

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

England & Wales · Charity number 1177420

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-03-05

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** FOUNDRY Eastbourne  
78 The Beacon  
Eastbourne  
East Sussex  
BN21 3NW

**Phone** 01273 325917

## Activities

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**Objects:** RELIEVE SICKNESS AND PRESERVE HEALTH, ADVANCE EDUCATION AND PREVENT OR RELIEVE POVERTY OR FINANCIAL HARDSHIP, AMONGST SUCH PERSONS AS THE TRUSTEES CONSIDER FROM TIME TO TIME TO BE IN NEED OF ASSISTANCE TO THE EXTENT TO WHICH THE TRUSTEES IN THEIR ABSOLUTE DISCRETION THINK APPROPRIATE; AND TO FURTHER SUCH OTHER PURPOSES (BEING EXCLUSIVELY CHARITABLE) AS THE TRUSTEES MAY FROM TIME TO TIME IN THEIR ABSOLUTE DISCRETION CONSIDER APPROPRIATE.

**Activities:** THE OBJECTS OF THE CHARITY ARE, FOR THE PUBLIC BENEFIT, TO:RELIEVE SICKNESS AND PRESERVE HEALTH, ADVANCE EDUCATION AND PREVENT OR RELIEVE POVERTY OR FINANCIAL HARDSHIP, AMONGST SUCH PERSONS AS THE TRUSTEES CONSIDER FROM TIME TO TIME TO BE IN NEED OF ASSISTANCE; AND TO FURTHER SUCH OTHER PURPOSES (BEING EXCLUSIVELY CHARITABLE) AS THE TRUSTEES MAY FROM TIME TO TIME CONSIDER APPROPRIATE.

## Classification

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- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Other Finance, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Environment/conservation/heritage, Economic/community Development/employment, Armed Forces/emergency Service Efficiency, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Brighton And Hove
- East Sussex
- West Sussex

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£164,734	£245,870	-	-
2023-12-31	£171,004	£364,122	-	-
2022-12-31	£389,110	£334,906	-	-
2021-12-31	£483,839	£241,638	-	-
2020-12-31	£448,971	£385,286	-	-

## Trustees

Name	Role	Appointed
<b>MICHAEL BRIAN HARRIS</b>	Chair	2018-03-05
Andrew Chequers		2025-08-12
Andrew James Lee		2025-08-12
<b>COLIN DANN</b>		2018-03-05
Colin Ballard		2021-01-23
Dr Robert Mackenzie Wicks		2020-01-23
Graham Watkins		2024-10-24
Malcolm Thor Lamb		2022-05-10
Timothy James William Ashdown		2018-03-05
Trevor Newman		2021-07-22

**SUSSEX MASONIC CHARITABLE FOUNDATION, CIO**

England & Wales - Charity number 1177420

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# Accounts

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Charity registration number 1177420 (England and Wales)

**SUSSEX MASONIC CHARITABLE FOUNDATION, CIO  
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr M B Harris (Chairman) Mr T J Ashdown (Deputy Chairman) Mr C Dann Dr R M Wicks Mr C Ballard Mr P A Lang Mr T Newman Mr M T Lamb Mr G Watkins	(Appointed 24 October 2024)
<b>Charity number (England and Wales)</b>	1177420	
<b>Principal address</b>	Sussex Masonic Centre 25 Queens Road Brighton East Sussex BN1 3YH	
<b>Independent examiner</b>	Peter Watters FCA BFP McPhersons CFG Limited 23 St Leonards Road Bexhill-on-Sea East Sussex TN40 1HH	
<b>Bankers</b>	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	

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# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

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# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2024

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The Trustees present their annual report together with the financial statements of the Charity for the year ended 31 December 2024.

The Trustees confirm that the Annual report and financial statements of the Charitable Incorporated Organisation (CIO) comply with the current statutory requirements, the requirements of the CIO's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

#### **Objectives and activities**

The objectives of the charity are relieve sickness and preserve health, advance education and prevent or relieve poverty or financial hardship, amongst such persons as the Trustees consider from time to time to be in need of assistance to the extent to which the Trustees in their absolute discretion think appropriate; and to further such other purposes (being exclusively charitable) as the Trustees may from time to time in their absolute discretion consider appropriate.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.

Sussex Masonic Charitable Foundation CIO has succeeded the original Sussex Masonic Charity, established in 1941 by the Provincial Grand Lodge of Sussex, as a separate organisation, but independent of it. It combines the support for Masons and their dependents with a remit to support non-Masonic charities benefiting the wider community by way of grants and donations. The Trustees confirm that they have had due regard to Charity Commission guidance on public benefit in setting the Charity's objectives and activities.

#### *Public benefit*

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **Achievements and performance**

##### *Significant activities and achievements against objectives*

The Trustees continued to oversee the raising and distributing of funds in accordance with its objects.

Masonic lodges in Sussex have been encouraged to raise their own funds for local charities which have been "match funded" by Sussex Masonic Charitable Foundation, CIO to a maximum of £600. During the year total matched funding applications approved and paid amounted to almost £24,289. For larger donations the Trustees have reviewed and approved significant gifts to local charities under the umbrella of an initiative referred to as "Sussex for Sussex" of over £146,000 was distributed from funds, again, raised by Sussex Freemasons.

This has been another particularly challenging year for everyone given the changing economic climate. The Charity and Trustees have continued to support those charities providing vital help and support.

Other donations to institutions, not included as part of 'Sussex for Sussex' above amounted to £5,172. Amounts donated to individuals in line with the charitable objects amounted to £21,719.

#### **Financial review**

The results for the year are set out in the Statement of Financial Activities on page 7.

The Charity's main source of income continues to be derived from donations from Sussex freemasons and dividends from the investment portfolios. The Trustees would like to thank all Lodge members for their continued support.

Total income for the year amounted to £164,734 (2023: £171,004). The expenditure of the charity during the year totaled £245,870 (2023: £364,122). Of this total expenditure, £194,396 (2023: £306,780) related directly to distributions for charitable purposes from its total income and reserves. Administration charges were kept to a minimum with one member of staff supplemented by a dedicated team of volunteers.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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The financial statements show a headline deficit of £81,136 (2023: deficit of £193,118), excluding the effects of investment gains and losses.

Financial effect of significant events – unfortunately with the current status of the economy, the charity have seen another slight downward movement of its investments. Since the beginning of the year, the year end position has decreased resulting in an annual unrealised loss of £45,772 (2023: unrealised loss of £18,605).

At the date of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Principle risks and uncertainties - the charity held £1.43m of investments at the Balance Sheet date, in a balanced portfolio, and uses the interest and dividend income to make grants to local charities across Sussex. The current market uncertainty has meant that the Trustees are keeping scrutiny of market conditions and, with the help of external professional advisors, to seek to minimise the inherent risk.

Principle sources of funding and how these resources support the key objectives of the charity - all (incoming resources) are secured from freemasons or from investment income and are distributed to local freemasons (and their dependents) in times of hardship and to local charities following applications to the Trustees.

The Charity's funds at the year end comprised £248,201 in unrestricted funds, £1,486,204 in designated funds and £285,737 in restricted funds. The details of movement in these funds are detailed in notes 21 and 22 to the accounts, and the Charity's reserves policy is set out below.

#### *Reserves policy*

Sufficient investments must be maintained to produce income to meet the Charity's costs and to contribute towards the donations and grants provided by the Charity. In addition to this, reserves must be maintained at a sufficient level to meet any unforeseen expenses met by the Charity and to ensure the continuation of the Charity's work in the event of a downturn in income. Following the transfer of the capital fund to designated funds in the year, free reserves comprising unrestricted funds at 31 December 2024 were £241,836 (2023: £1,423,250 which included the capital fund). The Trustees do not consider this level of free reserves to be excessive and is in line with the reserves policy.

#### *Restricted and Unrestricted Funds*

The General fund of the Charity is unrestricted and both capital and income can be used for the Charity's objectives. There are six restricted funds at the year end: the Provincial Grand Master's Relief Fund, the Sussex Masonic Fund, the Sussex for Sussex Fund, the Royal Arch Fund, TLC Fund and the Wilkins Bequest Fund.

The Provincial Grand Master's Relief Fund is funded annually by Lodges in Sussex and payments are restricted to the charitable needs of Sussex Masons and their dependents. The Sussex Masonic Fund was established during the year ended 31 December 2004 when the Mid Sussex Masonic Trust donated its residual assets to the Provincial Grand Master's Relief Fund and payments can only be made for Masonic purposes. Sussex for Sussex is an initiative set up in a previous year following the closure of the 2017 Festival. The Wilkins Bequest Fund consists of funds to be utilised in accordance with the charitable purposes decided under the sole discretion of Tilsmore Lodge in accordance with the terms of the will of the late Roger Reginald Thomas Wilkins. The Royal Arch Fund was established during the course of 2017 to ensure that charitable funds raised by Royal Arch Chapter Lodges is governed in accordance with the same mechanisms as Craft masonry. The TLC Fund has been established to record those donations primarily from Lodge donations which are of a restricted nature towards the TLC Appeal, with the associated costs of distributing teddy bears to hospitals within Sussex.

The Bennett Bequest Fund and Capital Fund's are designated funds to generate future investment income which can then be utilised to assist the charity in its charitable purposes.

#### *Welfare and administration*

The Trustees would like to express their thanks to the Lodge members, many of whom are Lodge Almoners and Charity Stewards, on whom they rely for their continued support in the help given to Brethren or their dependents who are in need.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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Christmas gift cheques are sent to all Sussex Masons, or their dependents, who receive Grand Charity Support and also to children under the age of 18 with Sussex Masonic connections who were in the care of The Royal Masonic Trust for Girls and Boys, now the Masonic Charitable Foundation.

The Trustees would also like to express their thanks to the Brethren who give their time to provide for the proper administration of the Province, especially in the Charities Office, who were supported by one part time paid member of staff.

#### *Investment policy*

The investment policy is reviewed by the Trustees, at least once a year and currently the investment objective is for a balance between income and growth with moderate risk. The Trustees are satisfied with the current investment strategy and are confident that the future portfolio performance will be enhanced in the long term. Investments held and the use of cash funds are continually reviewed with our investment advisors.

#### **Plans for future periods**

In the short term, the Trustees intend for the charity to continue to pursue its charitable objects, continue its investment strategy, and to distribute the income generate in the form of grants and donations.

#### **Structure, governance and management**

The Charity was established as a Charitable Incorporated Organisation (CIO) on 5th March 2018 with a Constitution registered with the Charity Commission. The charity was formed following a merger with Sussex Masonic Charities (registration no. 212979) which itself was formed under a Deed of Trust dated 27 June 1941 and a deed of appointment dated 17 August 1961. Subsequently Sussex Masonic Charities ceased registration on 31st December 2019 after completion of a Merger Transfer Agreement which assigned all assets and liabilities to the new charitable foundation on 1st January 2019.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr M B Harris (Chairman)

Mr T J Ashdown (Deputy Chairman)

Mr C Dann

Mr R P Ison (Resigned 3 October 2024)

Dr R M Wicks

Mr C Ballard

Mr P A Lang

Mr T Newman

Mr M T Lamb

Mr G Watkins (Appointed 24 October 2024)

R Needham, Officer (Charity Steward) (Resigned 3 June 2024)

P Baker, Officer (Charity Steward) (Appointed 3 June 2024)

A Towler, Officer (Honorary Treasurer)

R Gravestock, Officer (Provincial Almoner) (Resigned 3 June 2024)

N Phillipson, Officer (Provincial Almoner) (Appointed 3 June 2024)

P Baker, Officer (Honorary Secretary) (Resigned 3 June 2024)

R Phillips, Officer (Honorary Secretary) (Appointed 3 June 2024)

#### *Recruitment and appointment of trustees*

Trustees are appointed at a properly convened meeting of the Charity Trustees and by a resolution passed by two-thirds or more of the Trustees at the time. The term of office is not fixed.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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The Trustees will make available to each new Trustee, on or before their first appointment: a copy of the current version of this constitution; and a copy of the CIO's latest Trustees' Annual Report and statement of accounts. Additionally, they are given a series of teach ins to inform them of the structure of the various trusts within the Charity and the policies determined by the Trustees from time to time regarding the form of charitable giving. They are also made aware of the obligations of each Trustee in law and the need to ensure proper accounting and investment of funds.

#### *Organisational structure*

There must be at least three Charity Trustees. If the number falls below this minimum, the remaining Trustee or Trustees may act only to call a meeting of the Charity Trustee or appoint a new Charity Trustee. The maximum number of Trustees is fifteen. The Trustees may not appoint any Charity Trustee if as a result the number of Charity Trustees would exceed the maximum.

The Trustees and Officers usually meet six times a year to receive reports and make decisions. However from March 2020, Trustees and Officers have met monthly via virtual meeting spaces. Important decisions required between Trustee meetings are dealt with through the Chairman of the Trustees in consultation with other Trustees as necessary. The decisions are then reported to the board of Trustees at their next meeting for ratification.

To facilitate effective operation of the Charity, the Trustees have delegated responsibility for the day to day administration of the Charity to the Provincial Almoner, Charity Steward and Treasurer, assisted by the Secretary to the Trustees and one member of staff. No Trustees are remunerated or reimbursed for their time or expenses.

#### *Investment Powers*

The Trustees have powers to:

- i. appoint a proper and competent person as investment manager,
- ii. delegate to them discretionary powers in relation to the management of the Charity's investments, and
- iii. appoint a corporate body, as the Trustees nominee, to hold the investments of the Charity.

The Trustees have appointed Canaccord Genuity Limited to oversee the portfolio and make recommendations. The Trustees retain the right to decide what is bought or sold.

#### **Risk management**

As part of its ongoing risk assessment and risk assessment management, the major risks to which the Charity is exposed are continually reviewed and the findings notified to the Trustees at regular meetings or by other communication methods between meetings. The Trustees are satisfied that appropriate measures are being implemented to mitigate the effects of these risks.

The trustees' report was approved by the Board of Trustees.

