

Trustees' Annual Report for the period

| | | | | | | | |
|------|-------------------|---|------|----|-----------------|----|------|
| From | Period start date | | | To | Period end date | | |
| | 1 | 1 | 2020 | | 31 | 12 | 2020 |

Section A Reference and administration details

Charity name

INDUSTRIAL RAILWAY SOCIETY

Other names charity is known by

Registered charity number (if any)

1177413

Charity's principal address

25, Byron Way,

Melton Mowbray,

Leicestershire

Postcode

LE13 1NY

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|-----------------|-----------------------------------|---|
| 1 | Ian R Bendall | Chairman | | |
| 2 | Andrew C Smith | Treasurer | | |
| 3 | Huw Williams | Secretary | | |
| 4 | Colin Billinghamurst | | | |
| 5 | A Roy Etherington | | | |
| 6 | Cliff Shepherd | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

| | | |
|--|--|--|
| | | |
|--|--|--|

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

no paid staff

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|---------------------------------|
| Type of governing document (eg. trust deed, constitution) | constitution |
| How the charity is constituted (eg. trust, association, company) | society / association |
| Trustee selection methods (eg. appointed by, elected by) | elected annually at Society AGM |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The publication of books, magazines and newsletters on all aspects of industrial railways and locomotives.
The provision of a comprehensive Archive consisting of books, drawings, photographs and maps etc. covering all aspects of industrial railways and locomotives.
Visits to industrial railway sites.
The dissemination of historical information about industrial railways and locomotives.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees, with due regard to the guidance issued by the Charity Commission on public benefit, make available to the public information on all aspects of industrial railways and locomotives via:

- general sale of its publications, including, where appropriate, donation to local or county library services
- arranging and publicising open days at its Archive and also allowing access by personal arrangement with the Archivist
- the sale of surplus copies of its magazines and newsletters at sales stands, via its E-shop and by post
- the sale of surplus copies of copyright photographs at sales stands
- cooperating with like minded bodies, for example, within the Heritage Railway industry by, inter alia; distributing flyers notifying events or appeals appertaining to industrial railway locomotives etc.; advertising within its newsletters events of industrial railway interest organised by other bodies
- making available copies of technical documents from its Technical Library to interested parties; for example those restoring former industrial locomotives
- the donation of material acquired by the Society which is not core to its aims and objectives to appropriate bodies which may be charitable institutions or public bodies such as libraries or archives

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

As well as the Officers and Trustees of the Society, a massive contribution is made by members who volunteer to assist in many areas to help the Society run smoothly. This work includes:

- administration associated with the annual membership subscription renewal
- assisting on the Society sales stand at galas and open days
- cataloguing maps, drawings and material in our Archive
- providing labour and transport to collected materials bequeathed to the Society [usually several van loads per bequest]
- scanning photographs
- identifying the subject matter of photographs
- arranging visits to industrial railways
- authorship and/or editorship of publications
- producing maps for publications
- formatting and setting page layouts for publications
- research to assist the authors and editors of publications

Without this valuable contribution of time, energy and expertise, the Society could not have achieved the reputation and standing which it has and continues to hold.

A conservative estimate is that some 75 members (8%) actively contribute in this way.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Society has published two new books during the year: Sentinel Locomotives and Sentinel-Cammell Railcars (13/2/2020) Industrial Railways and Locomotives of Northumberland (7/8/2020);

To meet demand which had seen the price of secondhand volumes increase massively, the Society also reprinted its Industrial Railways and Locomotives of Leicestershire and South Derbyshire

Four issues of the Society magazine, the **Industrial Railway Record**, numbers 240 to 243, were published during the year and distributed to members as part of their annual subscription. Additional copies of each issue are printed for sale to the general public and there is a continuous demand for back issues which the Society sales team endeavour to meet.

Six 36 page Bulletins with UK and Society domestic news and four 30 page Bulletins of Overseas News were distributed to members. Spare copies of these are offered for sale to the general public at the various Society sales stands throughout the year.

Visits to industrial and private railway sites were almost completely curtailed as a result of Covid-19 restrictions, although a few members took part in an invitation only visit to Clayton Equipment, a small British locomotive builder exporting across the world.

Members were offered 8 planned visits for 2020; however, Covid-19 restrictions prevented these from taking place, with the exception of a Covid-secure rail tour around the British Steel works in Scunthorpe, organised to coincide with the Society's short form Annual General Meeting.

