



ANNUAL REPORT & ACCOUNTS

2020-2021

NPL SPORTS CLUB
WITH EFFECT OF 1ST MARCH 2021 WILL BE
KNOWN AS BUSHY PARK SPORTS CLUB
(A CHARITABLE INCORPORATED ORGANISATION)
PAVILION ROAD
TEDDINGTON
TW11 0EL

Reference and Administrative information

- National Physical Laboratory Sports Club (Bushy Park Sports Club wef 1st March 2021)
- Charity registration number 1177436
- CIO company number CE013451
- Registered office and operational address:
Pavilion Road
Teddington TW11 0EL
- Nplsportsclub.org.uk
- info@nplsportsclub.org.uk
- Telephone 020 8977 6395

Trustees

As at 01-03-20

Richard Roberts (Chairman)

Anthony Stratton (Treasurer) resigned 11-11-20

Pat McLoughlin to 28-02-21

Louise Wright

Edwin Makurah

Shane McDermott

Susan Lloyd appointed 01-03-20

Trustees

As at 28-02-21

Richard Roberts (Chairman)

Heather Hodge appointed 10-09-20 resigned 28-02-21

Glen D'Sa appointed 11-11-20

Louise Wright

Edwin Makurah

Shane McDermott

Susan Lloyd

Management team

Club manager

Anita Kane

Head Groundsman

Sean Cummins

Principal Advisors

Accountants – Small Business Support and Accounts Ltd, Sara Williams BA *Hons* MA FICFA MICB

Bankers – HSBC

Bankers for subsidiary Trading Company – Barclays Bank

Independent examiner – Adrian Heywood FCCA

Solicitors – Russell Cooke Solicitors, Gareth Roy BA *Hons* Oxon LPC

Chairman's Report

The Charity's year has been overwhelmingly shaped by the cycle of lockdowns and the limited return to activities in between. I would like to recognise the remarkable way our Club Manager and the various section heads have responded to repeated requests for risk assessments and method statements for the safe use of our club as rules and conditions have changed over the course of the year. I would also like to mention how grateful the Charity is for the financial support received by the various section governing bodies. The Football Association, England Cricket Board and the Lawn Tennis Association have all played a role in keeping the club on its feet during this very difficult time. The Trustees have also sought to take advantage of every opportunity that the local and national government schemes have offered for financial support. In particular being able to take advantage of the furlough programme to control costs while preserving the jobs for our highly valued grounds, bar and cleaning staff has been a genuine lifeline for us.

Obviously plans to expand events and use of the pavilion facilities, particularly for daytime during the week, have not happened as we had imagined. We have carried out lots of groundwork over the course of the year behind the scenes to allow us to take full advantage of these opportunities once government guidelines allow. In other developments the gym renovations have been completed to a high standard by Alan Ezen and David O'Neil has transformed the former Committee room into a comfortable, clean and quiet treatment room.

I have to mention that my favourite day of the year was the first time the junior football section was allowed to return to training. Seeing the joy on the faces of the children, coaches and parents as the members got back to kicking a ball with their teammates is something that will stay with me for a long time.

The AGM for took place in November via Zoom and four special resolutions were passed by the members present:

- Barrie Hatch was made a life member
- The name of the club was changed to Bushy Park Sports Club
- Seventeen separate changes were made to the constitution and Blue Book – as proposed by a cross-section working party. The goal was to make the language of these documents more consistent and transparent and I believe it has achieved this.
- Finally, I'm taking the opportunity to correct an error in the communication that I sent to all members about the AGM voting results back in November of 2020. While resolution number 4 received 73.2% of votes in favour of adoption, 75% of votes in favour is what was required. I apologise for the mistake which I attribute to the extraordinary circumstances of holding the meeting remotely. The resolution to delay the AGM to October/November did not pass.

Fifty three members attended the Zoom meeting and another thirty seven attended by proxy. This represents a big increase on engagement compared to previous years. I am hopeful that we will not need a virtual AGM for the 2020-21 year and would be delighted if we could repeat the same kind of numbers 'live' this time around.

Prospects for 2021-2022

We have a rare opportunity to relaunch as a welcoming, inclusive club with a new name and to that end we intend to create a marketing campaign across the year to get our unique offering out to the community around us.

A barista coffee offering and regular pavilion opening hours will be in place as soon as rules allow. A few new faces will be introduced behind the bar and in the kitchen to help us deliver this service in the best possible way.

We are developing a network of yoga, pilates, tai-chi and other fitness/wellness instructors who will offer regular classes to members in the tea room and outside in our lovely grounds. This is a complex endeavour but we hope to have a smooth running booking system as soon as possible.

The Trustees Annual Report

The Trustees submit their annual report and unaudited financial statements of the National Physical Sports Cub (the Charity) for the year ended 28th February 2021. The Trustees confirm that the annual report and the financial statements comply with current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP) FRS102 Statement of Recommended Practice Charities (July 2014)

Significant Activities

In 2020-21 the Charity invested in its website to allow centralised booking of fitness classes and membership. This upgrade allows for a uniform collection of gift aid declarations to be held in one database. In conjunction with this the Charity has moved its accounting software from Sage to cloud based Xero which allows for automated postings from website transactions. The new website together with Xero accounting had a live launch date of 1st March 2021.

Financial Review

2020-21 was a challenging year financially due to the pandemic but the Charity was grateful to be able to secure grant funding and receive donations which significantly mitigated this. A total of £34,517 was received in grants, which are set out in note no.2 of the accounts pages. Unrestricted funds also received £11,986 in donations which are detailed in the same note.

Total consolidated unrestricted income for the year taking this into account was £252,729 (underlying income without grants and donations £206,226) versus £288,882 in the prior year.

Unrestricted expenditure in the CIO however, was significantly reduced due to lockdown periods of being non-operational, total expenditure was £205,096 versus prior year of £344,928 (prior year underlying costs net of tennis court expenditure was £278,928)

Net operating unrestricted income before depreciation was an excess of income over expenditure of £47,633 and after depreciation net resources for the year were £32,651 as opposed to the loss of £65,452 in 2019/20.

This results in an increase in retained unrestricted funds as at 28th February 2021 to £353,027. Retained restricted funds have reduced to £39,278.

The Bar/Catering Income and Expenditure is reported separately in the trading subsidiary NPLSC Catering Ltd. As a stand-alone incorporated company, it does not benefit from any grassroots sport funding and due to no eligibility for business rates was not able to claim any local authority grants. However, it did make use of the government job retention scheme grant. Revenue for the year was £16,295 versus £81,688 in the prior year and it reported a loss on the year of £2,200 versus £1,552 profit in 2019-20. Due to the break-even retained position at the end of 2019-20, the subsidiary ended the year with a negative balance sheet of £2,199.

Reserves policy

The charity considers its reserves policy on a regular basis to ensure that appropriate reserves are maintained to support it through difficult economic times and to fund any future costs, necessary upgrades to the facilities, unforeseen repairs and maintenance requirements.

Future Plans

Proposals for lighting on the tennis courts and the replacement of one dilapidated building in the bowls area were presented to the Royal Parks management team. Unfortunately both suggestions were rejected. It is clear that any future development on our grounds will have to meet very high sustainability standards and show full respect to the biodiversity of plant and animal life in Bushy Park. We now have a dialogue started with members of the park's management team and some confidence that our next proposals will meet with a better response. The goal of improving the grounds and the conditions of buildings so that we can better serve our charitable aims remains the same.