Mr M B Harris (Chairman)

**Trustee**

29 May 2025

# **SUSSEX MASONIC CHARITABLE FOUNDATION, CIO**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 DECEMBER 2024***

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The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

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I report to the trustees on my examination of the financial statements of Sussex Masonic Charitable Foundation, CIO (the charity) for the year ended 31 December 2024.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

#### **Peter Watters FCA BFP**

McPhersons CFG Limited

23 St Leonards Road

Bexhill-on-Sea

East Sussex

TN40 1HH

2 June 2025

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 DECEMBER 2024**

Current financial year		Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
	Notes					
<b>Income and endowments from:</b>						
Donations and legacies	3	13,211	-	49,369	62,580	69,224
Other trading activities	4	-	-	-	-	3,263
Investments	5	101,467	-	-	101,467	97,787
Other income	6	687	-	-	687	730
<b>Total income</b>		<u>115,365</u>	<u>-</u>	<u>49,369</u>	<u>164,734</u>	<u>171,004</u>
<b>Expenditure on:</b>						
Raising funds	7	20,233	-	31,241	51,474	57,342
Charitable activities	8	13,083	-	181,313	194,396	306,780
<b>Total expenditure</b>		<u>33,316</u>	<u>-</u>	<u>212,554</u>	<u>245,870</u>	<u>364,122</u>
Net gains/(losses) on investments	14	<u>-</u>	<u>(45,772)</u>	<u>-</u>	<u>(45,772)</u>	<u>(18,605)</u>
<b>Net income/(expenditure)</b>		<u>82,049</u>	<u>(45,772)</u>	<u>(163,185)</u>	<u>(126,908)</u>	<u>(211,723)</u>
Transfers between funds		<u>(1,265,011)</u>	<u>1,259,321</u>	<u>5,690</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>	11	<u>(1,182,962)</u>	<u>1,213,549</u>	<u>(157,495)</u>	<u>(126,908)</u>	<u>(211,723)</u>
<b>Reconciliation of funds:</b>						
Fund balances at 1 January 2024		<u>1,431,163</u>	<u>272,655</u>	<u>443,232</u>	<u>2,147,050</u>	<u>2,358,773</u>
<b>Fund balances at 31 December 2024</b>		<u>248,201</u>	<u>1,486,204</u>	<u>285,737</u>	<u>2,020,142</u>	<u>2,147,050</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 DECEMBER 2024**

Prior financial year		Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes				
<b>Income and endowments from:</b>					
Donations and legacies	3	9,478	-	59,746	69,224
Other trading activities	4	3,263	-	-	3,263
Investments	5	97,787	-	-	97,787
Other income	6	730	-	-	730
<b>Total income</b>		<u>111,258</u>	<u>-</u>	<u>59,746</u>	<u>171,004</u>
<b>Expenditure on:</b>					
Raising funds	7	29,385	-	27,957	57,342
Charitable activities	8	15,945	-	290,835	306,780
<b>Total expenditure</b>		<u>45,330</u>	<u>-</u>	<u>318,792</u>	<u>364,122</u>
Net gains/(losses) on investments	14	<u>(20,612)</u>	<u>2,007</u>	<u>-</u>	<u>(18,605)</u>
<b>Net income/(expenditure)</b>		<u>45,316</u>	<u>2,007</u>	<u>(259,046)</u>	<u>(211,723)</u>
Transfers between funds		<u>(2,698)</u>	<u>-</u>	<u>2,698</u>	<u>-</u>
<b>Net movement in funds</b>	11	<u>42,618</u>	<u>2,007</u>	<u>(256,348)</u>	<u>(211,723)</u>
<b>Reconciliation of funds:</b>					
Fund balances at 1 January 2023		<u>1,388,545</u>	<u>270,648</u>	<u>699,580</u>	<u>2,358,773</u>
<b>Fund balances at 31 December 2023</b>		<u>1,431,163</u>	<u>272,655</u>	<u>443,232</u>	<u>2,147,050</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## STATEMENT OF FINANCIAL POSITION

AS AT 31 DECEMBER 2024

		2024		2023	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	16		6,365		7,914
Investments	17		1,486,204		1,544,766
			<u>1,492,569</u>		<u>1,552,680</u>
<b>Current assets</b>					
Debtors	18	225,841		245,038	
Cash at bank and in hand		325,669		364,598	
		<u>551,510</u>		<u>609,636</u>	
<b>Creditors: amounts falling due within one year</b>	19	(23,937)		(15,266)	
<b>Net current assets</b>			<u>527,573</u>		<u>594,370</u>
<b>Total assets less current liabilities</b>			<u>2,020,142</u>		<u>2,147,050</u>
<b>The funds of the charity</b>					
Restricted income funds	21		285,737		443,232
Unrestricted funds - general			248,201		1,431,163
Unrestricted funds - designated	22		1,486,204		272,655
			<u>2,020,142</u>		<u>2,147,050</u>

The financial statements were approved by the trustees on 29 May 2025

Mr M B Harris (Chairman)  
Trustee

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2024

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#### 1 Accounting policies

##### Charity information

Sussex Masonic Charitable Foundation, CIO is a Charitable Incorporated Organisation (CIO). The CIO's principal address is 25 Queens Road, Brighton, East Sussex, BN1 3YH.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's constitution, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time investment income is receivable.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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#### 1 Accounting policies

(Continued)

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities, events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost. Tangible fixed assets are capitalised if they can be used for more than 1 year and cost at least £1,000.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computer equipment	8 years on straight line basis
--------------------	--------------------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

#### 1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

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### 1 Accounting policies

(Continued)

#### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any material unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### 3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	12,211	49,369	61,580	9,478	59,746	69,224
Legacies	1,000	-	1,000	-	-	-
	<u>13,211</u>	<u>49,369</u>	<u>62,580</u>	<u>9,478</u>	<u>59,746</u>	<u>69,224</u>
<b>Donations and gifts</b>						
Donations and gifts	12,211	1,247	13,458	9,478	3,114	12,592
Sussex for Sussex	-	10,185	10,185	-	23,393	23,393
PGM Relief	-	10,325	10,325	-	7,980	7,980
TLC	-	25,551	25,551	-	25,259	25,259
Sussex Royal Arch	-	2,061	2,061	-	-	-
	<u>12,211</u>	<u>49,369</u>	<u>61,580</u>	<u>9,478</u>	<u>59,746</u>	<u>69,224</u>

#### 4 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Sale of goods and merchandise	-	3,263
	<u>-</u>	<u>3,263</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

### 5 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Income from listed investments	75,020	72,077
Interest receivable	26,447	25,710
	<u>101,467</u>	<u>97,787</u>

### 6 Other income

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Other income	687	730
	<u>687</u>	<u>730</u>

### 7 Expenditure on raising funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>Fundraising and publicity</b>						
Governance costs	1,972	-	1,972	3,360	-	3,360
Other fundraising costs	240	-	240	-	-	-
Support costs	16,300	-	16,300	16,557	-	16,557
	<u>18,512</u>	<u>-</u>	<u>18,512</u>	<u>19,917</u>	<u>-</u>	<u>19,917</u>
<b>Trading costs</b>						
Rituals and teddy bear expenses	-	31,241	31,241	7,215	27,957	35,172
Investment management	1,721	-	1,721	2,253	-	2,253
Total costs	<u>20,233</u>	<u>31,241</u>	<u>51,474</u>	<u>29,385</u>	<u>27,957</u>	<u>57,342</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

#### 8 Expenditure on charitable activities

	Grant giving	Sussex for	Total	Grant giving	Sussex for	Total
	2024	Sussex	2024	2023	Sussex	2023
	£	2024	£	£	2023	£
<b>Direct costs</b>						
Direct charitable costs	764	2,050	2,814	-	1,817	1,817
Grant funding of activities (see note 9)	26,891	146,419	173,310	30,665	254,380	285,045
<b>Share of support and governance costs (see note 10)</b>						
Support	-	16,300	16,300	-	16,558	16,558
Governance	-	1,972	1,972	-	3,360	3,360
	<u>27,655</u>	<u>166,741</u>	<u>194,396</u>	<u>30,665</u>	<u>276,115</u>	<u>306,780</u>
<b>Analysis by fund</b>						
Unrestricted funds - general	13,083	-	13,083	15,945	-	15,945
Restricted funds	14,572	166,741	181,313	14,720	276,115	290,835
	<u>27,655</u>	<u>166,741</u>	<u>194,396</u>	<u>30,665</u>	<u>276,115</u>	<u>306,780</u>

#### 9 Grants payable

	Grant giving	Sussex for	Total	Grant giving	Sussex for	Total
	2024	Sussex	2024	2023	Sussex	2023
	£	2024	£	£	2023	£
Grants to institutions:						
Donations to other charities	5,172	-	5,172	7,205	-	7,205
Sussex for Sussex donations	-	146,419	146,419	-	254,380	254,380
	<u>5,172</u>	<u>146,419</u>	<u>151,591</u>	<u>7,205</u>	<u>254,380</u>	<u>261,585</u>
Grants to individuals	21,719	-	21,719	23,460	-	23,460
	<u>26,891</u>	<u>146,419</u>	<u>173,310</u>	<u>30,665</u>	<u>254,380</u>	<u>285,045</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 10 Support costs allocated to activities

	2024	2023
	£	£
Staff costs	14,519	13,233
Depreciation	1,548	1,541
Bank Charges	61	159
Office equipment and expenses	5,545	4,082
Printing, postage and stationary	(56)	1,377
Contribution for office services	10,000	10,000
Sundry expenses	445	969
Repairs & renewals	26	-
Volunteer expenses	512	-
Governance costs	3,944	8,474
	<u>36,544</u>	<u>39,835</u>
<b>Analysed between:</b>		
Fundraising	18,272	19,917
Sussex for Sussex	18,272	19,918
	<u>36,544</u>	<u>39,835</u>
	<b>2024</b>	<b>2023</b>
	£	£
<b>Governance costs comprise:</b>		
Independent examination fees	2,414	2,792
Legal and professional	1,476	3,927
Trustee expenses	54	1,755
	<u>3,944</u>	<u>8,474</u>

Payments to the Independent Examiner include £1,200 (2023: £1,200) for independent examination services and £1,214 (2023: £1,592) for other services.

### 11 Net movement in funds

	2024	2023
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	2,414	2,792
Depreciation of owned tangible fixed assets	1,548	1,541
	<u>3,962</u>	<u>4,333</u>

### 12 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

During the year, two trustees were reimbursed the total of £200 for travelling expenses (2023: £222).

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

### 13 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Support	1	1
	<u>          </u>	<u>          </u>
<b>Employment costs</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	13,666	12,570
Social security costs	630	473
Other pension costs	223	190
	<u>          </u>	<u>          </u>
	<u>14,519</u>	<u>13,233</u>

There were no employees whose annual remuneration was more than £60,000.

### 14 Gains and losses on investments

	Unrestricted funds general	Unrestricted funds designated	Total	Unrestricted funds general	Unrestricted funds designated	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
Gains/(losses) arising on:						
Revaluation of investments	-	(45,772)	(45,772)	(20,612)	2,007	(18,605)
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

### 15 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

### 16 Tangible fixed assets

	Computer equipment £
<b>Cost</b>	
At 1 January 2024	12,385
At 31 December 2024	12,385
<b>Depreciation and impairment</b>	
At 1 January 2024	4,472
Depreciation charged in the year	1,548
At 31 December 2024	6,020
<b>Carrying amount</b>	
At 31 December 2024	6,365
At 31 December 2023	7,914

### 17 Fixed asset investments

	Listed investments £	Cash in portfolio £	Total £
<b>Cost or valuation</b>			
At 1 January 2024	1,461,958	82,808	1,544,766
Additions	13,730	-	13,730
Valuation changes	(45,772)	-	(45,772)
Other movements	-	(26,520)	(26,520)
At 31 December 2024	1,429,916	56,288	1,486,204
<b>Carrying amount</b>			
At 31 December 2024	1,429,916	56,288	1,486,204
At 31 December 2023	1,461,958	82,808	1,544,766

### 18 Debtors

	2024 £	2023 £
<b>Amounts falling due within one year:</b>		
Trade debtors	56	-
Other debtors	36,858	37,200
Prepayments and accrued income	9,736	9,065
	46,650	46,265

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 18 Debtors (Continued)

	2024	2023
	£	£
<b>Amounts falling due after more than one year:</b>		
Other debtors	179,191	198,773
	<u>          </u>	<u>          </u>
<b>Total debtors</b>	<u>225,841</u>	<u>245,038</u>

### 19 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other taxation and social security	311	112
Trade creditors	10,877	2,000
Other creditors	45	-
Accruals and deferred income	12,704	13,154
	<u>          </u>	<u>          </u>
	<u>23,937</u>	<u>15,266</u>

### 20 Retirement benefit schemes

	2024	2023
	£	£
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	223	190
	<u>          </u>	<u>          </u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

### 21 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 January 2024	Incoming resources	Resources expended	Transfers	At 31 December 2024
	£	£	£	£	£
Provincial Grand Master's Relief Fund	58,951	10,324	(13,572)	-	55,703
Sussex for Sussex Fund	350,408	11,432	(164,641)	-	197,199
Sussex Royal Arch Fund	24,854	2,062	(2,100)	-	24,816
Wilkins Bequest	9,019	-	(1,000)	-	8,019
TLC Fund	-	25,551	(31,241)	5,690	-
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	<u>443,232</u>	<u>49,369</u>	<u>(212,554)</u>	<u>5,690</u>	<u>285,737</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 21 Restricted funds

(Continued)

Previous year:	At 1 January 2023	Incoming resources	Resources expended	Transfers	At 31 December 2023
	£	£	£	£	£
Provincial Grand Master's Relief Fund	64,690	7,981	(13,720)	-	58,951
Sussex for Sussex Fund	603,131	23,392	(276,115)	-	350,408
Sussex Royal Arch Fund	21,740	3,114	-	-	24,854
Wilkins Bequest	10,019	-	(1,000)	-	9,019
TLC Fund	-	25,259	(27,957)	2,698	-
	<u>699,580</u>	<u>59,746</u>	<u>(318,792)</u>	<u>2,698</u>	<u>443,232</u>

The Provincial Grand Master's Relief Fund – the Provincial Grand Masters Relief Fund consists of funds utilised for the granting of relief for Sussex Freemasons (including Tyler's of Sussex lodges), their windows and their children and is administrated by the Trustees on his behalf.

Sussex for Sussex Fund – the Sussex for Sussex Fund is an initiative to support a wide range of registered charities in Sussex with no direct masonic connections. Applications are considered by the Trustees and awards made that generally support, but are not limited to, early years, later life, medical research and hospice care.

Wilkins Bequest – the Wilkins Bequest consists of funds to be utilised in accordance with charitable purposes decided under the sole discretion of Tilsmore Lodge in accordance with the terms of the will of the later roger Reginald Thomas Wilkins.

Sussex Royal Arch Fund – the SRAF was established when the Sussex Royal Arch Benevolent fund transferred its assets to the umbrella of Sussex Masonic Charities in 2017 to be allocated by Trustees for masonic and charitable purposes as decided by the Trustees of the Sussex Masonic Charities, now Sussex Masonic Charitable Foundation CIO.

TLC Fund – the TLC Fund has been established to record those donations primarily from lodge donations which are of a restricted nature towards the TLC appeal, with the associated costs of distributing teddy bears to hospitals within Sussex.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

#### 22 Unrestricted funds - designated

These are unrestricted funds which are material to the charity's activities as explained in the note below.

	At 1 January 2024	Transfers	Gains and losses	At 31 December 2024
	£	£	£	£
Bennett Bequest Fund	272,655	-	13,247	285,902
Capital Fund	-	1,259,321	(59,019)	1,200,302
	<u>272,655</u>	<u>1,259,321</u>	<u>(45,772)</u>	<u>1,486,204</u>
<b>Previous year:</b>	<b>At 1 January 2023</b>	<b>Transfers</b>	<b>Gains and losses</b>	<b>At 31 December 2023</b>
	£	£	£	£
Bennett Bequest Fund	270,648	-	2,007	272,655
	<u>270,648</u>	<u>-</u>	<u>2,007</u>	<u>272,655</u>

Bennett Bequest Fund - in the year ended 31 December 2022 the Trustees reviewed the original Will of the late Mr R Bennett, and it was agreed that the Will did not impose any specific restriction on the funds. It only stated that the funds should be used in line with the charitable purposes, and therefore does not need to be presented as a restricted fund. As such the Trustees have chosen to designate these funds for future capital growth and income generation, rather than show them as restricted funds.

Capital Fund- in the year ended 31 December 2024 the Trustees have chosen to designate the investment funds for future capital growth and income generation.

