

# VIABLES COMMUNITY ASSOCIATION

England & Wales - Charity number 1177363

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-02-28

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Viables Community Association  
Viables Craft Centre  
The Harrow Way  
Basingstoke  
RG22 4BJ

**Phone** 01256473634

**Email** [office@viables.org.uk](mailto:office@viables.org.uk)

**Website** [www.viables.org.uk](http://www.viables.org.uk)

## Activities

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**Objects:** A)PROMOTE THE BENEFIT OF THE INHABITANTS OF THE VIABLES AREA AND THE NEIGHBOURHOOD TOGETHER DEFINED BY THE ATTACHED MAP (HEREINAFTER CALLED 'THE AREA OF BENEFIT') UPDATED 2021, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;B)ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY CENTRE (HEREINAFTER CALLED 'THE CENTRE') AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY LOCAL AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THESE OBJECTS;C)PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINEDD)THE ASSOCIATION SHALL BE NON-PARTY IN POLITICS AND NON-SECTARIAN IN RELIGION.

**Activities:** We promote the benefit of people in the Viables area by organising activities and events to advance education and provide facilities for recreation and leisure-time occupation. With partners, these include quiz nights and dances, and groups for gardeners, those with dementia, under 5s, children with special needs, over 55s, keep fit, slimming clubs, sewing classes, war games and martial arts.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Hampshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£219,650	£194,458	-	-
2024-03-31	£160,232	£179,284	-	-
2023-03-31	£178,528	£166,157	-	-
2022-03-31	£128,186	£106,162	-	-
2021-03-31	£137,614	£95,797	-	-

## Trustees

Name	Role	Appointed
<b>Kevin Roche</b>	Chair	2015-02-10
Andrew Chandler		2025-06-17
CLAIRE MARGARET TAYLOR		2015-02-10
Gillian Brown		2024-04-30
Ian May-Miller		2019-01-18
James North		2025-06-17
Jason Fraser		2016-02-11
Jeanette Hobden		2017-01-17
Marianne Rolfe		2025-09-17

**VIABLES COMMUNITY ASSOCIATION**

England & Wales - Charity number 1177363

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# Accounts

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# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	Day	Month	Year	<b>To</b>	Day	Month	Year
	01	April	2024		31	March	2025

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Viables Craft Centre
The Harrow Way
Basingstoke
<b>Postcode</b> <input type="text" value="RG22 4BJ"/>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kevin Roche	Chair		
2	Bruce Hibbert	Vice Chair	Resigned 19/11/2024	
3	Ian May-Miller	Treasurer		
4	Gillian Brown	Secretary	Appointed 30/04/2024	
5	Jason Fraser			
6	Jeanette Hobden			
7	Claire Taylor			
8	Lindsay Hogan		Resigned 03/07/2024	
9	Lesley Rust		Resigned 25/02/2025	
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19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	CIO
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Election to post by unanimous vote of the board of trustees and by rotation and election to post at a public Annual General Meeting.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

Our charity's objectives remain:

- a) Promoting the benefit of inhabitants in the area of benefit without discrimination
- b) Establishing and maintaining community centres
- c) Promoting other charitable purposes as determined
- d) Remaining non-party in politics and non-sectarian in religion

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Our goals for the year were:

To seek feedback from those living in the area to further improve our community offer.

Increase our audience base through social media platforms.

Recruit more volunteers to accommodate the growing need for support to deliver our services and activities.

Increase revenue and reduce costs to ensure longevity of the charity and to boost occupancy of the facilities.

Continue to attract grants and other funding for specific projects that would enable growth and offer opportunity to improve facilities at all our community centres.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Viabes Community Association has had a productive year, marked by embarking on significant improvements to our facilities, growth of community services and activities, and adaptability in the face of challenges by taking on a third community building within our ward. We have continued to develop the activities at all our community centres.

**Community Engagement Activities**

- Changed the way we accommodate more attendees at Memory Club, to enable more people to attend and benefit from our support, offering their carers some respite.
- Created new sessions at our newly acquired community building – Rucstall community Centre.
- Put plans in place to establish a coffee morning and a play café, to begin summer 2025.
- Carried out community surveys in the Black Dam area so that we could meet the needs of the community.
- Sought feedback to continue to provide good value activities for children and families.
- Organised and delivered our very popular Play Days, as well as other community events, successfully and held another Pop-Up Community Wardrobe event in the town centre.
- The Carers' support group has continued to grow with many new carers attending on a regular basis.
- The introduction of Karafun at Memory Club, provided by local volunteers using our hardware/software, has been hugely impactful to our members.
- Joined a Black Dam community services group to work with others to establish needs of those in the area.

**Facility Management Improvements**

- Worked in collaboration with Basingstoke and District Borough Council (BDBC) to improve the heating at the Roger Morris Community Centre for greater efficiency and lower bills and emissions.
- Established maintenance responsibilities with BDBC so that Rucstall Community Centre could be improved without incurring costs to the charity for the first two years of its Tenancy at Will.
- Renovated an area of the Rucstall building that had previously been a social club, during the winter and early spring months of 2025, to create a new community space.
- Carried out fixed wire testing to the Roger Morris Community Centre to maintain its electrical safety.

## Section D

## Achievements and performance

### Volunteer and Staff Recruitment and Training

- Further funded and extended the role of Volunteer and Marketing Coordinator to develop our volunteer base, securing new Memory Club volunteers in particular.
- Secured a permanent Caretaker to deal with all bookings out of hours and to carry out small maintenance tasks.
- Successfully recruited a new Memory Club Coordinator and a Centre Assistant for Rucstall Community Centre.
- Individual training opportunities provided for staff/volunteers and team training provided to establish people's motivations for increased productivity and enjoyment of roles

### Grants and Revenue

- Successfully secured a grant for £50K to renovate an area of the Rucstall building that had previously been a social club and create a new community space.
- Secured funding for staffing hours and resources from a variety of sources including: BDBC, Councillor funding, National Lottery and from a local housing association to support our community offer to those living in the area.
- Increased hire costs after several years of maintaining these for economic stability to our loyal hirers, retaining all bookings.
- Reintroduced the hire of the bouncy castle and provided opportunities for other resources to be hired for children's parties to generate more income.
- Luan continued to deliver training for additional revenue.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Our policy on reserves is to hold 6-12 months of expenditure as free reserves. These reserves are to protect against unexpected financial shocks and cashflow fluctuations.

