



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2024		31	March	2025

Section A Reference and administration details

Charity name Viabes Community Association CIO

Other names charity is known by

Registered charity number (if any) 1177363

Charity's principal address Viabes Craft Centre

The Harrow Way

Basingstoke

Postcode RG22 4BJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kevin Roche	Chair		
2	Bruce Hibbert	Vice Chair	Resigned 19/11/2024	
3	Ian May-Miller	Treasurer		
4	Gillian Brown	Secretary	Appointed 30/04/2024	
5	Jason Fraser			
6	Jeanette Hobden			
7	Claire Taylor			
8	Lindsay Hogan		Resigned 03/07/2024	
9	Lesley Rust		Resigned 25/02/2025	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Election to post by unanimous vote of the board of trustees and by rotation and election to post at a public Annual General Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Our charity's objectives remain:

- Promoting the benefit of inhabitants in the area of benefit without discrimination
- Establishing and maintaining community centres
- Promoting other charitable purposes as determined
- Remaining non-party in politics and non-sectarian in religion

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our goals for the year were:

To seek feedback from those living in the area to further improve our community offer.

Increase our audience base through social media platforms.

Recruit more volunteers to accommodate the growing need for support to deliver our services and activities.

Increase revenue and reduce costs to ensure longevity of the charity and to boost occupancy of the facilities.

Continue to attract grants and other funding for specific projects that would enable growth and offer opportunity to improve facilities at all our community centres.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Viabes Community Association has had a productive year, marked by embarking on significant improvements to our facilities, growth of community services and activities, and adaptability in the face of challenges by taking on a third community building within our ward. We have continued to develop the activities at all our community centres.

Community Engagement Activities

- Changed the way we accommodate more attendees at Memory Club, to enable more people to attend and benefit from our support, offering their carers some respite.
- Created new sessions at our newly acquired community building – Rucstall community Centre.
- Put plans in place to establish a coffee morning and a play café, to begin summer 2025.
- Carried out community surveys in the Black Dam area so that we could meet the needs of the community.
- Sought feedback to continue to provide good value activities for children and families.
- Organised and delivered our very popular Play Days, as well as other community events, successfully and held another Pop-Up Community Wardrobe event in the town centre.
- The Carers' support group has continued to grow with many new carers attending on a regular basis.
- The introduction of Karafun at Memory Club, provided by local volunteers using our hardware/software, has been hugely impactful to our members.
- Joined a Black Dam community services group to work with others to establish needs of those in the area.

Facility Management Improvements

- Worked in collaboration with Basingstoke and District Borough Council (BDBC) to improve the heating at the Roger Morris Community Centre for greater efficiency and lower bills and emissions.
- Established maintenance responsibilities with BDBC so that Rucstall Community Centre could be improved without incurring costs to the charity for the first two years of its Tenancy at Will.
- Renovated an area of the Rucstall building that had previously been a social club, during the winter and early spring months of 2025, to create a new community space.
- Carried out fixed wire testing to the Roger Morris Community Centre to maintain its electrical safety.

Section D Achievements and performance

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Volunteer and Staff Recruitment and Training

- ## **Volunteer and Staff Recruitment and Training**
- Further funded and extended the role of Volunteer and Marketing Coordinator to develop our volunteer base, securing new Memory Club volunteers in particular.
 - Secured a permanent Caretaker to deal with all bookings out of hours and to carry out small maintenance tasks.
 - Successfully recruited a new Memory Club Coordinator and a Centre Assistant for Rucstall Community Centre.
 - Individual training opportunities provided for staff/volunteers and team training provided to establish people's motivations for increased productivity and enjoyment of roles
- ## **Grants and Revenue**
- Successfully secured a grant for £50K to renovate an area of the Rucstall building that had previously been a social club and create a new community space.
 - Secured funding for staffing hours and resources from a variety of sources including: BDBC, Councillor funding, National Lottery and from a local housing association to support our community offer to those living in the area.
 - Increased hire costs after several years of maintaining these for economic stability to our loyal hirers, retaining all bookings.
 - Reintroduced the hire of the bouncy castle and provided opportunities for other resources to be hired for children's parties to generate more income.
 - Luan continued to deliver training for additional revenue.