We also intend to continue progress towards more consistent and transparent communication with all the sections, our stakeholders at Newland House School and England Sports Group, our neighbours in Admiralty Way our basic charity members and the wider community. The club offering as a unique community focused, safe space for healthy recreation and amateur sport to people of all abilities is a compelling one.

Finally, I'm writing this during mental health awareness week and I think we've all learned what an important part sport and social activity can have our mental wellbeing. I would like to see the club open its doors to more people in need of support in this area over the next twelve months.

Recruitment and appointment of new trustees

At every Annual General Meeting one half of the Trustees shall retire from office, if the number of Trustees is not a multiple of two then the lowest number nearest to one half shall retire. The Trustees to retire by rotation shall be those who have been longest in office since their appointment or last reappointment. Any person who retires as a Trustee by rotation or by giving notice to the CIO is eligible for reappointment. A Trustee who has served four consecutive terms may not be reappointed for a fifth consecutive term but may be reappointed for one more term after an interval of at least three years. The vacancies created shall be filled by election at the AGM.

The Trustees, when recruiting, agree what skills, experience and knowledge are needed and the process for recruitment is formalised. The delegation of approaching potential trustees (and directors for the trading subsidiary) may be undertaken by delegated members of the board of trustees but the whole trustee board are in full control of the process and decisions. Prospective trustees are approached by a member of the board and their interests in joining the Board, together with the responsibilities such appointment entail, are discussed. Terms and conditions of the appointment are also communicated to the nominees. At least 4 weeks before the date of the AGM, the Board will place notices calling for written nominations for vacancies. Persons eligible for election to the Board of Trustees should complete an application form and their application is then proposed and seconded by two current Board members. These are to be submitted at least 10 days before the AGM for election by the members.

Organisational structure

The Board of Trustees is made up of between 5 and 9 members elected as Trustees by an AGM. The current Board has 7 members, who elected Richard Roberts as Chairman and Anthony Stratton (until 11-11-20 replaced by Heather Hodge to 28-02-21) as Treasurer for the 2020/21 year.

At the inception of the Charity, the Trustees established the following Sub-Committees covering:

- Finance
- The Pavilion
- The Grounds
- The Sports Sections

Day to day operations of the Club are run by the three key personnel of Club Manager and two Ground staff.

The governance of the CIO is documented in the Constitution (dated 06 - 03 - 18) backed up by the Blue Book.

Board of Trustees

The Board of Trustees consisted of the following at the end of the 2020-21 Club year:

1. Chairman: Richard Roberts: owner of Richmond Cycles and has been a tennis Section member for the last few years. Previously he was Tennis Section Chairman.
2. Treasurer: Heather Hodge: Chartered accountant with broad experience in banking and the financial services industry, extensive experience of working with regulators. Completed Trustee Leadership programme. Prior to relocating was Run Director at Mile end Park Run, managing participants and volunteers.
3. Louise Wright: science area leader for modelling at the National Physical Laboratory and has worked there for more than 20 years. Louise has been strongly involved in the interdepartmental Stanton Trophy competition, is team representative for the MatDat team as well as organising the rounders competition and setting the annual Quiz.
4. Glen D'Sa: Finance Director, with portfolio of companies, charities and trusts, in particular specialising in the leisure related business. A keen sportsman in particular golf and hockey.
5. Shane McDermott: Finance Director with many years' experience in the food sector. Shane is passionate about sport and participation – currently Tennis, Rowing and the Gym and previously athletics, football and cycling. He is also Treasurer of our neighbours' Resident Association in Admiralty Way.
6. Edwin Makurah: 20 years of experience of Commodity Trading in the energy sector with Gazprom, Shell and PetroChina. He volunteers as an after-school tutor with a tutoring charity. Ed is a keen cyclist and runner.
7. Susan Lloyd: Sue works parts time for a small local logistics business having formerly worked in-house as a solicitor for a large housing and care charity, specialising in employment law and general contract law, before a career break to raise her family. She is an avid sports follower and advocate for sport.

Decision making

Board meetings take place approximately every month. A quorum must be present for decision to be made in line with the Charity's governing document (i.e. 1/3 of the total number of Trustees, subject to a minimum of 2).

Decisions are taken by a majority of those present.

Trustee remuneration

All Board members give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed are included in the financial statements.

NPLSC Catering Limited

The provision of bar and catering operations is undertaken by NPLSC Catering Limited (NPLSC Cat). It is a wholly owned subsidiary of the Charity. Its governance and management are set out in the Subsidiary Trading Articles of Association. Since January 2020 the Catering operations have been sub-contracted to Piptree Catering, although this remains overseen by NPLSC Cat to fulfil its purpose to provide a service to the Charity in support of its aims and objectives. NPLSC Cat's success will be governed by the support given by Sections to using the Clubhouse facilities, and the encouragement of increased footfall. In the future, we hope that the move of some NPL staff closer to the Sports Club will increase the usage of the Pavilion and enable a wider scope of bar provisions and catering – which will increase the opening hours and turnover. We also look to the members of the Sections to visit the Pavilion as much as possible – whether for individual use or for organised meetings.

Risk management

The Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to ensure sustainability and to provide reasonable assurance against fraud and error.

The Board of Trustees regularly review the major risks to which the charity is exposed and ensure that systems are in place to mitigate those risks.

The Board of Trustees are responsible for ensuring appropriate financial controls are in place to provide against risk of errors or fraud.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the Club.

As part of regular trustee meetings, monthly management accounting reports are produced and reviewed against budget.

Aims and Objectives

The aims and objectives for which the charity was founded are:

1. The advancement of Amateur Sport
2. The promotion of community participation in healthy recreation

This is primarily, but not exclusively achieved by the provision of facilities, including land, buildings and equipment and the organisation of sporting and recreational activities within the London Borough of Richmond Upon Thames.

NPLSC is an open Sports Club, and we encourage young and not so young to take part in sport and recreation by organising training, competitive matches and the environment in which these can be performed safely and in excellent conditions. We encourage participation by our neighbours – staff working in the National Physical Laboratory and residents of Admiralty Way – and run events to encourage them to try taster sessions in various activities.

Honorary Life Members

The Board also has the power to award Honorary Life Membership to any individual in recognition and appreciation of exceptional service rendered to NPLSC. The honour is considered to be the most prestigious the Charity can award. The current Life Members are

Dr. A Hartland	Mr J E Martin	Dr D E Henn	Mr. A Hanson
Mr P J McLoughlin	Mr. W A Haggard	Mr A Grimmer	Dr E Nicol
Mr M Wicks	Ms S Semple	Mr B Hatch	

Report on Activities

Stanton Trophy:

Impact of COVID-19 pandemic

The Stanton Trophy is an interdepartmental involving staff from the NPL and LGC sites at Teddington. The COVID-19 pandemic has meant that there has been no regular occupancy of either site for a year since people were advised to work from home. There has therefore been no physical activity this year, with the Trophy not being contested for 2020-2021.

Highlights of the Season/Year

The only Stanton-related event that took place was an online quiz, with 81 people taking part via Microsoft Teams and its breakout rooms feature.

Future Plans

Future plans are largely governed by NPL and LGC management decisions on when to get staff back on site: we cannot run a sports trophy fairly until all teams are equally able to provide staff to play. Current indications are that staffing levels are likely to increase over the summer but that the "work at home if possible" will remain in place for a few months at minimum.