#### 23 Analysis of net assets between funds

	Unrestricted funds general 2024	Unrestricted funds designated 2024	Restricted funds 2024	Total 2024
	£	£	£	£
<b>At 31 December 2024:</b>				
Tangible assets	6,365	-	-	6,365
Investments	-	1,486,204	-	1,486,204
Current assets/(liabilities)	241,836	-	285,737	527,573
	<u>248,201</u>	<u>1,486,204</u>	<u>285,737</u>	<u>2,020,142</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 23 Analysis of net assets between funds

(Continued)

	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £
<b>At 31 December 2023:</b>				
Tangible assets	7,914	-	-	7,914
Investments	1,272,111	272,655	-	1,544,766
Current assets/(liabilities)	151,138	-	443,232	594,370
	<u>1,431,163</u>	<u>272,655</u>	<u>443,232</u>	<u>2,147,050</u>

### 24 Related party transactions

During the year, there were no donations made to the charity by trustees through individual lodges (2023: £720). All donations were made at arms lengths and had no conditions attached.

There were no other disclosable related party transactions during the year (2023: £nil).

**SUSSEX MASONIC CHARITABLE FOUNDATION, CIO**

England & Wales - Charity number 1177420

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# Accounts

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Charity registration number 1177420

**SUSSEX MASONIC CHARITABLE FOUNDATION, CIO**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**



**Caladine**  
Chartered Certified Accountants

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Trustees**

Mr M Harris (Chairman)  
Mr T Ashdown (Deputy Chairman)  
Mr C Dann  
Mr R P Ison  
Dr R M Wicks  
Mr C S Ballard  
Mr P A Lang  
Mr T Newman  
Mr M Lamb

**Charity number**

1177420

**Principal address**

25 Queens Road  
Brighton  
East Sussex  
BN1 3YH

**Independent examiner**

Colin Dadswell FCA FCCA DChA  
Caladine Limited  
Chantry House  
22 Upperton Road  
Eastbourne  
East Sussex  
BN21 1BF

**Bankers**

CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

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# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

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# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2023

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The trustees present their annual report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The objectives of the charity are relieve sickness and preserve health, advance education and prevent or relieve poverty or financial hardship, amongst such persons as the trustees consider from time to time to be in need of assistance to the extent to which the trustees in their absolute discretion think appropriate; and to further such other purposes (being exclusively charitable) as the trustees may from time to time in their absolute discretion consider appropriate.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.

Sussex Masonic Charitable Foundation CIO has succeeded the original Sussex Masonic Charity, established in 1941 by the Provincial Grand Lodge of Sussex, as a separate organisation, but independent of it. It combines the support for Masons and their dependents with a remit to support non-Masonic charities benefiting the wider community by way of grants and donations.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **Achievements and performance**

The Trustees continued to oversee the raising and distributing of funds in accordance with its objects.

Masonic lodges in Sussex have been encouraged to raise their own funds for local charities which have been "match funded" by Sussex Masonic Charitable Foundation, CIO to a maximum of £600. During the year total matched funding applications approved and paid amounted to over £19,800. For larger donations the Trustees have reviewed and approved significant gifts to local charities under the umbrella of an initiative referred to as "Sussex for Sussex" where over £234,400 was distributed from funds, again, raised by Sussex Freemasons.

This has been another particularly challenging year for everyone given the changing economic climate. The Charity and Trustees have continued to support those charities providing vital help and support.

Other donations to institutions, not included as part of 'Sussex for Sussex' above amounted to over £6,205. Amounts donated to individuals in line with the charitable objects amounted to almost £23,460.

#### **Financial review**

The results for the year are set out in the Statement of Financial Activities on page 7.

The Charity's main source of income continues to be derived from donations from Sussex freemasons and dividends from the investment portfolios. The Trustees would like to thank all Lodge members for their continued support.

Total income for the year amounted to £171,004 (2022: £389,110 ). The expenditure of the charity during the year totalled £364,122 (2022: £334,906). Of this total expenditure, £306,780 (2022: £294,692) related directly to distributions for charitable purposes from its total income and reserves. Administration charges were kept to a minimum with one member of staff supplemented by a dedicated team of volunteers. The financial statements show a headline deficit of £193,118 (2022: surplus of £54,204) excluding the effects of investment gains and losses.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2023

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Financial effect of significant events – unfortunately with the current status of the economy, the charity has seen another downward movement of its investments during the year. The market value of the investments fell resulting in an unrealised loss of £18,605 (2022: unrealised loss of £61,332).

At the date of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Principle risks and uncertainties - the charity held over £1.54m of investments at the balance sheet date, in a balanced portfolio, and uses the interest and dividend income to make grants to local charities across Sussex. The current market uncertainty has meant that the Trustees are continually scrutinising market conditions and, with the help of external professional advisors, to seek to minimise the inherent risk.

Principle sources of funding and how these resources support the key objectives of the charity - all (incoming resources) are secured from freemasons or from investment income and are distributed to local freemasons (and their dependents) in times of hardship and to local charities following applications to the Trustees.

The Charity's funds at the year end comprised almost £1.43m in unrestricted funds, £272k in designated funds and £443k in restricted funds. The details of movement in these funds are detailed in Note 21 and 22 to the accounts, and the Charity's reserves policy is set out below.

#### Investment policy

The investment policy is reviewed by the Trustees, at least once a year and currently the investment objective is for a balance between income and growth with moderate risk. The Trustees are satisfied with the current investment strategy and are confident that the future portfolio performance will be enhanced in the long term. Investments held and the use of cash funds are continually reviewed with our investment advisors.

#### Restricted and Unrestricted Funds

The General fund of the Charity is unrestricted and both capital and income can be used for the Charity's objectives. There are five restricted funds at the year end: the Provincial Grand Master's Relief Fund, the Sussex Masonic Fund, the Sussex for Sussex Fund, the Royal Arch Fund, TLC Fund and the Wilkins Bequest Fund.

The Provincial Grand Master's Relief Fund is funded annually by Lodges in Sussex and payments are restricted to the charitable needs of Sussex Masons and their dependents. The Sussex Masonic Fund was established during the year ended 31 December 2004 when the Mid Sussex Masonic Trust donated its residual assets to the Provincial Grand Master's Relief Fund and payments can only be made for Masonic purposes. Sussex for Sussex is an initiative set up in a previous year following the closure of the 2017 Festival. The Wilkins Bequest Fund consists of funds to be utilised in accordance with the charitable purposes decided under the sole discretion of Tilsmore Lodge in accordance with the terms of the will of the late Roger Reginald Thomas Wilkins. The Royal Arch Fund was established during the course of 2017 to ensure that charitable funds raised by Royal Arch Chapter Lodges is governed in accordance with the same mechanisms as Craft masonry. The TLC Fund has been established to record those donations primarily from Lodge donations which are of a restricted nature towards the TLC Appeal, with the associated costs of distributing teddy bears to hospitals within Sussex.

The Bennett Bequest Fund is a designated fund to generate future investment income which can then be utilized to assist the charity in its charitable purposes.

#### Reserves policy

Sufficient investments must be maintained to produce income to meet the Charity's costs and to contribute towards the donations and grants provided by the Charity. In addition to this, reserves must be maintained at a sufficient level to meet any unforeseen expenses met by the Charity and to ensure the continuation of the Charity's work in the event of a downturn in income. Free reserves comprising unrestricted funds at 31 December 2023 were £1,423,249 (2022: £1,379,755). The Trustees do not consider this level of free reserves to be excessive as the majority of funds are held as part of an investment portfolio to earn future income from.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2023**

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### Welfare and administration

The Trustees would like to express their thanks to the Lodge members, many of whom are Lodge Almoners and Charity Stewards, on whom they rely for their continued support in the help given to Brethren or their dependents who are in need.

Christmas gift cheques are sent to all Sussex Masons, or their dependents, who receive Grand Charity Support and also to children under the age of 18 with Sussex Masonic connections who were in the care of The Royal Masonic Trust for Girls and Boys, now the Masonic Charitable Foundation.

The Trustees would also like to express their thanks to the Brethren who give their time to provide for the proper administration of the Province, especially in the Charities Office, who were supported by one part time paid member of staff.

### **Plans for future periods**

In the short term, the trustees intend for the charity to continue to pursue its charitable objects, continue its investment strategy, and to distribute the income generate in the form of grants and donations.

### **Structure, governance and management**

The Charity was established as a Charitable Incorporated Organisation (CIO) on 5th March 2018 with a Constitution registered with the Charity Commission. The charity was formed following a merger with Sussex Masonic Charities (registration no. 212979) which itself was formed under a Deed of Trust dated 27 June 1941 and a deed of appointment dated 17 August 1961. Subsequently Sussex Masonic Charities ceased registration on 31st December 2019 after completion of a Merger Transfer Agreement which assigned all assets and liabilities to the new charitable foundation on 1st January 2019.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr M Harris (Chairman)  
Mr T Ashdown (Deputy Chairman)  
Mr C Dann  
Mr R P Ison  
Dr R M Wicks  
Mr C S Ballard  
Mr P A Lang  
Mr T Newman  
Mr M Lamb

R A Needham, Officer (Charity Steward)  
A Towler, Officer (Honorary Treasurer)  
R Gravestock, Officer (Provincial Almoner)  
P Baker, Officer (Honorary Secretary)

Trustees are appointed at a properly convened meeting of the charity trustees and by a resolution passed by two-thirds or more of the charity trustees at the time. The term of office is not fixed.

The charity trustees will make available to each new charity trustee, on or before his first appointment: a copy of the current version of this constitution; and a copy of the CIO's latest Trustees' Annual Report and statement of accounts. Additionally, they are given a series of teach ins to inform them of the structure of the various trusts within the Charity and the policies determined by the Trustees from time to time regarding the form of charitable giving. They are also made aware of the obligations of each Trustee in law and the need to ensure proper accounting and investment of funds.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2023**

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There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustee or appoint a new charity trustee. The maximum number of charity trustees is fifteen. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

The Trustees and Officers usually meet six times a year to receive reports and make decisions. However from March 2020, Trustees and Officers have met monthly via virtual meeting spaces. Important decisions required between Trustee meetings are dealt with through the Chairman of the Trustees in consultation with other Trustees as necessary. The decisions are then reported to the board of Trustees at their next meeting for ratification.

To facilitate effective operation of the Charity, the Trustees have delegated responsibility for the day to day administration of the Charity to the Provincial Almoner, Charity Steward and Treasurer, assisted by the Secretary to the Trustees and one member of staff. No Trustees are remunerated or reimbursed for their time or expenses.

### Investment Powers

The Trustees have powers to:

- (i) appoint a proper and competent person as investment manager,
- (ii) delegate to them discretionary powers in relation to the management of the Charity's investments, and
- (iii) appoint a corporate body, as the Trustees nominee, to hold the investments of the Charity.

The Trustees have appointed Canaccord Genuity Limited to oversee the portfolio and make recommendations. The Trustees retain the right to decide what is bought or sold.

### Risk management

As part of its ongoing risk assessment and risk assessment management, the major risks to which the Charity is exposed are continually reviewed and the findings notified to the Trustees at regular meetings or by other communication methods between meetings. The Trustees are satisfied that appropriate measures are being implemented to mitigate the effects of these risks.

The trustees' report was approved by the Board of Trustees.

Mr M Harris (Chairman)

**Trustee**

28 May 2024

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

*FOR THE YEAR ENDED 31 DECEMBER 2023*

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The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

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I report to the trustees on my examination of the financial statements of Sussex Masonic Charitable Foundation, CIO (the charity) for the year ended 31 December 2023.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

#### **Colin Dadswell FCA FCCA DChA**

Caladine Limited  
Chantry House  
22 Upperton Road  
Eastbourne  
East Sussex  
BN21 1BF

Dated: 30 May 2024

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

Current financial year		Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
	Notes					
<b>Income from:</b>						
Donations and legacies	3	9,478	-	59,746	69,224	304,220
Other trading activities	4	3,263	-	-	3,263	5,636
Investments	5	97,787	-	-	97,787	79,042
Other income	6	730	-	-	730	212
<b>Total income</b>		<u>111,258</u>	<u>-</u>	<u>59,746</u>	<u>171,004</u>	<u>389,110</u>
<b>Expenditure on:</b>						
Raising funds	7	29,385	-	27,957	57,342	40,214
Charitable activities	8	15,945	-	290,835	306,780	294,692
Total expenditure		<u>45,330</u>	<u>-</u>	<u>318,792</u>	<u>364,122</u>	<u>334,906</u>
Net gains/(losses) on investments	13	(20,612)	2,007	-	(18,605)	(16,454)
<b>Net income/(expenditure)</b>		<u>45,316</u>	<u>2,007</u>	<u>(259,046)</u>	<u>(211,723)</u>	<u>37,750</u>
Transfers between funds	21	(2,698)	-	2,698	-	-
<b>Net movement in funds</b>		<u>42,618</u>	<u>2,007</u>	<u>(256,348)</u>	<u>(211,723)</u>	<u>37,750</u>
<b>Reconciliation of funds:</b>						
Fund balances at 1 January 2023		<u>1,388,545</u>	<u>270,648</u>	<u>699,580</u>	<u>2,358,773</u>	<u>2,321,023</u>
<b>Fund balances at 31 December 2023</b>		<u><u>1,431,163</u></u>	<u><u>272,655</u></u>	<u><u>443,232</u></u>	<u><u>2,147,050</u></u>	<u><u>2,358,773</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 DECEMBER 2023**

Prior financial year		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes				
<b>Income from:</b>					
Donations and legacies	3	18,504	-	285,716	304,220
Other trading activities	4	5,636	-	-	5,636
Investments	5	79,042	-	-	79,042
Other income	6	212	-	-	212
Total income		103,394	-	285,716	389,110
<b>Expenditure on:</b>					
Raising funds	7	22,803	-	17,411	40,214
Charitable activities	8	3,291	-	291,401	294,692
<b>Total expenditure</b>		26,094	-	308,812	334,906
Net losses on investments	13	(10,136)	(6,318)	-	(16,454)
<b>Net income/(expenditure)</b>		67,164	(6,318)	(23,096)	37,750
Transfers between funds	21	(7,690)	-	7,690	-
<b>Net movement in funds</b>		59,474	(6,318)	(15,406)	37,750
<b>Reconciliation of funds:</b>					
Fund balances at 1 January 2022		1,329,071	276,966	714,986	2,321,023
<b>Fund balances at 31 December 2022</b>		1,388,545	270,648	699,580	2,358,773

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## STATEMENT OF FINANCIAL POSITION

AS AT 31 DECEMBER 2023

	Notes	2023		2022	
		£	£	£	£
<b>Fixed assets</b>					
Property, plant and equipment	15		7,914		8,790
Investments	16		1,544,766		1,493,547
			<u>1,552,680</u>		<u>1,502,337</u>
<b>Current assets</b>					
Inventories	17	-		7,215	
Trade and other receivables	18	245,038		278,150	
Cash at bank and in hand		364,598		590,368	
		<u>609,636</u>		<u>875,733</u>	
<b>Current liabilities</b>	19	15,266		19,297	
Net current assets			<u>594,370</u>		<u>856,436</u>
<b>Total assets less current liabilities</b>			<u>2,147,050</u>		<u>2,358,773</u>
<b>The funds of the charity</b>					
Restricted income funds	21		443,232		699,580
Unrestricted funds - general	22		1,431,163		1,388,545
Unrestricted funds - designated			272,655		270,648
			<u>2,147,050</u>		<u>2,358,773</u>

The financial statements were approved by the trustees on 28 May 2024

Mr M Harris (Chairman)  
Trustee

Mr T Ashdown (Deputy Chairman)  
Trustee

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

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### 1 Accounting policies

#### Charity information

Sussex Masonic Charitable Foundation, CIO is a Charitable Incorporated Organisation (CIO). The CIO's principal address is 25 Queens Road, Brighton, East Sussex, BN1 3YH.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Constitution the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of fixed asset investments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2023

