

**Sherington Preschool
Annual General Meeting 21st October 2020
At The White hart, Sherington.**

Attendees:

Lauren Scott, Charlotte Jones, Emma Rootham, Tom Odell, Jenny Pykett, Susanne Price
Kerry Kitchen, Kimberly Modd, Helen Vale, Nicole Cass,

Apologies

Lisa Fern, Lucie Tolley; Priti Joseph attended virtually

Minutes for last AGM Held 17th October 2019. Agreed as correct.
No safeguarding or welfare concerns raised.

Lauren Introduction

Welcome and thanks, introduction to all staff and above formalities.

Chairs Report; Lauren

See separate report for details.

Treasurer's Report; Priti.

See separate report for full details.

Priti confirmed figures are available to view at time of meeting. Notes will be left available for all to read on dropbox.

Adopt Constitution and endorse policies and procedures – Lauren

The constitution we follow is from the Preschool Learning Alliance.

CONSTITUTION CIRCULATED Via Dropbox and will be reviewed and ADOPTED FOR 2020/21 at the first committee meeting after AGM.

Committee stand down and new committee elected.

Goodbye and Special Thanks to Lucie Tolley, Charlotte Jones and Priti Joseph and a special mention to Polly Baddley who left earlier in the year; they have all gone above and beyond and their commitment to the preschool has been huge during this incredibly difficult year, We all thank you very much for everything you have done for the preschool, Flowers and cards presented, Message given to keep the preschool going!

Next,

Current committee stood down.

Chair Lauren Scott retained her position as she was voted in during the September meeting,

Secretary Lauren Scott forwarded **Jenny Pykett**, seconded by Charlotte.

Treasurer Jenny Pykett forwarded **Tom Odell**, seconded by Susanne

PR/Advertising Tom Odell forwards **Emma Rootham** seconded by Lauren
Fundraising lead role will be taken by Lisa Fern at the next committee meeting.

AOB. None

Date of Next Meeting

Next meeting following AGM. Tuesday 10th November. 7.30pm venue TBC.

Sherington Pre-School CIO

Accounts

For the year ended 31 July 2020

Sherington Pre-School CIO

Independent examiner's report and statement
For the year ended 31 July 2020

Respective responsibilities of trustees and the examiner

The charity trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993) (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the Act)
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act) and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the 1993 Act, and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

SJ Paine
MAAT



Dated: 4 December 2020

Sherington Pre-School CIO

**Income and Expenditure Account
For the year ended 31 July 2020**

	<u>31/07/20</u>		<u>31/07/19</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Income</u>				
Funding		44,696.73		62,821.26
Parents		11,468.50		19,114.65
Interest		79.16		54.33
Grants - JRS		5,288.39		0.00
Fundraising		1,933.56		3,694.05
Donations		272.00		20.23
Sundry receipts		110.75		77.34
		<u>63,849.09</u>		<u>85,781.86</u>
<u>Expenditure</u>				
Wages				
- Net	57,840.03		60,885.97	
- PAYE	848.40		911.00	
- NIC	1,206.28		1,256.47	
- Bonuses	0.00		825.00	
	<u>59,894.71</u>		<u>63,878.44</u>	
Rent	5,088.00		7,340.55	
Insurance	0.00		425.31	
Fundraising	476.08		1,051.11	
Milk and foods	482.79		535.93	
Consumables	434.08		623.40	
Equipment	569.68		1,430.32	
Payroll administrator	588.14		557.09	
Professional fees	0.00		0.00	
Bank charges	0.00		0.00	
Advertising	86.40		100.00	
Office costs	1,332.30		1,843.07	
Members subscriptions	632.63		392.07	
Children's parties and gifts	521.96		712.40	
Training	557.00		418.19	
Sundry expenses	8.84		516.38	
	<u>70,672.61</u>		<u>79,824.26</u>	
<u>Net (deficit)/surplus for the year</u>		<u><u>-6,823.52</u></u>		<u><u>5,957.60</u></u>

Sherington preschool annual Chairs report 2020

As most of you will be aware it should be Lucie Tolley the former chair delivering this report but she unfortunately had to step down from her position slightly earlier than normal due to the pressures of work; and was also unable to attend this evening, she sends her apologies and thanks to the members of the committee she served with along the way.

I served as Preschool chair for 5 years between 2012 – 2017 So they pulled me out of retirement dusted me off and here I am! I was voted in at the last committee meeting and I have pledged to stay on the committee until such time as we can get the preschool running like a well-oiled machine that practically runs itself, as it can be extremely difficult for the staff and new committee members to navigate the changes that come with a new committee taking over; even more so when it is on a yearly basis.

All in all this year has been unlike any other so we hope you understand that there isn't much to report so this should be short!

This year has been a particularly unsettled year; We are in the midst of a global pandemic which has significantly changed the way we live our day to day lives, and as a preschool we have struggled financially and emotionally to cope with the massive changes forced upon us.

In the latter part of 2019 and the beginning of 2020 we were doing well, lots of fantastic fundraising under our belts included Halloween and Christmas events, bake sales and participation in events within the community, we were looking forward to exciting times ahead including the start of forest school sessions; and then in march 2020 a global pandemic named Covid -19 hit the world.

We were under strict instructions to send the children home on March 20th lock the doors and all return to our homes where we thought we would stay for a few weeks! The committee and staff all tried to keep positive and keep the preschool in peoples minds with lovely social media posts and they all worked very hard to ensure the setting was covid secure so that after 6 months and many, many stressful times we were once again allowed to open our doors; in a very different, but also reassuringly familiar way.

We have lost a few members of staff along the way for various non covid related reasons so I would like to mention Nicola Hemming an amazing preschool assistant and Caroline Barrass an administrative bad-ass;

you both brought a great deal to the setting and we are very sorry to see you go but we wish you both the very best in your future endeavours.

We are delighted to say that our new normal is working well and all of the children have settled back in beautifully, however we do have a larger than normal cohort of under 3's

Largely; we feel because of the lack of open and available toddler groups.

So one of my first jobs as chair was to bring in a bank member of staff, Emma to alleviate some of the strain a room full of marauding 2 yr olds can cause!

We have some exciting things to look forward to this year firstly being the village Halloween celebrations and then it will be Christmas and all that that entails and then this blessed year will finally be over and we can look forward to 2021 hopefully being a better year !

Let me just take this opportunity to thank the staff team who work so hard to keep our wonderful little preschool going and are the heart and soul of it all, from myself and all of the committee thank you all so very much you are all absolutely wonderful, you make the preschool what it is.

Charlotte, Lisa, Lucie and Priti have given their time and energy to the committee for a number of years and I would like to extend my heartfelt thanks for their hard work and dedication, ladies you have been amazing and have given so much to preschool it is really appreciated, Charlotte, Lucie and Priti are stepping down from the committee and handing over to fresh victims ahem! I mean volunteers and Lisa is staying on for another year at least as my fundraising lead.

We wish you all well for the future, Which brings me to – current committee please stand up, to stand down

I am staying on in my current capacity as chair and I forward Jenny Pykett as secretary do I have a second?

Jenny – forwards Tom Odell as Treasurer

Tom Odell forwards Emma Rootham as PR and advertising

That's it date of the next meeting will be Wednesday 11th November venue tbc

Thank you all so much for coming and for adhering to the covid guidelines

Any questions catch me now