Many enquiries for information from the general public come in to our volunteers whilst staffing our sales stand at galas and open days. These are followed up and passed to the appropriate officer to respond to. When postal and e-mail queries are added in, a total of 56 historical enquiries were received and dealt with during the year.

Covid-19 restrictions have severely restricted access to our Archive, both for members and the general public, during the year. However, once restrictions were relaxed, a Covid compliant system was introduced to permit, albeit limited, access under controlled conditions.

In planning our activities for the year we are mindful of reaching a greater audience than just our membership and bringing information into the public domain regarding industrial railway topics, both historic and current.

Section E

Financial review

Brief statement of the charity's policy on reserves

Surplus funds from the sale of publications go to funding the production of the next publication.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information**

In planning our activities we are mindful of encouraging the younger generation (teenage and upwards) and making them aware of our industrial history, the part played by the industrial railway and locomotive, mechanical engineering, the industrial processes that required these railways to move raw materials, semi-finished and finished goods and of what is still available to see and visit today.

We also wish to educate the wider public on the part played by industrial railways, especially in their local community. It can be very rewarding when a community refers to "their" old engine that worked in the local mine, quarry or power station.

The Annual General Meeting was held in a 'short form' format, with all members circulated, as usual, with Officers' reports via the normal bi-monthly distribution, both postal and electronic. Due to the uncertainty surrounding holding a physical AGM, members were encouraged to vote by proxy, both via post and electronically and a large number, including many who had never attended an AGM and some overseas members, did so. The total number of proxy votes cast was 101, exceeding the usual number of participants at an AGM. In addition 30 members attended in person.

The meeting was restricted to a brief address from the Chairman, a report on proxy voting and voting by those present and the opportunity for members to raise questions under 'Any Other Business'. The meeting was held outdoors with members observing safe distancing as per Government guidelines.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Ian Robert Bendall

Huw Williams

| | | |
|---|----------|-----------|
| Position (eg Secretary, Chair, etc) Date | Chairman | Secretary |
| | | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

INDUSTRIAL RAILWAY SOCIETY

1177413

Receipts and payments accounts

CC16a

For the period
from

01/01/2020

To

31/12/2020

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Sales of publications | 61,682 | - | - | 61,682 | 45,378 |
| Membership income | 23,572 | - | - | 23,572 | 24,103 |
| Interest received | 800 | - | - | 800 | 150 |
| Sub total (Gross income for AR) | 86,054 | - | - | 86,054 | 69,631 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 86,054 | - | - | 86,054 | 69,631 |
| A3 Payments | | | | | |
| Cost of IRS book purchases | 43,147 | - | - | 43,147 | 33,596 |
| Cost of other book purchases | 4,594 | - | - | 4,594 | 6,004 |
| Archives costs | 6,614 | - | - | 6,614 | 3,991 |
| IRR publication costs | 7,115 | - | - | 7,115 | 6,251 |
| Bulletin printing costs | 7,992 | - | - | 7,992 | 7,650 |
| Postage and packing - members distributions | 6,021 | - | - | 6,021 | 10,207 |
| Bank and EShop charges | 2,119 | - | - | 2,119 | 6,287 |
| Office expenses | 4,837 | - | - | 4,837 | - |
| Sub total | 82,439 | - | - | 82,439 | 73,986 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 82,439 | - | - | 82,439 | 73,986 |
| Net of receipts/(payments) | 3,615 | - | - | 3,615 | - 4,355 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 30,488 | - | - | 30,488 | - |
| Cash funds this year end | 106,415 | - | - | 106,415 | 30,488 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|--|--------------------------------------|-------------------------------------|
| B1 Cash funds | Cash in hand and bank | 106,415 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 106,415 | - | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | VAT refund | 904 | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Bond account | 0 | - | - |
| | Stocks and shares | 0 | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Storage containers | 0 | - | - |
| | Computers & office equipment | 0 | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | Creditors : short term | 62 | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| | | Andrew Charles Smith | | |
| | | Ian Bendall | | |

Independent examiner's report to the trustees of Industrial Railway Society Charity

I report to the trustees on my examination of the accounts of the Industrial Railway Society Charity for the year ended 31st December 2020.

Responsibilities and basis of report

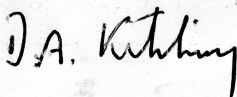
As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: David Kitching

Address: 30 Carleton Road, Poynton, Cheshire, SK12 1TL

Date: 30th August 2021