



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	April	2022		31st	March	2023

Section A Reference and administration details

Charity name Viabes Community Association CIO

Other names charity is known by

Registered charity number (if any) 1177363

Charity's principal address Viabes Craft Centre

The Harrow Way

Basingstoke

RG22 4BJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bruce Hibbert	Chair		
2	Kevin Roche	Vice Chair		
3	Ian May-Miller	Treasurer		
4	Jason Fraser			
5	Nicola Hicken			
6	Jeanette Hobden			
7	Tracey Rigby	Secretary		
8	Leigh White	Secretary		
9	Claire Taylor			
10	Lindsay Hogan			
11	Lesley Rust			
12				
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Election to post by residents of the Association's Area of Benefit at a public AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the charity are to:

a) Promote the benefit of the inhabitants of the Viables area and the neighbourhood together defined by the attached map (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;

b) Establish, or secure the establishment of, a Community Centre (hereinafter called 'the Centre') and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects; c) Promote such other charitable purposes as may from time to time be determined. The Association shall be non-party in politics and non-sectarian in religion.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our aim this year was to increase use and footfall of our community buildings, particularly for the Roger Morris Centre (newly acquired in Dec 2021) and to increase the range of activities we would provide.

We also made the very quick decision to support those in and arriving from Ukraine by sending supplies, clothing etc, coordinating efforts with other local partners, and by providing opportunity for English lessons, increasing employability.

Due to local need for new parents to weigh their babies, we made the decision to create a session for this and recruited a volunteer to run it, signposting to health services but not providing any medical advice ourselves. This proved very popular and has now been echoed across the Basingstoke area by other organisations, and we are very proud of this.

TETC (a registered charity) set up their Hampshire branch at one of our buildings to provide a support group, which thrived in our building, increasing in number to support males over the age of 18 to improve their mental health.

We continued to offer large events for the community to draw them together and reduce isolation by way of evening and weekend events such as quiz nights and fayres.

Summary of the main achievements of the charity during the year

The addition of a second building has enabled the association to further widen the range of activities it offers. This has resulted in us creating and opening the Basingstoke Community Wardrobe, Weigh and Play sessions, developing a Toy Library, holding our first Burns Night and establishing some short-term English classes for those arriving from Ukraine.

As our area of benefit has widened, we have continued to provide for the older demographic within the immediate surroundings of Viables Community Centre and have started trying to identify the needs of the Eastrop area in which our newly acquired building is situated.

Our Memory Club has continued to grow, and we have attracted more volunteers for this, as well as many new members. The benefit of this service has been marked by donations that have allowed us to purchase more Tovertafel games and to carry out Team building which has significantly helped to gel the team of staff and volunteers together for the benefit of the members, as well as the team.

We have continued to keep those with our area of benefit informed with our newsletter 'The Harrow Way' and aim to introduce a similar form of communication to the Eastrop area in the future.

Staff and Trustees have continued to take relevant training courses – dementia, safeguarding, food hygiene, delegation, basic project management, first aid in the workplace, paediatric first aid and CAM training.

Trustees have continued to review all the Association's Policies and provide support and guidance where needed to staff.

The council confirmed that we would be having our roof replaced over the main building and the Osborne room, and we have decided to refurbish the Osborne room at the same time to provide better facilities and a warmer environment for our users. This is due to happen in the next financial year.

We have secured small grants and donations for the Community Wardrobe and our baby weighing service. Further donations enabled us to purchase more games for the Tovertafel, to be used alongside Memory Club as well as our SEND Tots group, and to establish a short-term Warm Space during the colder winter months.

The council recognise the value of the organisation's skills and asked once again for our staff to mentor another centre, and this continues into the next year.

We have welcomed new staff, new hirers and new activities at both our sites and our new site, The Roger Morris Centre, has really picked up in terms of footfall and attendance at activities. We have been particularly pleased with the initiatives for the Community Wardrobe and a Toy

Section D

Achievements and performance

Library which is under development, both residing at The Roger Morris Centre.

Our social media (Facebook) audience numbers rose to over 4k followers for Viabes Community Centre and to over 700 for the Roger Morris Community Centre at Eastrop, and over 300 for the Community Wardrobe.

