

**Report of the Trustees and**  
**Unaudited Financial Statements**  
**For The Year Ended 31 March 2024**  
**for**  
**Tavistock Dementia Action Alliance**

TC Bromhead Limited  
Harscombe House  
1 Darklake View  
Plymouth  
Devon  
PL6 7TL

**Tavistock Dementia Action Alliance**

**Contents of the Financial Statements**  
**For The Year Ended 31 March 2024**

	<b>Page</b>
<b>Report of the Trustees</b>	<b>1 to 2</b>
<b>Statement of Financial Activities</b>	<b>3</b>
<b>Balance Sheet</b>	<b>4</b>
<b>Notes to the Financial Statements</b>	<b>5 to 8</b>
<b>Detailed Statement of Financial Activities</b>	<b>9</b>

## **Tavistock Dementia Action Alliance**

### **Report of the Trustees** **For The Year Ended 31 March 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The charity aims to relieve the needs of people with dementia and their carers in Tavistock and the surrounding area for the public benefit by:

1. The provision of social activities to meet their needs and relieve isolation and loneliness
2. Raising awareness and understanding of dementia in Tavistock and the surrounding area by the provision of free training to local businesses and social groups
3. Providing accessible information in guides and packages, social media and our website
4. Working in association and liaison with other charities and organisations in the Tavistock and the surrounding area

##### **Public benefit**

The trustees have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

Throughout the year referrals have been received and signposting made for numerous sufferers of dementia and their carers. In addition, training has commenced for several local organisations in being dementia friendly and helping improve the knowledge for those in the community.

The charity has collaborated and partnered with other local organisations with similar objective to ensure a community led team is delivering consistent information and projects to those in need. This includes memory clinics, CST (cognitive stimulation therapy) and other dementia in nature based projects. Further to this CST evaluations have taken place, and benefits have been recorded, analysed and feedback has been delivered.

Throughout the latter stages of the year a bigger emphasis has been made on delivering different ways of communication to the community via updated brochures and flyers alongside frequent social media updates. The website has also been improved and is kept up to date with signposting options. An information pack post diagnosis has been developed and will be distributed.

#### **FINANCIAL REVIEW**

##### **Financial position**

The reserves policy for the charity is that we set aside 12-15 months of overhead costs with the thought that should all income cease the charity could continue to fulfil its objectives whilst having time to initiate more funding.

At the year-end there are unrestricted reserves of £2,541 which comply with the reserves policy when considering unrestricted expenses.

In addition, there are restricted reserves of £13,365 which relate to a five year funding agreement from the National Lottery. These reserves relate to the monies received in the initial period and are ear-marked to be spent on events and an employee's salary in the forthcoming period. These are closely monitored in conjunction with the National Lottery whom are satisfied with the use of these funds.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Tavistock Dementia Action Alliance is a Charitable Incorporated Organisation (CIO) from March 2018.

##### **Recruitment and appointment of new trustees**

Apart from the first charity trustees, every appointed trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.

In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

© Tavistock Town Council, "the appointing body", may appoint 2 charity trustees. Any appointment must be made at a meeting held according to the ordinary practice of the appointing body and each of these appointments must be for a term of 2 years

**Tavistock Dementia Action Alliance**

**Report of the Trustees**  
**For The Year Ended 31 March 2024**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1177430

**Principal address**

118 Old Exeter Road  
Tavistock  
Devon  
PL19 0JB

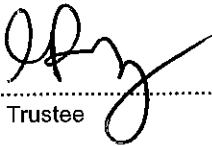
**Trustees**

L D Roddy  
M Luckham (appointed 22.6.23)  
A T Sharpe (appointed 20.4.23)  
A M Dodd (appointed 5.4.23)  
G White  
S Pillar-Lea  
S W Pearson

**Advisers**

TC Bromhead Ltd  
Harscombe House  
1 Darklake View  
Plymouth  
PL6 7TL

Approved by order of the board of trustees on ..... and signed on its behalf by:



.....  
L D Roddy - Trustee

**Tavistock Dementia Action Alliance**

**Statement of Financial Activities**  
**For The Year Ended 31 March 2024**

	Notes	Unrestricted fund £	Restricted fund £	31.3.24 Total funds £	31.3.23 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		1,755	-	1,755	599
<b>Charitable activities</b>					
Dementia Services		-	22,350	22,350	-
<b>Total</b>		<u>1,755</u>	<u>22,350</u>	<u>24,105</u>	<u>599</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Dementia Services		1,661	8,985	10,646	218
<b>NET INCOME</b>		94	13,365	13,459	381
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		2,447	-	2,447	2,066
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>2,541</u>	<u>13,365</u>	<u>15,906</u>	<u>2,447</u>