Table Tennis:

Impact of COVID-19 pandemic

The COVID-19 pandemic resulted in the complete abandonment of the 2020-2021 Thames Valley Table Tennis League programme. Consequently, following the curtailment of the 2019-2020 season, reported on last year, we have had no activity whatsoever.

Future Plans

Hopefully, we will have one team in the Thames Valley Table Tennis League again next season, assuming that this starts in September, as it has done in past years.

Officers and Members:

Chairman	Archie McMillan
Secretary & NPLSC Rep	George Symm

Number of Adult members: 6

Tennis:

Impact of COVID-19 pandemic

Availability of courts:

Lockdown 1 (March – May) All weather courts closed totally 24th March through to 16th May (8 weeks). From 17th May singles play using own marked up balls permitted, with doubles between members of the same household only until 2 June when doubles play for all was permitted. Grass courts not open for play until 17th June, 6 weeks later than usual, due to the decision keep the groundsmen on furlough.

Officers and Members:

Number of Adult members: 100 (+ 12 parents playing with children only – a new category)

Number of Junior members: 31

Chairperson: Philippa Godden

Secretary: Jo Pollard

Treasurer: Roy Eglington

Senior Football:

Impact of COVID-19 pandemic

Following the unprecedented termination of last season due to the COVID-19 pandemic, season 2020/21 proved to be even more badly affected. It started in the knowledge that further disruptions were almost an inevitability. The season was punctuated by a complete suspension of all football activity throughout November and again from December to April, owing to a succession of regional and national lockdowns.

The outcome of this disruption was a severely truncated season for all of the senior teams, both in terms of fixtures played and number of weekends lost. No team was able to fulfil a full season of fixtures.

Highlights of the Season/Year

In the Surrey Elite League, the first team was in a solid mid-table position after nine league matches, but there was no possibility of completing the remaining 17 league fixtures. The league season was terminated and is to be replaced by a short-form tournament comprising a group stage, semi-final and final.

In the Surrey South Eastern Combination League, the second team were bottom of Junior Division One after playing only six matches. The third team were in seventh position in Junior Division Four, with only seven matches played. The fourth team were in second position in Junior Division Five and challenging for top position with eight fixtures played. Cup competitions for all four teams were scrapped, amounting to significant loss of fixtures.

The unexpected but welcome announcement in February to say that government restrictions in relation to the virus are being eased in April is allowing grass-roots football to resume. All four teams will be returning to football after a four-month hiatus, with the aim of completing as many scheduled matches as possible. The possibility of restrictions being reimposed remains a constant threat. Away from the pitch, there has been no social interaction whatsoever as a section given the limits on social distancing throughout the period being reported on, and this has severely detracted from the enjoyment and camaraderie of playing at this level of football. It is hoped that next season will represent a return towards what used to be considered 'normality', where club facilities are once again available to members to use before, during and after matches.

This season has seen a change in the section's management committee, with Andy Johnson and Andrew Bennett taking on the roles of chair and vice-chair, with Pat McLoughlin and Nigel Irwin assuming president and vice-president positions. It was a busy winter where plans were made and remade in response to the ever-changing COVID-19 situation, and which made it possible to now be in a position to resume the football season as much as possible.

In terms of the club structure, Andrew Bennett returned to manage the first team, assisted by James Woods who had to step back due to work and family commitments. All other managers remained in post, though James Taylor was replaced as manager of the third team by Simon Jelbert during the winter lockdown period. Shaun Gibson continued in the role of treasurer, having stepped in at short notice the previous season. Nigel Irwin reiterated his wish to relinquish the role of chair, staying on until February when the new committee was established to navigate the remainder of this season and to begin planning for next season.

Lockdown 2 (November) All weather courts closed totally for 4 weeks, then opened again 2nd December for singles play until 4th January.

Lockdown 3: Tennis not permitted until 29th March (12 weeks).

In summary playing tennis has not been permitted for a total of 24 weeks during 2020 -21 membership year (1 April - 31st March).

Membership Subscriptions: Reduced membership subscriptions for 2020 -21 and loyal members re-joining the section 2021 -22 will get a discount off the annual tennis membership subscription due to lack of availability of courts for much of the past year.

Highlights of the Season/Year

Membership numbers: Steady increase in membership numbers during the year. New category for parents who only want to use the courts to play with children already members via ESG.

Social Events: due to coronavirus situation we were unable to organise any events apart from an American style tournament followed by a BBQ supplied by Piptree. Very successful afternoon with 20 members attending.

Volunteers: the section is well endowed with lots of able people willing to give up their time and expertise for free:-

Roy Eglinton (Eggy) who, in apparent effortless efficiency, fulfils the roles of both Treasurer & Membership Secretary. **Jo Pollard** for not only carrying out the role of secretary to the committee for a second year but also took on the role of facilitator of the Governance Working Group, which collectively made great progress on improving governance practices in the CIO; **Roger Clarke, Sarah Evans & Christina Wood** = team captains jointly setting up & organising the Box leagues; **Chantal Matthews**, Fixtures Secretary; **Chris Allen** for leaping into action with signage & Method Statement to get the courts passed as COVID safe by the Royal Parks & **Janet Jackson** for her involvement on the lighting project team.

Together with non-committee members:

David Bonney is our rep on the Sports Club Sports Section subcommittee and played a pivotal role on the Governance Working Party alongside Jo ; **Amanda Lathia**, Welfare Officer, fundamental in the club's safeguarding procedures and absolutely necessary to retaining LTA registered venue status; **Jane Ross** auditor of our annual accounts plus guardian of club tennis balls; **Martin Oliver** for maintaining the club website in tiptop order; **Berty Clayton** with her green fingers keeping the big flowerpots full of colour throughout the year; **Jess Jeske** promoting the club on profile on social media ; **Liz Savage** chasing up members to opt in to the Wimbledon ticket ballot.

Future Plans

Recruitment of new members: consider marketing activity; working with local businesses; hosting ideally 2 Great British Tennis weekends; more adult beginner/improver coaching courses; buddy scheme for new members.

Social Events: American Tournaments throughout the year assuming coronavirus under control. Restart Sunday afternoon teas following socially distanced doubles if permitted. Consider quiz evenings/cheese tastings etc Organise friendly matches with nearby clubs

Middlesex league entries: 4 teams entered into Summer leagues as normal. Consider an additional Seniors team into Winter league.

Investment into facilities: proposal to install lights onto 3 courts has been put on hold as The Royal Parks have not granted permission at this time. Aim to demonstrate that light pollution would be insignificant and therefore not be to the detriment of Park's wildlife – in progress.

The major challenge this season was in finding enough fit and committed players to fulfil the fixtures that did go ahead. Obtaining a good level of physical fitness was difficult in the absence of a normal pre-season plus access to gyms curtailed, along with periods of weeks/months without games, necessarily made it difficult to field full squads of players. The uncertainty of knowing whether the season would continue at all post December has made it almost impossible to raise fees from players, with many cancelling their standing orders and individual match fees in a time of severe financial stress for many people. A pay-as-you-play system of collecting match fees has been implemented for the remainder of this season to attempt to recoup as much as possible in the remaining two months of the season.

Future Plans

COVID-19 has had a dramatic effect on our lives and grass roots football has now been blighted by two consecutive disrupted seasons. While it is hoped that next season will be relatively 'normal' by comparison, these seasons have reminded us that it cannot be taken for granted. Not only has playing time been drastically reduced for all teams, the pleasure of socialising with other members has been completely lost, to the detriment of the players and the club on a financial, social and physical level.