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#### 1 Accounting policies (Continued)

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities, events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

#### 1.6 Property, plant and equipment

Property, plant and equipment are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost. Tangible fixed assets are capitalised if they can be used for more than 1 year and cost at least £1,000.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following basis:

Computer equipment	8 years on a straight line basis
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Non-current investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

#### 1.8 Impairment of non-current assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2023

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#### 1 Accounting policies (Continued)

##### 1.9 Inventories

Inventories are stated at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

##### 1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.11 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including trade and other payables and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

##### 1.12 Employee benefits

The cost of any material unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2023

#### 1 Accounting policies (Continued)

##### 1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### 3 Income from donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	9,478	59,746	69,224	8,504	285,716	294,220
Legacies receivable	-	-	-	10,000	-	10,000
	<u>9,478</u>	<u>59,746</u>	<u>69,224</u>	<u>18,504</u>	<u>285,716</u>	<u>304,220</u>
<b>Donations and gifts</b>						
Donations	9,478	3,114	12,592	8,504	2,851	11,355
Sussex for Sussex	-	23,393	23,393	-	263,081	263,081
PGM Relief	-	7,980	7,980	-	9,280	9,280
TLC	-	25,259	25,259	-	10,504	10,504
	<u>9,478</u>	<u>59,746</u>	<u>69,224</u>	<u>8,504</u>	<u>285,716</u>	<u>294,220</u>

#### 4 Income from other trading activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Sale of goods and merchandise	<u>3,263</u>	<u>5,636</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

### 5 Income from investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Income from listed investments	72,077	68,181
Interest receivable	25,710	10,861
	<u>97,787</u>	<u>79,042</u>

### 6 Other income

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Other income	730	212
	<u>730</u>	<u>212</u>

### 7 Expenditure on raising funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
<b>Fundraising and publicity</b>						
Governance costs	3,360	-	3,360	2,035	-	2,035
Support costs	16,557	-	16,557	13,603	-	13,603
	<u>19,917</u>	<u>-</u>	<u>19,917</u>	<u>15,638</u>	<u>-</u>	<u>15,638</u>
<b>Trading costs</b>						
Rituals and teddy bear expenses	7,215	27,957	35,172	6,016	17,411	23,427
Investment management	2,253	-	2,253	1,149	-	1,149
Total costs	<u>29,385</u>	<u>27,957</u>	<u>57,342</u>	<u>22,803</u>	<u>17,411</u>	<u>40,214</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

### 8 Expenditure on charitable activities

	Grant giving	Sussex for Sussex	Total	Grant giving	Sussex for Sussex	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
<b>Direct costs</b>						
Direct charitable costs	-	1,817	1,817	-	1,648	1,648
Sundry expenses	-	-	-	291	-	291
	<u>-</u>	<u>1,817</u>	<u>1,817</u>	<u>291</u>	<u>1,648</u>	<u>1,939</u>
Grant funding of activities (see note 9)	30,665	254,380	285,045	19,878	257,160	277,038
<b>Share of support and governance costs (see note 10)</b>						
Support	-	16,558	16,558	-	13,680	13,680
Governance	-	3,360	3,360	-	2,035	2,035
	<u>-</u>	<u>19,918</u>	<u>19,918</u>	<u>-</u>	<u>15,715</u>	<u>15,715</u>
	<u>30,665</u>	<u>276,115</u>	<u>306,780</u>	<u>20,169</u>	<u>274,523</u>	<u>294,692</u>
<b>Analysis by fund</b>						
Unrestricted funds - general	15,945	-	15,945	3,291	-	3,291
Restricted funds	14,720	276,115	290,835	16,878	274,523	291,401
	<u>15,945</u>	<u>276,115</u>	<u>290,835</u>	<u>16,878</u>	<u>274,523</u>	<u>291,401</u>
	<u>30,665</u>	<u>276,115</u>	<u>306,780</u>	<u>20,169</u>	<u>274,523</u>	<u>294,692</u>

### 9 Grants payable

	Grant giving	Sussex for Sussex	Total	Grant giving	Sussex for Sussex	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Grants to institutions:						
Sussex for Sussex donations	-	254,380	254,380	-	257,160	257,160
Donations to other charities	7,205	-	7,205	3,000	-	3,000
	<u>7,205</u>	<u>254,380</u>	<u>261,585</u>	<u>3,000</u>	<u>257,160</u>	<u>260,160</u>
Grants to individuals	23,460	-	23,460	16,878	-	16,878
	<u>23,460</u>	<u>-</u>	<u>23,460</u>	<u>16,878</u>	<u>-</u>	<u>16,878</u>
	<u>30,665</u>	<u>254,380</u>	<u>285,045</u>	<u>19,878</u>	<u>257,160</u>	<u>277,038</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

### 10 Support costs allocated to activities

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Staff costs	13,233	6,766
Depreciation	1,541	1,465
Bank charges	159	488
Office equipment and expenses	4,082	3,590
Printing, postage and stationery	1,377	(26)
Contribution for office services	10,000	15,000
Sundry expenses	969	-
Governance costs	8,474	4,070
	<u>39,835</u>	<u>31,353</u>
<b>Analysed between:</b>		
Fundraising	19,917	15,638
Sussex for Sussex	19,918	15,715
	<u>39,835</u>	<u>31,353</u>
	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Governance costs comprise:</b>		
Accountancy	2,792	2,594
Legal and professional	3,927	1,476
Trustee expenses	1,755	-
	<u>8,474</u>	<u>4,070</u>

The accounts include payments to the Independent Examiner of £1,200 for the independent examination and £1,592 for other services (2022: £1,200 for independent examination work and £1,394 for other services).

### 11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

During the year two trustees were reimbursed the total of £222 for travelling expenses (2022: £nil).

### 12 Employees

The average monthly number of employees during the year was:

	<b>2023</b>	<b>2022</b>
	<b>Number</b>	<b>Number</b>
Support	<u>1</u>	<u>1</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

### 12 Employees (Continued)

Employment costs	2023 £	2022 £
Wages and salaries	12,570	6,468
Social security costs	473	212
Other pension costs	190	86
	<u>13,233</u>	<u>6,766</u>

There were no employees whose annual remuneration was more than £60,000.

### 13 Gains and losses on investments

	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Total 2023 £	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Total 2022 £
Gains/(losses) arising on:						
Revaluation of investments	(20,612)	2,007	(18,605)	(55,014)	(6,318)	(61,332)
Sale of investments	-	-	-	44,878	-	44,878
	<u>(20,612)</u>	<u>2,007</u>	<u>(18,605)</u>	<u>(10,136)</u>	<u>(6,318)</u>	<u>(16,454)</u>

### 14 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

### 15 Property, plant and equipment

	Computer equipment £
<b>Cost</b>	
At 1 January 2023	11,720
Additions	665
	<hr/>
At 31 December 2023	12,385
	<hr/>
<b>Depreciation and impairment</b>	
At 1 January 2023	2,930
Depreciation charged in the year	1,541
	<hr/>
At 31 December 2023	4,471
	<hr/>
<b>Carrying amount</b>	
At 31 December 2023	7,914
	<hr/> <hr/>
At 31 December 2022	8,790
	<hr/> <hr/>

### 16 Fixed asset investments

	Listed investments £	Cash in portfolio	Total £
<b>Cost or valuation</b>			
At 1 January 2023	1,480,562	12,985	1,493,547
Valuation changes	(18,605)	-	(18,605)
Investment income reinvested	-	69,824	69,824
	<hr/>	<hr/>	<hr/>
At 31 December 2023	1,461,957	82,809	1,544,766
	<hr/>	<hr/>	<hr/>
<b>Carrying amount</b>			
At 31 December 2023	1,461,957	82,809	1,544,766
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 December 2022	1,480,562	12,985	1,493,547
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

### 17 Inventories

	2023 £	2022 £
Finished goods and goods for resale	-	7,215
	<hr/> <hr/>	<hr/> <hr/>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

### 18 Trade and other receivables

	<b>2023</b>	<b>2022</b>
	£	£
<b>Amounts falling due within one year:</b>		
Other receivables	37,200	49,624
Prepayments and accrued income	9,065	9,857
	<u>46,265</u>	<u>59,481</u>
	<b>2023</b>	<b>2022</b>
	£	£
<b>Amounts falling due after more than one year:</b>		
Other receivables	198,773	218,669
	<u>198,773</u>	<u>218,669</u>
<b>Total debtors</b>	<u>245,038</u>	<u>278,150</u>

### 19 Current liabilities

	<b>2023</b>	<b>2022</b>
	£	£
Other taxation and social security	112	34
Trade payables	2,000	1,144
Accruals and deferred income	13,154	18,119
	<u>15,266</u>	<u>19,297</u>

### 20 Retirement benefit schemes

#### Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £190 (2022 - £86).

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2023

#### 21 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 January 2023	Incoming resources	Resources expended	Transfers	At 31 December 2023
	£	£	£	£	£
Provincial Grand Master's Relief Fund	64,690	7,981	(13,720)	-	58,951
Sussex for Sussex Fund	603,131	23,392	(276,115)	-	350,408
Sussex Royal Arch Fund	21,740	3,114	-	-	24,854
Wilkins Bequest	10,019	-	(1,000)	-	9,019
TLC Fund	-	25,259	(27,957)	2,698	-
	<u>699,580</u>	<u>59,746</u>	<u>(318,792)</u>	<u>2,698</u>	<u>443,232</u>
<b>Previous year:</b>	<b>At 1 January 2022</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>At 31 December 2022</b>
	£	£	£	£	£
Provincial Grand Master's Relief Fund	62,521	9,280	(7,111)	-	64,690
Sussex Masonic Fund	3,309	-	(9,845)	6,536	-
Sussex for Sussex Fund	614,497	263,081	(274,447)	-	603,131
Sussex Royal Arch Fund	18,889	2,851	-	-	21,740
Wilkins Bequest	10,019	-	-	-	10,019
TLC Fund	5,751	10,504	(17,409)	1,154	-
	<u>714,986</u>	<u>285,716</u>	<u>(308,812)</u>	<u>7,690</u>	<u>699,580</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2023

#### 21 Restricted funds (Continued)

The Provincial Grand Master's Relief Fund - The Provincial Grand Master's Relief Fund consists of funds utilised for the granting of relief to Sussex Freemasons (including Tylers of Sussex Lodges), their widows and their children and is administered by the Trustees on his behalf.

Sussex Masonic Fund - The Sussex Masonic Fund was established when the Mid Sussex Masonic Trust donated its residual assets to the charity and payments can only be made for Masonic purposes.

Sussex for Sussex Fund - The Sussex for Sussex Fund is an initiative to support a wide range of registered charities in Sussex with no direct masonic connections. Applications are considered by the Trustees and awards made that generally support, but are not limited to, early years, later life, medical research and hospice care.

Wilkins Bequest Fund - The Wilkins bequest Fund consists of funds to be utilised in accordance with charitable purposes decided under the sole discretion of Tilsmore Lodge in accordance with the terms of the will of the later Roger Reginald Thomas Wilkins.

Royal Arch Fund - The SRAF was established when the Sussex Royal Arch Benevolent Fund transferred its assets to the umbrella of Sussex Masonic Charities in 2017 to be allocated by Trustees for masonic and charitable purposes as decided by the Trustees of the Sussex Masonic Charities.

TLC Fund - The TLC Fund has been established to record those donations primarily from Lodge donations which are of a restricted nature towards the TLC Appeal, with the associated costs of distributing teddy bears to hospitals within Sussex.

#### 22 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2023	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2023
	£	£	£	£	£	£
Bennett						
Bequest Fund	270,648	-	-	2,007	-	272,655
General funds	1,117,897	111,258	(45,330)	(4,705)	(20,612)	1,158,508
	<u>1,388,545</u>	<u>111,258</u>	<u>(45,330)</u>	<u>(2,698)</u>	<u>(20,612)</u>	<u>1,431,163</u>
<b>Previous year:</b>						
	At 1 January 2022	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2022
	£	£	£	£	£	£
Bennett						
Bequest Fund	276,966	-	-	-	(6,318)	270,648
General funds	1,052,105	103,394	(26,094)	(7,690)	(3,818)	1,117,897
	<u>1,329,071</u>	<u>103,394</u>	<u>(26,094)</u>	<u>(7,690)</u>	<u>(10,136)</u>	<u>1,388,545</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2023

#### 22 Unrestricted funds (Continued)

Bennett Bequest Fund - in the year ended 31 December 2022 the Trustees reviewed the original Will of the late Mr R Bennett, and it was agreed that the Will did not impose any specific restriction on the funds. It only stated that the funds should be used in line with the charitable purposes, and therefore does not need to be presented as a restricted fund. As such the Trustees have chosen to designate these funds for future capital growth and income generation, rather than show them as restricted funds.

#### 23 Analysis of net assets between funds

	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £
<b>Fund balances at 31 December 2023 are represented by:</b>				
Property, plant and equipment	7,914	-	-	7,914
Investments	1,272,111	272,655	-	1,544,766
Current assets/(liabilities)	151,138	-	443,232	594,370
	<u>1,431,163</u>	<u>272,655</u>	<u>443,232</u>	<u>2,147,050</u>

	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £
<b>Fund balances at 31 December 2022 are represented by:</b>				
Property, plant and equipment	8,790	-	-	8,790
Investments	1,222,899	270,648	-	1,493,547
Current assets/(liabilities)	156,856	-	699,580	856,436
	<u>1,388,545</u>	<u>270,648</u>	<u>699,580</u>	<u>2,358,773</u>

#### 24 Financial commitments, guarantees and contingent liabilities

In addition to the grants payable noted above, the trustees have also pledged certain grants which are subject to the recipient fulfilling certain conditions. The total amount pledged but not accrued as expenditure at 31 December 2023 was £NIL (2022: £50,000).

The pledges are expected to be honoured in the next two years depending on the charity receiving satisfactory applications for the projects. These pledges will be funded out of the Sussex for Sussex restricted fund.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

*FOR THE YEAR ENDED 31 DECEMBER 2023*

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### **25 Related party transactions**

During the year donation were made to the charity by trustees through individual lodges. All donations were made at arms length and had no conditions attached, these amounted to £720 (2022:£1,970).

There were no other disclosable related party transactions during the year (2022 - none).

**SUSSEX MASONIC CHARITABLE FOUNDATION, CIO**

England & Wales - Charity number 1177420

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# Accounts

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Charity registration number 1177420

**SUSSEX MASONIC CHARITABLE FOUNDATION, CIO**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**



**Caladine**  
Chartered Certified Accountants

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Trustees**

Mr M B Harris  
Mr T J W Ashdown  
Mr C Dann  
Mr R P Ison  
Dr R M Wicks  
Mr C S Ballard  
Mr P A Lang  
Mr T Newman  
Mr M Lamb

(Appointed 10 May 2022)

**Charity number**

1177420

**Principal address**

25 Queens Road  
Brighton  
East Sussex  
BN1 3YH

**Independent examiner**

Colin Dadswell FCA ACCA DChA  
Caladine Limited  
Chantry House  
22 Upperton Road  
Eastbourne  
East Sussex  
BN21 1BF

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

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Independent examiner's report	6
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Statement of financial position	9
Notes to the financial statements	10 - 21

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# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2022

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The trustees present their annual report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The objectives of the charity are relieve sickness and preserve health, advance education and prevent or relieve poverty or financial hardship, amongst such persons as the trustees consider from time to time to be in need of assistance to the extent to which the trustees in their absolute discretion think appropriate; and to further such other purposes (being exclusively charitable) as the trustees may from time to time in their absolute discretion consider appropriate.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.

