

Trustees' Annual Report and accounts

Spinnaker Chorus – Charity no: 1177387

Period from 30 June 2020 to 30 June 2021

Spinnaker Chorus is a barbershop Chorus open to women aged from 16 years in the Portsmouth and surrounding area. The Trustees oversee the day to day running of the club for members. The Chorus does not employ any staff. Spinnaker Chorus is a member of the Ladies Association of British Barbershop Singers (LABBS) which also has charitable status (no: 1151161).

During this reporting period the Chorus faced significant challenges and constraints on our activities and ability to fulfil our charitable objects due to the global pandemic which included periods of national lockdown and government restrictions that prevented us from carrying out our normal activities.

Our structure

We are a member's organisation led by a Management Committee of volunteers from the Chorus. Our four Trustees are drawn from the Management Committee and include our Chair, Vice-Chair and Treasurer. We hold ten Trustee meetings a year and an annual AGM which was held on zoom 24 February 2021.

Our finances

Our primary source of income is from our members' monthly subscriptions. We also raise money through singing events and receive small donations. Our financial year runs from 1 July to 30 June and our annual accounts to 30 June 2021 are enclosed. Our accounts have been independently verified by Stuart Hoare, Chartered Accountants.

Our activities

Summary of the main events and activities supporting our charitable objects as set out in our governing document:

- 1 The development of skills in singing techniques at individual and group level through coaching, workshops, rehearsals and performance for the benefit and well-being of women of all ages and backgrounds in the Portsmouth area.***

The Chorus meets weekly for rehearsals. Each rehearsal is led by our Musical Director who is a Barbershop judge and educator. Coaching in barbershop singing techniques is given by him to the Chorus as a whole, and to voice part sections by our Section leaders who are trained in barbershop techniques and giving feedback.

For much of this period we were unable to meet for face-to-face rehearsals due to COVID 19 government restrictions. We continued however to rehearse each week on zoom with access to learning through Facebook Live and Zoom. Our MD carried out educational sessions during some rehearsals to enhance the technical knowledge of our members.

We continued to introduce a new song to learn every eight weeks throughout the year. Each member is required to audition each new song by singing against another voice part, recording it, and sending it to their section leader for evaluation and feedback. Section leaders take time to give

specific feedback on technique and areas for development. This process continued during lockdown with encouragement from our MD and our section leaders.

When we could we met in small groups outdoors to sing together and to continue our musical education. Our Deputy Musical Director and our Section leaders stepped in to lead and coach each group to support our Musical Director and give each group the chance to learn and to receive feedback.

During this period, we appointed a new leader for our Tenor section. Our Musical Director works with our members to identify those with potential for leadership roles and he coached and developed Mary Quinn to take on the role after the previous section leader stepped down.

Our MD also uses a Guest Director spot at each rehearsal to give opportunities for members of the Chorus to try out directing and to receive feedback on their skills.

Chorus members are encouraged to develop their singing abilities by forming into smaller groups including octets and quartets. These activities allow members to develop their singing abilities but also to gain self-confidence. Whilst opportunities to sing in local Music Festivals and participate in competitions were limited during this period due to the pandemic, our groups continued to sing together and worked with professional coaches when they could.

2 *The advancement of education in acapella singing in barbershop style through workshops, and musical collaborations for the benefit of the Portsmouth community and across Hampshire and Sussex.*

In April 2021 we were invited by our national Association LABBS (The Ladies Association of Barbershop Singers) to host a workshop on zoom to coach barbershop singers from across the region in a new barbershop polecat song You Gotta Be. We were joined by LABBS judges from each of their three judging faculties (Music, Singing, Performance) who worked with members of our Music team to lead and coach over one hundred barbershop singers in a three-hour workshop.

The overall workshop was led by our Musical Director John Palmer and break out groups were led by our four section leaders for each voice part (Tenor, Lead, Baritone, Bass). This experience developed the coaching skills of our Music Team further and we educated members of other barbershop groups as well as our own members.

We actively encourage people to come and see what we do, emphasising that singing is for everyone regardless of background or experience and offering support (Angel Fund) to those in financial difficulty. We have an inclusive culture and value diversity in our membership and our audiences.