Our immediate plans are to complete as many of the scheduled fixtures for this season as possible, to take stock at the end in terms of our player roster and finances and to plan in earnest for the start of season 2021/22 which will follow on much sooner than in a normal year, given that the Football Association has permitted the current season to run until the end of June.

Officers and Members:

Chairperson: Andy Johnson

Vice-chair: Andy Bennet

Treasurer: Shaun Gibson

Retained members: 48

Youth Football:

Impact of COVID-19 pandemic

Subscriptions had again increased from the prior year and we are in a good financial stead, however Covid-19 has had an impact on subscriptions physically paid and this percentage is down on last season. This I hope will be rectified when we can once again start playing and training. External pitch hires costs continue to increase for our section. Many of our external pitch hires which we use for training have yet to confirm when they will be available, as such we plan to again use our pitches at NPL Sports Club to facilitate training for all teams during this period of continual restrictions.

We once again decided not to host our annual summer tournament; our focus is just to get our teams playing football again in a safe environment.

Highlights of the Season/Year

This season we ran 30 teams including 2 new girls' teams, 2 new U7s and 1U8s team. Unfortunately, our U16s folded prior to the start of the season. Much of the season was impacted by the repeated suspension of our sport due to the pandemic and as such the season was not concluded at the time of the financial year end. We hope to get as much as this completed as possible in the coming weeks.

Future Plans

For the season 2021-22 we have expanded and plan to run a total of 36 teams. There still does not seem to be a shortage of players and coaches wanting to join NPLYFC and we now have Paul Merson (Arsenal and Sky Sports) and Ethan Pinnock (current player at Brentford) along with Sean from We Make Footballers coaching our new super U7s team.

Our main targets for the forthcoming season again are to build on the development of our coaches with continued FA coach mentoring and expanding the paid, part time role of our Head Coach Simon Kerrie into a full time role. His introduction last season has had a really positive impact on not only our coaching development but to both the retention of players and new player signings.

In addition, we plan to work with the Senior Football section to create a more cohesive one football section. There are clear needs and differences between Senior and Junior football, so keeping our individual identity is still essential. It is our joint priority that we still move forward with working towards putting a proposal to the Royal Parks for the repurpose of the bowling green area asap, to provide the very much required additional pitch, either an all weather pitch or hybrid grass pitch.

Officers and Members:

Total members: 331

Chairperson: Mel Read

Vice-chair: Nizar El-Chamaa

Treasurer: Nerys Weir

Cricket:

Impact of COVID-19 pandemic

We lost half a season of adult cricket and a full season of junior cricket, therefore impacting the ability to drive any sort of membership as we were playing it week to week really. This has left us with a non-existent juniors' section and a loss of significant revenue for us.

The grounds are still recovering from a lack of work over the early summer period.

Highlights of the Season/Year

We worked really hard in creating an atmosphere for increased participation for adults as well as running 3 campaigns for fundraising. This was helped by all 3 teams having successful runs in the leagues.

We were also able to get £3,000 in grants from the ECB – of which we recouped expenses and were able to contribute to the sports club.

Future Plans

We have set up a more robust team management and finance system with the new treasurer. We are employing a coaching company to help drive the juniors in time for 2022. Major outgoing this year include: Covers (c.£4,500), netting (£1,000) and the creation of restricted revenue for a new scoreboard (c. £13,000).

The Cricket club will take a vote in October on the proposed name change to Bushy Park CC

Officers and Members:

Total members: approx. 30 TBC as no memberships charged in 2020-21

Chairperson: Simon Thomlinson
Treasurer: Will Atkins
Secretary: Tom Rowland

Hockey:

Impact of COVID-19 pandemic

NPL Hockey Club field 2 men's teams and 1 ladies' team who were all promoted at the start of the 19/20 season. The winter season runs from late September to March. Unfortunately, in the higher divisions both men's teams were relegated at the end of the season.

The ladies again playing in a higher division also found it tough, losing the majority of the games. This was largely down to lack of players. Many games were played with less than eleven players.

England Hockey suspended play at the end of March and no summer hockey matches were played.

We started the winter season in September 2020 with new men's captains. The intense training over the summer paid off and the 3 teams won the same amount of games in 2 months as they had the whole of the previous season. Due to Covid, the league was suspended in November.

The current situation puts pressure on the finances of the club. Some regular players have shielded and not been able to join this year. The possibility of not being able to complete the season means that we may need to refund some of the subscriptions. We await guidance from England hockey and the leagues to see how the season will end.

Highlights of the Season/Year

The highlights of the season:

Piloting use of the bowls pitch at NPL for a hockey training ground – an exciting new project popped up in June 2020 when we were offered the opportunity to try out the redundant bowls pitch at NPL for a hockey pitch. Although this was not the normal pitch size or surface, this provided a great opportunity for us to be part of the NPL Sports Club with our own base. Thanks go to the groundsman who worked hard to maintain the surface which has held up well. We play all our matches and training at St Marys astro pitch at Broom Road. Throughout the warm summer evenings in July and August we trained at the Bowls pitch on Monday, Tuesday and Wednesday in groups of 6 as permitted by the lockdown rules.

The Hockey Club invested in goals and railway sleepers to make a "rink hockey pitch" which would mean we could host tournament matches. The summer training definitely paid off which can be seen from the results of the games played at the start of the season with both men's teams sitting in the top half of the league table.

In September we held a club wide hockey day on the bowls pitch (The Brian Ware Annual Day) which was a rink all day intra club tournament. The club provided a delicious BBQ, it was very well attended and a great day was had by all.

We also pushed forward on the recruitment drive and produced some great banners and leaflets to attract new players. One can be seen hanging off the fence at the bowls pitch facing the fields which says "The Home of NPL Hockey". This has proved successful with a number of new players for the ladies and also the potential introduction of a men's 3rd teams next season.

Future Plans

We hope to get back to playing hockey at the end of March. We await England Hockey and local league guidance on what this looks like. We hope the summer hockey season will be start promptly to allow us to get back to the game.

We continue to encourage our members to stay fit and healthy in lockdown. Some of the members have taken advantage of the lockdown to take their umpiring qualifications. The club also takes part in the Virtual London Marathon relay on Sunday 14th March where 26 members of the hockey club will run a virtual mile, one after the other in a race which is organised by the British Airways Athletics Club.

We plan to hold a club rink hockey tournament in the new few months' time and wait for government advice.

We will also look to work on the bowls pitch by continuing to dig out the ditches and possibly clear away some of the redundant portacabins. We await a meeting with NPL to discuss further plans.

We are excited by the possibility of an astro pitch development but understand this will be a long process and await planning approval from the tennis club for lighting.

We continue to promote the club; we have invested in a new website this year and also look to support the name change moving to Bushy Park Sports Club and hope this may attract some more new players.

Finally, a big thank you to all the volunteers over the season. Much more effort has been required by the committee navigating through the Covid lockdowns. Thank you to the Groundsman, Anita and Richard who worked with us to make the Bowls pitch happen. Thank you to Michael, the ladies' coach and our umpires Dave Cruden and Peter Munday.

