



**Annual Report of the Trustees of Umbrellas Lincoln**  
**for the period 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021**

**Administrative Information**

Charity name: Umbrellas Lincoln  
Other names: Umbrellas  
Registered charity number: 1177444  
Charity's principal address: 7 Lincoln Lane  
Thorpe on the Hill  
Lincoln  
LN6 9BH

**Trustees of Umbrellas Lincoln**

<b><i>Trustee name</i></b>	<b><i>Office (if any)</i></b>	<b><i>Dates active, if not whole year</i></b>
Charlotte Owen	Chair	
Rebecca Wyatt		
Rebekah Goulding	Treasurer	
Rachel Cordell		
Julie Perkins		
Emmie Gamble	Secretary	
Jodi Weaver		
Zoe Ives		16.07.2020 onwards



## Structure, governance and management

Type of governing document:	Constitution
How the charity is constituted:	CIO
Trustee selection method:	Elected by existing board of trustees

### Additional governance issues:

As a very small CIO, without its own premises, the board of trustees also functions as the operational committee. Decisions are made at meetings of the committee, held at least twice monthly, usually in person, but, following Covid-19 guidance, these can also be held via Teams or Zoom. All trustees have read and are fully conversant with the constitution, along with our other working documents which help the functionality of the organisation, namely our Roles and Responsibilities Guidance and our Safeguarding Policy and Procedure. These policies are reviewed at least every two years and are to be used as working documents to which we can refer whenever required. Enhanced DBS checks have been carried out on Charlotte Owen and Becky Wyatt as the two trustees who work most closely with vulnerable children and young people in the context of Umbrellas work. Rachel Cordell, Emmie Gamble and Jodi Weaver all hold current enhanced DBS certificates because of their places of work with children and vulnerable adults.

Financial risk to the charity's work is currently very limited as we do not have any fixed outgoings. However, with a view to the future and securing our own premises to enable us to further carry out our charitable aims, we plan to hold money in reserve.





## Objectives and activities

The objects of Umbrellas Lincoln, as set out in the charity's constitution, are as follows:

To relieve the needs of children, young people and adults with disabilities/additional needs and their families by in particular but not exclusively:

- i. Providing a support group;
- ii. Acting as a liaison with organisations, agencies and services that support children, young people and adults with additional needs; and
- iii. Organising events that provide help and support to said beneficiaries in need of such help.

Umbrellas Lincoln's charitable activities are paid for almost entirely through our own fundraising activities and the donations from outside organisations and individuals. In planning any activity, the trustees consider carefully the guidance issued by the Charity Commission in relation to public benefit, and in particular to the protected characteristic relevant to our aims, namely disability.

The charity does not own or lease any premises; therefore, all events and activities have been hosted at different venues in the Lincoln area. Sadly, due to the ongoing pandemic which began just before this reporting period, very few in-person events have been held. Prior to the first lockdown, we made the collective decision to postpone all events, both inclusive and fundraising, until at least September 2020. Although government restrictions were lifted before this date, we felt strongly that it was not in the best health interests of many of those who benefit from the charity as a significant number were in a high-risk group. As September approached, we reviewed our events and started to plan for the autumn and Christmas in particular. However, Lincolnshire fell into a tier 4 area and we were unable to start these up again. Lockdown ran into the new year and a unanimous decision was made to cancel all face-to-face events until Spring 2021.

Sadly, as is the case with some other charities, it has been much harder to meet our aims during the pandemic. However, it has not prevented us from planning how we will continue to do this in the future, in a world living with Covid and its aftermath. We have looked carefully into how we can safely restart inclusive sessions, with increased hygiene measures and reduction in numbers. All committee members will be completing health, safety and hygiene training over the coming year to ensure that we keep those attending and ourselves as safe as is practicably possible under the circumstances. The trustees are also ensuring they are up-to-date with current government regulations and guidelines, and have been seeking advice from the SCC about the implications of the pandemic on small charities.

During the pandemic, we have also been liaising closely with another local support group, PAACT, and looking at ways in which we can work together to support families in the Lincoln area. This planning will inform how we move forward in the next reporting period but is likely to include inclusive play sessions with a much wider range of activities plus a wider level of support for parents and carers.





Umbrellas is fortunate enough to have maintained the level of support from the volunteers who were with us over the last reporting period. Unfortunately, we were not able to work with the University of Lincoln between 1<sup>st</sup> April 2020 and 31<sup>st</sup> March 2021 due to the varying levels of restrictions that applied to the charity, the university and to the wider population. Once a level of stability has been reached regarding Covid-19, we will once again look into this.



## Financial Review

We have continued to focus on building up reserves in preparation for the lease or purchase of premises to enable us to further fulfil our charitable aims. The situation remains that we have few fixed financial commitments as our registered address does not incur any costs for the charity and there are no paid employees.

Our total income from 1<sup>st</sup> April 2020 up to and including 31<sup>st</sup> March 2021 was £8,556.10, with expenditure of £1,178.27. Key parts of the expenditure were public liability insurance and anti-virus software.

Opportunities for fundraising have been extremely limited over the last financial reporting period. However, we have continued to run some online raffles which have raised funds along with maintaining interest in and focus on the charity. We have also been fortunate enough to be supported by a number of local organisations, despite challenging times. These donations include the following:

- St Mary Magdalene Church - £686
- Sir Robert Pattinson Academy (Lancaster House) - £1359.09
- Tom Manoni - £730 (\$1000US)
- Groundwork UK - £1000

Other regular income has come from the Lincoln Community Lottery and Amazon Smile, along with several deposits from Facebook Donations. Total donations over the period from 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021 equalled £7059.60.

We maintain a reserve pot of over £60,000 for use once premises have been identified.

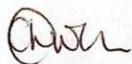





## Declaration

The trustees declare that they have approved the report above.

Signed on behalf of the trustees of Umbrellas Lincoln as follows:

Signature:		Signature:	
Full name:	Charlotte Louise Owen	Full name:	Zoe Ives
Office:	Chair	Office:	Treasurer
Date:	30.01.2022	Date:	30.01.2022

# Umbrellas Accounts 01.04.2020-31.03.2021

INCOME	PERIOD	
	01.04.2020-31.03.2021	
Donations	£	7,059.60
Sundry receipts	£	31.50
Ebay/selling	£	-
Event income	£	668.00
Cafes	£	-
Sponsored events	£	-
Lincoln Lottery	£	797.00
ANF	£	-
Inclusive events	£	-
<b>TOTAL</b>	<b>£</b>	<b>8,556.10</b>

OUTGOINGS	PERIOD	
	01.04.2020-31.03.2021	
Ink/stationery	-£	55.78
Insurance	-£	470.00
Baking	£	-
Printing	£	-
Anti-virus	-£	69.99
Event sundry costs	-£	381.47
Postage	£	-
Venue hire	£	-
Assets	£	-
Sundry non-event	-£	181.03
To cash account	£	-
Training	£	-
Inclusive day costs	£	-
ANF	-£	20.00
Savings account transfer	£	-
<b>TOTAL</b>	<b>-£</b>	<b>1,178.27</b>

<b>TOTAL INCOME LESS OUTGOINGS</b>	<b>£</b>	<b>7,377.83</b>
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