Income increased significantly for our Eastrop building (from around £13k per year to c. £10k per quarter) and footfall rose too, which has been a challenge following on from Covid closures, but we feel we are at good steady occupancy rates. Footfall figures for Viabes for the year were 52k and for The Roger Morris Centre, 23.5k.

Some more work has been carried out on our website to improve accessibility to our activities' information. We provided more children's activities and established a parent and toddler group in the Eastrop area as short-term project.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our policy on reserves is that we hold 6-12 months of expenditure as free reserves. Additionally, we hold:

- Restricted reserves where, for instance, we have been given grants for a specific purpose
- Unrestricted designated reserves earmarked for use on a particular project or activity such as refurbishment of premises.

We review our reserves every 6 months

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Association remains in a strong and stable financial position. This year saw a return to good levels of activity post-Covid, and we have made a small surplus despite minimal grant income and increased energy costs.

Income will be lower in 2023-24 probably resulting in a loss due to re-roofing works by the landlords and our own building works which will require closure of parts of the building.

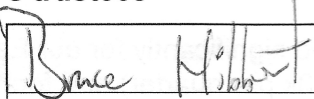
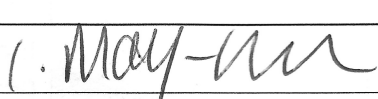
Section F

Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

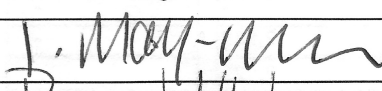
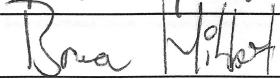
Signature(s)		
Full name(s)	Bruce Hibbert	Ian May-Miller
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	18/11/24	

Charity Name Viabes Community Association CIO		No (if any) 1177363		CC16a
Receipts and payments accounts				
For the period from	Period start date 01-Apr-2022	To	Period end date 31-Mar-2023	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall hire	114,305		-	114,305	70,840
Community Development	43,093		-	43,093	26,685
Donations	3,822		-	3,822	4,201
Grants	500	2,321	-	2,821	25,001
Other income	14,487		-	14,487	1,460
			-	-	
			-	-	
			-	-	
Sub total (Gross income for AR)	176,207	2,321	-	178,528	128,186
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	176,207	2,321	-	178,528	128,186
A3 Payments					
Utilities, insurance and licences	20,623	-	-	20,623	9,205
Property Repairs and Maintenance	41,128	-	-	41,128	30,188
Community functions and devt	20,402	3,184	-	23,586	9,565
Staff costs	73,701	-	-	73,701	52,205
Office and general expenses	7,118	-	-	7,118	4,999
Governance		-	-	-	-
	-	-	-	-	-
Sub total	162,973	3,184	-	166,157	106,162
A4 Asset and investment purchases. (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	162,973	3,184	-	166,157	106,162
Net of receipts/(payments)	13,235	- 863	-	12,372	22,024
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	173,456	2,988	-	176,444	154,420
Cash funds this year end	186,690	2,125	-	188,815	176,444