Additionally, we hold:

- Restricted reserves where, for instance, we have been given grants for a specific purpose
- Unrestricted designated reserves earmarked for use on a particular project or activity such as refurbishment of premises.

Free reserves currently stand at £149,000 i.e. about 9 months of expenditure.

### Details of any funds materially in deficit

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Association remains in a strong and stable financial position.

Over 80% of our income is from hall hire and activities we run for the community.

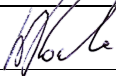
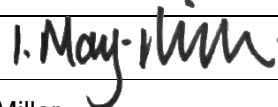
Taking on the Rucstall Community Centre during the year has added additional income streams along with additional management and financial commitments. We are planning investments in the Rucstall buildings in the coming year which will likely be largely funded by grants but we may also invest some of our reserves in improving the premises.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Kevin Anthony Roche	Ian May-Miller
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	12/1/2026	12/1/2026



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>Viables Community Association CIO</b>	No (if any) 1177363
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**CC16a**

<b>Receipts and payments accounts</b>			
For the period from	Period start date 01-Apr-24	To	Period end date 31-Mar-25

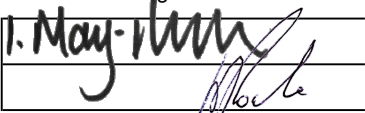
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall hire	133,018	-	-	133,018	97,626
Community Development	42,401	-	-	42,401	35,998
Donations	1,411	-	-	1,411	2,280
Grants	33,257	-	-	33,257	15,509
Other income	9,563	-	-	9,563	8,819
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>219,650</b>	<b>-</b>	<b>-</b>	<b>219,650</b>	<b>160,232</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>219,650</b>	<b>-</b>	<b>-</b>	<b>219,650</b>	<b>160,232</b>
<b>A3 Payments</b>					
Utilities, insurance and licences	24,957	-	-	24,957	21,880
Property Repairs and Maintenance	43,480	3,000	-	46,480	46,341
Community functions and devt	13,867	-	-	13,867	16,092
Staff costs	93,896	3,000	-	96,896	83,105
Office and general expenses	11,585	674	-	12,259	11,865
Governance	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>187,784</b>	<b>6,674</b>	<b>-</b>	<b>194,458</b>	<b>179,284</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>187,784</b>	<b>6,674</b>	<b>-</b>	<b>194,458</b>	<b>179,284</b>
<b>Net of receipts/(payments)</b>	<b>31,866</b>	<b>- 6,674</b>	<b>-</b>	<b>25,192</b>	<b>- 19,051</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>161,094</b>	<b>8,670</b>	<b>-</b>	<b>169,764</b>	<b>188,815</b>
<b>Cash funds this year end</b>	<b>192,960</b>	<b>1,996</b>	<b>-</b>	<b>194,956</b>	<b>169,764</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Unity Trust Current account	28,707	-	-
	Flagstone deposit accounts	164,073	1,996	-
	Cash floats	180	-	-
	<b>Total cash funds</b>	<b>192,960</b>	<b>1,996</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Heating system including boilers	Unrestricted	-	-
	Audio visual installation and PA system including projector	Unrestricted	-	-
	PCs and Laptops	Unrestricted	-	-
	Tables (approx 60) and chairs (approx 200)	Unrestricted	-	-
	Fixtures and fittings (eg cupboards)	Unrestricted	-	-
	Bouncy Castle	Unrestricted	-	-
	Skittle Alleys (2)	Unrestricted	-	-
	Tovertafel	Restricted	-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Hirer's Security Deposits	Unrestricted	6,230	Various dates
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ian May-Miller (Treasurer)	12/1/2026
	Kevin Roche (Chair)	12/1/2026

## Independent examiner's report to the trustees of Viables Community Association

I report to the trustees on my examination of the accounts of the Viables Community Association for the year ended 31st March 2025.

### Responsibilities and basis of report

As the charity trustees of the Viables Community Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Viables Community Association accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Andrew Reuben Durling

Relevant professional qualification or membership of professional bodies : A.C.M.A.  
C.G.M.A. – Associate member of the Chartered Institute of Management Accountants  
and Chartered Global Management Accountant.

Address: 97 Cumberland Avenue, Basingstoke, Hants. RG22 4BQ

Date: 9th January 2026

**VIABLES COMMUNITY ASSOCIATION**

England & Wales - Charity number 1177363

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1st	April	2023		31st	March	2024

## Section A Reference and administration details

**Charity name** Viables Community Association CIO

**Other names charity is known by**

**Registered charity number (if any)** 1177363

**Charity's principal address** Viables Craft Centre  
 The Harrow Way  
 Basingstoke  
 RG22 4BJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bruce Hibbert	Chair		
2	Kevin Roche	Vice Chair		
3	Ian May-Miller	Treasurer		
4	Leigh White	Secretary	1-Apr-23 to 21-Apr-23	
5	Jason Fraser			
6	Nicola Hicken			
7	Jeanette Hobden			
8	Claire Taylor			
9	Lindsay Hogan			
10	Lesley Rust			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	CIO
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Election to post by residents of the Association's Area of Benefit at a public AGM.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the charity are to:

a) Promote the benefit of the inhabitants of the Viales area and the neighbourhood together defined by the attached map (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;

b) Establish, or secure the establishment of, a Community Centre (hereinafter called 'the Centre') and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects; c) Promote such other charitable purposes as may from time to time be determined. The Association shall be non-party in politics and non-sectarian in religion.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers. Our goals fr

Our aim this year was to continue to meet community needs by reviewing our approach.

