

**THE SCHOOL FOR POP-UPS C.I.O.  
TRUSTEES' REPORT AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2025**

Green Accountancy Limited  
Chartered Certified Accountants  
Windrush House  
Windrush Park Road  
Witney  
Oxfordshire  
OX29 7DX

**The School For Pop-Ups C.I.O.**  
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# **The School For Pop-Ups C.I.O.**

## **Trustees' Report For The Year Ended 31 July 2025**

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The trustees present their report and the financial statements for the year ended 31 July 2025.

### **Objectives and Activities**

#### **Aims and Objectives**

The purpose of the charity is the relief of unemployment and prevention of financial hardship by providing education and experience of food and drink service operations, in particular but not exclusively by café/restaurant premises.

#### **Public Benefit**

The charity provides 1-to-1 mentoring and test trading for people looking to start a food business, offering an opportunity to test viability and build a brand within our city centre pop-up cafe.

The trustees confirm that they have complied with the requirements of Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

### **Achievements and Performance**

#### **Main Achievements**

The charity supported new start-up food businesses to secure ongoing test-trading residencies in a cafe; Prem's Kitchen (Nepalese), Da Lat Corner (Vietnamese) and Azra's Kitchen (Pakistani).

Azra had progressed from being supported via the Ammi's Kitchen social enterprise into running her own business.

Prem achieved a reputation for the most popular thali lunch in the city centre, whilst Urban Fusion (who launched at Union St the previous year) became our most popular lunch trader and secured Guest bookings at Chefs Plate.

Evenings saw events by Poetry on a Plate, Common Thread Sheffield, Good Gym Sheffield and the Sheffield Women's Development Circle, enabling initiatives to help local people benefit wider society.

The charity continues to be managed on a voluntary basis.

### **Financial Review**

#### **Financial Position**

Food and drink sales increased by 13%, however wages and supplies increased at a higher rate, with the gap met by charitable donations. Total profit for the year being £135 (2024: Loss of £4,527).

#### **Reserves Policy**

The charities policy is to retain capacity to ensure the continuation of the charity's work in the event of an unexpected downturn in sales.

At the end of the year, reserves totalling £1,482 (2024: £1,347) were held.

### **Structure, Governance and Management**

#### **Governing Document**

The School For Pop Ups is constituted as a Charitable Incorporated Organisation (CIO). The governing document is the The School For Pop Ups constitution.

#### **Trustee Selection Methods**

New trustees are appointed by a majority of trustees in office at that time. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.

**The School For Pop-Ups C.I.O.  
Trustees' Report (continued)  
For The Year Ended 31 July 2025**

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**Reference and Administrative Details**

**Trustees**

Mr Simon Kilpatrick - Chair  
Mx Leonie Sloots  
Mr Daniel Pinch  
Mr Nick Spooner

**Charity Number**

1177321

**Principal Address**

18-20 Union Street  
Sheffield  
S1 2JP

**Independent Examiner**

Barry Coles  
Green Accountancy Limited  
Chartered Certified Accountants  
Windrush House  
Windrush Park Road  
Witney  
Oxfordshire  
OX29 7DX

**The School For Pop-Ups C.I.O.  
Trustees' Report (continued)  
For The Year Ended 31 July 2025**

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**Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgments and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at anytime the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees' report was approved by the board of trustees and signed on its behalf by:



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Mr Simon Kilpatrick

Trustee

Date 27/05/2026

**The School For Pop-Ups C.I.O.  
Independent Examiner's Report to the Trustees of The School For Pop-Ups C.I.O.  
For The Year Ended 31 July 2025**

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I report to the trustees on my examination of the accounts of The School For Pop-Ups C.I.O. (the Trust) for the year ended 31 July 2025.

**Responsibilities and Basis of Report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Barry Coles*

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Barry Coles  
Date 28/05/2026  
Green Accountancy Limited  
Chartered Certified Accountants  
Windrush House  
Windrush Park Road  
Witney  
Oxfordshire  
OX29 7DX

**The School For Pop-Ups C.I.O.  
Statement of Financial Activities  
For The Year Ended 31 July 2025**

		2025	2024
		Unrestricted funds	Unrestricted funds
	Notes	£	£
<b>INCOME AND ENDOWMENTS FROM:</b>			
Donations and legacies	3	12,031	7,600
Charitable activities:	4		
Street Food Test Trading		67,966	61,603
		<u>79,997</u>	<u>69,203</u>
<b>EXPENDITURE ON:</b>			
Charitable activities:	6		
Street Food Test Trading		(79,462)	(73,730)
Other		(400)	-
		<u>(79,862)</u>	<u>(73,730)</u>
<b>NET INCOME/(EXPENDITURE)</b>		135	(4,527)
		<u>135</u>	<u>(4,527)</u>
<b>NET MOVEMENT IN FUNDS</b>		135	(4,527)
<b>RECONCILIATION OF FUNDS:</b>			
Total funds brought forward		1,347	5,874
<b>TOTAL FUNDS CARRIED FORWARD</b>	15	<u><u>1,482</u></u>	<u><u>1,347</u></u>

The notes on pages 7 to 13 form part of these financial statements.

