers, who are organised through the Friends of Temple Sowerby Victory Hall group. This voluntary activity itself contributes to the CIO objects through providing a platform for community identity and involvement.

### **D. Achievements and performance**

At last the country was free of Covid restrictions and we could welcome people into the hall again. Unrestricted funds were again raised from room hiring fees, fundraising events, donations and the village lottery. These funds are used to cover the hall running costs.

Events held in the hall generated ~£3,000

Christmas lunch and tea were held.

We are in a better position to provide meals in the hall since Janet Davies has moved into the village and taken on the role of catering for meals in the hall and providing take-aways.

Rachel Rigg has provided a new website for the village including a section for the village hall.

Improvements include: curtains for the downstairs rooms made by Jenny Higgins and lime plaster has been applied to the Ladies’ toilets after damp had damaged the old cement based material.

The high spot of the year was the Queen’s Platinum Jubilee. For months before, Britt Swain had worked with the children at Temple Sowerby C of E Primary School to produce a mural celebrating

aspects of village life. This was displayed on the green during the big village picnic held on Saturday June 4<sup>th</sup>. The mural is now a permanent feature in the main hall.

Having had worries about the scarcity of trustees we were able to welcome three new trustees at our AGM: Fiona Dunn, Sue Mason and Bill Smith

#### **E. Financial review**

See attached Income and Expenditure report.

The CIO has continued its reserves policy of retaining minimum cash funds sufficient to finance one year's worth of normal outgoings. This has been calculated as £5,000 at current rates of expenditure but will need to be reviewed particularly as energy costs have risen sharply.

We had to move to a new account with Barclays because apparently the old account was "the wrong kind of account". The process began in November 2021 and reached completion almost one year later. The process seemed protracted and difficult but we can now do some banking online.

Alison Sambrook had taken on the role of treasurer after Sandy Higgins had, sadly, to resign due to ill health. Bill Smith has now taken on the role of treasurer

#### **F. Trustees Declaration**

The trustees declare that they have approved the above report.

Signed on behalf of the charity's trustees:

Signature: ..... ..

Full name: Dr Gavin Young Mr Bill Smith

Position: Chairman Treasurer

Date:

# Temple Sowerby Victory Hall Charitable Incorporated Organisation - Registered Charity 1177

## Income & Expenditure Report for the year ended 31st December 2022 and Statement of Assets & Liabilities as at 31st December

	Bank	Cash	Bar Stock	Total	Restricted Funds	Unrestricted Funds	Total Funds	2022	Note
<b>Assets and liabilities brought forward 01/01/2022</b>	£21,178	£1,102	£102	£22,382	#VALUE!	#NAME?	#VALUE!	£22,382	2,3,4
<b><u>Income for the year ended 31/12/2022</u></b>									
Hire Fees				£3,084				£3,084	
Events income				£354				£354	
Lottery				£617				£617	
Donations				£283				£283	
Total Normal Unrestricted Income				£4,338		£4,338	£4,338	£4,338	
Grants Received				£538	£0	£538	£538	£538	5
Total Income				£4,876				£4,876	
<b><u>Expenditure for the year ended 31/12/2019</u></b>									
Utilities				£(852)				£(852)	
Cleaning				£(864)				£(864)	
Maintenance & Repairs				£(5,538)				£(5,538)	
Insurance				£(786)				£(786)	
Licences				£(222)				£(222)	
Other				£(165)				£(165)	
Total Normal Unrestricted Expenditure				£(8,427)		£(8,427)	£(8,427)	£(8,427)	
Total Expenditure				£(8,427)				£(8,427)	
<b><u>Surplus/(Deficit)</u></b>									
Unrestricted - normal activities				£(4,089)				£(4,089)	
- Coronavirus Relief Grants				£2,667				£2,667	5
Restricted				£0				£0	
Total				£(1,422)				£(1,422)	
<b>Assets and liabilities carried forward 31/12/2022</b>	£19,756	£464	£11	£20,231	£0	£20,231	£20,231	£20,231	4,6,7

### Notes:

- 1 These accounts are prepared on a receipts and payments basis.
- 2 Prior to 2018, Temple Sowerby Victory Hall was set up as an unincorporated charity, registered number 523081. At the AGM of charity 523081 held on 30th January 2018 it was resolved to convert the charity to a Charitable Incorporated Organisation (CIO). The CIO was registered on 6th March 2018 with the registered number 1177446.
- 3 Charity 523081 carried on its activities until 31st August 2018 when its assets and liabilities were transferred to the CIO which assumed responsibility for these activities as of 1st September 2018.
- 4 The title to the property in Temple Sowerby Victory Hall was held by The Official Custodian for Charities on behalf of the Trustees of Charity 523081, but as a CIO, Charity 1177446 is in a position to hold title to property in its own right. The title to Temple Sowerby

# **Temple Sowerby Victory Hall Charitable Incorporated Organisation - Registered Charity 1177**

## **Income & Expenditure Report for the year ended 31st December 2022 and Statement of Assets & Liabilities as at 31st December**

Victory Hall was duly conveyed to it on 7th June 2018 subject to the restrictions on disposition imposed by sections 117-121 of the Charities Act 2011. Because of these restrictions no value has been assigned to the property in the statement of assets and liabilities, but the Trustees of the CIO estimate its value to be £220,000 based on insurance values.

- 5 The final Coronavirus Relief grant of £2667 was received which has been treated as Unrestricted Funds.  
It is the Trustees' intention that these funds are used entirely for charitable purposes so no provision for any potential tax liability has been made.
- 6 No guarantees have been given by the CIO as at 31st December 2022. In addition there was no debt owed by the CIO which was secured by an express charge on any assets of the CIO as at 31st December 2022.
- 7 The CIO has adopted a reserves policy of retaining minimum cash funds sufficient to finance one year's worth of normal outgoings. This has been calculated as £5,000 at normal rates of expenditure.
- 8 As the CIO's governing document only requires the members to procure external scrutiny of its accounts in accordance with the Charities Act 2011 and its income in the period did not exceed the £25,000 exemption limit granted under that Act, the members have resolved to forego independent examination of these accounts.

### **Signed**

<b>Name</b>	<b>Dr Gavin Young</b>	<b>Mr Bill Smith</b>
<b>Position</b>	<b>Chairman</b>	<b>Treasurer</b>

**Date**