

Company No: CE013415

Registered Charity Number: 1177383

**POTTERS HOUSE CHRISTIAN FELLOWSHIP**  
**UK SURREY CHURCH**

**COUNCIL OF MANAGEMENT AND TRUSTEES**  
**REPORT AND ACCOUNTS**

For the Year ended 31st March 2021

**Et Voila Accountancy Services Limited**

Accountants and Charity Independent Examiners

Isis House, Smith Road, Wednesbury

West Midlands, WS10 0PB

Company No: CE013415

POTTERS HOUSE CHRISTIAN FELLOWSHIP UK SURREY CHURCH

ANNUAL REPORT AND ACCOUNTS

For the year ended 31st March 2021

Contents

Page

Annual Report of Management Board	1
Independent Examiners Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes forming part of the financial statement	10 to 14

# **POTTERS HOUSE CHRISTIAN FELLOWSHIP UK SURREY CHURCH**

## **REPORT OF THE TRUSTEES For the Year Ended 31 March 2021**

### **OBJECTS AND POLICIES**

The Charity's main objectives is to promote the gospel of Jesus Christ and facilitate regular worship services. In order to do this, regular activities are carried out and invitations given out to the public.

The charity endeavours to send and support missionary workers locally and overseas. Our aim is to make a positive and lasting contribution to our local community, with greater emphasis on the family unit, on our Youth, disadvantaged and the Elderly.

### **ACHIEVEMENT AND PERFORMANCE**

This year, due to national lockdowns and pandemic challenges, we had to shut down our weekly and regular activities in compliance with government regulations. As most other charities like ours did, we resolved to using online videos to conduct our weekly worship services. This was a new territory and it took a while getting used to as it had it's own challenges.

What became obvious and commendable is the resolve, character and commitment that our congregation displayed during the lockdowns. Their faithfulness to continue supporting financially and tuning in on our youtube channel whenever it was on can only be attributed to the power of the shared vision we have. The strength of a vision is tested during difficult times, and this last year has shown that our vision is indeed powerful.

During the pandemic our congregants found ways to help those around them that were less privileged and needy by doing grocery shopping for them, running errands, calling and engaging the lonely in zoom meetings where possible, helping the sick in hospitals...etc all whilst observing strict covid-safe rules.

### **PLANS FOR THE FUTURE**

As Covid is still with us and as a result, a measure of uncertainty about the future, we are however making plans to resume full operations as we seek to continue to fulfill our charity's aims and objectives. Obviously subject to government covid advice.

# **POTTERS HOUSE CHRISTIAN FELLOWSHIP UK SURREY CHURCH**

## **REPORT OF THE TRUSTEES**

**For the Year Ended 31 March 2021**

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### Governing Document

The charity was registered on 1 March 2018 as a CIO and it's controlled by it's governing document (constitution).

#### Trustees

The trustees namely; Pastor Success Adeshida (chairman), Sylvester Narh and Juvencio Da-Silva have served throughout the year. Appointment of trustees is governed by the Constitution of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

### **FINANCIAL REVIEW**

1. Finances are raised purely by voluntary donations from church parishioners.
- 2 Although eligible, the charity has not yet made any gift aid application. The trustees have agreed that such application will be made this year.

#### Reserves policy

The Charities restricted funds held in reserve for any unforeseen circumstances are adequate. The trustees are satisfied that these reserves are maintained at an appropriate and satisfactory level.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### Registered Charity Number

1177383

#### Principal Address

304 Bensham Lane  
Croydon  
CR7 7EQ

#### Trustees

Pastor Success O. Adeshida (chairman)  
Sylvester Narh  
Juvencio Da-Silva

#### Independent Examiners

Et Voila Accountancy Ltd  
Isis House, Smith Rd,  
Wednesbury WS10 0PB

#### Bankers

Barclays Bank  
1 North End  
Croydon  
CR9 1SX

# **POTTERS HOUSE CHRISTIAN FELLOWSHIP UK SURREY CHURCH**

## **REPORT OF THE TRUSTEES For the Year Ended 31 March 2021**

### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;

state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 29 January 2022 and signed on its behalf by