Sussex Masonic Charitable Foundation CIO has succeeded the original Sussex Masonic Charity, established in 1941 by the Provincial Grand Lodge of Sussex, as a separate organisation, but independent of it. It combines the support for Masons and their dependents with a remit to support non-Masonic charities benefiting the wider community by way of grants and donations. The Trustees confirm that they have had due regard to Charity Commission guidance on public benefit in setting the Charity's objectives and activities.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **Achievements and performance**

The Trustees continued to oversee the raising and distributing of funds in accordance with its objects.

Masonic lodges in Sussex have been encouraged to raise their own funds for local charities which have been "match funded" by Sussex Masonic Charitable Foundation, CIO to a maximum of £600. During the year total matched funding applications approved and paid amounted to over £16,500. For larger donations the Trustees have reviewed and approved significant gifts to local charities under the umbrella of an initiative referred to as "Sussex for Sussex" where over £240K was distributed from funds, again, raised by Sussex Freemasons.

This has been another particularly challenging year for everyone given the changing economic climate. The Charity and Trustees have continued to support those charities providing vital help and support.

Other donations to institutions, not included as part of 'Sussex for Sussex' above amounted to over £3,000. Amounts donated to individuals in line with the charitable objects amounted to almost £17,000.

#### **Financial review**

The results for the year are set out in the Statement of Financial Activities on page 7.

The Charity's main source of income continues to be derived from donations from Sussex freemasons and dividends from the investment portfolios. The Trustees would like to thank all Lodge members for their continued support.

Total income for the year amounted to £389,110 (2021: £483,839). The expenditure of the charity during the year totalled £334,906 (2021: £241,638). Of this total expenditure, £294,692 (2021: £200,300) related directly to distributions for charitable purposes from its total income and reserves. Administration charges were kept to a minimum with one member of staff supplemented by a dedicated team of volunteers. The financial statements show a headline surplus of £54,204 (2021: surplus of £242,201), excluding the effects of investment gains and losses.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

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Financial effect of significant events – unfortunately with the current status of the economy, the charity has seen another downward movement of its investments. Since the beginning of the year, the year end position has decreased resulting in an annual unrealised loss of £61,332 (2021: unrealised gain of £117,374).

At the date of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Principle risks and uncertainties - the charity held over £1.49m of investments at the Balance Sheet date, in a balanced portfolio, and uses the interest and dividend income to make grants to local charities across Sussex. The current market uncertainty has meant that the Trustees are keeping scrutiny of market conditions and, with the help of external professional advisors, to seek to minimise the inherent risk.

Principle sources of funding and how these resources support the key objectives of the charity - all (incoming resources) are secured from freemasons or from investment income and are distributed to local freemasons (and their dependents) in times of hardship and to local charities following applications to the Trustees.

The Charity's funds at the year end comprised almost £1.39m in unrestricted funds, £270k in designated funds and £699k in restricted funds. The details of movement in these funds are detailed in Note 20 and 21 to the accounts, and the Charity's reserves policy is set out below.

#### Investment policy

The investment policy is reviewed by the Trustees, at least once a year and currently the investment objective is for a balance between income and growth with moderate risk. The Trustees are satisfied with the current investment strategy and are confident that the future portfolio performance will be enhanced in the long term. Investments held and the use of cash funds are continually reviewed with our investment advisors.

#### Restricted and Unrestricted Funds

The General fund of the Charity is unrestricted and both capital and income can be used for the Charity's objectives. There are six restricted funds at the year end: the Provincial Grand Master's Relief Fund, the Sussex Masonic Fund, the Sussex for Sussex Fund, the Royal Arch Fund, TLC Fund and the Wilkins Bequest Fund.

The Provincial Grand Master's Relief Fund is funded annually by Lodges in Sussex and payments are restricted to the charitable needs of Sussex Masons and their dependents. The Sussex Masonic Fund was established during the year ended 31 December 2004 when the Mid Sussex Masonic Trust donated its residual assets to the Provincial Grand Master's Relief Fund and payments can only be made for Masonic purposes. Sussex for Sussex is an initiative set up in a previous year following the closure of the 2017 Festival. The Wilkins Bequest Fund consists of funds to be utilised in accordance with the charitable purposes decided under the sole discretion of Tilsmore Lodge in accordance with the terms of the will of the late Roger Reginald Thomas Wilkins. The Royal Arch Fund was established during the course of 2017 to ensure that charitable funds raised by Royal Arch Chapter Lodges is governed in accordance with the same mechanisms as Craft masonry. The TLC Fund has been established to record those donations primarily from Lodge donations which are of a restricted nature towards the TLC Appeal, with the associated costs of distributing teddy bears to hospitals within Sussex.

The Bennett Bequest Fund is a designated fund to generate future investment income which can then be utilized to assist the charity in its charitable purposes.

#### Reserves policy

Sufficient investments must be maintained to produce income to meet the Charity's costs and to contribute towards the donations and grants provided by the Charity. In addition to this, reserves must be maintained at a sufficient level to meet any unforeseen expenses met by the Charity and to ensure the continuation of the Charity's work in the event of a downturn in income. Free reserves comprising unrestricted funds at 31 December 2022 were £1,379,755 (2021: £1,318,816). The Trustees do not consider this level of free reserves to be excessive as the majority of funds are held as part of an investment portfolio to earn future income from.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

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#### Welfare and administration

The Trustees would like to express their thanks to the Lodge members, many of whom are Lodge Almoners and Charity Stewards, on whom they rely for their continued support in the help given to Brethren or their dependents who are in need.

Christmas gift cheques are sent to all Sussex Masons, or their dependents, who receive Grand Charity Support and also to children under the age of 18 with Sussex Masonic connections who were in the care of The Royal Masonic Trust for Girls and Boys, now the Masonic Charitable Foundation.

The Trustees would also like to express their thanks to the Brethren who give their time to provide for the proper administration of the Province, especially in the Charities Office, who were supported by one part time paid member of staff.

#### **Plans for future periods**

In the short term, the trustees intend for the charity to continue to pursue its charitable objects, continue its investment strategy, and to distribute the income generate in the form of grants and donations.

#### **Structure, governance and management**

The Charity was established as a Charitable Incorporated Organisation (CIO) on 5th March 2018 with a Constitution registered with the Charity Commission. The charity was formed following a merger with Sussex Masonic Charities (registration no. 212979) which itself was formed under a Deed of Trust dated 27 June 1941 and a deed of appointment dated 17 August 1961. Subsequently Sussex Masonic Charities ceased registration on 31st December 2019 after completion of a Merger Transfer Agreement which assigned all assets and liabilities to the new charitable foundation on 1st January 2019

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr M B Harris

Mr T J W Ashdown

Mr C Dann

Mr R P Ison

Dr R M Wicks

Mr C S Ballard

Mr P A Lang

Mr T Newman

Mr M Lamb

(Appointed 10 May 2022)

Trustees are appointed at a properly convened meeting of the charity trustees and by a resolution passed by two-thirds or more of the charity trustees at the time. The term of office is not fixed.

The charity trustees will make available to each new charity trustee, on or before his first appointment: a copy of the current version of this constitution; and a copy of the CIO's latest Trustees' Annual Report and statement of accounts. Additionally, they are given a series of teach ins to inform them of the structure of the various trusts within the Charity and the policies determined by the Trustees from time to time regarding the form of charitable giving. They are also made aware of the obligations of each Trustee in law and the need to ensure proper accounting and investment of funds.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2022**

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There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustee or appoint a new charity trustee. The maximum number of charity trustees is fifteen. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

The Trustees and Officers usually meet six times a year to receive reports and make decisions. However from March 2020, Trustees and Officers have met monthly via virtual meeting spaces. Important decisions required between Trustee meetings are dealt with through the Chairman of the Trustees in consultation with other Trustees as necessary. The decisions are then reported to the board of Trustees at their next meeting for ratification.

To facilitate effective operation of the Charity, the Trustees have delegated responsibility for the day to day administration of the Charity to the Provincial Almoner, Charity Steward and Treasurer, assisted by the Secretary to the Trustees and one member of staff. No Trustees are remunerated or reimbursed for their time or expenses.

### Investment Powers

The Trustees have powers to:

- (i) appoint a proper and competent person as investment manager,
- (ii) delegate to them discretionary powers in relation to the management of the Charity's investments, and
- (iii) appoint a corporate body, as the Trustees nominee, to hold the investments of the Charity.

The Trustees have appointed Canaccord Genuity Limited to oversee the portfolio and make recommendations. The Trustees retain the right to decide what is bought or sold.

### Risk management

As part of its ongoing risk assessment and risk assessment management, the major risks to which the Charity is exposed are continually reviewed and the findings notified to the Trustees at regular meetings or by other communication methods between meetings. The Trustees are satisfied that appropriate measures are being implemented to mitigate the effects of these risks.

The trustees' report was approved by the Board of Trustees.

Mr M B Harris  
**Trustee**

30 March 2023

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

*FOR THE YEAR ENDED 31 DECEMBER 2022*

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The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

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I report to the trustees on my examination of the financial statements of Sussex Masonic Charitable Foundation, CIO (the charity) for the year ended 31 December 2022.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

#### **Colin Dadswell FCA ACCA DChA**

Caladine Limited  
Chantry House  
22 Upperton Road  
Eastbourne  
East Sussex  
BN21 1BF

Dated: 19 April 2023

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

### Current financial year

		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
	Notes					
<b>Income from:</b>						
Donations and legacies	3	18,504	-	285,716	304,220	389,427
Other trading activities	4	5,636	-	-	5,636	7,050
Investments	5	79,042	-	-	79,042	85,427
Other income	6	212	-	-	212	1,935
<b>Total income</b>		103,394	-	285,716	389,110	483,839
<b>Expenditure on:</b>						
Raising funds	7	22,803	-	17,411	40,214	41,338
Charitable activities	8	3,291	-	291,401	294,692	200,300
<b>Total expenditure</b>		26,094	-	308,812	334,906	241,638
Net gains/(losses) on investments	13	(10,136)	(6,318)	-	(16,454)	130,466
<b>Net incoming/(outgoing) resources before transfers</b>		67,164	(6,318)	(23,096)	37,750	372,667
Gross transfers between funds	20	(7,690)	-	7,690	-	-
<b>Net movement in funds</b>		59,474	(6,318)	(15,406)	37,750	372,667
Fund balances at 1 January 2022		1,329,071	276,966	714,986	2,321,023	1,948,356
<b>Fund balances at 31 December 2022</b>		1,388,545	270,648	699,580	2,358,773	2,321,023

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

Prior financial year

	Notes	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
<b>Income from:</b>					
Donations and legacies	3	18,821	-	370,606	389,427
Other trading activities	4	6,999	-	51	7,050
Investments	5	85,427	-	-	85,427
Other income	6	1,935	-	-	1,935
<b>Total income</b>		113,182	-	370,657	483,839
<b>Expenditure on:</b>					
Raising funds	7	33,483	-	7,855	41,338
Charitable activities	8	10,196	-	190,104	200,300
<b>Total expenditure</b>		43,679	-	197,959	241,638
Net gains/(losses) on investments	13	130,466	-	-	130,466
<b>Net incoming/(outgoing) resources before transfers</b>		199,969	-	172,698	372,667
Gross transfers between funds	20	(276,966)	276,966	-	-
<b>Net movement in funds</b>		(76,997)	276,966	172,698	372,667
Fund balances at 1 January 2021		1,406,068	-	542,288	1,948,356
<b>Fund balances at 31 December 2021</b>		1,329,071	276,966	714,986	2,321,023

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## STATEMENT OF FINANCIAL POSITION

AS AT 31 DECEMBER 2022

	Notes	2022		2021	
		£	£	£	£
<b>Fixed assets</b>					
Property, plant and equipment	14		8,790		10,255
Investments	15		1,493,547		1,566,046
			<u>1,502,337</u>		<u>1,576,301</u>
<b>Current assets</b>					
Inventories	17	7,215		8,245	
Trade and other receivables	18	278,150		394,679	
Cash at bank and in hand		590,368		360,795	
		<u>875,733</u>		<u>763,719</u>	
<b>Current liabilities</b>	19	(19,297)		(18,997)	
Net current assets			856,436		744,722
<b>Total assets less current liabilities</b>			<u>2,358,773</u>		<u>2,321,023</u>
<b>Income funds</b>					
Restricted funds	20		699,580		714,986
<u>Unrestricted funds</u>					
Designated funds:		270,648		276,966	
	21	270,648		276,966	
General unrestricted funds		1,388,545		1,329,071	
			<u>1,659,193</u>		<u>1,606,037</u>
			<u>2,358,773</u>		<u>2,321,023</u>

The financial statements were approved by the Trustees on 30 March 2023

Mr M B Harris  
Trustee

Mr T J W Ashdown  
Trustee

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2022

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#### 1 Accounting policies

##### Charity information

Sussex Masonic Charitable Foundation, CIO is a Charitable Incorporated Organisation (CIO). The CIO's principal address is 25 Queens Road, Brighton, East Sussex, BN1 3YH.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Constitution the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

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#### 1 Accounting policies (Continued)

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities, events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

#### 1.6 Property, plant and equipment

Property, plant and equipment are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost. Tangible fixed assets are capitalised if they can be used for more than 1 year and cost at least £1,000.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following basis:

Computer equipment	8 years on a straight line basis
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Non-current investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

#### 1.8 Impairment of non-current assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

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#### 1 Accounting policies (Continued)

##### 1.9 Inventories

Inventories are stated at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

##### 1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.11 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including trade and other payables and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

##### 1.12 Employee benefits

The cost of any material unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

#### 1 Accounting policies (Continued)

##### 1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### 3 Donations and legacies

	<b>Unrestricted funds general 2022 £</b>	<b>Restricted funds 2022 £</b>	<b>Total 2022 £</b>	<b>Unrestricted funds general 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total 2021 £</b>
Donations and gifts	8,504	285,716	294,220	12,821	370,606	383,427
Legacies receivable	10,000	-	10,000	6,000	-	6,000
	<u>18,504</u>	<u>285,716</u>	<u>304,220</u>	<u>18,821</u>	<u>370,606</u>	<u>389,427</u>
<b>Donations and gifts</b>						
Donations	8,504	2,851	11,355	12,821	11,565	24,386
Sussex for Sussex	-	263,081	263,081	-	336,596	336,596
PGM Relief	-	9,280	9,280	-	8,890	8,890
TLC	-	10,504	10,504	-	13,555	13,555
	<u>8,504</u>	<u>285,716</u>	<u>294,220</u>	<u>12,821</u>	<u>370,606</u>	<u>383,427</u>

#### 4 Other trading activities

	<b>Unrestricted funds general 2022 £</b>	<b>Unrestricted funds general 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total 2021 £</b>
Sale of goods and merchandise	5,636	6,999	51	7,050
	<u>5,636</u>	<u>6,999</u>	<u>51</u>	<u>7,050</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

### 5 Investments

	<b>Unrestricted funds general 2022 £</b>	Unrestricted funds general 2021 £
Income from listed investments	68,181	79,428
Interest receivable	10,861	5,999
	<u>79,042</u>	<u>85,427</u>

### 6 Other income

	<b>Unrestricted funds general 2022 £</b>	Unrestricted funds general 2021 £
Other income	212	1,935
	<u>212</u>	<u>1,935</u>