During this period, we learnt about the risks associated with singing during a pandemic. We researched the topic and learnt from resources available from our membership of Making Music to ensure that our risk assessments protected our members, and were in line with up-to-date research. We made singing masks for all our members to allow them to sing more safely when get togethers were permitted and invested in sanitisers and a CO2 monitor to measure ventilation. We shared our knowledge and experience with other barbershop groups through attending discussion forums on zoom with Chairs of other Choruses from our national Association (LABBS).

We produced comprehensive risk assessment for each venue where we sang in person and educated our members in the standards we expected. Each member had to sign to confirm that they had read and understood the risk assessment document.

3 *The promotion of the craft and artistry of unaccompanied harmony singing through performances and concerts to the public to encourage high standards and bring music to new audiences.*

Spinnaker Chorus normally performs regularly to audiences large and small as part of our public benefit programme. We seek to educate, entertain, and improve individual and collective well-being through the joy of listening to and participating in singing events. Sadly, during this period, we were unable to perform to audiences given the government restrictions on singing.

JC 30 March 2022

Spinnaker Chorus

Unaudited Accounts

30 June 2021

Spinnaker Chorus

Approval statement

I approve the accounts which comprise of the Receipts and Payments Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing Stuart Hoare with all information and explanations necessary for their compilation.

Nuala Hobden

3 March 2022

Spinnaker Chorus

Chartered Accountants' report on the unaudited accounts of Spinnaker Chorus

In accordance with the engagement letter dated 13 September 2017, we have prepared for your approval the accounts of Spinnaker Chorus for the year ended 30 June 2021 which comprise of the Receipts and Payments Account, the Balance Sheet and the related notes from the entity's accounting records and from information and explanations you have given to us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook.

Our work has been undertaken in accordance with ICAEW Technical Release TECH08/16AAF.

Stuart Hoare
Chartered Accountants

87 London Road
Cowplain
Waterlooville
Hampshire
PO8 8XB

3 March 2022

Spinnaker Chorus
Receipts and Payments Account
for the year ended 30 June 2021

	2021	2020
	£	£
Income		
Subscriptions	17,752	21,432
Fundraising	3,042	3,908
Sabs Registration	-	-
Members contribution for costumes	-	289
Convention 2018	-	-
Convention 2019	-	7,558
Retreat 2018	-	-
Retreat 2019	200	200
Labs reg refund	-	50
Labs coaching subsidy	100	-
Coach BMF	-	-
CD Sales	25	10
Badge sales	-	-
Donation wardrobe	-	3,000
HMRC charities gift aid	4,375	4,511
Angel fund donations	50	175
Other business income	-	446
	<hr/> 25,544	<hr/> 41,579
Expenses		
Hall rental	699	2,253
Directors costs	2,080	2,124
Riser Man	340	1,790
Web maintenance	180	180
Show	-	200
Retreat 2019	-	758
Wardrobe	334	6,800
Music costs	640	471
Labbs -annual subs	2,414	3,505
Convention Refund 2020	5,709	
Convention Refund 2021	1,686	
Labbs convention reg 2019	-	6,518
Labbs convention reg 2020	-	50
Convention 2019	-	11,832
Coaching costs	-	3,066
Fundraising costs	680	302
Risers 4 Step	-	2,030
Zoom Fees	371	-
Other expenses	1,884	2,137
	<hr/> 17,017	<hr/> 44,016
Surplus/(deficit)	<hr/> 8,527	<hr/> (2,437)

Spinnaker Chorus
Balance Sheet
as at 30 June 2021

	2021 £	2020 £
Assets		
Bank balances	20,426	11,899
	<u>20,426</u>	<u>11,899</u>
	<u>20,426</u>	<u>11,899</u>
 Net surplus represented by		
Capital account:		
Balance at start of period	11,899	14,336
Net surplus/(deficit)	8,527	(2,437)
	<u>20,426</u>	<u>11,899</u>

Spinnaker Chorus
Notes to the Accounts
for the year ended 30 June 2021

1 Accounting basis

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice and that provides sufficient and relevant information to enable the completion of a tax return.

Spinnaker Chorus

Unaudited Accounts

30 June 2021

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Chartered Accountants

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