Improve social media marketing and increase our audience base for the Roger Morris Centre and the Community Wardrobe.

Recruit volunteers to help run and support our events.

Increase revenue and reduce costs to ensure longevity.

Increasing occupancy rates in line with our aims.

Continue to attract grants and other funding for specific projects.

Maintain and develop our buildings at both community centres to meet community needs effectively.

**Summary of the main achievements of the charity during the year**

Viabes Community Association has had a productive year, marked by significant improvements to our facilities, expansion of community services, and adaptability in the face of challenges during the extensive building work at Viabes Community Centre. We have continued to develop the activities at both of our community centres.

**Community Engagement Activities**

- "Weigh and Play" sessions at Roger Morris Centre, which have been hugely popular with 25-30 people attending each session.
- Reintroduced Park Tots at Roger Morris Centre due to local demand.
- Expanded Memory Club services, including a new Carers' support group and a second weekly session.
- Organised successful community events, including a Summer Fayre, Christmas Fayre and Kings Coronation celebration.
- Expanded the Basingstoke Community Wardrobe initiative, including fashion shows and support for local students with prom wear.

**Facility Management Improvements**

- Successfully completed significant roof replacement works at Viabes Community Centre.
- Renovated the Osborne Room, enhancing its appeal and functionality. Including a new Accessible Toilet and Storage.
- Installed new fire doors at Roger Morris Centre to improve safety.
- Secured funding for a fixed canopy in the Roger Morris Centre garden to extend usable space.
- Conducted fire risk assessments and implemented necessary safety measures at both centres.
- Carried out Legionella risk assessment works to ensure water safety.

**Volunteer Recruitment**

- Employed a Volunteer and Marketing Coordinator to boost recruitment efforts.
- Gained new volunteers for Memory Club, children's activities, and gardening.
- Organized a team-building workshop for Memory Club volunteers.
- Continued to seek volunteers for various roles, including site supervision and children's activities support.

**Grants and Funding**

Secured various grants throughout the year, including:

- Funding for a new Volunteer and Marketing Coordinator role,
- Grant from CIF for improvements at Roger Morris Centre,
- Councillor grants for kitchen appliance replacements and lobby area redecoration,
- Funding for Memory Club music sessions through the purchase of a laptop computer and software,
- Successfully applied for warm spaces funding and other small grants to support specific initiatives.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Our policy on reserves is to hold 6-12 months of expenditure as free reserves. Additionally, we hold:

- Restricted reserves where, for instance, we have been given grants for a specific purpose
- Unrestricted designated reserves earmarked for use on a particular project or activity such as refurbishment of premises.

Free reserves currently stand at £122,000 i.e. about 8 months of expenditure.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Association remains in a strong and stable financial position.

Over 80% of our income is from hall hire and activities we run for the community.

Major improvements to our buildings this year included refurbishment and addition of a disabled toilet in the Osborne Room and replacement of the main hall roof. The short-term downside of this was that those areas were unavailable for long periods of time causing income from hall hire and activities to be significantly reduced. Together with an increase in costs and despite some good income from grants this lead to a deficit of £19,000 in the year.

This is not a cause for concern as we have healthy reserves and now that the works are complete we expect to return to a surplus.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

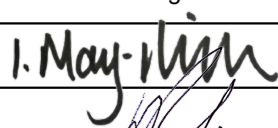

<b>Signature(s)</b>		
<b>Full name(s)</b>	Kevin Roche	Ian May-Miller
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	21 January 2025	21 January 2025

Charity Name Viables Community Association CIO		No (if any) 1177363		<b>CC16a</b>
<b>Receipts and payments accounts</b>				
For the period from	Period start date 01-Apr-2023	To	Period end date 31-Mar-2024	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall hire	97,626		-	97,626	114,305
Community Development	35,998		-	35,998	43,093
Donations	2,280		-	2,280	3,822
Grants	5,909	9,600	-	15,509	2,821
Other income	8,819		-	8,819	14,487
			-	-	
			-	-	
			-	-	
			-	-	
<b>Sub total (Gross income for AR)</b>	<b>150,632</b>	<b>9,600</b>	<b>-</b>	<b>160,232</b>	<b>178,528</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>150,632</b>	<b>9,600</b>	<b>-</b>	<b>160,232</b>	<b>178,528</b>
<b>A3 Payments</b>					
Utilities, insurance and licences	21,880	-	-	21,880	20,623
Property Repairs and Maintenance	46,341	-	-	46,341	41,128
Community functions and devt	13,037	3,055	-	16,092	23,586
Staff costs	83,105	-	-	83,105	73,701
Office and general expenses	11,865	-	-	11,865	7,118
Governance		-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>176,229</b>	<b>3,055</b>	<b>-</b>	<b>179,284</b>	<b>166,157</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>176,229</b>	<b>3,055</b>	<b>-</b>	<b>179,284</b>	<b>166,157</b>
<b>Net of receipts/(payments)</b>	<b>- 25,596</b>	<b>6,545</b>	<b>-</b>	<b>- 19,051</b>	<b>12,372</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>186,690</b>	<b>2,125</b>	<b>-</b>	<b>188,815</b>	<b>176,444</b>
<b>Cash funds this year end</b>	<b>161,094</b>	<b>8,670</b>	<b>-</b>	<b>169,764</b>	<b>188,815</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Unity Trust Current account	3,862		-
	Flagstone deposit accounts	157,062	8,670	
	Cash floats	170		-
			-	-
			-	-
	<b>Total cash funds</b>	<b>161,094</b>	<b>8,670</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Heating system including boilers	Unrestricted	-	-
	Audio visual installation and PA system including projector	Unrestricted	-	-
	PCs and Laptops	Unrestricted	-	-
	Tables (approx 60) and chairs (approx 300)	Unrestricted	-	-
	Fixtures and fittings (eg cupboards)	Unrestricted	-	-
	Bouncy Castle	Unrestricted	-	-
	Skittle Alleys (2)	Unrestricted	-	-
	Tovertafel	Restricted	-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
	Hirer's Security Deposits	Unrestricted	5,830	various dates
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Ian May-Miller (Treasurer)	21 Jan-2025	
		Kevin Roche (Chair)	21 Jan-2025	

## Independent examiner's report to the trustees of Viables Community Association

I report to the trustees on my examination of the accounts of the Viables Community Association for the year ended 31st March 2024.