### 7 Raising funds

	<b>Unrestricted funds general 2022 £</b>	<b>Restricted funds 2022 £</b>	<b>Total 2022 £</b>	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
<u>Fundraising and publicity</u>						
Other fundraising costs	-	-	-	2,875	-	2,875
Support costs	13,603	-	13,603	21,696	-	21,696
Governance costs	2,035	-	2,035	2,671	-	2,671
	<u>15,638</u>	<u>-</u>	<u>15,638</u>	<u>24,566</u>	<u>-</u>	<u>24,566</u>
<u>Trading costs</u>						
Rituals and teddy bear expenses	6,016	17,411	23,427	5,829	7,855	13,684
	<u>6,016</u>	<u>17,411</u>	<u>23,427</u>	<u>5,829</u>	<u>7,855</u>	<u>13,684</u>
Investment management	1,149	-	1,149	412	-	412
	<u>1,149</u>	<u>-</u>	<u>1,149</u>	<u>412</u>	<u>-</u>	<u>412</u>
	<u>22,803</u>	<u>17,411</u>	<u>40,214</u>	<u>33,483</u>	<u>7,855</u>	<u>41,338</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

### 8 Charitable activities

	Grant giving	Sussex for	Total	Grant giving	Sussex for	Total
	2022	Sussex	2022	2021	Sussex	2021
	£	£	£	£	£	£
Direct charitable costs	1,648	-	1,648	6,000	-	6,000
Advertising	-	-	-	9,268	3,021	12,289
Rent and rates	-	-	-	497	-	497
Sundry expenses	291	-	291	119	-	119
	<u>1,939</u>	<u>-</u>	<u>1,939</u>	<u>15,884</u>	<u>3,021</u>	<u>18,905</u>
Grant funding of activities (see note 9)	19,878	257,160	277,038	32,950	124,007	156,957
Share of support costs (see note 10)	-	13,680	13,680	25	21,741	21,766
Share of governance costs (see note 10)	-	2,035	2,035	-	2,672	2,672
	<u>21,817</u>	<u>272,875</u>	<u>294,692</u>	<u>48,859</u>	<u>151,441</u>	<u>200,300</u>
<b>Analysis by fund</b>						
Unrestricted funds - general	3,291	-	3,291	10,196	-	10,196
Restricted funds	18,526	272,875	291,401	38,663	151,441	190,104
	<u>21,817</u>	<u>272,875</u>	<u>294,692</u>	<u>48,859</u>	<u>151,441</u>	<u>200,300</u>

### 9 Grants payable

	Grant giving	Sussex for	Total	Grant giving	Sussex for	Total
	2022	Sussex	2022	2021	Sussex	2021
	£	£	£	£	£	£
Grants to institutions:						
Sussex for Sussex donations	-	257,160	257,160	-	124,007	124,007
Donations to other charities	3,000	-	3,000	13,133	-	13,133
	<u>3,000</u>	<u>257,160</u>	<u>260,160</u>	<u>13,133</u>	<u>124,007</u>	<u>137,140</u>
Grants to individuals	16,878	-	16,878	19,817	-	19,817
	<u>19,878</u>	<u>257,160</u>	<u>277,038</u>	<u>32,950</u>	<u>124,007</u>	<u>156,957</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

### 10 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Staff costs	6,766	-	6,766	24,785	-	24,785
Depreciation	1,465	-	1,465	1,355	-	1,355
Bank charges	488	-	488	399	-	399
Office equipment and expenses	3,590	-	3,590	866	-	866
Staff expenses	-	-	-	489	-	489
Printing, postage and stationery	(26)	-	(26)	555	-	555
Contribution for office services	15,000	-	15,000	15,000	-	15,000
Sundry expenses	-	-	-	13	-	13
Accountancy	-	2,594	2,594	-	2,940	2,940
Legal and professional	-	1,476	1,476	-	1,476	1,476
Trustees expenses	-	-	-	-	927	927
	<u>27,283</u>	<u>4,070</u>	<u>31,353</u>	<u>43,462</u>	<u>5,343</u>	<u>48,805</u>
<u>Analysed between</u>						
Fundraising	13,603	2,035	15,638	21,696	2,671	24,367
Charitable activities	13,680	2,035	15,715	21,766	2,672	24,438
	<u>27,283</u>	<u>4,070</u>	<u>31,353</u>	<u>43,462</u>	<u>5,343</u>	<u>48,805</u>

The accounts include payments to the Independent Examiner of £1,200 for the independent examination and £1,394 for other services (2021: £1,200 for independent examination work and £1,140 for other services).

### 11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

During the year no trustees were reimbursed for any expense (2021: 9 trustees reimbursed £927).

### 12 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Support	<u>1</u>	<u>1</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

#### 12 Employees (Continued)

Employment costs	2022 £	2021 £
Wages and salaries	6,468	22,850
Social security costs	212	1,935
Other pension costs	86	-
	<u>6,766</u>	<u>24,785</u>

There were no employees whose annual remuneration was more than £60,000.

#### 13 Net gains/(losses) on investments

	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Total 2022 £	Unrestricted funds general 2021 £
Revaluation of investments	(55,014)	(6,318)	(61,332)	117,374
Gain/(loss) on sale of investments	44,878	-	44,878	13,092
	<u>(10,136)</u>	<u>(6,318)</u>	<u>(16,454)</u>	<u>130,466</u>

#### 14 Property, plant and equipment

	Computer equipment £
<b>Cost</b>	
At 1 January 2022	11,720
At 31 December 2022	<u>11,720</u>
<b>Depreciation and impairment</b>	
At 1 January 2022	1,465
Depreciation charged in the year	1,465
At 31 December 2022	<u>2,930</u>
<b>Carrying amount</b>	
At 31 December 2022	<u>8,790</u>
At 31 December 2021	<u>10,255</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

### 15 Fixed asset investments

	Listed investments £
<b>Cost or valuation</b>	
At 1 January 2022	1,566,046
Additions	59,327
Valuation changes	(61,332)
Disposals	(70,494)
	<hr/>
At 31 December 2022	1,493,547
	<hr/>
<b>Carrying amount</b>	
At 31 December 2022	1,493,547
	<hr/> <hr/>
At 31 December 2021	1,566,046
	<hr/> <hr/>

16 Financial instruments	2022 £	2021 £
<b>Carrying amount of financial assets</b>		
Instruments measured at fair value through profit or loss	1,493,547	1,566,046
	<hr/> <hr/>	<hr/> <hr/>
17 Inventories	2022 £	2021 £
Finished goods and goods for resale	7,215	8,245
	<hr/> <hr/>	<hr/> <hr/>
18 Trade and other receivables	2022 £	2021 £
<b>Amounts falling due within one year:</b>		
Other receivables	49,624	139,402
Prepayments and accrued income	9,857	12,000
	<hr/>	<hr/>
	59,481	151,402
	<hr/> <hr/>	<hr/> <hr/>
<b>Amounts falling due after more than one year:</b>		
Other receivables	218,669	243,277
	<hr/> <hr/>	<hr/> <hr/>
<b>Total debtors</b>	278,150	394,679
	<hr/> <hr/>	<hr/> <hr/>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

#### 19 Current liabilities

	2022 £	2021 £
Other taxation and social security	34	906
Trade payables	1,144	451
Accruals and deferred income	18,119	17,640
	<u>19,297</u>	<u>18,997</u>

#### 20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				
	Balance at 1 January 2022	Incoming resources	Resources expended	Transfers	Balance at 31 December 2022
	£	£	£	£	£
Provincial Grand Master's Relief Fund	62,521	9,280	(7,111)	-	64,690
Sussex Masonic Fund	3,309	-	(9,845)	6,536	-
Sussex for Sussex Fund	614,497	263,081	(274,447)	-	603,131
Sussex Royal Arch Fund	18,889	2,851	-	-	21,740
Wilkins Bequest	10,019	-	-	-	10,019
TLC Fund	5,751	10,504	(17,409)	1,154	-
	<u>714,986</u>	<u>285,716</u>	<u>(308,812)</u>	<u>7,690</u>	<u>699,580</u>

#### Movements for the year ended 31 December 2021

	Movement in funds				
	Balance at 1 January 2021	Incoming resources	Resources expended	Transfers	Balance at 31 December 2021
	£	£	£	£	£
Provincial Grand Master's Relief Fund	70,809	8,890	(17,178)	-	62,521
Sussex Masonic Fund	18,794	-	(15,485)	-	3,309
Sussex for Sussex Fund	425,852	345,486	(156,841)	-	614,497
Sussex Royal Arch Fund	16,814	2,675	(600)	-	18,889
Wilkins Bequest	10,019	-	-	-	10,019
TLC Fund	-	13,606	(7,855)	-	5,751
	<u>542,288</u>	<u>370,657</u>	<u>(197,959)</u>	<u>-</u>	<u>714,986</u>

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

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#### 20 Restricted funds (Continued)

The Provincial Grand Master's Relief Fund - The Provincial Grand Master's Relief Fund consists of funds utilised for the granting of relief to Sussex Freemasons (including Tylers of Sussex Lodges), their widows and their children and is administered by the Trustees on his behalf.

Sussex Masonic Fund - The Sussex Masonic Fund was established when the Mid Sussex Masonic Trust donated its residual assets to the charity and payments can only be made for Masonic purposes.

Sussex for Sussex Fund - The Sussex for Sussex Fund is an initiative to support a wide range of registered charities in Sussex with no direct masonic connections. Applications are considered by the Trustees and awards made that generally support, but are not limited to, early years, later life, medical research and hospice care.

Wilkins Bequest Fund - The Wilkins bequest Fund consists of funds to be utilised in accordance with charitable purposes decided under the sole discretion of Tilsmore Lodge in accordance with the terms of the will of the later Roger Reginald Thomas Wilkins.

Royal Arch Fund - The SRAF was established when the Sussex Royal Arch Benevolent Fund transferred its assets to the umbrella of Sussex Masonic Charities in 2017 to be allocated by Trustees for masonic and charitable purposes as decided by the Trustees of the Sussex Masonic Charities.

TLC Fund - The TLC Fund has been established to record those donations primarily from Lodge donations which are of a restricted nature towards the TLC Appeal, with the associated costs of distributing teddy bears to hospitals within Sussex.

#### 21 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Transfers	Balance at	Revaluations,	Balance at
	1 January 2022	gains and	31 December	
	£	losses	2022	£
Bennett Bequest Fund	276,966	276,966	(6,318)	270,648

Bennett Bequest Fund - During the year the Trustees reviewed the original Will of the late Mr R Bennett, and it was agreed that the Will did not impose any specific restriction on the funds. It only stated that the funds should be used inline with the charitable purposes, and therefore does not need to be presented as a restricted fund. As such the Trustees have chosen to designate these funds for future capital growth and income generation, rather than show them as restricted funds.

# SUSSEX MASONIC CHARITABLE FOUNDATION, CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

#### 22 Analysis of net assets between funds

	Unrestricted funds 2022 £	Designated funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances are represented by:				
Property, plant and equipment	8,790	-	-	8,790
Investments	1,222,899	270,648	-	1,493,547
Current assets/(liabilities)	156,856	-	699,580	856,436
	<u>1,388,545</u>	<u>270,648</u>	<u>699,580</u>	<u>2,358,773</u>

#### Analysis as at year ended 31 December 2021

	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances are represented by:				
Property, plant and equipment	10,255	-	-	10,255
Investments	1,289,080	276,966	-	1,566,046
Current assets/(liabilities)	29,736	-	714,986	744,722
	<u>1,329,071</u>	<u>276,966</u>	<u>714,986</u>	<u>2,321,023</u>

#### 23 Financial commitments, guarantees and contingent liabilities

In addition to the grants payable noted above, the trustees have also pledged certain grants which are subject to the recipient fulfilling certain conditions. The total amount pledged but not accrued as expenditure at 31 December 2022 was £50,000 (2021: £50,000).

The pledges are expected to be honoured in the next two years depending on the charity receiving satisfactory applications for the projects. These pledges will be funded out of the Sussex for Sussex restricted fund.

#### 24 Related party transactions

During the year donations were made to the charity by trustees through individual lodges. All donations were made at arms length and had no conditions attached, these amounted to £1,970 (2021:£1,599).

There were no other disclosable related party transactions during the year (2021 - none).

**SUSSEX MASONIC CHARITABLE FOUNDATION, CIO**

England & Wales - Charity number 1177420

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# Accounts

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**Charity number: 1177420**

**Sussex Masonic Charitable Foundation, CIO**

**Trustees' report and financial statements**

**For the year ended 31 December 2020**

## **Sussex Masonic Charitable Foundation, CIO**

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## **Sussex Masonic Charitable Foundation, CIO**

### **Reference and administrative details of the charity, its Trustees and Officers and advisers For the year ended 31 December 2020**

#### **Trustees and Officers**

M B Harris, Chairman  
T J Ashdown, Deputy chairman from 20 January 2021  
C Dann  
R P Ison  
R A Needham  
B D Rogers, (Formerly Honorary Secretary)  
Dr R M Wicks  
P A Lang  
C Ballard  
R Heal, Officer (Charity Steward)  
A Towler, Officer (Honorary Treasurer)  
R M Mulvey, Officer (Provincial Almoner)  
P Baker, Officer (Honorary Secretary)

#### **Charity registered number**

1177420

#### **Principal office**

25 Queens Road, Brighton, East Sussex, BN1 3YH

#### **Independent auditor**

Kreston Reeves LLP, A2 Yeoman Gate, Yeoman Way, Worthing, West Sussex, BN13 3QZ

#### **Bankers**

Charities Aid Foundation, Kings Hill, West Malling, Kent, ME19 4TA

## Sussex Masonic Charitable Foundation, CIO

### Trustees' report For the year ended 31 December 2020

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The Trustees present their annual report together with the audited financial statements of the Charity for the year ended 31 December 2020.

The Trustees confirm that the Annual report and financial statements of the Charitable Incorporated Organisation (CIO) comply with the current statutory requirements, the requirements of the CIO's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

#### OBJECTIVES AND ACTIVITIES

The objectives of the charity are to relieve sickness and preserve health, advance education and prevent or relieve poverty or financial hardship, amongst such persons as the trustees consider from time to time to be in need of assistance to the extent to which the trustees in their absolute discretion think appropriate; and to further such other purposes (being exclusively charitable) as the trustees may from time to time in their absolute discretion consider appropriate.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.

Sussex Masonic Charitable Foundation CIO has succeeded the original Sussex Masonic Charity, established in 1941 by the Provincial Grand Lodge of Sussex, as a separate organisation, but independent of it. It combines the support for Masons and their dependents with a remit to support non-Masonic charities benefiting the wider community by way of grants and donations. The Trustees confirm that they have had due regard to Charity Commission guidance on public benefit in setting the Charity's objectives and activities.

#### ACHIEVEMENTS AND PERFORMANCE

The Trustees continued to oversee the raising and distributing of funds in accordance with its objects.

Masonic lodges in Sussex have been encouraged to raise their own funds for local charities which have been "match funded" by Sussex Masonic Charitable Foundation, CIO to a maximum of £600. During the year total matched funding applications approved and paid amounted to over £24,000. For larger donations the Trustees have reviewed and approved significant gifts to local charities under the umbrella of an initiative referred to as "Sussex for Sussex" where over £161,000 was distributed from funds, again, raised by Sussex Freemasons.