Officers and Members:

Number of Adult members: 40

Number of Junior members: 6

Chairperson: SJ Roberts

Secretary: Will Walker

Treasurer: Harry Mann

Report of the Trustees
For the Year Ended 28th February 2021

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure of the charity for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charity SORP
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to ensure that the financial statements comply with the relevant legislation. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. Under section 145 of the Charities Act 2011 the Trustees have opted to appoint an Independent Examiner rather than engage a professional audit as permitted for smaller charities.

In so far as the trustees are aware:

- There is no relevant information of which the Charity's external accountant and separate Independent Examiner are unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant financial information and to establish that the external accountant and separate Independent Examiner are aware of that information.

FINANCIAL PROFESSIONALS

The accountants are Small Business Support & Accounts Ltd, namely Sara Williams BA *Hons* MA FICFA MICB who is a Fellow of the Institute of Certified Forensic Accountants and a Member of the Institute of Certified Bookkeepers. The Independent Examiner is Adrian Heywood FCCA who is a Fellow of the Association of Chartered Certified Accountants.

Approved by order of the board of trustees on16.8.21.....(date) and signed on its behalf by:

.....

Print nameRICHARD ROBERTS

Report of the Accountants (Forensic)
For the Year Ended 28th February 2021

STATEMENT OF ACCOUNTANT RESPONSIBILITIES TO THE TRUSTEES OF THE CHARITY

As described in the Report of the Trustees you are responsible for the preparation of the financial statements for the year ended above and you consider that the charity is exempt from an audit.

In accordance with your instructions we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records, information and explanations supplied to us. Our responsibilities in preparing these statements are to obtain reasonable assurance about whether the financial information supplied to us, as a whole, is free from material misstatement, whether due to fraud or error and to prepare accounts on this basis for independent examination from an external professional. To this end we act as external accounting contractors throughout the year to assist both you as trustees and your employed staff on a month by month basis. Reasonable assurance from both trustees and staff is a high level of assurance but it is not a guarantee that either we or an Independent Examiner will always detect a material misstatement when it exists and therefore the responsibility for this remains with the trustees.

Signed



Mrs S Williams
Small Business Support & Accounts Ltd
15 Bowater Gardens
Sunbury on Thames
Middlesex
TW16 5JP

Date... 28/07/2021

National Physical Laboratory Sports Club (NPL Sports Club)
Charity number 1177436 CIO Company Number CE013451
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDING 28 FEBRUARY 2021

	Notes	Unrestricted 2020-21 £	<i>Restricted</i> <i>2020-21</i> <i>£</i>	Unrestricted 2019-20 £	<i>Restricted</i> <i>2019-20</i> <i>£</i>
See accounting policies	1				
INCOME AND ENDOWMENTS FROM	2				
Charitable activities					
General Membership subscriptions		61,810	-	55,053	-
Section fees, green fees & match fees		35,022	-	58,625	-
Sports fields, courts, eqpt & pitches hire		65,065	-	96,277	-
Fitness classes		60	-	-	-
Room hire		18,440	-	17,164	-
Governance & facility fee from subsidiary		-	-	9,120	-
Basic charity membership subscriptions		19,945	-	22,443	-
Donations		11,986	(7,136)	2,578	10,088
Grants		34,517	-	-	-
Gift Aid		3,220	-	2,500	-
Income from fundraising/publicity events		2,654	-	25,123	-
Bank interest		9	7	-	-
Total		252,729	(7,129)	288,882	10,088
EXPENDITURE ON	3				
Raising funds					
Cost of organising fundraising/publicity events		2,949	-	14,326	105
Charitable activities					
Sports fields direct costs		133,116	2,429	226,091	300
Sports fields overheads		18,084	48	27,878	1,314
Pavilion direct costs		2,366	-	6,275	-
Pavilion overheads		9,463	-	19,502	-
Membership, facility & governance costs	11	39,118	-	50,856	20
Total		205,096	2,477	344,928	1,739
Net income		47,633	(9,606)	(56,046)	8,349
Depreciation charge		(14,982)	-	(9,406)	-
Net incoming resources after depreciation		32,651	(9,606)	(65,452)	8,349
Total funds brought forward		320,376	48,884	385,828	40,535
TOTAL FUNDS CARRIED FORWARD		353,027	39,278	320,376	48,884

CONTINUING OPERATIONS: The statement of financial activities includes all gains and losses in the year and therefore a separate statement of recognised gains and losses has not been prepared. All the above relate to continuing activities.

National Physical Laboratory Sports Club (NPL Sports Club)
Charity number 1177436 CIO Company Number CE013451

BALANCE SHEET
FOR THE YEAR ENDING 28 FEBRUARY 2021

	Notes	£	2020-21 £	2019-20 £
Fixed assets				
Tangible assets	4		218,609	219,569
Financial Assets (Stocks)	4		<u>1</u>	<u>1</u>
			218,610	219,570
Current assets				
Debtors & prepayments	5	28,096		23,120
Other debtors (designated)	9	5,695		6,364
Loan to subsidiary	5	2,750		2,750
Cash at bank and in hand		54,967		54,642
Cash balances which are designated	9	81,612		51,269
Cash balances which are restricted	10	<u>39,278</u>		<u>48,884</u>
		212,397		187,028
Creditors				
Amounts due within one year	6	11,308		25,960
Amounts due within one year (designated)	9	<u>22,395</u>		<u>11,377</u>
		33,703		37,337
Net current assets			<u>178,695</u>	<u>149,691</u>
Total assets less current liabilities			397,305	369,260
Amounts falling due after more than one year	7		<u>5,000</u>	<u>0</u>
Total assets less total liabilities			<u>392,305</u>	<u>369,260</u>
Funds				
Unrestricted funds	8		353,027	320,376
Restricted funds	10		<u>39,278</u>	<u>48,884</u>
Total funds			<u>392,305</u>	<u>369,260</u>

Taxation

The charity is exempt from corporation tax on its charitable activities

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.
 Restricted funds can only be used for particular restricted purposes within the objectives of the charity.
 Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

These financial statements were approved by the Board of Trustees on 16.8.21 and were signed on

its behalf by RICHARD ROBERT (print name) [Signature] (signature)

on 16 August 2021 (date)

National Physical Laboratory Sports Club (NPL Sports Club)

Charity number 1177436 CIO Company Number CE013451

Notes to the Financial Statements

FOR THE YEAR ENDING 28 FEBRUARY 2021

1 ACCOUNTING POLICIES

The financial statements of the Charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)' Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities Act 2011 and Companies Act 2006.

2 Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. Annual subscriptions and hire fees are apportioned to the relevant accounting period and the future element is treated as deferred income and are shown within creditors. Gift aid receivable is included in income. The trustees are responsible for holding the valid declarations.

Unrestricted donations are £423 *ad hoc* and £4,427 to sports sections. There was also a transfer of £7,136 from the restricted Barrie Hatch donation, to be used to purchase capital improvements. This transfer from restricted to unrestricted was authorised by the donor Barrie Hatch.

Grants represent £20,517 from the Covid-19 Job Retention Scheme, £6,000 from Sport England Community Emergency Fund, £5,000 from The Football Foundation and £3,000 from England & Wales Cricket Board.

3 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure. It is classified under the following activity headings:

Costs of raising funds comprise the costs of organising and running publicity events.

Expenditure on charitable activities include the costs related to the use of sports fields and pavilion and other activities undertaken to further the purposes of the charity, associated support costs and governance costs.

