

## **EASTHAM MEMORIAL HALL CIO**

**CHARITY NUMBER 1177355     Charitable Incorporated Organisation - CE013399**

### **REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS**

#### **FOR THE PERIOD ENDED 31 MARCH 2025**

The Trustees and Directors are pleased to present their report and accounts for the year 31 March 2025. The activity of the charity is running Eastham Memorial Hall for the benefit of residents and others wishing to hire the Hall for events, meetings or other purposes.

#### **Objects of the CIO**

The objects of the CIO set out in the Constitution dated 27 February 2018 are:

“... to establish and run a Village Hall and to promote for the benefit of the inhabitants of the parish of Eastham (“Area of Benefit”) without distinction of sex, sexual orientation ,age ,disability ,nationality ,race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth ,age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.”

#### **Names of the charity trustees**

- Mr. Mike Palfrey Chair of the Trustees appointed 11 June 2019.
- Mrs. Celia Adams, Treasurer and Secretary, appointed as a trustee on 8 July 2019, Treasurer on 8 July 2019 and Secretary 18 May 2020.
- Mr. Michael Adams, representing Eastham Parish Council, was appointed as a trustee on 11 June 2019
- Mr. Simon Neary, appointed as a trustee on 11 June 2019.
- Ms. Beryl Lewis was appointed as a Trustee on 17 May 2022.
- Mr. Andrew Chapman appointed as a Trustee on 21 May 2024

None of the trustees have received any remuneration or other benefits from the charity.

The day-to-day management of the Hall, including arranging hirings, maintenance, repairs and cleaning, has been undertaken by the Trustees. Thanks go to all those who have supported the Memorial Hall throughout the year. Special thanks to Helen Matravers for all she does.

## **EASTHAM MEMORIAL HALL CIO**

Eastham Memorial Hall Limited Independent Examiners Report to the Trustees

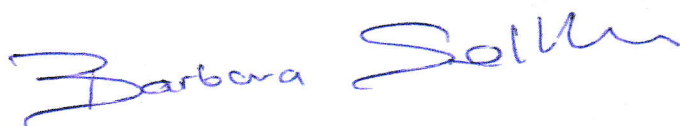
I report to the trustees on my examination of the accounts of the charitable company for the period ended 31 March 2025.

Responsibilities and basis of report as the charity Trustees, who are also directors for the purposes of company law, are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act. Independent examiners statement I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or 2. the accounts do not accord with those records; or 3. the accounts do not comply with the requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.



BSW Accountancy Services Ltd

Barbara Selkirk Ballards Place Eardiston Tenbury Wells Worcs WR15 8JR

## **EASTHAM MEMORIAL HALL CIO**

### **Accounts**

The accounts are prepared on an accrual basis and are attached to this report.

The surplus for the year was £8,287.51 the difference between the grants, lettings and events income received and expenditure.

Total revenue receipts were £ 60,020.17 included a grant from The David and Christine Lloyd Jones Foundation of £50,000.00. There were donations from Eastham Riverside Fete (£4,750.00) and the Good Neighbours Coffee Morning (£927.92). Net Proceeds from bar sales were £884.35 and events organised by the members of the committee and the community of £1,081.41. Regular lettings and hirings totalled £1,850.00 and interest received was £ 514.57.

The Storeroom was built during September and October 2024 at a cost of £23,750.00, there is a retention of 5% due in November 2025. Professional fees associated with the build totalled £1,671 in 2023/4 and £2,197.00 in 2024/5. These costs have been covered by the grant above. In addition the grant covered the purchase and electrical installation of infrared heaters and airius fans, some purchased in 2023/24 and some along with kerbing and matting for carparking which will be installed in 2025/26 (total costs £17,938.87). Payments for the general running of the Hall for the year were £ 3,061.69 including insurance, electricity, licenses etc. Further purchases totalled £ 2,451.30. These were covered in part by the grant from WCCC in 2023/24 (£500.00). (A total of £3,880.33 was received in Grant Income in 2024/25 towards expenses incurred in 2023/24)

### **Investment and reserves policies**

The Trustees, having regard to the possibility of occasional unexpected significant payments as well as planned capital expenditure, operate a policy of aiming to keep about 10% of the charity's reserves in immediately accessible funds at the bank. The Trustees are satisfied that the overall level of reserves is sufficient to allow the Hall to continue to operate safely and effectively for the foreseeable future.

### **Activities and other operational matters**

During the year 2024/25 the hall continues to be the central point of the village once again. Activities such as Yoga, Palates and Zumba continue of which some have partly been subsidised so they can continue for the benefit of the community. The hall has continued to be hired for differing classes, events and parties which also helps towards the day to day running costs.