This has been a particularly challenging year for everyone, even more so for those organisations providing immediate care and support as a result of the Coronavirus Pandemic. At the beginning of the pandemic the Trustees approved a total of £28,000 to be donated to 14 foodbanks within Sussex, £30,000 to be donated to 6 hospitals within Sussex, as well as the provision of other Personal Protective Equipment (including hand sanitizer) totaling over £2,500. The Trustees gave a further Christmas donation to 11 local hospices, at a total cost of £21,000.

Other donations to institutions, not included as part of 'Sussex for Sussex' above amounted to over £19,000. Amounts donated to individuals in line with the charitable objects amounted to almost £23,000.

#### FINANCIAL REVIEW

The results for the year are set out in the Statement of Financial Activities on page 11.

The Charity's main source of income continues to be derived from donations from Sussex freemasons and dividends from the investment portfolios. The Trustees would like to thank all Lodge members for their continued support.

Total income for the year amounted to £447,173 (2019: £480,096). The expenditure of the charity during the year totalled £383,488 (2019: £415,139). Of this total expenditure, £325,176 (2019: £337,621) related directly to distributions for charitable purposes from its total income and reserves. Administration charges were kept to a minimum with one member of staff supplemented by a dedicated team of volunteers. The financial statements show a headline surplus of £63,685 (2019: surplus of £64,957), excluding the effects of unrealised losses.

## Sussex Masonic Charitable Foundation, CIO

### Trustees' report (continued) For the year ended 31 December 2020

Financial effect of significant events - the downward movement in the stock market during 2020 as a result of the Coronavirus pandemic, and as such the investment portfolio valuation has decreased significantly at the start of the year. Since this initial decrease, the ending position has improved, but total unrealised losses in the year amounted to £161,494 (2019: gain of £154,687).

The impact of the Covid 19 pandemic is having a far-reaching impact upon society at large and the Trustees are doing what they can to provide support to institutions including the NHS in tackling the effects of the virus.

Principle risks and uncertainties - the charity held over £1.4m of investments at the Balance Sheet date, in a balanced portfolio, and uses the interest and dividend income to make grants to local charities across Sussex. The current market uncertainty has meant that the Trustees are keeping scrutiny of market conditions and, with the help of external professional advisors, to seek to minimise the inherent risk.

Principle sources of funding and how these resources support the key objectives of the charity - all (incoming resources) are secured from freemasons or from investment income and are distributed to local freemasons (and their dependents) in times of hardship and to local charities following applications to the Trustees.

The Charity's funds at the year end comprised over £1.4m in unrestricted funds, and £543k in restricted funds. The details of movement in these funds are detailed in Note 14 to the accounts, and the Charity's reserves policy is set out below.

#### Going Concern

At the date of this report, there exists considerable uncertainty regarding the potential impact of the Coronavirus and the economic consequences, both within the U.K. and overseas, which may result from government policies to contain the spread. The duration and geographical extent of any possible lockdown or future government policies are unknown. Whilst we are unable to predict what the economic consequences may be and the impact on the charity's future ability to continue trading, we have continued to use the going concern basis as appropriate in the preparation of these accounts.

#### Investment policy

The investment policy is reviewed by the Trustees, at least once a year and currently the investment objective is for a balance between income and growth with moderate risk. The Trustees are satisfied with the current investment strategy and are confident that the future portfolio performance will be enhanced in the long term. Investments held and the use of cash funds are continually reviewed with our investment advisors.

#### Restricted and Unrestricted Funds

The General fund of the Charity is unrestricted and both capital and income can be used for the Charity's objectives. There are five restricted funds at the year end: the Provincial Grand Master's Relief Fund, the Sussex Masonic Fund, the Sussex for Sussex Fund, the Royal Arch Fund and the Wilkins Bequest Fund.

The Provincial Grand Master's Relief Fund is funded annually by Lodges in Sussex and payments are restricted to the charitable needs of Sussex Masons and their dependents. The Sussex Masonic Fund was established during the year ended 31 December 2004 when the Mid Sussex Masonic Trust donated its residual assets to the Provincial Grand Master's Relief Fund and payments can only be made for Masonic purposes. Sussex for Sussex is an initiative set up in a previous year following the closure of the 2017 Festival. The Wilkins Bequest Fund consists of funds to be utilised in accordance with the charitable purposes decided under the sole discretion of Tilsmore Lodge in accordance with the terms of the will of the late Roger Reginald Thomas Wilkins. The Royal Arch Fund was established during the course of 2017 to ensure that charitable funds raised by Royal Arch Chapter Lodges is governed in accordance with the same mechanisms as Craft masonry.

During the year the Trustees reviewed The Bennett Bequest Fund, specifically looking at the restrictions imposed on the initial gift. From a review of the original will of the late Mr Reginald Bennett, the stipulation was that the capital and income can only be expended for Masonic charitable purposes. This being the charitable objects of the charity, it was agreed that this amount should be presented as unrestricted funds going forward.

## Sussex Masonic Charitable Foundation, CIO

### Trustees' report (continued) For the year ended 31 December 2020

#### Reserves policy

Sufficient investments must be maintained to produce income to meet the Charity's costs and to contribute towards the donations and grants provided by the Charity. In addition to this, reserves must be maintained at a sufficient level to meet any unforeseen expenses met by the Charity and to ensure the continuation of the Charity's work in the event of a downturn in income. Free reserves comprising unrestricted funds at 31 December 2020 were £1,406,068 (2019 : £1,176,293). The Trustees do not consider this level of free reserves to be excessive as the majority of funds are held as part of an investment portfolio to earn future income from.

#### Welfare and administration

The Trustees would like to express their thanks to the Lodge members, many of whom are Lodge Almoners and Charity Stewards, on whom they rely for their continued support in the help given to Brethren or their dependents who are in need.

Christmas gift cheques are sent to all Sussex Masons, or their dependents, who receive Grand Charity Support and also to children under the age of 18 with Sussex Masonic connections who were in the care of The Royal Masonic Trust for Girls and Boys, now the Masonic Charitable Foundation.

The Trustees would also like to express their thanks to the Brethren who give their time to provide for the proper administration of the Province, especially in the Charities Office, who were supported by one part time paid member of staff.

### **PLANS FOR THE FUTURE**

In the short term, the trustees intend for the charity to continue to pursue its charitable objects, continue its investment strategy, and to distribute the income generated in the form of grants and donations.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity was established as a Charitable Incorporated Organisation (CIO) on 5th March 2018 with a Constitution registered with the Charity Commission. The charity was formed following a merger with Sussex Masonic Charities (registration no. 212979) which itself was formed under a Deed of Trust dated 27 June 1941 and a deed of appointment dated 17 August 1961. Subsequently Sussex Masonic Charities ceased registration on 31st December 2019 after completion of a Merger Transfer Agreement which assigned all assets and liabilities to the new charitable foundation on 1st January 2019.

The trustees who served during the year were:

M B Harris, Chairman  
G R Carr, Deputy Chairman (to 20 January 2021) (resigned 28 March 2021)  
T J Ashdown, Deputy Chairman (from 20 January 2021)  
C Dann  
V J Heal (resigned 20 January 2021)  
R P Ison  
R A Needham (appointed 23 January 2020)  
B D Rogers  
Dr R M Wicks (appointed 23 January 2020)  
R Wigmore (resigned 20 January 2021)  
C Ballard (appointed 23 January 2021)  
P Lang (appointed 23 January 2021)

Trustees are appointed at a properly convened meeting of the charity trustees and by a resolution passed by two-thirds or more of the charity trustees at the time. The term of office is not fixed.

The charity trustees will make available to each new charity trustee, on or before his first appointment: a copy of the current version of this constitution; and a copy of the CIO's latest Trustees' Annual Report and statement of accounts. Additionally, they are given a series of teach ins to inform them of the structure of the various trusts within the Charity and the policies determined by the Trustees from time to time regarding the form of charitable giving. They are also made aware of the obligations of each Trustee in law and the need to ensure proper

## Sussex Masonic Charitable Foundation, CIO

### Trustees' report (continued) For the year ended 31 December 2020

accounting and investment of funds.

There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustee or appoint a new charity trustee. The maximum number of charity trustees is fifteen. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

The Trustees and Officers usually meet six times a year to receive reports and make decisions. However from March 2020, Trustees and Officers have met monthly via virtual meeting spaces. Important decisions required between Trustee meetings are dealt with through the Chairman of the Trustees in consultation with other Trustees as necessary. The decisions are then reported to the board of Trustees at their next meeting for ratification.

To facilitate effective operation of the Charity, the Trustees have delegated responsibility for the day to day administration of the Charity to the Provincial Almoner, Charity Steward and Treasurer, assisted by the Secretary to the Trustees and one member of staff. No Trustees are remunerated or reimbursed for their time or expenses.

#### Investment Powers

The Trustees have powers to:

- (i) appoint a proper and competent person as investment manager,
- (ii) delegate to them discretionary powers in relation to the management of the Charity's investments, and
- (iii) appoint a corporate body, as the Trustees nominee, to hold the investments of the Charity.

The Trustees have appointed Canaccord Genuity Limited to oversee the portfolio and make recommendations. The Trustees retain the right to decide what is bought or sold.

#### Risk management

As part of its ongoing risk assessment and risk assessment management, the major risks to which the Charity is exposed are continually reviewed and the findings notified to the Trustees at regular meetings or by other communication methods between meetings. The Trustees are satisfied that appropriate measures are being implemented to mitigate the effects of these risks.

Approved by order of the members of the board of Trustees and signed on their behalf by:

.....  
**M B Harris**  
(Chairman)  
Date: 13 May 2021

## Sussex Masonic Charitable Foundation, CIO

### Statement of Trustees' responsibilities For the year ended 31 December 2020

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:

.....  
**M B Harris**  
(Chairman)  
Date: 13 May 2021

## **Sussex Masonic Charitable Foundation, CIO**

### **Independent auditor's report to the Members of Sussex Masonic Charitable Foundation, CIO**

#### **Opinion**

I have audited the financial statements of Sussex Masonic Charitable Foundation, CIO (the 'charity') for the year ended 31 December 2020 which comprise the Statement of financial activities, the Balance sheet, and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In my opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2020 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### **Basis for opinion**

I conducted my audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the charity in accordance with the ethical requirements that are relevant to my audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, I have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work I have performed, I have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

My responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

## **Sussex Masonic Charitable Foundation, CIO**

### **Independent auditor's report to the Members of Sussex Masonic Charitable Foundation, CIO (continued)**

#### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and my Auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact.

I have nothing to report in this regard.

#### **Matters on which we are required to report by exception**

I have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires me to report to you if, in my opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- I have not received all the information and explanations I require for my audit.

#### **Responsibilities of trustees**

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

## **Sussex Masonic Charitable Foundation, CIO**

### **Independent auditor's report to the Members of Sussex Masonic Charitable Foundation, CIO (continued)**

#### **Auditor's responsibilities for the audit of the financial statements**

I have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. I design procedures in line with my responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which my procedures are capable of detecting irregularities, including fraud is detailed below:

The objectives of our audit are to identify and assess the risks of material misstatement of the financial statements due to fraud or error; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud or error; and to respond appropriately to those risks.

Based on our understanding of the charity and industry, and through discussion with the directors and other management (as required by auditing standards), we identified that the principal risks of non-compliance with laws and regulations related to the Charities Act 2011, employment law and GDPR. We considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Accounting and Reporting by Charities: Statement of Recommended Practice. We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to posting inappropriate journal entries to increase income or reduce expenditure, management bias in accounting estimates and judgemental areas of the financial statements such as the valuation of investments. Audit procedures performed by the engagement team included:

- Discussions with management and assessment of known or suspected instances of non-compliance with laws and regulations (including health and safety) and fraud, and review of the reports made by management and internal audit; and
- Assessment of identified fraud risk factors; and
- Challenging assumptions and judgements made by management in its significant accounting estimates; and
- Performing analytical procedures to identify any unusual or unexpected relationships, including related party transactions, that may indicate risks of material misstatement due to fraud; and
- Confirmation of related parties with management, and review of transactions throughout the period to identify any previously undisclosed transactions with related parties outside the normal course of business; and
- Reading minutes of meetings of those charged with governance; and
- Review of significant and unusual transactions and evaluation of the underlying financial rationale supporting the transactions; and
- Identifying and testing journal entries, in particular any manual entries made at the year end for financial statement preparation.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

As part of an audit in accordance with ISAs (UK), I exercise professional judgment and maintain professional

## **Sussex Masonic Charitable Foundation, CIO**

### **Independent auditor's report to the Members of Sussex Masonic Charitable Foundation, CIO (continued)**

scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- Conclude on the appropriateness of the Trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my Auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my Auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

#### **Use of my report**

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My audit work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for my audit work, for this report, or for the opinions I have formed.

#### **Kreston Reeves LLP**

Chartered Accountants  
Statutory Auditor  
Worthing

28 May 2021

Kreston Reeves LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

Sussex Masonic Charitable Foundation, CIO

**Statement of financial activities**  
For the year ended 31 December 2020

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
<b>Income from:</b>					
Donations and legacies	3	12,347	346,675	359,022	389,547
Other trading activities		12,676	-	12,676	23,410
Investments	4	75,475	-	75,475	67,139
Other income	5	1,798	-	1,798	-
<b>Total income</b>		<b>102,296</b>	<b>346,675</b>	<b>448,971</b>	480,096
<b>Expenditure on:</b>					
Raising funds	6,7	32,717	-	32,717	49,304
Charitable activities	8	8,946	343,623	352,569	365,835
<b>Total expenditure</b>		<b>41,663</b>	<b>343,623</b>	<b>385,286</b>	415,139
<b>Net income before net (losses)/gains on investments</b>					
		<b>60,633</b>	<b>3,052</b>	<b>63,685</b>	64,957
Net (losses)/gains on investments		(161,494)	-	(161,494)	154,687
<b>Net (expenditure)/income</b>					
		<b>(100,861)</b>	<b>3,052</b>	<b>(97,809)</b>	219,644
Transfers between funds	16	330,636	(330,636)	-	-
<b>Net movement in funds</b>		<b>229,775</b>	<b>(327,584)</b>	<b>(97,809)</b>	219,644
<b>Reconciliation of funds:</b>					
Total funds brought forward		1,176,293	869,872	2,046,165	1,826,521
Net movement in funds		229,775	(327,584)	(97,809)	219,644
<b>Total funds carried forward</b>		<b>1,406,068</b>	<b>542,288</b>	<b>1,948,356</b>	2,046,165

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 13 to 27 form part of these financial statements.

**Sussex Masonic Charitable Foundation, CIO**

**Balance sheet  
As at 31 December 2020**

	Note	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	12	10,441	-
Investments	13	1,436,681	1,602,374
		<u>1,447,122</u>	<u>1,602,374</u>
<b>Current assets</b>			
Stocks		12,583	4,120
Debtors	14	346,904	332,700
Cash at bank and in hand		168,280	136,431
		<u>527,767</u>	<u>473,251</u>
Creditors: amounts falling due within one year	15	(26,533)	(29,460)
<b>Net current assets</b>		<u>501,234</u>	443,791
<b>Total net assets</b>		<u><u>1,948,356</u></u>	<u><u>2,046,165</u></u>
<b>Charity funds</b>			
Restricted funds	16	542,288	869,872
Unrestricted funds	16	1,406,068	1,176,293
<b>Total funds</b>		<u><u>1,948,356</u></u>	<u><u>2,046,165</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....  
**M B Harris**  
(Chairman)

.....  
**T J Ashdown**  
(Deputy Chairman)

Date: 13 May 2021

The notes on pages 13 to 27 form part of these financial statements.