Due to the partial exemption VAT process which the Charity operates, approved by HMRC using their standard method, irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred. Reassessment of the partial exemption takes place each year end.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	20% on cost
Sports equipment	20% on cost
Kitchen equipment	33% on cost
Furniture, fixtures and fittings	20% on cost
Building refurbishment	5% on cost

National Physical Laboratory Sports Club (NPL Sports Club)
Charity number 1177436 CIO Company Number CE013451
Notes to the Financial Statements
FOR THE YEAR ENDING 28 FEBRUARY 2021

4 FIXED ASSETS

TANGIBLE FIXED ASSETS

	Buildings & Refurbishment	Catering Eqpt	Plant eqpt Field	Plant eqpt cleaning	Sports Eqpt	Furniture fixtures & fittings	Computer Eqpt	Totals
COST								
At 1 March 2020	216,250	10,144	24,176	3,548	1,335	9,145	2,380	266,978
Additions	11,871	-	-	-	-	2,151	-	14,022
Disposals	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 28 February 2021	228,121	10,144	24,176	3,548	1,335	11,296	2,380	281,000
DEPRECIATION								
At 1 March 2020	6,151	8,212	23,035	2,365	400	5,715	1,530	47,409
Charge for the year	<u>11,059</u>	<u>1,203</u>	<u>285</u>	<u>710</u>	<u>267</u>	<u>1,086</u>	<u>373</u>	<u>14,983</u>
At 28 February 2021	17,210	9,415	23,320	3,075	667	6,801	1,903	62,391
NET BOOK VALUE								
At 1 March 2020	<u>210,099</u>	<u>1,932</u>	<u>1,141</u>	<u>1,183</u>	<u>935</u>	<u>3,430</u>	<u>850</u>	<u>219,569</u>
At 28 February 2021	<u>210,910</u>	<u>729</u>	<u>856</u>	<u>473</u>	<u>668</u>	<u>4,495</u>	<u>477</u>	<u>218,609</u>

FINANCIAL FIXED ASSETS (STOCKS)

	2020-21	2019-20
Shareholding in NPLSC Catering Ltd company no. 11347585	1	1

5 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020-21	2019-20
Trade debtors	16,739	7,544
Other debtors & stock	-	-
Prepayments and accrued income	8,181	9,076
Gift aid due	3,176	6,500
Debtors (designated see note 9)	5,695	6,364
Loan to subsidiary company NPLSC Catering Ltd	<u>2,750</u>	<u>2,750</u>
	<u>36,541</u>	<u>32,234</u>

6 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020-21	2019-20
Bank loans, overdrafts and credit cards	-	-
Trade creditors	8,117	11,118
Taxation and social security	3,191	6,815
Other creditors (designated see note 9)	22,395	11,377
Accrued expenses & deferred income	-	3,531
Refurbishment funds (balance of donated refurbishment monies obligated)	<u>-</u>	<u>4,497</u>
	<u>33,703</u>	<u>37,337</u>

7 CREDITORS: AMOUNTS FALLING AFTER MORE THAN ONE YEAR

	2020-21	2019-20
Loan from Lawn Tennis Association	5,000	-

National Physical Laboratory Sports Club (NPL Sports Club)
Charity number 1177436 CIO Company Number CE013451
Notes to the Financial Statements
FOR THE YEAR ENDING 28 FEBRUARY 2021

8 UNRESTRICTED FUNDS	2020-21	2019-20
Represents total retained unrestricted funds of the Charity, some of which are designated as set out in note 9 below.	353,027	320,376
	<u>353,027</u>	<u>320,376</u>
9 DESIGNATED FUNDS (stated within restricted funds but designated for specific purpose)	2020-21	2019-20
This represents the balances held, raised by the members of relevant sports sections and ring fenced for the use of furtherance of each particular sport within the charity's objectives. The breakdown of these balances is as follows:	64,912	46,255
	<u>64,912</u>	<u>46,255</u>
Cash funds	2020-21	2019-20
Cricket section cash funds	6,979	2,117
Hockey section cash funds	12,697	16,601
Senior football section cash funds	744	708
Youth football section cash funds	35,469	17,001
Tennis section cash funds	1,664	2,784
Tennis section sinking fund	24,001	12,000
Table tennis section cash funds	58	58
<i>Note: held within these cash funds is a sinking fund managed by the tennis section. This section accrue funds from specifically designated income towards the significant cost of periodic court resurfacing and maintenance</i>	<u>81,612</u>	<u>51,269</u>
Debtors	2020-21	2019-20
Cricket section debtors	1,200	600
Hockey section debtors	3,035	1,551
Senior football section debtors	-	-
Youth football section debtors	1,460	1,460
Tennis section debtors	-	2,753
Table tennis section debtors	-	-
	<u>5,695</u>	<u>6,364</u>
Creditors	2020-21	2019-20
Cricket section creditors	-	-
Hockey section creditors	5,750	5
Senior football section creditors	5,060	6,560
Youth football section creditors	11,585	4,812
Tennis section creditors	-	-
Table tennis section creditors	-	-
	<u>22,395</u>	<u>11,377</u>

National Physical Laboratory Sports Club (NPL Sports Club)
Charity number 1177436 CIO Company Number CE013451
Notes to the Financial Statements
FOR THE YEAR ENDING 28 FEBRUARY 2021

	2020-21	2019-20
Cricket section total balance sheet	8,179	2,717
Hockey section total balance sheet	9,982	18,147
Senior football section total balance sheet	(4,316)	(5,852)
Youth football section total balance sheet	25,344	13,649
Tennis section total balance sheet (includes £24,001 sinking fund)	25,665	17,536
Table tennis section total balance sheet	<u>58</u>	<u>58</u>
	<u>64,912</u>	<u>46,255</u>

10 RESTRICTED FUNDS

This represents the balances held, with specific restrictions either specified by the donor or when funds are raised for a restricted purpose. These funds can only be used for that restriction.

	2020-21	2019-20
Barrie Hatch refurbishment fund	2,873	10,003
Hockey section Presidents Fund	1,627	2,123
Hockey section Brian Ware Fund	<u>34,777</u>	<u>36,758</u>
	<u>39,278</u>	<u>48,884</u>

11 MEMBERSHIP, FACILITY & GOVERNANCE COSTS

General overheads stated as membership, facility & governance costs are those costs not involved in generating income, nor directly related to an operational facility. Therefore, utility costs are stated in the sports fields and pavilion overheads but insurance (payable regardless of opening or closure) is included here. Apportionment is 50% on membership and sports sections matters, 40% on facilities (including third party hires) and 10% strictly governance.