The notes form part of these financial statements

**Tavistock Dementia Action Alliance**

**Balance Sheet**

**31 March 2024**

	Notes	Unrestricted fund £	Restricted fund £	31.3.24 Total funds £	31.3.23 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	-	598	598	-
<b>CURRENT ASSETS</b>					
Prepayments and accrued income		99	2,687	2,786	-
Cash at bank		3,750	10,424	14,174	2,447
		<u>3,849</u>	<u>13,111</u>	<u>16,960</u>	<u>2,447</u>
<b>CREDITORS</b>					
Amounts falling due within one year	8	(1,308)	(344)	(1,652)	-
<b>NET CURRENT ASSETS</b>		<u>2,541</u>	<u>12,767</u>	<u>15,308</u>	<u>2,447</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>2,541</u>	<u>13,365</u>	<u>15,906</u>	<u>2,447</u>
<b>NET ASSETS</b>		<u>2,541</u>	<u>13,365</u>	<u>15,906</u>	<u>2,447</u>
<b>FUNDS</b>	9				
Unrestricted funds:					
General fund				2,541	2,447
Restricted funds:					
Dementia Community Coordinator				13,365	-
<b>TOTAL FUNDS</b>				<u>15,906</u>	<u>2,447</u>

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
L D Roddy - Trustee

The notes form part of these financial statements

## **Tavistock Dementia Action Alliance**

### **Notes to the Financial Statements** **For The Year Ended 31 March 2024**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

The charity has various sources of income which are recognised in the following ways;

Donations are recognised when the money is received.

Grants, be it 'capital' grants or 'revenue' grants are recognised when the charity has entitlement to the funds, any performance conditions of the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer Equipment - 3 Year SL

##### **Taxation**

The charity is exempt from tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### **2. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

##### **Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Tavistock Dementia Action Alliance**

**Notes to the Financial Statements - continued**  
**For The Year Ended 31 March 2024**

**3. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	<b>31.3.24</b>	<b>31.3.23</b>
Dementia Community Coordinator	<u>1</u>	<u>-</u>

No employees received emoluments in excess of £60,000.

**4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	<u>599</u>
<b>EXPENDITURE ON</b>	
<b>Charitable activities</b>	
Dementia Services	<u>218</u>
<b>NET INCOME</b>	381
<b>RECONCILIATION OF FUNDS</b>	
Total funds brought forward	<u>2,066</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>2,447</u></u>

**5. RESTRICTED FUND**

'National Lottery' awarded two grants in the financial year to fund the appointment of a Dementia Community Coordinator.

**6. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>31.03.24</b>	<b>31.03.23</b>
	<b>£</b>	<b>£</b>
Depreciation - owned assets	<b>97</b>	-
Accountancy fees	<b>1,200</b>	-

**7. TANGIBLE FIXED ASSETS**

	Computer equipment £
<b>COST</b>	
Additions	<u>695</u>
<b>DEPRECIATION</b>	
Charge for year	<u>97</u>
<b>NET BOOK VALUE</b>	
At 31 March 2024	<u><u>598</u></u>
At 31 March 2023	<u><u>-</u></u>



**Tavistock Dementia Action Alliance**

**Notes to the Financial Statements - continued**  
**For The Year Ended 31 March 2024**

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.24 £	31.3.23 £
Trade creditors	435	-
Other creditors	1,217	-
	<u>1,652</u>	<u>-</u>

**9. MOVEMENT IN FUNDS**

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	2,447	94	2,541
<b>Restricted funds</b>			
Dementia Community Coordinator	-	13,365	13,365
<b>TOTAL FUNDS</b>	<u>2,447</u>	<u>13,459</u>	<u>15,906</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	1,755	(1,661)	94
<b>Restricted funds</b>			
Dementia Community Coordinator	22,350	(8,985)	13,365
<b>TOTAL FUNDS</b>	<u>24,105</u>	<u>(10,646)</u>	<u>13,459</u>

**Comparatives for movement in funds**

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General fund	2,066	381	2,447
<b>TOTAL FUNDS</b>	<u>2,066</u>	<u>381</u>	<u>2,447</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	599	(218)	381
<b>TOTAL FUNDS</b>	<u>599</u>	<u>(218)</u>	<u>381</u>

**Tavistock Dementia Action Alliance**

**Notes to the Financial Statements - continued**  
**For The Year Ended 31 March 2024**

**9. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	2,066	475	2,541
<b>Restricted funds</b>			
Dementia Community Coordinator	-	13,365	13,365
<b>TOTAL FUNDS</b>	<u>2,066</u>	<u>13,840</u>	<u>15,906</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	2,354	(1,879)	475
<b>Restricted funds</b>			
Dementia Community Coordinator	22,350	(8,985)	13,365
<b>TOTAL FUNDS</b>	<u>24,704</u>	<u>(10,864)</u>	<u>13,840</u>

**10. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2024.

**Tavistock Dementia Action Alliance**

**Detailed Statement of Financial Activities**  
**For The Year Ended 31 March 2024**

	31.3.24 £	31.3.23 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	1,755	599
<b>Charitable activities</b>		
Grants	22,350	-
<b>Total incoming resources</b>	<b>24,105</b>	<b>599</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	8,093	-
IT Software and Consumables	246	-
Insurance	220	218
Accountancy	1,200	-
Telephone	36	-
Travel and Subsistence	344	-
Advertising	128	-
Sundries	183	-
Staff Training	99	-
Depreciation of tangible fixed assets	97	-
	<b>10,646</b>	<b>218</b>
<b>Total resources expended</b>	<b>10,646</b>	<b>218</b>
<b>Net income</b>	<b>13,459</b>	<b>381</b>

This page does not form part of the statutory financial statements