### Responsibilities and basis of report

As the charity trustees of the Viables Community Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Viables Community Association accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Andrew Reuben Durling

Relevant professional qualification or membership of professional bodies : A.C.M.A.  
C.G.M.A. – Associate member of the Chartered Institute of Management Accountants  
and Chartered Global Management Accountant.

Address: 97 Cumberland Avenue, Basingstoke, Hants. RG22 4BQ

Date: 19th January 2025

**VIABLES COMMUNITY ASSOCIATION**

England & Wales - Charity number 1177363

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# Accounts

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# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	April	2022		31st	March	2023

## Section A Reference and administration details

Charity name Viables Community Association CIO

Other names charity is known by

Registered charity number (if any) 1177363

Charity's principal address Viables Craft Centre

The Harrow Way

Basingstoke

RG22 4BJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bruce Hibbert	Chair		
2	Kevin Roche	Vice Chair		
3	Ian May-Miller	Treasurer		
4	Jason Fraser			
5	Nicola Hicken			
6	Jeanette Hobden			
7	Tracey Rigby	Secretary		
8	Leigh White	Secretary		
9	Claire Taylor			
10	Lindsay Hogan			
11	Lesley Rust			
12				
13				
14				
15				
16				
17				
18				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	CIO
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Election to post by residents of the Association's Area of Benefit at a public AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the charity are to:

a) Promote the benefit of the inhabitants of the Viables area and the neighbourhood together defined by the attached map (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;

b) Establish, or secure the establishment of, a Community Centre (hereinafter called 'the Centre') and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects; c) Promote such other charitable purposes as may from time to time be determined. The Association shall be non-party in politics and non-sectarian in religion.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Additional details of objectives and activities (Optional information)**

Our aim this year was to increase use and footfall of our community buildings, particularly for the Roger Morris Centre (newly acquired in Dec 2021) and to increase the range of activities we would provide.

We also made the very quick decision to support those in and arriving from Ukraine by sending supplies, clothing etc, coordinating efforts with other local partners, and by providing opportunity for English lessons, increasing employability.

Due to local need for new parents to weigh their babies, we made the decision to create a session for this and recruited a volunteer to run it, signposting to health services but not providing any medical advice ourselves. This proved very popular and has now been echoed across the Basingstoke area by other organisations, and we are very proud of this.

TETC (a registered charity) set up their Hampshire branch at one of our buildings to provide a support group, which thrived in our building, increasing in number to support males over the age of 18 to improve their mental health.

We continued to offer large events for the community to draw them together and reduce isolation by way of evening and weekend events such as quiz nights and fayres.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The addition of a second building has enabled the association to further widen the range of activities it offers. This has resulted in us creating and opening the Basingstoke Community Wardrobe, Weigh and Play sessions, developing a Toy Library, holding our first Burns Night and establishing some short-term English classes for those arriving from Ukraine.

As our area of benefit has widened, we have continued to provide for the older demographic within the immediate surroundings of Viables Community Centre and have started trying to identify the needs of the Eastrop area in which our newly acquired building is situated.

Our Memory Club has continued to grow, and we have attracted more volunteers for this, as well as many new members. The benefit of this service has been marked by donations that have allowed us to purchase more Tovertafel games and to carry out Team building which has significantly helped to gel the team of staff and volunteers together for the benefit of the members, as well as the team.

We have continued to keep those with our area of benefit informed with our newsletter 'The Harrow Way' and aim to introduce a similar form of communication to the Eastrop area in the future.

Staff and Trustees have continued to take relevant training courses – dementia, safeguarding, food hygiene, delegation, basic project management, first aid in the workplace, paediatric first aid and CAM training.

Trustees have continued to review all the Association's Policies and provide support and guidance where needed to staff.

The council confirmed that we would be having our roof replaced over the main building and the Osborne room, and we have decided to refurbish the Osborne room at the same time to provide better facilities and a warmer environment for our users. This is due to happen in the next financial year.

We have secured small grants and donations for the Community Wardrobe and our baby weighing service. Further donations enabled us to purchase more games for the Tovertafel, to be used alongside Memory Club as well as our SEND Tots group, and to establish a short-term Warm Space during the colder winter months.

The council recognise the value of the organisation's skills and asked once again for our staff to mentor another centre, and this continues into the next year.

We have welcomed new staff, new hirers and new activities at both our sites and our new site, The Roger Morris Centre, has really picked up in terms of footfall and attendance at activities. We have been particularly pleased with the initiatives for the Community Wardrobe and a Toy

## Section D

## Achievements and performance

Library which is under development, both residing at The Roger Morris Centre.

Our social media (Facebook) audience numbers rose to over 4k followers for Viabes Community Centre and to over 700 for the Roger Morris Community Centre at Eastrop, and over 300 for the Community Wardrobe.

Income increased significantly for our Eastrop building (from around £13k per year to c. £10k per quarter) and footfall rose too, which has been a challenge following on from Covid closures, but we feel we are at good steady occupancy rates. Footfall figures for Viabes for the year were 52k and for The Roger Morris Centre, 23.5k.

Some more work has been carried out on our website to improve accessibility to our activities' information. We provided more children's activities and established a parent and toddler group in the Eastrop area as short-term project.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Our policy on reserves is that we hold 6-12 months of expenditure as free reserves. Additionally, we hold:

- Restricted reserves where, for instance, we have been given grants for a specific purpose
- Unrestricted designated reserves earmarked for use on a particular project or activity such as refurbishment of premises.