**Notes to the financial statements  
For the year ended 31 December 2020**

**1. Accounting policies**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Sussex Masonic Charitable Foundation, CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

If the CIO is wound up, the members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debt and liabilities.

**1.2 Going concern**

At the date of this report, there exists considerable uncertainty regarding the potential impact of the Coronavirus and the economic consequences, both within the U.K. and overseas, which may result from government policies to contain the spread. The duration and geographical extent of any possible lockdown or future government policies are unknown. Whilst we are unable to predict what the economic consequences may be and the impact on the charity's future ability to continue trading, we have continued to use the going concern basis as appropriate in the preparation of these accounts.

**1.3 Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**1.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

**Notes to the financial statements  
For the year ended 31 December 2020**

**1. Accounting policies (continued)**

**1.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**1.6 Tangible fixed assets and depreciation**

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost. Tangible fixed assets are capitalised if they can be used for more than 1 year and cost at least £1,000.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Computer equipment	- 8 years on a straight line basis
--------------------	------------------------------------

**1.7 Investments**

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

**1.8 Stocks**

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

**1.9 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.10 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.11 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

**Notes to the financial statements  
For the year ended 31 December 2020**

**1. Accounting policies (continued)**

**1.12 Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**1.13 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**2. Critical accounting estimates and areas of judgement**

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The charity has made one key estimate:

- The London and Capital investment made has been impaired by £80,000 following the company going into administration in early 2019 to reflect its true value in line with the liquidator's estimate of amounts to be recovered.

**3. Income from donations and legacies**

	<b>Unrestricted funds 2020 £</b>	<b>Restricted funds 2020 £</b>	<b>Total funds 2020 £</b>
<b>Donations</b>			
Donations	12,347	75,144	<b>87,491</b>
Sussex for Sussex	-	271,531	<b>271,531</b>
Legacies	-	-	-
	<u>12,347</u>	<u>346,675</u>	<u><b>359,022</b></u>

Sussex Masonic Charitable Foundation, CIO

Notes to the financial statements  
For the year ended 31 December 2020

3. Income from donations and legacies (continued)

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
<b>Donations</b>			
Donations	27,140	14,975	42,115
Sussex for Sussex	-	342,432	342,432
Legacies	5,000	-	5,000
	-	-	-
	<u>32,140</u>	<u>357,407</u>	<u>389,547</u>

4. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £
Income from listed investments	54,821	<b>54,821</b>
Interest received	20,654	<b>20,654</b>
	<u>75,475</u>	<u><b>75,475</b></u>

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Income from listed investments	56,085	-	56,085
Interest received	-	11,054	11,054
	<u>56,085</u>	<u>11,054</u>	<u>67,139</u>

5. Other incoming resources

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Grant income	1,798	<b>1,798</b>	-
	<u>1,798</u>	<u><b>1,798</b></u>	<u>-</u>

Income from government grants is recognised when the Charity has met the conditions or incurred the expenditure attaching to the grant and it is probable that the grant will be received.

Sussex Masonic Charitable Foundation, CIO

Notes to the financial statements  
For the year ended 31 December 2020

6. Expenditure on raising funds

Costs of raising voluntary income

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>
Rituals and teddy bear expenses	4,716	<b>4,716</b>

	Unrestricted funds 2019 £	Total funds 2019 £
Rituals and teddy bear expenses	20,824	20,824

Fundraising trading expenses

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>
Support costs allocation	27,392	<b>27,392</b>

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Support costs allocation	780	27,434	28,214

Sussex Masonic Charitable Foundation, CIO

Notes to the financial statements  
For the year ended 31 December 2020

7. Investment management costs

	Unrestricted funds 2020 £	Total funds 2020 £
Investment management fees	609	<b>609</b>
	<u>609</u>	<u>609</u>
	Unrestricted funds 2019 £	Total funds 2019 £
Investment management fees	266	266
	<u>266</u>	<u>266</u>

8. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Masonic Donations	-	13,722	<b>13,722</b>
Sussex 4 Sussex Donations	-	308,611	<b>308,611</b>
Other non-masonic donations	8,946	21,290	<b>30,236</b>
	<u>8,946</u>	<u>343,623</u>	<u><b>352,569</b></u>
	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Masonic Donations	7,817	10,136	17,953
Sussex 4 Sussex Donations	1,688	302,130	303,818
Other non-masonic donations	44,064	-	44,064
	<u>53,569</u>	<u>312,266</u>	<u>365,835</u>

**Sussex Masonic Charitable Foundation, CIO**

**Notes to the financial statements  
For the year ended 31 December 2020**

**9. Analysis of expenditure by activities**

	Activities undertaken directly 2020 £	Support costs 2020 £	Total funds 2020 £
Masonic Donations	13,722	-	13,722
Sussex 4 Sussex Donations	281,218	27,393	308,611
Other non-masonic donations	30,236	-	30,236
	<u>325,176</u>	<u>27,393</u>	<u>352,569</u>

	Activities undertaken directly 2019 £	Support costs 2019 £	Total funds 2019 £
Masonic Donations	10,136	7,817	17,953
Sussex 4 Sussex Donations	283,421	20,397	303,818
Other non-masonic donations	44,064	-	44,064
	<u>337,621</u>	<u>28,214</u>	<u>365,835</u>

**Analysis of direct costs**

	Masonic Donations 2020 £	Sussex for Sussex Donations 2020 £	Other non- masonic donations 2020 £	Total funds 2020 £
Advertising	-	222	-	222
Direct charitable costs	-	-	1,500	1,500
Donations to other charities	-	-	19,418	19,418
Grants to individuals	-	-	9,220	9,220
Masonic donations (PGM Relief)	13,693	-	-	13,693
Postage, printing & stationery	29	-	-	29
Sundry expenses	-	5	98	103
Sussex for Sussex donations	-	280,991	-	280,991
	<u>13,722</u>	<u>281,218</u>	<u>30,236</u>	<u>325,176</u>

Sussex Masonic Charitable Foundation, CIO

Notes to the financial statements  
For the year ended 31 December 2020

9. Analysis of expenditure by activities (continued)

Analysis of direct costs (continued)

	Masonic Donations 2019 £	Sussex for Sussex Donations 2019 £	Other non- masonic donations 2019 £	Total funds 2019 £
Donations to other charities	-	-	44,064	44,064
Masonic donations (PGM Relief)	10,136	-	-	10,136
Sussex for Sussex donations	-	283,421	-	283,421
	<u>10,136</u>	<u>283,421</u>	<u>44,064</u>	<u>337,621</u>

Analysis of support costs

	Masonic Donations 2020 £	Sussex for Sussex Donations 2020 £	Total funds 2020 £
Depreciation	-	55	55
Bank charges	-	139	139
Office equipment and expenses	-	675	675
Staff expenses	-	2,330	2,330
Legal & professional costs	-	800	800
Printing, postage & stationery	-	629	629
Contribution for office services	-	7,500	7,500
Sundry expenses	-	3,780	3,780
Wages and salaries	-	11,720	11,720
Telephone	-	(300)	(300)
Trustees expenses	-	65	65
	<u>-</u>	<u>27,393</u>	<u>27,393</u>

## Sussex Masonic Charitable Foundation, CIO

### Notes to the financial statements For the year ended 31 December 2020

#### 9. Analysis of expenditure by activities (continued)

##### Analysis of support costs (continued)

	Masonic Donations 2019 £	Sussex for Sussex Donations 2019 £	Total funds 2019 £
Office equipment & expenses	-	6,341	6,341
Staff expenses	-	1,688	1,688
Printing, postage and stationery	-	788	788
Administration costs	7,817	-	7,817
Contribution for office services	-	7,500	7,500
Governance costs	-	4,080	4,080
	<u>7,817</u>	<u>20,397</u>	<u>28,214</u>

#### 10. Auditor's remuneration

The auditor's remuneration amounts to an auditor fee of £7,560 (2019 - £6,900).

#### 11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2019 - £NIL).

During the year ended 31 December 2020, expenses totalling £129 were reimbursed or paid directly to 8 Trustees (2019 - £1,741 to 11 Trustees).

## Sussex Masonic Charitable Foundation, CIO

### Notes to the financial statements For the year ended 31 December 2020

#### 12. Tangible fixed assets

	Computer equipment £
<b>Cost</b>	
Additions	10,551
At 31 December 2020	<u>10,551</u>
<b>Depreciation</b>	
Charge for the year	110
At 31 December 2020	<u>110</u>
<b>Net book value</b>	
At 31 December 2020	<u>10,441</u>
At 31 December 2019	<u>-</u>

#### 13. Fixed asset investments

	Listed investments £
<b>Cost or valuation</b>	
At 1 January 2020	1,602,374
Additions	46,999
Disposals	(70,330)
Revaluations	(142,362)
<b>At 31 December 2020</b>	<u>1,436,681</u>
<b>Net book value</b>	
<b>At 31 December 2020</b>	<u>1,436,681</u>
At 31 December 2019	<u>1,602,374</u>

All the fixed asset investments are held in the UK.

The historical cost of the investments above total £1,174,461 (2019:£1,166,003).

As at 31 December 2020, no investments were held in restricted funds due to the transfer of the Bennett Bequest Fund to unrestricted funds (see note 14). In 2019, £272,749 of the listed investments were related to restricted funds.

**Sussex Masonic Charitable Foundation, CIO**

**Notes to the financial statements  
For the year ended 31 December 2020**

**14. Debtors**

	<b>2020</b>	2019
	£	£
<b>Due after more than one year</b>		
Other debtors	<b>264,950</b>	273,516
	<b>264,950</b>	273,516
<b>Due within one year</b>		
Other debtors	<b>81,954</b>	59,184
	<b>346,904</b>	332,700

**15. Creditors: Amounts falling due within one year**

	<b>2020</b>	2019
	£	£
Trade creditors	<b>13,855</b>	21,900
Accruals and deferred income	<b>12,678</b>	7,560
	<b>26,533</b>	29,460

Sussex Masonic Charitable Foundation, CIO

Notes to the financial statements  
For the year ended 31 December 2020

16. Statement of funds

Statement of funds - current year

	Balance at 1 January 2020 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2020 £
<b>Unrestricted funds</b>						
General Fund	1,176,293	102,296	(41,663)	330,636	(161,494)	1,406,068
<b>Restricted funds</b>						
Provincial Grand Master's Relief Fund	71,044	13,487	(13,722)	-	-	70,809
Bennett Bequest	330,636	-	-	(330,636)	-	-
Sussex Masonic Fund	40,084	-	(21,290)	-	-	18,794
Sussex for Sussex Fund	403,416	331,047	(308,611)	-	-	425,852
Sussex Royal Arch Fund	14,673	2,141	-	-	-	16,814
Wilkins Bequest	10,019	-	-	-	-	10,019
	<u>869,872</u>	<u>346,675</u>	<u>(343,623)</u>	<u>(330,636)</u>	<u>-</u>	<u>542,288</u>
<b>Total of funds</b>	<u><u>2,046,165</u></u>	<u><u>448,971</u></u>	<u><u>(385,286)</u></u>	<u><u>-</u></u>	<u><u>(161,494)</u></u>	<u><u>1,948,356</u></u>

**Notes to the financial statements  
For the year ended 31 December 2020**

**16. Statement of funds (continued)**

**The Provincial Grand Master's Relief Fund**

The Provincial Grand Master's Relief Fund consists of funds utilised for the granting of relief to Sussex Freemasons (including Tylers of Sussex Lodges), their widows and their children and is administered by the Trustees on his behalf.

**The Bennett Bequest Fund**

The Bennett Bequest Fund consists of funds, the income of which is utilised for charitable purposes in accordance with the terms of the will of the late Reginald Frank Bennett. During the year, this fund was transferred to the unrestricted fund following a review of the original paperwork which shows it is for use for general purposes of the charity.

**Sussex Masonic Fund**

The Sussex Masonic Fund was established when the Mid Sussex Masonic Trust donated its residual assets to the charity and payments can only be made for Masonic purposes.

**Sussex for Sussex Fund**

The Sussex for Sussex Fund is an initiative to support a wide range of registered charities in Sussex with no direct masonic connections. Applications are considered by the Trustees and awards made that generally support, but are not limited to; early years, later life, medical research and hospice care

**Wilkins Bequest Fund**

The Wilkins Bequest Fund consists of funds to be utilised in accordance with charitable purposes decided under the sole discretion of Tilsmore Lodge in accordance with the terms of the will of the late Roger Reginald Thomas Wilkins.

**Royal Arch Fund**

The SRAF was established when the Sussex Royal Arch Benevolent Fund transferred its assets to the umbrella of Sussex masonic Charities in 2017 to be allocated by Trustees for masonic and charitable purposes as decided by the Trustees of Sussex Masonic Charities.

**Sussex Masonic Charitable Foundation, CIO**

**Notes to the financial statements  
For the year ended 31 December 2020**

**16. Statement of funds (continued)**

**Statement of funds - prior year**

	Balance at 1 January 2019 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 December 2019 £
<b>Unrestricted funds</b>					
General Fund	983,486	111,635	(75,439)	156,611	1,176,293
<b>Restricted funds</b>					
Provincial Grand Master's Relief Fund	71,742	9,438	(10,136)	-	71,044
Bennett Bequest	321,506	11,054	-	(1,924)	330,636
Sussex Masonic Fund	46,684	-	(6,600)	-	40,084
Sussex for Sussex Fund	382,948	342,432	(321,964)	-	403,416
Sussex Royal Arch Fund	9,136	5,537	-	-	14,673
Wilkins Bequest	11,019	-	(1,000)	-	10,019
	<u>843,035</u>	<u>368,461</u>	<u>(339,700)</u>	<u>(1,924)</u>	<u>869,872</u>
<b>Total of funds</b>	<u><u>1,826,521</u></u>	<u><u>480,096</u></u>	<u><u>(415,139)</u></u>	<u><u>154,687</u></u>	<u><u>2,046,165</u></u>

**17. Analysis of net assets between funds**

**Analysis of net assets between funds - current period**

	<b>Unrestricted funds 2020 £</b>	<b>Restricted funds 2020 £</b>	<b>Total funds 2020 £</b>
Tangible fixed assets	10,441	-	<b>10,441</b>
Fixed asset investments	1,436,681	-	<b>1,436,681</b>
Debtors due after more than one year	264,950	-	<b>264,950</b>
Current assets	(279,471)	542,288	<b>262,817</b>
Creditors due within one year	(26,533)	-	<b>(26,533)</b>
<b>Total</b>	<u><u>1,406,068</u></u>	<u><u>542,288</u></u>	<u><u>1,948,356</u></u>

## Sussex Masonic Charitable Foundation, CIO

### Notes to the financial statements For the year ended 31 December 2020

#### 17. Analysis of net assets between funds (continued)

##### Analysis of net assets between funds - prior period

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Fixed asset investments	1,329,625	272,749	1,602,374
Debtors due after more than one year	273,516	-	273,516
Current assets	(397,388)	597,123	199,735
Creditors due within one year	(29,460)	-	(29,460)
<b>Total</b>	<b>1,176,293</b>	<b>869,872</b>	<b>2,046,165</b>

#### 18. Grant commitments

The charity has approved a £50,000 grant to Chichester Hospital to purchase some new equipment, however the hospital has not yet applied but the charity has committed to the expenditure.

#### 19. Related party transactions

During the year donations were made to the charity by trustees through the individual lodges. All donations made were at arms length and had no conditions attached, these amounted to £1,665.

There were no other related party transactions that require disclosure.