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Section E Financial review

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Brief statement of the charity's policy on reserves

Our policy on reserves is to hold 6-12 months of expenditure as free reserves. These reserves are to protect against unexpected financial shocks and cashflow fluctuations.

Additionally, we hold:

- Restricted reserves where, for instance, we have been given grants for a specific purpose
- Unrestricted designated reserves earmarked for use on a particular project or activity such as refurbishment of premises.

Free reserves currently stand at £149,000 i.e. about 9 months of expenditure.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Association remains in a strong and stable financial position.

Over 80% of our income is from hall hire and activities we run for the community.

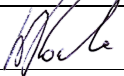
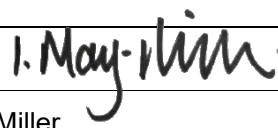
Taking on the Rucstall Community Centre during the year has added additional income streams along with additional management and financial commitments. We are planning investments in the Rucstall buildings in the coming year which will likely be largely funded by grants but we may also invest some of our reserves in improving the premises.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kevin Anthony Roche	Ian May-Miller
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	12/1/2026	12/1/2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Viables Community Association CIO

No (if any)
1177363

CC16a

Receipts and payments accounts

For the period
from

Period start date
01-Apr-24

To

Period end date
31-Mar-25

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hall hire	133,018	-	-	133,018	97,626
Community Development	42,401	-	-	42,401	35,998
Donations	1,411	-	-	1,411	2,280
Grants	33,257	-	-	33,257	15,509
Other income	9,563	-	-	9,563	8,819
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	219,650	-	-	219,650	160,232
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	219,650	-	-	219,650	160,232
A3 Payments					
Utilities, insurance and licences	24,957	-	-	24,957	21,880
Property Repairs and Maintenance	43,480	3,000	-	46,480	46,341
Community functions and devt	13,867	-	-	13,867	16,092
Staff costs	93,896	3,000	-	96,896	83,105
Office and general expenses	11,585	674	-	12,259	11,865
Governance	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	187,784	6,674	-	194,458	179,284
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	187,784	6,674	-	194,458	179,284
Net of receipts/(payments)	31,866	- 6,674	-	25,192	- 19,051
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	161,094	8,670	-	169,764	188,815
Cash funds this year end	192,960	1,996	-	194,956	169,764

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Unity Trust Current account	28,707	-	-
	Flagstone deposit accounts	164,073	1,996	-
	Cash floats	180	-	-
	Total cash funds	192,960	1,996	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Heating system including boilers	Unrestricted	-	-
	Audio visual installation and PA system including projector	Unrestricted	-	-
	PCs and Laptops	Unrestricted	-	-
	Tables (approx 60) and chairs (approx 300)	Unrestricted	-	-
	Fixtures and fittings (eg cupboards)	Unrestricted	-	-
	Bouncy Castle	Unrestricted	-	-
	Skittle Alleys (2)	Unrestricted	-	-
	Tovertafel	Restricted	-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Hirer's Security Deposits	Unrestricted	6,230	Various dates
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ian May-Miller (Treasurer)	12/1/2026
	Kevin Roche (Chair)	12/1/2026

Independent examiner's report to the trustees of Viables Community Association

I report to the trustees on my examination of the accounts of the Viables Community Association for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the Viables Community Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Viables Community Association accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Andrew Reuben Durling

Relevant professional qualification or membership of professional bodies : A.C.M.A.
C.G.M.A. – Associate member of the Chartered Institute of Management Accountants
and Chartered Global Management Accountant.

Address: 97 Cumberland Avenue, Basingstoke, Hants. RG22 4BQ

Date: 9th January 2026