We review our reserves every 6 months

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

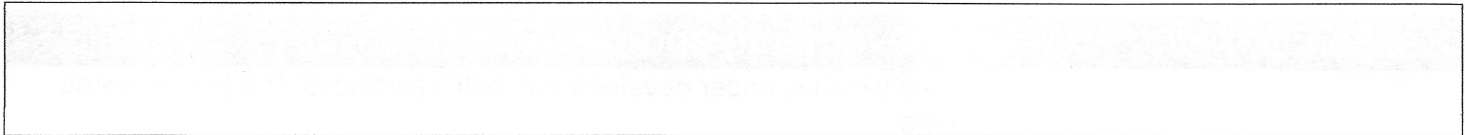
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Association remains in a strong and stable financial position. This year saw a return to good levels of activity post-Covid, and we have made a small surplus despite minimal grant income and increased energy costs.

Income will be lower in 2023-24 probably resulting in a loss due to re-roofing works by the landlords and our own building works which will require closure of parts of the building.

## Section F

## Other optional information



## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

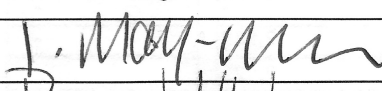
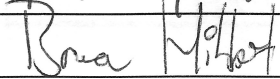
Signature(s)	<i>Bruce Hibbert</i>	<i>I. May-Miller</i>
Full name(s)	Bruce Hibbert	Ian May-Miller
Position (eg Secretary, Chair, etc)	<i>Chair</i>	<i>Treasurer</i>
Date	<i>18/11/24</i>	

Charity Name Viabes Community Association CIO		No (if any) 1177363		<b>CC16a</b>
<b>Receipts and payments accounts</b>				
For the period from	Period start date 01-Apr-2022	To	Period end date 31-Mar-2023	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall hire	114,305		-	114,305	70,840
Community Development	43,093		-	43,093	26,685
Donations	3,822		-	3,822	4,201
Grants	500	2,321	-	2,821	25,001
Other income	14,487		-	14,487	1,460
			-	-	
			-	-	
			-	-	
			-	-	
<b>Sub total (Gross income for AR)</b>	<b>176,207</b>	<b>2,321</b>	<b>-</b>	<b>178,528</b>	<b>128,186</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>176,207</b>	<b>2,321</b>	<b>-</b>	<b>178,528</b>	<b>128,186</b>
<b>A3 Payments</b>					
Utilities, insurance and licences	20,623	-	-	20,623	9,205
Property Repairs and Maintenance	41,128	-	-	41,128	30,188
Community functions and devt	20,402	3,184	-	23,586	9,565
Staff costs	73,701	-	-	73,701	52,205
Office and general expenses	7,118	-	-	7,118	4,999
Governance	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>162,973</b>	<b>3,184</b>	<b>-</b>	<b>166,157</b>	<b>106,162</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>162,973</b>	<b>3,184</b>	<b>-</b>	<b>166,157</b>	<b>106,162</b>
<b>Net of receipts/(payments)</b>	<b>13,235</b>	<b>- 863</b>	<b>-</b>	<b>12,372</b>	<b>22,024</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>173,456</b>	<b>2,988</b>	<b>-</b>	<b>176,444</b>	<b>154,420</b>
<b>Cash funds this year end</b>	<b>186,690</b>	<b>2,125</b>	<b>-</b>	<b>188,815</b>	<b>176,444</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	
<b>B1 Cash funds</b>	Unity Trust Current account	28,645		-	
	Flagstone deposit accounts	157,875	2,125		
	Cash floats	170		-	
				-	-
				-	-
	<b>Total cash funds</b>		<b>186,690</b>	<b>2,125</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK	
<b>B2 Other monetary assets</b>	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>	
		-	-	-	
		-	-	-	
		-	-	-	
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>	
			-	-	
			-	-	
			-	-	
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>	
	Heating system including boilers	Unrestricted	-	-	
	Audio visual installation and PA system	Unrestricted	-	-	
	PCs and Laptops	Unrestricted	-	-	
	Tables (approx 30) and chairs (approx)	Unrestricted	-	-	
	Fixtures and fittings (eg cupboards)	Unrestricted	-	-	
	Bouncy Castle	Unrestricted	-	-	
	Skittle Alley	Unrestricted	-	-	
	Tovertafel	Restricted	-	-	
			-	-	
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>	
	Hirer's Security Deposits	Unrestricted	4,400	various dates	
			-		
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval	
		Ian May-Miller (Treasurer)		18/1/24	
		Bruce Hibbert (Chair)		18/1/24	

## Independent examiner's report to the trustees of Viables Community Association

I report to the trustees on my examination of the accounts of the Viables Community Association for the year ended 31st March 2023.

### Responsibilities and basis of report

As the charity trustees of the Viables Community Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Viables Community Association accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

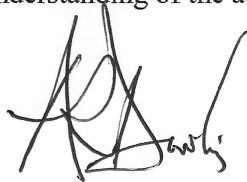
### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Andrew Reuben Durling

Relevant professional qualification or membership of professional bodies : A.C.M.A.  
C.G.M.A. – Associate member of the Chartered Institute of Management Accountants  
and Chartered Global Management Accountant

Address: 97 Cumberland Avenue, Basingstoke, Hants. RG22 4BQ

Date: 17th January 2024

**VIABLES COMMUNITY ASSOCIATION**

England & Wales - Charity number 1177363

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# Accounts

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# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	1st	April	2021	<b>To</b>	31st	March	2022

## Section A Reference and administration details

**Charity name** Viables Community Association CIO

**Other names charity is known by**

**Registered charity number (if any)** 1177363

**Charity's principal address**

Viables Craft Centre  
The Harrow Way  
Basingstoke  
**RG22 4BJ**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bruce Hibbert	Chair		
2	Kevin Roche	Vice Chair		
3	Ian May-Miller	Treasurer		
4	Jason Fraser			
5	Nicola Hicken			
6	Jeanette Hobden			
7	Pam Lloyd	Secretary	To 07-May-21	
8	Lesley Rust			
9	Claire Taylor			
10	Leigh White	Joint Secretary	From 24-Nov-2021	
11	Tracy Rigby	Joint Secretary	From 24-Nov-2021	
12	Lindsay Hogan		From 29-Oct-2021	
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

CIO

Trustee selection methods  
(eg. appointed by, elected by)

Election to post by residents of the Association's Area of Benefit at a public AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the charity are to:

- a) Promote the benefit of the inhabitants of the Viables area and the neighbourhood together defined by the attached map (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- b) Establish, or secure the establishment of, a Community Centre

(hereinafter called 'the Centre') and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects;  
c) Promote such other charitable purposes as may from time to time be determined.  
The Association shall be non-party in politics and non-sectarian in religion.