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £																																								
B1 Cash funds	<table border="1"> <tr><td>Unity Trust Current account</td><td>28,645</td><td></td><td>-</td></tr> <tr><td>Flagstone deposit accounts</td><td>157,875</td><td>2,125</td><td></td></tr> <tr><td>Cash floats</td><td>170</td><td></td><td></td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td>Total cash funds</td><td>186,690</td><td>2,125</td><td>-</td></tr> </table> <p>(agree balances with receipts and payments account(s))</p>	Unity Trust Current account	28,645		-	Flagstone deposit accounts	157,875	2,125		Cash floats	170					-	-			-	-	Total cash funds	186,690	2,125	-	OK	OK	OK																
Unity Trust Current account	28,645		-																																									
Flagstone deposit accounts	157,875	2,125																																										
Cash floats	170																																											
		-	-																																									
		-	-																																									
Total cash funds	186,690	2,125	-																																									
B2 Other monetary assets	<table border="1"> <tr><td>Details</td><td></td><td></td><td></td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> </table>	Details					-	-	-		-	-	-		-	-	-																											
Details																																												
	-	-	-																																									
	-	-	-																																									
	-	-	-																																									
B3 Investment assets	<table border="1"> <tr><td>Details</td><td>Fund to which asset belongs</td><td>Cost (optional)</td><td>Current value (optional)</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> </table>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)			-	-			-	-			-	-																											
Details	Fund to which asset belongs	Cost (optional)	Current value (optional)																																									
		-	-																																									
		-	-																																									
		-	-																																									
B4 Assets retained for the charity's own use	<table border="1"> <tr><td>Details</td><td>Fund to which asset belongs</td><td>Cost (optional)</td><td>Current value (optional)</td></tr> <tr><td>Heating system including boilers</td><td>Unrestricted</td><td>-</td><td>-</td></tr> <tr><td>Audio visual installation and PA system</td><td>Unrestricted</td><td>-</td><td>-</td></tr> <tr><td>PCs and Laptops</td><td>Unrestricted</td><td>-</td><td>-</td></tr> <tr><td>Tables (approx 30) and chairs (approx</td><td>Unrestricted</td><td>-</td><td>-</td></tr> <tr><td>Fixtures and fittings (eg cupboards)</td><td>Unrestricted</td><td>-</td><td>-</td></tr> <tr><td>Bouncy Castle</td><td>Unrestricted</td><td>-</td><td>-</td></tr> <tr><td>Skittle Alley</td><td>Unrestricted</td><td>-</td><td>-</td></tr> <tr><td>Tovertafel</td><td>Restricted</td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> </table>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Heating system including boilers	Unrestricted	-	-	Audio visual installation and PA system	Unrestricted	-	-	PCs and Laptops	Unrestricted	-	-	Tables (approx 30) and chairs (approx	Unrestricted	-	-	Fixtures and fittings (eg cupboards)	Unrestricted	-	-	Bouncy Castle	Unrestricted	-	-	Skittle Alley	Unrestricted	-	-	Tovertafel	Restricted	-	-			-	-			
Details	Fund to which asset belongs	Cost (optional)	Current value (optional)																																									
Heating system including boilers	Unrestricted	-	-																																									
Audio visual installation and PA system	Unrestricted	-	-																																									
PCs and Laptops	Unrestricted	-	-																																									
Tables (approx 30) and chairs (approx	Unrestricted	-	-																																									
Fixtures and fittings (eg cupboards)	Unrestricted	-	-																																									
Bouncy Castle	Unrestricted	-	-																																									
Skittle Alley	Unrestricted	-	-																																									
Tovertafel	Restricted	-	-																																									
		-	-																																									
B5 Liabilities	<table border="1"> <tr><td>Details</td><td>Fund to which liability relates</td><td>Amount due (optional)</td><td>When due (optional)</td></tr> <tr><td>Hirer's Security Deposits</td><td>Unrestricted</td><td>4,400</td><td>various dates</td></tr> <tr><td></td><td></td><td>-</td><td></td></tr> </table>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)	Hirer's Security Deposits	Unrestricted	4,400	various dates			-																																
Details	Fund to which liability relates	Amount due (optional)	When due (optional)																																									
Hirer's Security Deposits	Unrestricted	4,400	various dates																																									
		-																																										
Signed by one or two trustees on behalf of all the trustees	Signature  	Print Name Ian May-Miller (Treasurer) Bruce Hibbert (Chair)	Date of approval 18/1/24 18/1/24																																									

Independent examiner's report to the trustees of Viabes Community Association

I report to the trustees on my examination of the accounts of the Viabes Community Association for the year ended 31st March 2023.

Responsibilities and basis of report

As the charity trustees of the Viabes Community Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Viabes Community Association accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

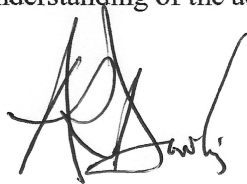
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Andrew Reuben Durling

Relevant professional qualification or membership of professional bodies : A.C.M.A.
C.G.M.A. – Associate member of the Chartered Institute of Management Accountants
and Chartered Global Management Accountant

Address: 97 Cumberland Avenue, Basingstoke, Hants. RG22 4BQ

Date: 17th January 2024