**The School For Pop-Ups C.I.O.  
Statement of Financial Position  
As At 31 July 2025**

		2025	2024
		Unrestricted funds	Total funds
	Notes	£	£
<b>FIXED ASSETS</b>			
Tangible Assets	12	2,159	4,062
		<u>2,159</u>	<u>4,062</u>
<b>CURRENT ASSETS</b>			
Debtors	13	6,500	4,500
Cash at bank and in hand		692	782
		<u>7,192</u>	<u>5,282</u>
<b>Creditors: Amounts Falling Due Within One Year</b>	14	(7,869)	(7,997)
		<u>(677)</u>	<u>(2,715)</u>
<b>NET CURRENT ASSETS (LIABILITIES)</b>			
		<u>1,482</u>	<u>1,347</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>1,482</u>	<u>1,347</u>
<b>NET ASSETS</b>		<u>1,482</u>	<u>1,347</u>
<b>FUNDS OF THE CHARITY</b>			
Unrestricted Funds		1,482	1,347
<b>TOTAL FUNDS</b>	15	<u>1,482</u>	<u>1,347</u>

On behalf of the board

*Simon Kilpatrick*

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Mr Simon Kilpatrick

Trustee

Date 27/05/2026

The notes on pages 7 to 13 form part of these financial statements.



**The School For Pop-Ups C.I.O.  
Notes to the Financial Statements  
For The Year Ended 31 July 2025**

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**1. General Information**

The School For Pop-Ups C.I.O. is a charitable incorporated organisation registered with the Charity Commission, registered charity number 1177321. The principal address is 18-20 Union Street, Sheffield, S1 2JP.

**2. Accounting Policies**

**2.1. Basis of Preparation of Financial Statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011.

The charity is a Public Benefit Entity as defined by FRS 102.

**2.2. Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds comprise unrestricted funds that have been set aside by the trustees for a specific purpose.

Restricted funds are to be used for specific purposes as laid down by the donor.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2.3. Incoming Resources**

**Income**

Income is included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

**Grants and donations**

Grants and donations are included in the SoFA when the general income recognition criteria are met.

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met.

**2.4. Resources Expended**

**Expenditure**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Governance and support costs**

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**2.5. Tangible Fixed Assets and Depreciation**

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant & Machinery	25% on cost
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**2.6. Cash and Cash Equivalents**

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks, other short-term highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to a known amount of cash with insignificant risk of change in value, and bank overdrafts.

**The School For Pop-Ups C.I.O.**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 July 2025**

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**2.7. Taxation**

The charity is exempt from tax as all its income is charitable and applied for charitable purposes.

**2.8. Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

**2.9. Liability recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

The charity has creditors which are measured at settlement amounts less any trade discounts.

**3. Income from Donations and Legacies**

	<b>2025</b>	<b>2024</b>
	<b>Unrestricted</b>	<b>Unrestricted</b>
	<b>funds</b>	<b>funds</b>
	<b>£</b>	<b>£</b>
Other:		
Donations from The Co-Working Co-Operative CIC	10,250	7,600
Donations from Enable Space Ltd	1,781	-
	<u>12,031</u>	<u>7,600</u>

**4. Income from Charitable Activities**

	<b>2025</b>	<b>2024</b>
	<b>Unrestricted</b>	<b>Unrestricted</b>
	<b>funds</b>	<b>funds</b>
	<b>£</b>	<b>£</b>
Street Food Test Trading:		
Street food and drinks sales	66,896	59,413
Rent contributions	1,070	2,190
	<u>67,966</u>	<u>61,603</u>

**5. Net Income/(Expenditure)**

The net income/(expenditure) is stated after charging/(crediting):

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Depreciation of tangible fixed assets - owned	<u>2,118</u>	<u>1,896</u>