Trustees have planned events for the year with due consideration of public benefit, following the Charity Commission's guidance. These, together with the activities of the hirers we support, have enabled us to meet a wide diversity of needs within our community.

The start of the Financial Year still saw Covid-19 restrictions in place though these were beginning to be reduced or lifted. Trustees and staff planned any activities and events in line with the current Government advice and guidance relating to Covid-19 at the time. This meant a number of activities remained either online or running with reduced numbers. Whilst this impacted upon income, it ensured safety for our attendees and increased their confidence in returning to activities and events.

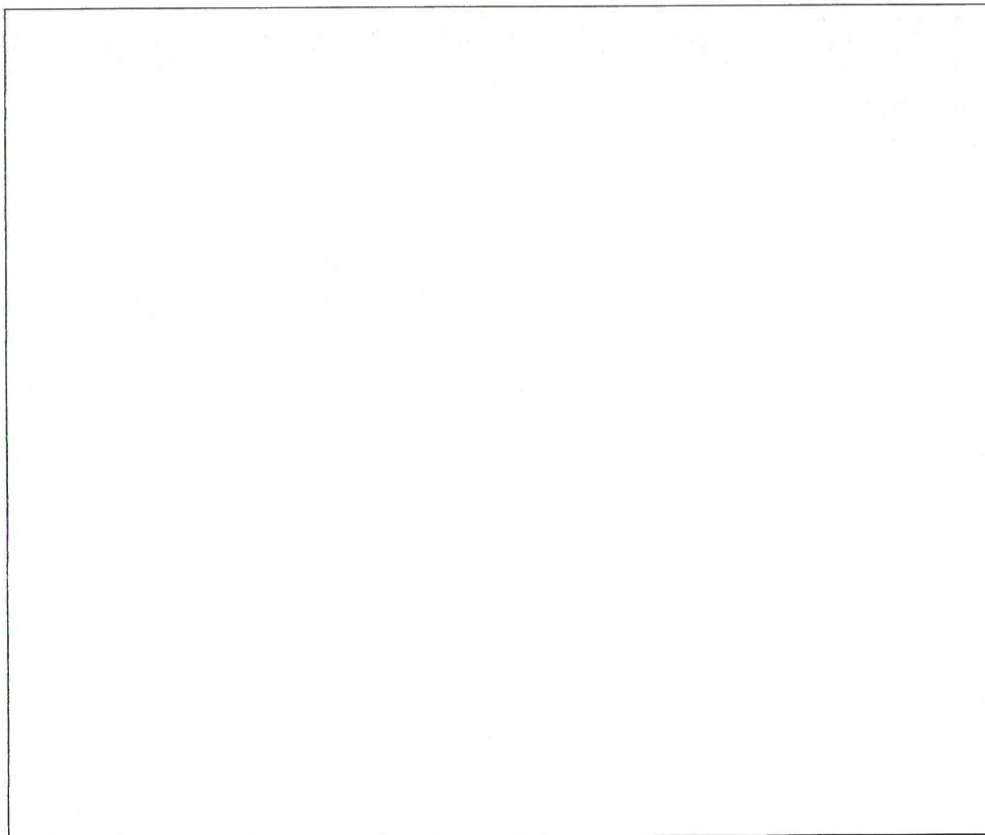
We continued to support a variety of groups for our community, including Memory Club, children's activities (including specialised SEND activities), ukulele classes, fayres and, once restrictions eased completely, open mic nights, wellbeing choir (MEOWS) and we returned to our full timetable of activities which included yoga, pilates, krav maga, dressmaking, cake decorating, dog training, weight management groups, martial arts and more.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

As the year progressed, and Covid -19 restrictions allowed, we saw the return of many of our regular hirers and activities. December 21 saw the Association take on an additional building, The Roger Morris Centre. The Association has therefore been able to increase and expand its activities and offerings to the wider local community. As part of the planning for taking on the new site the Association also made the necessary changes to its Area of Benefit which were approved at a General Meeting in July 21.

We provided the community once again with our much-loved Play Day, making some changes that ensured people had increased space and enjoyment, and were able to once again hire out our facilities close to the Pre-Covid capacity.

The Association has increased its staff to cater for the number of activities and events we now run at the two sites. We have continued to develop and support our staff through regular training opportunities and started to develop ideas and plans for future projects.

We continued to grow our numbers at Memory Club, providing a valuable service for those who had increased cognitive decline during isolated lockdown periods and providing much needed respite for family and carers.

Support for local business continued through our organising of craft, summer and winter fayres for the community as has continued interest in the hiring of our facilities for regular hire.

In addition to improving delivery and increasing numbers for providing support to families through toddler groups and dementia groups we have become a hub of support for Ukrainian war victims needs.

We continue to run free/ low cost events for the community and have introduced outings on buses to family friendly destinations during school holiday times, for people without car availability.

The family film events during holiday times has proved very beneficial to children who find cinemas a challenging environment and regular family quiz nights have now become comfortable destinations for a variety of groups.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Our policy on reserves is that we hold 6-12 months of expenditure as free reserves. Additionally, we hold:

- Restricted reserves where, for instance, we have been given grants for a specific purpose
- Unrestricted designated reserves earmarked for use on a particular project or activity such as refurbishment of premises.

We review our reserves every 6 months

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In the previous financial year grants provided 80% of our income as normal income streams dried up due to lockdowns. This year grant income reduced to 19% of total income as normal activities returned closer to normality.

