

Trustees Annual and Finance Report year ended 30/09/2022

Pedal People

Charity no. 1177426

Registered address: 53 Princes Rd, Brighton, BN2 3RH

Independent registered charity launched in September 2017.

www.pedalpeople.org.uk

@Pedalpeeps



Accessible Cycle Rides

Year-round wind-in-hair wellbeing

Pedal People offers accessible cycle rides and wind-in-hair wellbeing for elders and people living with disability or health challenges. Uniquely, our charity trains carers and volunteers to pilot rides, enabling important connections with participants and access to enjoy the seafront and green spaces throughout our city. [View gallery of our cycles in action](#)

Invigorating, fun, uplifting and (often only) outdoor activity via 2 different services:

1. **Elder Care Rides:** Weekly schedule, bookable through care providers. These cycles are piloted by our team of 44 volunteers.
2. **All-ages Accessible Rides** from our seafront Hub: All-ages and abilities. For this service we train carers, friends, family to pilot. Variety of pedal/non-pedal/electric assist trikes available.



Unique attributes:

- 50% Women cycle pilot volunteers* and Charity Board (**women under-represented in cycling in UK*).
- Open 12 months a year. Seafront and city location enabling participation in /around own community.
- Participants enjoy between 6-20Km taking in parks, sea and even allotment adventuring.

Beneficiaries

- People in/living with care, who rarely or never go outside otherwise (40Km radius of Brighton).
- Disabled people and people experiencing health challenges.
- People with Special Educational Needs.
- Carers, families, friends.

Benefits

- Enable all ages and abilities access to stimulating and outdoor activity.
- Reduce isolation and increase independence and confidence.
- Improve health, wellbeing and quality of life e.g. Speech motivation, movement and motor skills.

Structure:

Trustee board: 5 trustees including finance committee of min of 2. Consistent 50% women board plus min 50% women volunteer cycle pilots. www.pedalpeople.org.uk/team

Advisory group: Family members, carers and participant riders. Ages 21- 60+

This is their choice as an option instead of trustee. This is because all have high commitments to caring, rehabilitation, physio and other medical appointments and a higher need to closely manage health conditions.

Staff:

- 1 Full-time: Captain, manages all aspect of the charity including rides
- 1 Part-time: Pilot Support, manages Volunteer Cycle Pilot team of 44 who run the Elder Care Ride Service.
- 1 Sessional Support: Ride Enabler & Admin support – All-Ages Accessible Ride Service.
- 1 Freelance Cycle Mechanic – 3-5 hours a week.

Participant and Volunteer led:

- 50 Volunteers, mainly Elder Care Pilot team plus Ride Enablers for All-Ages Service & Maintenance.
- Ride participant feedback collected constantly, with some rides this is verbal or photos. Care home plus pilot team report options every ride.
- Accessible Cycle Hub participants respond via the auto survey sent after each ride as well as via photos.
- 80% of trustees are volunteer cycle pilots in our charity team.
- 1 trustee has lived experience of disability and chronic illness.
- 75% Trustees have lived experience as carers.
- Annual care home and cycle pilot surveys. Anonymous, online and results shared with all participants and team.

Achievements

- Our cycles are out back-to-back and 12 months a year. All cycles community funded and fully used.
- Waitlist of 168 people for our newer all-ages Accessible Cycle Service cleared - with all enabled to participate. It has since begun to grow again weekly but we have increased ride slots by 50% in the last year and employed a 'Ride Enabler' at our Hub base to achieve this.
- 45 trained and supported volunteer cycle pilots on our Elder Care Service. Consistent min. 50% women.
- 100% positive feedback from Care providers, volunteers and ride participants in our annual anonymous, online survey. 100% care providers responded for Elder Care Service and 100% of All-Ages Accessible Service (as collected through ride booking system online).
- Successfully took delivery of 2 sea containers as our Accessible Cycle Hub base. Opened Feb 2022 with a launch party in May attended by 80 people including: Ride participants, local councillors and supporters. This was despite the continued limitations of covid-distancing needing to be in place which were worked around safely at our outdoor base. Our new base is highly visible, accessible base, prime seafront community location, enabling wider participation of all ages, families and carers of disabled people. A huge success already after just 7 months in place, with 16% of participants in first 6 months attending as a result of 'passing the base and discovering us' highlighting the continued need to reach more people living with disabilities and health challenges across the city. 1 in 20 people in Brighton are living with disabilities. We have had an average of 5 new participants per week who then attend weekly.

Finance Report:

Accounts for the year ended 30th September 2022 have been submitted for independent assessment. The Charity can report a most progressive year in a very testing economic climate. A year of financial challenge without a main grant funder and one where our new, UK flagship Accessible Cycle Hub on Madeira Drive in Brighton commenced operation in February.

A combination of energetic fundraising and careful cost management has enabled the Charity to successfully complete a fifth year of operation. Particular thanks go to Brighton and Hove Council for their support with the Hub of an exceptional capital grant as well as to all our funders with 13 grant making trusts, over 30 large donors and a significant increase in individual donations.

The Charity continues to seek a main, multi-year funder going into this 22/23 financial year for around 50% of the annual costs with the rest to come from community and other grant giving trusts.



Receipts and payments accounts


CC16a

For the period from	01/10/2021	To	30/09/2022
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations - Boxes	25	-	-	25	148
Donations - Care Homes	8,200	-	-	8,200	5,800
Donations - Community Fundraising	5,711	-	-	5,711	250
Donations - Company	2,240	-	-	2,240	-
Donations - In Memory	1,201	-	-	1,201	801
Donations - Individuals	12,186	-	-	12,186	22,039
Donations - Hub	4,328	-	-	4,328	471
Refunds	-	-	-	-	440
Grants	51,345	64,500	-	115,845	83,995
Sub total (Gross income for AR)	85,236	64,500	-	149,736	113,943
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	85,236	64,500	-	149,736	113,943
A3 Payments					
Communications/PR	578	-	-	578	702
Booking System	1,129	-	-	1,129	958
Insurance	2,655	-	-	2,655	1,399
Salaries	31,575	9,500	-	41,075	42,258
Employment Costs	9,352	-	-	9,352	9,621
Office Costs	1,804	-	-	1,804	2,906
Cycle purchase	1,589	12,400	-	13,989	29,934
Equipment	-	-	-	-	2,579
Volunteer Support	1,251	-	-	1,251	1,945
Sessional Support	16,830	-	-	16,830	-
Cycle Maintenance	6,483	-	-	6,483	1,071
Hub set up costs	6,178	30,000	-	36,178	-
Sub total	79,424	51,900	-	131,324	93,373
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	79,424	51,900	-	131,324	93,373
Net of receipts/(payments)	5,812	12,600	-	18,412	20,571
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	69,278	-	-	69,278	48,707
Cash funds this year end	75,090	12,600	-	87,690	69,278

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Metro Current Account	87,690	-	-
		-	-	-
		-	-	-
	Total cash funds	87,690	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Brian Moore - Trustee	14/12/2022	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
PEDAL PEOPLE

On accounts for the year
ended

30 SEPTEMBER 2022

Charity no
(if any)

1177426

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 / 09 / 2022 .

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14 December 2022

Name:

Alex Koupland

Relevant professional
qualification(s) or body

FCA CTA FMAAT

(if any):

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Address:

CALDER & CO
30 ORANGE STREET
LONDON WC2H 7HF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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