		Staff & trustee related costs	Financial, legal & professional
Membership	50%	6,181	7,526
Facilities	40%	4,945	6,020
Governance	10%	<u>1,236</u>	<u>1,505</u>
		<u>12,362</u>	<u>15,051</u>
		Property management	Office & Admin
Membership	50%	692	1,467
Facilities	40%	553	1,174
Governance	10%	138	<u>293</u>
		<u>1,383</u>	<u>2,934</u>
		Publicity/web	Insurance
Membership	50%	1,413	2,259
Facilities	40%	1,130	1,807
Governance	10%	<u>283</u>	<u>452</u>
		<u>2,826</u>	<u>4,517</u>

National Physical Laboratory Sports Club (NPL Sports Club)
Charity number 1177436 CIO Company Number CE013451
Notes to the Financial Statements
FOR THE YEAR ENDING 28 FEBRUARY 2021

		Bank/finance chgs	Totals
Membership	50%	23	19,559
Facilities	40%	18	15,647
Governance	10%	<u>5</u>	<u>3,912</u>
		<u>45</u>	<u>39,118</u>

TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 28th February 2021

There were no travel expenses for trustees to be reimbursed in connection with their duties in this period

STAFF COSTS	2020-21	2019-20
Wages and salaries	61,433	75,844
National Insurance Social security costs	1,766	5,159
Pension costs	1,635	1,736
Self employed contractor costs	12,299	-
Redundancy/staff settlement costs	<u>-</u>	<u>8,568</u>
	<u>77,133</u>	<u>91,307</u>

NB:

Labour, NIC & Pension costs of	63,097	are stated within Sports field direct costs
Labour, NIC & Pension costs of	1,737	are stated within Pavilion direct costs
Self employed contractor costs of	<u>12,299</u>	are stated within governance costs
	<u>77,133</u>	

The average monthly number of employees during the year was as follows:

Full time contracted employees	2
Part time employees	1
Self employed Club manager contractor	1

No employees had benefits included in their remuneration. Pension costs and related staffing cost are wholly charged to unrestricted funds.

There are no employees who received benefits of more than £60,000.

The key management personnel of the charity comprise the trustees, the Club manager and the Head Groundsman.

National Physical Laboratory Sports Club (NPL Sports Club)
Charity number 1177436 CIO Company Number CE013451
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDING 28 FEBRUARY 2021

Note This page does not form part of the statutory financial statements

	Note	2020-21 £	2019-20 £
INCOME AND ENDOWMENTS FROM			
Charitable activities	2		
General Membership subscriptions		61,810	55,053
Section fees, green fees & match fees		35,022	58,625
Sports fields, courts & pitches hire		65,065	96,277
Fitness classes		60	-
Room hire		18,440	17,164
Governance & facility fee from subsidiary		-	9,120
Basic charity membership subscriptions		19,945	22,443
Donations		11,986	2,578
Grants		34,517	-
Gift Aid		3,220	2,500
Income from fundraising/publicity events		2,654	25,123
Bank interest		9	-
Total incoming resources		252,729	288,882
EXPENDITURE ON			
Raising funds	3		
Cost of organising fundraising/publicity events		2,949	14,326
Charitable activities			
Sports fields direct costs		133,116	226,091
Sports fields overheads		18,084	27,878
Pavilion direct costs		2,366	6,275
Pavilion overheads		9,463	19,502
Total		165,978	294,072
Governance costs			
Staff & Trustee related costs	11		
Club manager		12,299	12,597
Redundancy/settlement costs		-	8,568
Recruitment costs		-	109
Staff uniform/workwear		63	174
Trustee training		- 12,362	344 21,792

National Physical Laboratory Sports Club (NPL Sports Club)
Charity number 1177436 CIO Company Number CE013451
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDING 28 FEBRUARY 2021

Note This page does not form part of the statutory financial statements

Office and property management

Print/post stationery	72		235	
Office equipment under £300	-		66	
Telephone and broadband	838		895	
Software costs	1,984		1,692	
ICO Registration	40		-	
Rubbish collection service local authority	1,383		2,060	
Combined insurance	4,517	8,834	4,515	9,464

Financial and Legal

Bookkeeping fees	4,725		6,369	
Accountancy fees	7,931		7,059	
Legal fees	730		1,582	
HR Services	1,665		3,203	
Bank and finance charges	45	15,096	(5)	18,208

Publicity

Website development & hosting	2,826		1,391	
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	<u>39,118</u>		<u>50,855</u>	
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Total resources expended	<u>205,096</u>		<u>344,927</u>	
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Net income before depreciation	<u>47,633</u>		<u>(56,045)</u>	
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NPLSC CATERING LTD
(registered company number 11347585)

Company Information
For the Period Ended 28 February 2021

DIRECTORS	Mr Patrick McLoughlin (resigned 04/12/20) Mr Richard Roberts (appointed 30/11/20)
REGISTERED OFFICE	NPL Sports Club Pavilion Road Teddington TW11 0EL
REGISTERED NUMBER	11347585 (England and Wales)
ACCOUNTANTS	Small Business Support & Accounts Ltd 15 Bowater Gardens Sunbury on Thames Middlesex TW16 5JP

NPLSC CATERING LTD
(registered company number 11347585)

THE DIRECTORS' REPORT

PERIOD FROM 1 MARCH 2020 TO 28 FEBRUARY 2021

The Directors have pleasure in presenting their report and the unaudited financial statements of the Company for the above period.

PRINCIPAL ACTIVITY

The principal activity of the Company during the year was the provision of sports club bar and catering services.

DIRECTOR

The directors who served the company during the period were as follows:

Mr Patrick McLoughlin (resigned 04/12/20)


Mr Richard Roberts (appointed 30/11/20)

ACCOUNTING POLICIES

The accounts have been prepared in accordance with the Financial Reporting Standard 102 Section 1A (effective January 2016)

Approved by the Board on ... 16.08.21 ... Date

And signed on their behalf by


.....
Mr Richard Roberts (DIRECTOR)

NPLSC CATERING LTD
(registered company number 11347585)

THE DIRECTORS' REPORT continued

PERIOD FROM 1 MARCH 2020 TO 28 FEBRUARY 2021

CONTROL

The company is the wholly owned subsidiary of the Charity known as NPL Sports Club (registered charity name National Physical Laboratory Sports Club no. 1177436) and remains under its control. The Director(s) of NPL Sports Club Catering Ltd will consist of at least one Trustee of the Charity.

No salary is paid to the director(s) and no dividends paid to the shareholder. Any profits generated are donated back to the parent charity before final accounts are prepared.

DIRECTOR'S GOING CONCERN STATEMENT

2020-21 has been a challenging year for the hospitality industry due to the enforced closures set out by the Covid-19 pandemic government restrictions. NPLSC Catering Ltd is no exception to this. In order to mitigate the inevitable losses, throughout the year the subsidiary availed itself of the Job Retention Scheme. Similarly, the parent Charity waived all charges for governance, accountancy and rent/facilities. However, despite these best efforts, unavoidable overheads such as insurance and finance costs, coupled with additional costs relating to sanitisation and Health & Safety resulted in the inescapable loss. As the Charity as a whole and therefore the subsidiary is not registered for business rates, as a tenant of The Royal Parks, no premises grants were available from the local authority and similarly the business did not meet the criteria for a bounce back loan.

The Trustees of the parent Charity met to discuss the situation at year end and it was decided that a loan will be provided from the Charity to the subsidiary to facilitate the continuation of the business and enable it to work towards a more buoyant 2021-22. The Trustees have also taken into account the plans for new business currently being worked on for the subsidiary and consider that it is appropriate to continue in business as a going concern.

NPLSC CATERING LTD
(registered company number 11347585)

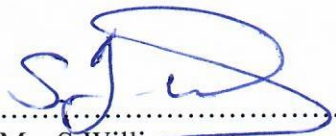
Report of the Accountants to the Directors
For the Period Ended 28 February 2021

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended above and you consider that the company is exempt from an audit.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you fulfil your statutory responsibilities, from the records, information and explanations supplied to us.

We have taken account of the Director's comments in the going concern statement and have advised the Director and the Trustees of NPL Sports Club representing the whole ownership of NPLSC Catering (as a subsidiary of NPL Sports Club) of the potential risks and the requirements as set out in the Companies Act 2006. We understand that the Director and Trustees of NPL Sports Club will closely monitor the situation throughout the forthcoming year but due to the support of the parent Charity the business has neither the intention, nor the need to liquidate.