At the time of writing this report, gas and electricity prices have risen rapidly and are extremely volatile. We have reviewed our vulnerability to price rises and have concluded that the association would be able to withstand a doubling or even trebling of 2020-21 prices without risk to our ongoing activities

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)	I. May-Miller - Bruce Hibbert	
Full name(s)	Ian May-Miller	Bruce Hibbert
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	9/1/23	

Charity Name Viabes Community Association CIO	No (if any) 1177363
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## Receipts and payments accounts

For the period from	Period start date 01-Apr-2021	To	Period end date 31-Mar-2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall hire	70,840		-	70,840	12,931
Community Development	26,685		-	26,685	4,541
Donations	4,201		-	4,201	5,466
Grants	24,001	1,000	-	25,001	109,014
Other income	1,460		-	1,460	5,662
			-	-	
			-	-	
			-	-	
<b>Sub total (Gross income for AR)</b>	<b>127,186</b>	<b>1,000</b>	<b>-</b>	<b>128,186</b>	<b>137,614</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>127,186</b>	<b>1,000</b>	<b>-</b>	<b>128,186</b>	<b>137,614</b>
<b>A3 Payments</b>					
Utilities, insurance and licences	9,205	-	-	9,205	6,806
Property Repairs and Maintenance	30,188	-	-	30,188	14,123
Community functions and devt	8,749	816	-	9,565	15,570
Staff costs	52,205	-	-	52,205	50,309
Office and general expenses	4,999	-	-	4,999	8,989
Governance	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>105,346</b>	<b>816</b>	<b>-</b>	<b>106,162</b>	<b>95,797</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>105,346</b>	<b>816</b>	<b>-</b>	<b>106,162</b>	<b>95,797</b>
<b>Net of receipts/(payments)</b>	<b>21,840</b>	<b>184</b>	<b>-</b>	<b>22,024</b>	<b>41,817</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>151,616</b>	<b>2,804</b>	<b>-</b>	<b>154,420</b>	<b>112,602</b>
<b>Cash funds this year end</b>	<b>173,456</b>	<b>2,988</b>	<b>-</b>	<b>176,444</b>	<b>154,419</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Unity Trust Current account	88,132		-
	CAF deposit account	85,154	2,988	

Cash floats	170		
		-	-
		-	-
<b>Total cash funds</b>	<b>173,456</b>	<b>2,988</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK OK OK

**B2 Other monetary assets**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Details			
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-

**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Heating system including boilers	Unrestricted	-	-
Audio visual installation and PA system	Unrestricted	-	-
PCs and Laptops	Unrestricted	-	-
Tables (approx 30) and chairs (approx	Unrestricted	-	-
Fixtures and fittings (eg cupboards)	Unrestricted	-	-
Bouncy Castle	Unrestricted	-	-
Skittle Alley	Unrestricted	-	-
Tovertafel	Restricted	-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Hirer's Security Deposits	Unrestricted	4,150	various dates
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>I. May - Miller</i>	Ian May-Miller (Treasurer)	9/1/23
<i>Bruce Hibbert</i>	Bruce Hibbert (Chair)	9/1/23

**Independent examiner's report to the trustees of Viabes Community Association**

I report to the trustees on my examination of the accounts of the Viabes Community Association for the year ended 31st March 2022.

**Responsibilities and basis of report**

As the charity trustees of the Viabes Community Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Viabes Community Association accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

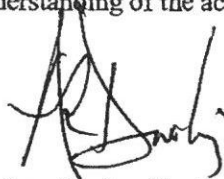
**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Andrew Reuben Durling

Relevant professional qualification or membership of professional bodies : A.C.M.A.  
– Associate member of the Chartered Institute of Management Accountants

Address: 97 Cumberland Avenue, Basingstoke, Hants. RG22 4BQ

Date: 3rd January 2023

**VIABLES COMMUNITY ASSOCIATION**

England & Wales - Charity number 1177363

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	01	04	2020		31	03	2021

## Section A Reference and administration details

**Charity name** Viabes Community Association

**Other names charity is known by**

**Registered charity number (if any)** 1177363

**Charity's principal address** Viabes Community Centre

Harrow Way

Basingstoke

RG22 4BJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bruce Hibbert	Chair		
2	Kevin Roche	Vice Chair		
3	Ian May-Miller	Treasurer		
4	Jason Fraser			
5	Nicola Hicken			
6	Jeanette Hobden			
7	Pam Lloyd	Secretary	From 01.10.19 to 07.05.21	
8	Lesley Rust			
9	Claire Taylor			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Election to post by residents of the Association's Area of Benefit at a public AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the charity are to:

- a) Promote the benefit of the inhabitants of the Viales area and the neighbourhood together defined by the attached map (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;

- b) Establish, or secure the establishment of, a Community Centre (hereinafter called 'the Centre') and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects;
  - c) Promote such other charitable purposes as may from time to time be determined.
- The Association shall be non-party in politics and non-sectarian in religion.

Trustees have planned events for the year with due consideration of public benefit, following the Charity Commission's guidance. These, together with the activities of the hirers we support, have enabled us to meet a wide diversity of needs within our community. In addition, the Trustees have ensured the Association has held its activities and events in line with Government guidance regarding Covid-19, this has meant some activities being held online, while others have had to stop completely.

Grants have been secured wherever possible for specific Covid 19 related activities and we found other ways to serve our community such as Viabes becoming a community hub and food hub which worked well with a good system in place for taking referrals, deploying volunteers, getting food supplies secured with Sainsburys and Bookers, etc.

We continued supporting our other groups such as our Memory Club members in different ways – with volunteers calling as well as weekly activity packs being delivered by our volunteers to ensure the cognitive, reminiscent and physical abilities of our members are being maintained as much as possible.

When guidelines permitted, we stayed open for the facilitation of support groups or health services such as Southern Health and Hampton Trust and Alcoholics Anonymous.