-----  
Pastor Success Adeshida - Trustee

## **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF POTTERS HOUSE CHRISTIAN FELLOWSHIP UK SURREY CHURCH**

I report on the accounts for the year ended 31 March 2021 set out on pages seven to twelve

### **Respective responsibilities of trustees and examiner**

The charity's trustees (who are the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income was around £250,000 and I am qualified to undertake the examination by being a qualified member of CIMA.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act) and
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements

### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with section 386 and 387 of the Companies Act 2006 and
- to prepare the accounts which accord with the accounting records, comply with the accounting requirements of section 394 and 395 of the Companies Act 2006 and with the methods and principals of the statement of Recommended Practice: Accounting and

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Sally J Wainwright ACMA

ET Voila Accountancy Services Limited, Isis Business Centre, Smith Road, Wednesbury, WS10 0I

28th January 2022

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK SURREY CHURCH**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 March 2021**

		<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>
	Notes	Unrestricted Funds	Unrestricted Funds
<b>INCOMING RESOURCES</b>			
Incoming Resources from Generated Funds			
Voluntary Income		212,005	234,617
Activities for generating funds			
Investment Income	2	14	65
<b>Incoming Resources from charitable activities</b>			
Income Directly Allocated to Activities		_____	_____
<b>Total incoming resources</b>		212,019	234,682
<b>RESOURCES EXPENDED</b>			
<b>Charitable Activities</b>			
Costs Directly Allocated to Activities		<u>207,177</u>	<u>251,781</u>
<b>NET INCOMING RESOURCES</b>		4,842	(17,099)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward			
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>4,842</u></u>	<u><u>(17,099)</u></u>

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK SURREY CHURCH**

**BALANCE SHEET**  
**AT 31 March 2021**

	<b><u>Note</u></b>	<b><u>2021</u></b> <b>£</b>	<b><u>2020</u></b> <b>£</b>
<b>FIXED ASSETS</b>			
Tangible Assets	6	4,770	5,131
<b>CURRENT ASSETS</b>			
Cash at bank and in hand		29,120	21,404
		29,120	21,404
<b>CREDITORS</b>			
Amounts falling due within one year	7	( 8,281 )	( 5,768 )
<b>NET CURRENT ASSETS</b>		<b>20,839</b>	<b>15,636</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>25,609</b>	<b>20,767</b>
<b>FUNDS</b>			
Unrestricted funds		25,609	20,767
<b>TOTAL FUNDS</b>		<b>25,609</b>	<b>20,767</b>

Company No: CE013415

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK SURREY CHURCH**

**BALANCE SHEET**

**AT 31 March 2021**

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:-

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 28 January 2022 and were signed on its behalf by:-

Trustee  
Pastor Success Adeshida

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK SURREY CHURCH**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 March 2021**

**1 ACCOUNTING POLICIES**

**Accounting Convention**

The financial Statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities

**Incoming resources**

All incoming resources are included on the statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources Expended**

Expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all cost related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible Fixed Assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

25% Reducing Balance

**Taxation**

The charity is exempt from corporation tax on its charitable activities

**Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the object of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK SURREY CHURCH**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 March 2021**

**2 ACTIVITIES FOR GENERATING FUNDS**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Investment Income	14	65
	<u>14</u>	<u>65</u>

**3 NET INCOMING / (OUTGOING) RESOURCES**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Net resources are stated after charging/(crediting):		
Depreciation - owned assets	1,590	1,711
	<u>1,590</u>	<u>1,711</u>

**4 TRUSTEES REMUNERATION AND BENEFITS**

There were trustees' remuneration and expenses for the year ended 31 March 2021

**Trustee's expenses**

There were trustees' expenses paid to Pastor Success Adeshida for the year ended 31 March 2021

Hall Items	-	
Salary	19,200	20,800
Home Rent & Council tax	20,922	23,075
Car Allowance	3,841	3,770
Additional Pastor Costs	1,061	928
	<u>45,024</u>	<u>48,573</u>

These expenses allow the pastor to perform his duties. Car allowance is due to visiting members of the congregation and the house is also used for counsel and administration.