**The School For Pop-Ups C.I.O.**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 July 2025**

**6. Analysis of Expenditure**

	<b>2025</b>		
	<b>Activities undertaken directly (see note 7)</b>	<b>Support costs (see note 8)</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Street Food Test Trading	69,685	9,777	79,462
	<b>2024</b>		
	<b>Activities undertaken directly (see note 7)</b>	<b>Support costs (see note 8)</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Street Food Test Trading	63,534	10,196	73,730

**7. Direct Costs**

	<b>2025</b>
	<b>Street Food Test Trading</b>
	<b>£</b>
Cost of goods sold:	
Traders' earned income	26,354
Cafe supplies and ingredients	17,127
Freelancers	7,919
Employee costs:	
Wages and salaries	17,618
Employers NI	667
	<b>69,685</b>
	<b>2024</b>
	<b>Street Food Test Trading</b>
	<b>£</b>
Cost of goods sold:	
Traders' earned income	24,847
Cafe supplies and ingredients	15,580
Freelancers	13,771
Employee costs:	
Wages and salaries	9,336
	<b>63,534</b>

**The School For Pop-Ups C.I.O.**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 July 2025**

**8. Support Costs**

	<b>2025</b>
	<b>Street Food</b>
	<b>Test Trading</b>
	<b>£</b>
Premises expenses:	
Rates	3,692
Repairs and maintenance	164
Cleaning	970
General administration:	
Computer and IT consumables	229
Insurance	157
Advertising and marketing costs	340
Bank charges	14
Depreciation:	
Depreciation	2,118
Governance costs:	
Independent examiner's fees	700
Accountancy fees	1,393
	<u>9,777</u>

	<b>2024</b>
	<b>Street Food</b>
	<b>Test Trading</b>
	<b>£</b>
Employee costs:	
Staff training	187
Premises expenses:	
Rates	3,692
Light and heat	10
Repairs and maintenance	972
Cleaning	785
General administration:	
Computer and IT consumables	215
Insurance	29
Advertising and marketing costs	250
Events and meeting costs	70
Bank charges	22
Sundry expenses	100
Depreciation:	
Depreciation	1,896
Interest payable:	
Other interest payable	1
Governance costs:	
Independent examiner's fees	656
Accountancy fees	1,311
	<u>10,196</u>

**The School For Pop-Ups C.I.O.**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 July 2025**

**9. Staff Costs**

Staff costs were as follows:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wages and salaries	17,618	9,336
Social security costs	667	-
	<u>18,285</u>	<u>9,336</u>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

**10. Average Number of Employees**

Average number of employees during the year was: 3 (2024: 2)

**11. Funds Received As Agent**

During the year, the charity acted as agent in receiving and distributing funds on behalf of a third party. The charity had no control over the application of these funds and was required to pass them to a specified recipient. Accordingly, these amounts are excluded from income and expenditure.

An analysis of the funds received and paid as agent is set out below:

	<b>As at 01 August 2024</b>	<b>Amounts received</b>	<b>Amounts paid out</b>	<b>As at 31 July 2025</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Foodsquad	-	1,500	(1,500)	-

**12. Tangible Assets**

	<b>Plant &amp; Machinery</b>
	<b>£</b>
<b>Cost</b>	
As at 1 August 2024	10,749
Additions	215
As at 31 July 2025	<u>10,964</u>
<b>Depreciation</b>	
As at 1 August 2024	6,687
Provided during the period	2,118
As at 31 July 2025	<u>8,805</u>
<b>Net Book Value</b>	
As at 31 July 2025	<u>2,159</u>
As at 1 August 2024	<u>4,062</u>

**The School For Pop-Ups C.I.O.**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 July 2025**

**13. Debtors**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Due within one year</b>		
Prepayments and accrued income	6,500	4,500
	<u>6,500</u>	<u>4,500</u>

**14. Creditors: Amounts Falling Due Within One Year**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Other taxes and social security	227	281
Accruals	1,819	1,693
Amounts owed to related parties	5,823	6,023
	<u>7,869</u>	<u>7,997</u>

**15. Movement in Funds**

	<b>As at 1 August 2024</b>	<b>Income</b>	<b>Expenditure</b>	<b>As at 31 July 2025</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>				
General:				
General unrestricted fund	1,347	79,997	(79,862)	1,482
	<u>1,347</u>	<u>79,997</u>	<u>(79,862)</u>	<u>1,482</u>
<b>Total funds</b>	<u>1,347</u>	<u>79,997</u>	<u>(79,862)</u>	<u>1,482</u>

	<b>As at 1 August 2023</b>	<b>Income</b>	<b>Expenditure</b>	<b>As at 31 July 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>				
General:				
General unrestricted fund	5,874	69,203	(73,730)	1,347
	<u>5,874</u>	<u>69,203</u>	<u>(73,730)</u>	<u>1,347</u>
<b>Total funds</b>	<u>5,874</u>	<u>69,203</u>	<u>(73,730)</u>	<u>1,347</u>

**16. Transactions with Trustees**

None of the trustees received any remuneration or any other benefits from an employment with the charity or a related entity during the current or previous year.

