



## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2024 To 31<sup>st</sup> Dec 2024

Charity name: Sustainable Charlbury CIO

Charity registration number: 1177404

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of Sustainable Charlbury (SusCha) are to promote the advancement of environmental protection or improvement for the benefit of the public in particular but not exclusively, within 25 miles of Charlbury OX7 3EW, by promoting the deployment of sustainable energy, promoting education in climate change, reducing energy demand and carbon emissions and making grants to such organisations as the Trustees shall see fit in order to promote and encourage the development of a sustainable energy system.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During 2024 SusCha were involved in many community projects and granted over £32k of funds.</p> <p>Here is a summary of the funding made by SusCha:</p> <p><b>Community Buildings - Energy Efficiency</b></p> <p>We continued to support a variety of organisations within our area with helping to reduce the carbon footprint of their buildings:</p> <ul style="list-style-type: none"><li>• Insulation of <b>Leaffield Village Hall</b> (£5,000)</li><li>• Low energy lighting and secondary glazing at <b>Charlbury Pre-School</b> (£1,062)</li><li>• Low energy lighting and heat loss survey at Charlbury <b>Corner House</b> (£1,303)</li><li>• A battery to complement the Solar PV installation at <b>Charlbury Community Centre</b> (£1,701)</li><li>• Insulation and energy efficiency upgrades at <b>Charlbury Scout Hut</b> (£3,400)</li><li>• Low energy lighting upgrade and full energy efficiency building survey at <b>Charlbury Primary School</b> (£11,980)</li></ul> <p><b>Local Food</b></p>

		<ul style="list-style-type: none"> <li>Propagation tunnel for <b>Kitchen Garden People</b> to allow year round crops (£6,000)</li> </ul> <p><b>Land &amp; Nature / Biodiversity</b></p> <ul style="list-style-type: none"> <li><b>Mill Field</b> wild meadow restoration (this is the second annual payment of three - £2020)</li> </ul> <p><b>Home Comforts Project</b> The "Home Comforts Project" received a £21,000 grant from the Evenlode Foundation in 2022. As of the end of 2023, £4,510 of this grant remained unspent. We anticipate the project will be completed in 2025.</p> <p><b>Book</b> Our self-published book, "Power to the People - The Story of Southill Solar," continues to be sold. This book, released in 2022, recounts how our small Cotswolds town collaborated to establish a community-owned and operated solar farm. In 2024, sales totaled £60, and we will continue to sell the remaining inventory.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>Sustainable Charlbury welcomes applications for funding assistance from appropriately constituted groups for community environmental projects that significantly reduce emissions and/or restore nature.</p> <p><b>We support projects that are:</b></p> <ul style="list-style-type: none"> <li>Located within 10 miles of Charlbury (with some flexibility for projects further afield).</li> <li>Practical, with measurable outcomes and clear community benefits.</li> <li>Seeking or have secured matching funding from other sources.</li> <li>Innovative, including pilot projects, or contribute to the development and growth of existing initiatives.</li> </ul>

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We relaunched our website this year with the goal of clarifying our purpose and simplifying the grant submission process for organisations. The new site also enables trustees to easily self-manage, update, and add content.</p> <p>We supported several community organisations in upgrading their buildings with essential energy-efficient measures, including LED lighting, improved glazing, and insulation. The beneficiaries were Leafield Village Hall, Charlbury Pre-School, Charlbury Corner House, Charlbury Scout Hut, and Charlbury Primary School.</p> <p>Additionally, we funded surveys for Charlbury Corner House and Charlbury Primary School. These surveys foster long-term relationships and engagement, helping to establish a strategic path towards achieving net-zero emissions for their buildings. Further investment in this area is planned for future years.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	Sustainable Charlbury received grant funding of £30,000 in the year from Southill Solar, a local Community Investment Company, with the goal for distribution to local projects in accordance with its charitable objectives. This is our primary source of funds.
Investment performance against objectives	Para 1.41	Sustainable Charlbury holds £40k in a 95 day notice bank account account which is paying interest, otherwise no invested funds.
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	A small surplus of £620 on unrestricted funds and a remaining balance of £51,808 on restricted funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have no general policy of holding reserves, though are currently running at a surplus, so in October '23 we moved surplus to a NatWest 95 day notice account, which yields interest.
Amount of reserves held	Para 1.22	£40,000
Reasons for holding zero reserves	Para 1.22	We are currently engaged with community building stakeholders who are planning retrofit measures, so expect large grant applications during 2025, particularly from the Primary School and Corner House.
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about the charity continuing as a going concern.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Southill Solar
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Sustainable Charlbury
Other name the charity uses	SusCha
Registered charity number	1177404
Charity's principal address	Sharenergy, The Pump House, Coton Hill, Shrewsbury, SY1 2DP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tim Crisp	Chair Trustee		
2	Gareth Epps	Trustee		
3	Hugh Goyder	Trustee		
4	Sean Hosking	Treasurer		
5	Liz Reason	Trustee		
6	Mark Gregory	Trustee		
7	Louise Nemeshanyi	Trustee	Resigned March 2024	
8	Lucy Carmody	Trustee	Joined November 2024	
9				
10				
11				
12				
13				
14				
15				
18				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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	None		
Name of chief executive or names of senior staff members (Optional information)			
	None		

**Exemptions from disclosure**



Reason for non-disclosure of key personnel details

**Other optional information**

# Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Tim Crisp	Sean Hosking
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	3 Oct 2025	1 Oct 2025



## Receipts and payments accounts

CC16a

For the period  
from

1st Jan 2024

To

31-Dec-24

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	-	30,000	-	30,000	30,000
Sales (book)	60	-	-	60	145
Interest	1,636	-	-	1,636	339
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>1,695</b>	<b>30,000</b>	<b>-</b>	<b>31,695</b>	<b>30,484</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,695</b>	<b>30,000</b>	<b>-</b>	<b>31,695</b>	<b>30,484</b>
<b>A3 Payments</b>					
Grants	-	32,466	-	32,466	42,005
Website/IT costs	1,320	-	-	1,320	427
Book Postage	5	-	-	5	10
Website Design & Build	-	7,330	-	7,330	-
Insurance	40	-	-	40	-
Hospitality	67	-	-	67	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>1,432</b>	<b>39,796</b>	<b>-</b>	<b>41,228</b>	<b>42,442</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>1,432</b>	<b>39,796</b>	<b>-</b>	<b>41,228</b>	<b>42,442</b>
<b>Net of receipts/(payments)</b>	<b>263</b>	<b>- 9,796</b>	<b>-</b>	<b>- 9,533</b>	<b>- 11,958</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>357</b>	<b>61,604</b>	<b>-</b>	<b>61,961</b>	<b>73,919</b>
<b>Cash funds this year end</b>	<b>620</b>	<b>51,808</b>	<b>-</b>	<b>52,428</b>	<b>61,961</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>620</b>	<b>51,808</b>	<b>-</b>
CCXX R1 accounts (SS)		OK	OK	OK
(agree balances with receipts and payments account(s))				

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	Details			
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Details			
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

SUSTAINABLE CHARLBURY

**On accounts for the year  
ended**

31 DECEMBER 2024

**Charity no  
(if any)**

1177404

**Set out on pages**

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 / 12 / 2024.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

A. J. Brander

**Date:**

09/09/2025

**Name:**

Alice Brander

**Relevant professional  
qualification(s) or body  
(if any):**

CIPFA (retired)

**Address:**

16 Sandford Park

Charlbury

OX7 3TH

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

There were no matters of concern in the accounts of Sustainable Charlbury CIO for the year ending 31 December 2024.