**5 STAFF COSTS**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<u>42,519</u>	<u>20,800</u>
No employees received emoluments in excess of £40,000		

The average monthly number of employees during the year was as follows:

<b>2021</b>	<b>2020</b>
2	1

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK SURREY CHURCH**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 March 2021**

Plant and  
machinery  
etc.  
£

**6 TANGIBLE FIXED ASSETS**

**COST**

At 1 April 2020	7,539
Additions	1,229
At 31 March 2021	8,768

**DEPRECIATION**

At 1 April 2020	2,408
Charge for year	1,590
As at 31 March 2021	3,998

**NET BOOK VALUE**

At 31 March 2020	5,131
At 31 March 2021	4,770

**7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021</b>	<b>2020</b>
	£	£
Net Wages	3,531	
Pensions	1,975	1,002
PAYE	2,075	4,066
Accruals	700	700
	8,281	5,768

**8 MOVEMENT IN FUNDS**

	<b>At 1.4.20</b>	<b>Net Movement</b>	<b>At 31.3.21</b>
	£	in funds	£
		£	
<b>Unrestricted Funds</b>			
General Funds	20,767	4,842	25,609
<b>TOTAL FUNDS</b>	20,767	4,842	25,609

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK SURREY CHURCH**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 March 2021**

**INCOMING RESOURCES**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b><u>Voluntary Income</u></b>		
Pledges	8,046	5,447
Tithe	145,389	65,127
General Offerings	50,206	153,089
World Evangelism	8,354	2,101
Giving	10	350
Harvester		8,503
Donation - support from Mother Church	-	-
	<b>212,005</b>	<b>234,617</b>
<b><u>Investment Income</u></b>		
Interest Received	14	65
<b><u>Incoming Resources from Charitable Activities</u></b>		
	-	-
<b><u>Total Incoming Resources</u></b>	<b>212,019</b>	<b>234,682</b>

**RESOURCES EXPENDED**

**Charitable Activities**

Revival Expenses	404	18,146
Out Reach & Impact Team	929	2,833
Hospitality	1,788	2,425
Tithe	18,633	15,834
Love Offering	6,048	-
Purchases to make Church COVID safe	958	
Monthly Support	3,677	340
World Evangelism	14,433	26,007
Children Church	119	1,029
Purchases for Church Activities	7,864	2,112
Hall Hire		338
Benevolence	58	150
Conferences & Seminars	2,735	18,782
Car Hire for activities		2,060
	<b>57,646</b>	<b>90,056</b>

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK SURREY CHURCH**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 March 2021**

**Support Costs**

**Management**

Hall Items		347
Employers NI	4,147	1,459
Salary	19,200	19,952
Bonus	1,000	
Home Rent & Council tax	20,922	19,495
Car Allowance	3,841	3,480
Additional Pastor Costs	1,061	3,145
	<b>50,171</b>	<b>47,878</b>

**Other**

Staff Wages	23,319	
Subcontractors		13,834
Advertising	739	3,246
Travel Expenses	710	3,340
Utilities	12,480	10,400
General Rates	255	450
Printing, Stationary	388	933
Accountancy	852	872
Legal and Professional Fees		2,574
Equipment Hire	34	442
Software	504	
Repairs and Renewals	3,612	8,764
Cleaning	4,294	4,916
Premises Expenses	4,304	9,259
Bank Charges	30	131
Subscriptions	722	150
Training		706
Refreshments	65	250
Depreciation	1,590	1,711
Rent	45,000	49,650
Insurance	462	2,219
	<b>99,360</b>	<b>113,847</b>

**Total resources expended**

**207,177**      **251,781**

**Net Income**

**4,842**      **( 17,099 )**