No trustee expenses have been incurred.

**The School For Pop-Ups C.I.O.**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 July 2025**

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**17. Related Party Disclosures**


**Enable Space Ltd - A company limited by guarantee (09021496)**

Mr Hill is a director of Enable Space Ltd and a member of the key management personnel of the charity. Enable Space Ltd provides space to the charity to run its operations. During the period no rent was charged (2024 - £Nil). Amounts owed at the end of the financial period were £1,620 (2024 - £1,620). These amounts are unsecured, interest-free and repayable on demand.

**Co-Working Co-Operative CIC (09073392)**

Mr Hill is a director and member of Co-Working Co-Operative CIC. Co-Working Co-Operative CIC donated funds during the period of £10,250 (2024 - £7,600) to support the charities operations. Running costs totalling £4,300 were paid on behalf of the charity. Amounts owed at the end of the financial period were £4,203 (2024 - £4,403). These amounts are unsecured, interest-free and repayable on demand.

SIGNATURE CERTIFICATE



REFERENCE NUMBER

A854EF41-89B8-469E-90AB-EB7B395B45D5

TRANSACTION DETAILS

**Reference Number**  
A854EF41-89B8-469E-90AB-EB7B395B45D5

**Transaction Type**  
Signature Request

**Sent At**  
05/27/2026 11:16:00 AM +00

**Executed At**  
05/28/2026 06:38:47 AM +00

**Identity Method**  
email

**Distribution Method**  
email

**Signed Checksum**  
66230f2fa52a651f2901abc1b5238d31b21df97b97f07008040d3428587d5a0c

**Signer Sequencing**  
Enabled

**Document Passcode**  
Disabled

**eIDAS Authentication**  
Disabled

DOCUMENT DETAILS

**Document Name**  
4703 Accounts 31-Jul-25 The School For Pop-Ups 260527

**Filename**  
4703\_Accounts\_31-Jul-25\_The\_School\_For\_Pop-Ups\_260527.pdf




**Pages**  
15 pages

**Content Type**  
application/pdf

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113 KB

**Original Checksum**  
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SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p><b>Name</b> Barry Coles</p> <p><b>Email</b> barry@greenaccountancy.com</p> <p><b>Signer Sequence</b> 1</p> <p><b>Components</b> 2</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945</p> <p><b>IP Address</b> 38.126.89.207</p> <p><b>Device</b> Firefox via Windows</p> <p><b>Typed Signature</b> </p> <p><b>Signature Reference ID</b> 1F17BD14</p>	<p><b>Viewed At</b> 05/28/2026 06:38:22 AM +00</p> <p><b>Identity Authenticated At</b> 05/28/2026 06:38:47 AM +00</p> <p><b>Signed At</b> 05/28/2026 06:38:47 AM +00</p>
<p><b>Name</b> Simon Kilpatrick</p> <p><b>Email</b> simonkilpatrick@gmail.com</p> <p><b>Signer Sequence</b> 0</p> <p><b>Components</b> 4</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945</p> <p><b>IP Address</b> 86.134.102.25</p> <p><b>Device</b> Chrome Mobile via Android</p> <p><b>Typed Signature</b> </p> <p><b>Signature Reference ID</b> DBFD351D</p> <p><b>Drawn Signature</b> </p> <p><b>Signature Reference ID</b> 0AE988D6</p> <p><b>Signature Biometric Count</b> 7</p>	<p><b>Viewed At</b> 05/27/2026 02:54:09 PM +00</p> <p><b>Identity Authenticated At</b> 05/27/2026 03:05:28 PM +00</p> <p><b>Signed At</b> 05/27/2026 03:05:28 PM +00</p>

AUDITS



TIMESTAMP	AUDIT
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05/27/2026 02:54:09 PM +00	Simon Kilpatrick (simonkilpatrick@gmail.com) viewed the document on Chrome Mobile via Android from 86.134.102.25.
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05/28/2026 06:38:47 AM +00	Barry Coles (barry@greenaccountancy.com) signed the document on Firefox via Windows from 38.126.89.207.