Signed



Mrs S Williams
Small Business Support & Accounts Ltd
15 Bowater Gardens
Sunbury on Thames
Middlesex
TW16 5JP

Date. 28/07/2021

NPLSC CATERING LTD

registered company no: 11347585

PROFIT AND LOSS ACCOUNT

FOR THE PERIOD ENDING 28 FEBRUARY 2021

	Notes	2020-21 £	2019-20 £
Turnover	1	16,295	81,688
Cost of Sales		<u>16,573</u>	<u>67,022</u>
Gross Profit		(278)	14,666
Administrative expenses		<u>1,922</u>	<u>13,114</u>
Operating profit	2	(2,200)	1,552
Interest receivable and similar income		<u>-</u>	<u>-</u>
Profit on ordinary activities before taxation		(2,200)	1,552
Tax on profit on ordinary activities	3	<u>0</u>	<u>0</u>
Profit for the financial year		(2,200)	1,552
Retained profit brought forward		<u>(0)</u>	<u>(1,552)</u>
Retained profit carried forward		<u><u>(2,200)</u></u>	<u><u>(0)</u></u>

NPLSC CATERING LTD

registered company no: 11347585

BALANCE SHEET

AS AT 28 FEBRUARY 2021

	Notes	£	2020-21 £	2019-20 £
Fixed assets				
Tangible assets	5		0	0
Current assets				
Debtors, stock & prepayments	6	1,701		3,163
Cash at bank and in hand		<u>752</u>		<u>6,483</u>
		2,454		9,646
Creditors				
Amounts falling due within one year	7	<u>1,902</u>		<u>6,896</u>
Net current assets			<u>551</u>	<u>2,751</u>
Total assets less current liabilities			551	2,751
Amounts falling due after more than one year	8		<u>2,750</u>	<u>2,750</u>
Total assets less total liabilities			<u>(2,199)</u>	<u>1</u>
Capital and reserves				
Called up share capital	9		1	1
Profit and loss account			<u>(2,200)</u>	<u>(0)</u>
Shareholder's funds			<u>(2,199)</u>	<u>1</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 28 February 2021 and the members have not required the company to obtain an audit of its financial statements for that year in accordance with Section 476 of the Companies Act 2006.

The directors acknowledges their responsibilities for:

- 1) ensuring that the company keeps accounting records which comply with sections 386 and 387 of the Companies Act 2006 and
- 2) preparing financial statements which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for each financial year. In preparing these statements the directors are required to select suitable accounting policies and apply these consistently in accordance with the requirements of the Companies Act 2006.

The financial statements were approved by the board on 16.08.21 by Richard Roberts

Date

Richard Roberts - Director

NPLSC CATERING LTD

registered company no: 11347585

Notes to the Financial Statements

for the period ending 28 February 2021

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard 102 Section 1A for Micro Entities

Turnover

Turnover represents net invoices sales of goods and services, excluding Value Added Tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	25% on cost
Computer equipment	33% on cost
Fixtures and fittings	20% on cost

2 OPERATING PROFIT

2020-21

2019-20

The operating profit is stated after charging:

Depreciation - owned assets

-

-

3 TAXATION

Analysis of the tax charge

The tax charge on the profit on ordinary activities for the year was as follows:

	2020-21	2019-20
UK Corporation tax	-	-
Total corporation tax charge	<u>0</u>	<u>0</u>

4 DIVIDENDS n/a (wholly owned subsidiary of Charity no. 1177436)

2020-21

2019-20

Ordinary shares of £1 each

-

-

0

0

NPLSC CATERING LTD

registered company no: 11347585

Notes to the Financial Statements
for the period ending 28 February 2021

5 TANGIBLE FIXED ASSETS

	Motor Vehicles	Plant and machinery	Fixtures and fittings	Computer Eqpt
COST				
At 1 March 2020	-	-	-	-
Additions	-	-	-	-
Disposals	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 28 Feb 2021	0	0	0	0
DEPRECIATION				
At 1 March 2020	-	-	-	-
Charge for the year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 28 Feb 2021	0	0	0	0
NET BOOK VALUE				
At 1 March 2020	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
At 28 Feb 2021	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

6 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020-21	2019-20
Trade debtors	0	582
Other debtors & stock	1,536	2,416
Prepayments and accrued income	<u>164</u>	<u>164</u>
	<u>1,701</u>	<u>3,163</u>

7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020-21	2019-20
Overdrafts and credit cards	-	-
Trade creditors	698	5,415
Taxation	1,198	1,287
Other creditors	-	-
Accrued expenses & deferred income	<u>6</u>	<u>194</u>
	<u>1,902</u>	<u>6,896</u>

NPLSC CATERING LTD

registered company no: 11347585

Notes to the Financial Statements
for the period ending 28 February 2021

8 CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2020-21	2019-20
Bank loan wholly repayable within five years	-	-
Loan from parent Charity (no. 1177436)	<u>2,750</u>	<u>2,750</u>
	2,750	2,750

9 CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number	Class	Nominal value:	2019-20 £	2018-19 £
1	Ordinary	£1	1	-

NPLSC CATERING LTD

registered company no: 11347585

DETAILED TRADING PROFIT AND LOSS ACCOUNT FOR THE PERIOD ENDING 28 FEBRUARY 2021

	2020-21		2019-20	
	£	£	£	£
Turnover				
Sales		11,049		81,688
Grant Covid Job Retention Scheme		<u>5,246</u>		<u>81,688</u>
		16,295		
Cost of Sales				
Purchases	6,454		39,742	
Direct expenses - labour	<u>10,118</u>		<u>27,280</u>	
		<u>16,573</u>		<u>67,022</u>
Gross Profit		(278)		14,666
Expenditure				
Donation to parent Charity	-		84	
Governance costs to NPLSC	-		3,120	
Premises costs/share of overheads	-		5,400	
Print/post/stationery	44		255	
Equipment/kitchen maintenance	536		1,424	
Motoring & mileage expenses	-		93	
Other travel expenses	-		-	
Equipment under £300	-		-	
Software	24		-	
Legal and professional	-		-	
Bookkeeping & Accountancy	-		800	
Insurance	659		492	
Profit/loss on disposal of assets	<u>-</u>	1,263	<u>-</u>	11,667
Depreciation				
Fixtures and fittings	0		0	
Motor vehicle	0		0	
Computer eqpt	<u>0</u>	0	<u>0</u>	0
Finance costs				
Bank charges	659		1,448	
Bank interest	<u>-</u>		<u>-</u>	
		<u>659</u>		<u>1,448</u>
NET PROFIT		<u>(2,200)</u>		<u>1,552</u>



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

NATIONAL PHYSICAL LABORATORY SPORTS CLUB

On accounts for the year
ended

28th FEBRUARY 2021

Charity no
(if any)

1177436

Set out on pages

1 to 34

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

The charity's gross income, including its trading subsidiary, exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the professional body/bodies listed below.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Adrian Heywood

Date:

27 July 2021

Name:

Adrian Heywood

Relevant professional
qualification(s) or body
(if any):

A Fellow of the Association of Chartered Certified Accountants (FCCA)

Address: 56 Church Road

Teddington

TW11 8EY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

There are no matters that I consider it necessary to disclose.