Other operational items of note are listed below:

- The Fete and Produce Show was again highly successful and raised over £9,500 of which the Memorial Hall will benefit by £4,750 which will be used to buy additional equipment to improve parking for the Hall.
- The grant referred to above has funded the extension at the back of the hall to provide additional storage for tables and chairs. This grant will also provide Airius destratification fans to improve the environment within the main hall itself and car parking.

Looking Ahead the main items for 2025/26 are:

- Continue to take lettings for the hall.
- Host fundraising events and work with the fete committee.
- Improve the parking facilities.

### **Public Benefit**



The trustees are satisfied that the charity's purpose meets the public benefit and confirm that they have kept in mind the Charity Commission's guidance on public benefit at trustee meetings and in managing the activities of the hall.

Grant from The David and Christine Lloyd Jones Foundation

The Trustees were particularly grateful for the grant from the Foundation and intend to mark this in an appropriate way in 2025/26.

Michael Palfrey



Chair of the trustee's

Date 25/04/2025

# EASTHAM MEMORIAL HALL CIO

Charity No. 1177355

## STATEMENT OF RECEIPTS, PAYMENTS AND ASSETS

	Year to 31/03/2025 £	Year to 31/03/2024 £
<b>RECEIPTS</b>		
Grants Received	50,000.00	0
Grants – MHDC/WCCC	0	500.00
Donations	927.92	660.74
Lettings and hiring's	1,850.00	2,230.00
Fund Raising	4,750.00	4,000.00
Events	1,081.41	560.00
Bar Takings (net)	884.35	811.27
Wayleave	11.92	11.92
Bank Interest/Loyalty	514.57	215.66
<b>TOTAL RECEIPTS</b>	<b>£60,020.17</b>	<b>£ 8,989.59</b>
<b>PAYMENTS</b>		
Storeroom / Fans /Car Park kerbs and matting	43,922.67	0
Professional Fees	2,197.00	1,671.00
Contribution to Air Ambulance / Coronation	100.00	300.00
Various Eastham Memorial Hall Purchases	2,451.30	4,069.85
Electricity	859.58	846.90
Licenses/Subscriptions	322.88	224.80
Insurance	344.15	300.00
Broadband/Website	643.58	271.92
Cleaning	714.79	700.60
Bank / Go Cardless / PayPal Charges	176.71	325.87
<b>TOTAL PAYMENTS</b>	<b>£ 51,732.66</b>	<b>£ 8,710.94</b>
<b>Surplus/Loss for the year</b>	<b>£8,287.51</b>	<b>£ 278.65</b>
Unrestricted Funds		
Funds brought forward	23,449.59	23,170.94
Surplus for year	8,287.51	278.65
Grant	50,000.00	0
Depreciation	(50,000.00)	0
<b>Total</b>	<b>£ 31,737.71</b>	<b>£ 23,449.59</b>
<b>Represented by</b>		
Fixed Asset Eastham Memorial Hall Development	364,921.83	314,921.83
Fixed Asset – Depreciation Eastham Memorial Hall	(364,921.83)	(314,921.83)
Barclays and Lloyds Bank Accounts	48,925.97	22,494.59
Debtors /Stock	750.00	955.00
Creditors	(17,938.87)	0
<b>Total</b>	<b>£31,737.10</b>	<b>£ 23,449.59</b>

EASTHAM MEMORIAL HALL CIO

Charity No. 1177355

BALANCE SHEET - FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024

	2025	2024
	Unrestricted	Unrestricted
	Fund	Fund
	£	£
<b>Fixed Assets</b>		
Tangible Assets Eastham Memorial Hall Building	364,921.83	314,921.83
Eastham Memorial Hall Building Depreciated	(364,921.83)	(314,921.83)
<b>Total Fixed Assets</b>	<b>0</b>	<b>0</b>
<b>Current Assets</b>		
Stock (at cost)	750.00	955.00
Cash at Bank and in Hand	49,675. 97	22,494.59
<b>Total Current Assets</b>	<b>49,675. 97</b>	<b>23,449.59</b>
Current Liabilities	(17,938.87)	0.00
<b>Net Current Assets</b>	<b>31,737.10</b>	<b>23,449.59</b>
<b>Total Net Assets</b>	<b>31,737. 10</b>	<b>23,449.59</b>
<b>Funds of the Charity</b>		
<b>Unrestricted Funds</b>		
General Funds Brought Forward	23,449.59	23,170.94
Surplus	8,287.51	278.65
<b>Total Funds</b>	<b>31,737.10</b>	<b>23,449.59</b>

Signed by the trustees on behalf of all the trustees.