We also ran children's and mother and baby sessions such as Baby Steps and messy play activities and an arts and crafts session during half term. We did a lot online, including stories for the children, songs for the Meows group.

Our calendar year ended with our Christmas Fayre being able to go ahead, following our risk assessment being passed by the local council and Public Health England, and was well attended and supported by the community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Throughout this period of the Covid-19 pandemic the community support level has been very impressive, we have had many new volunteers who have been an amazing help to our work.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The financial year coincided with the first lockdown and the whole financial year was very heavily affected by the Covid-19 pandemic. Therefore, our normal activities and events and hirings were impacted by this. That said our activities throughout the year have included.

- “ Continued community support with shopping and prescriptions, following our work as a community hub
- “ Providing support groups, including Baby Steps which is a group that supports new parents. This took place on Zoom on a Thursday afternoon
- “ Providing space for essential services within our building to take place under National and local restrictions
- “ Maintained a safe and COVID secure building for our users who were able to return when we were open
- “ Developed strategies to work with older people in our community to help them get online by working with our recent grant funder The National Lottery.
- “ Supported local businesses by hosting a Christmas Fayre (where people kindly waited in the cold in order to help us keep everyone safe by minimising numbers), sharing their businesses on social media.
- “ Encouraging our regular users to share their videos and services on our social media to maintain their audiences and to support their businesses
- “ Providing our Memory Club Members, including those who have recently joined us, with weekly activity packs to keep them occupied and to maintain our connection with them so that they are less isolated and we can contribute to some form of routine and stability for them
- “ Continuing to develop our employees’ skills through training by completing the following certifications—Psychological First Aid, Designated Safeguarding Officer Level 3, Food Hygiene Level 2, Mental Health Trigger Tool Kit (for older or more vulnerable people), Addressing Postnatal Depression, Team Leadership and Motivation Diploma, Community Business Online Support Programme
- “ Secured a number of financial grants that enabled us to create and maintain projects that supported the community.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Our policy on reserves is that we hold 6-12 months of expenditure as free reserves. Additionally, we hold:

- Restricted reserves where, for instance, we have been given grants for a specific purpose
- Unrestricted designated reserves earmarked for use on a particular project or activity such as refurbishment of premises.

We review our reserves every 6 months

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The year started 1 week into the first lockdown and the whole financial year was very heavily affected by the Covid-19 pandemic. Consequently, our normal income streams from lettings and activities were massively reduced. We compensated for this by:

- a) Reducing our outgoings wherever possible
- b) Obtaining grant funding for specific projects to support our community during the pandemic
- c) Re-opening the centre for activities during the periods when this was permitted
- d) General grants received through the local council

We are pleased to report that the result of all the above was a surplus for the year.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Bruce Hibbert	Ian May-Miller
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date		



## Receipts and payments accounts

For the period from	Period start date 01-Apr-2020	To	Period end date 31-Mar-2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall hire	12,931	-	-	12,931	65,100
Community Development	4,541	-	-	4,541	36,680
Donations	5,466	-	-	5,466	4,525
Grants	41,666	67,348	-	109,014	7,950
Other income	5,662	-	-	5,662	5,201
<b>Sub total (Gross income for AR)</b>	<b>70,266</b>	<b>67,348</b>	<b>-</b>	<b>137,614</b>	<b>119,457</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>70,266</b>	<b>67,348</b>	<b>-</b>	<b>137,614</b>	<b>119,457</b>
<b>A3 Payments</b>					
Utilities, insurance and licences	4,272	2,534	-	6,806	11,738
Property Repairs and Maintenance	6,473	7,650	-	14,123	32,564
Community functions and devt	885	14,685	-	15,570	30,235
Staff costs	26,488	23,821	-	50,309	50,810
Office and general expenses	4,336	4,653	-	8,989	8,271
Governance		-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>42,454</b>	<b>53,344</b>	<b>-</b>	<b>95,797</b>	<b>133,618</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>42,454</b>	<b>53,344</b>	<b>-</b>	<b>95,797</b>	<b>133,618</b>
<b>Net of receipts/(payments)</b>	<b>27,813</b>	<b>14,004</b>	<b>-</b>	<b>41,817</b>	<b>14,162</b>
<b>A5 Transfers between funds</b>	<b>13,188</b>	<b>- 13,188</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>110,615</b>	<b>1,987</b>	<b>-</b>	<b>112,602</b>	<b>126,764</b>
<b>Cash funds this year end</b>	<b>151,616</b>	<b>2,804</b>	<b>-</b>	<b>154,419</b>	<b>112,603</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Unity Trust Current account	66,173		-
	CAF deposit account	85,322	2,804	
	Memory Club float	40		
	Treasurer's float	50	-	-
	Barntots petty cash	30	-	-
	<b>Total cash funds</b>		<b>151,616</b>	<b>2,804</b>
(agree balances with receipts and payments account(s))		OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Heating system including boilers	Unrestricted	-	-
	Audio visual installation and PA system	Unrestricted	-	-
	PCs and Laptops	Unrestricted	-	-
	Tables (approx 30) and chairs (approx	Unrestricted	-	-
	Fixtures and fittings (eg bar cupboards)	Unrestricted	-	-
	Bouncy Castle	Unrestricted	-	-
	Skittle Alley	Unrestricted	-	-
	Tovertafel	Restricted	-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	Security Deposits	Unrestricted	2,100	various dates
			-	
	Signature	Print Name		Date of approval
Signed by one or two trustees on behalf of all the trustees				

## **Independent examiner's report to the trustees of Viables Community Association**

I report to the trustees on my examination of the accounts of the Viables Community Association for the year ended 31st March 2021.

### **Responsibilities and basis of report**

As the charity trustees of the Viables Community Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Viables Community Association accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Andrew Reuben Durling

Relevant professional qualification or membership of professional bodies : A.C.M.A.  
– Associate member of the Chartered Institute of Management Accountants

Address: 97 Cumberland Avenue, Basingstoke, Hants. RG22 4BQ

Date: 7th January 2022