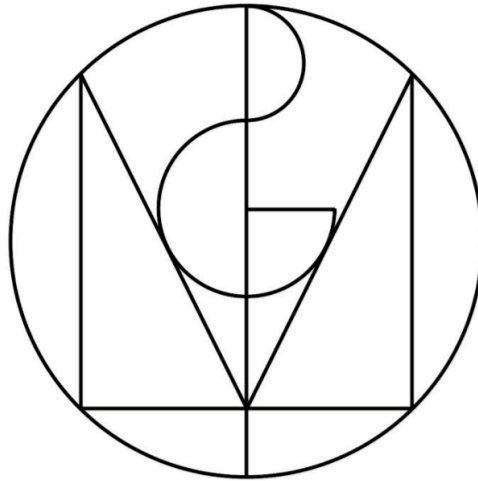


Leeds Vocal Movement

Charity Number: 1177305



LEEDS VOCAL MOVEMENT

Trustees' Annual Report and Financial Statements for the Period 1 Aug 2022 to 31 Jul 2023

Oct 2023

Leeds Vocal Movement

Trustees' Annual Report for the Period Ended 31 Jul 2023

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Reference & Administration Details

Charity name: Leeds Vocal Movement

Charity number: 1177305

Charity's operating address: 23 Abbott Road, Leeds

Postcode: LS12 2JQ

Names of the Charity Trustees who Manage the Charity (Add extra rows as required)

	<i>Trustee Name</i>	<i>Office (if any)</i>	<i>Appointed</i>	<i>Retired</i>
1:	Joanna O'Hea		07 Oct 2019	
2:	Thomas George	<i>Treasurer</i>	22 Nov 2019	
3:	Francesca Russo		04 Nov 2020	
4:	Emma Hird		04 Nov 2020	

Names & Addresses of Advisors

	<i>Name</i>	<i>Address & Postcode</i>
Bank:	Santander	10 Park Row, Leeds LS1 5HD

Names of Senior Staff with Delegated Responsibilities

	<i>Name</i>	<i>Role</i>
1:	Caitlin Mayall	Musical Director

Structure, Governance & Management

Description of the Charity's Trusts

Type of Governing Document: Constitution

How the Charity is Constituted: Charitable Incorporated Organisation (Foundation)

Trustee Selection Methods: Appointment

How New Trustees are Inducted and Trained: Standard handover & training from predecessor

Objectives & Activities

Summary of the Objects of the Charity as set out in its Governing Document

To advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.

Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

Regularly rehearsed membership choir, holding regular public concerts

Public Workshops

Achievements & Performance

Statutory Declaration

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

Summary of the Main Achievements of the Charity for the Year

Leeds Vocal Movement started the year in September 2022 with a series of open rehearsals, welcoming new members to the choir and increasing member numbers to 49 in Term 1. We continued to regularly rehearse at Leeds City College, benefitting from a very generous charity rate, and we would like to thank LCC for their support of the choir.

Term one built up to a concert in partnership with Cornerstone Baptist Church in December 2022, and two busking opportunities at Kirkgate Market and The Light shopping centre, both in Leeds. Ticket sales for the concert were very encouraging after a below projection attendance in June 2022, and it was great to offer the opportunity to choir members to perform in front of an audience of nearly 100. The two busking sessions in Leeds delivered fewer donations than expected, but were well received by choir and public alike, as well as increasing name recognition for the choir for future concerts.

Following the winter break, LVM used terms two and three to prepare for two concerts. Further open rehearsals grew member numbers to 59 by the end of term two, and this allowed for a slightly increased music budget and an increased variety of challenging music to perform.

The first concert was in May 2023 - a joint performance with Phoenix Concert Band at St Margaret's Church in Ilkley. Having worked with them in the past, we knew that it would be a great experience for choir members to be able to perform with live instruments, and the concert proved to be a great success, despite a slightly below projection attendance.

Our summer concert was hosted in June 2023, again in partnership with Cornerstone Baptist Church. After below projection attendance in June 2022, preparations for this concert began months in advance, with additional effort going into marketing and promotion. This proved successful, since as with the December 2022 concert, ticket sales were above projection, despite a clash with an England World Cup match!

Financial Review

Overview

Leeds Vocal Movement stabilised its financial position through 2022-23, after the impact of the COVID-19 pandemic caused a couple of challenging years. The budgeting process this year factored in a flat membership figure, while in fact we saw quite significant growth, especially through the winter term. Concert income expectations were also adjusted down in the budget based on a disappointing attendance in June 2022, which led to a surplus in concert income. These factors combined, along with reduced venue costs continuing into 2022-23, allowed us to reevaluate our professional fees and increase them to a competitive market rate, as well as invest in purchasing a wider variety of music to expand the repertoire of the choir. We ended with a small overall surplus for the year, maintaining cash funds above the reserve level

Brief Statement of the Charity's Policy on Reserves

Leeds Vocal Movement will hold sufficient reserves to enable the long-term sustainability of the charity. The reserves held will cover one term of standard operating costs, to enable the choir to continue in the event of a loss of external funding or other major financial event impacting on the ability of members to contribute their membership fees.

This policy will be reviewed annually in line with the budgeting and planning process to ensure that the reserves policy does not restrict the ability of Leeds Vocal Movement to grow or to enhance operations.

On the basis of current operating costs, Leeds Vocal Movement will maintain a reserve of £2,500 to be used for the purposes outlined above.

Details of Any Funds Materially in Deficit

There is no material deficit.

Statutory Notes to the Accounts

Particulars of Any Outstanding Guarantee Given by the CIO

There is no outstanding guarantee given by the CIO.

Particulars of Any Outstanding Debt

There is no outstanding debt.

Other Optional Information

Not applicable.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Signature(s):

Full Name(s):

Position(s):

Date:

Independent Examiner's Report on the Accounts

Due to the small size of Leeds Vocal Movement, an independent examiner's report is not required.

Leeds Vocal Movement
Trustees' Annual Report for the Period Ended 31 Jul 2023

CC16a Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Membership income	£7,505.00	£0.00	£0.00	£7,505.00	£3,602.15
Concert income	£2,083.52	£0.00	£0.00	£2,083.52	£412.49
Donations	£30.17	£0.00	£0.00	£30.17	£47.01
Interest	£0.00	£0.00	£0.00	£0.00	£0.00
Social	£0.00	£0.00	£0.00	£0.00	£0.00
Grant	£0.00	£0.00	£0.00	£0.00	£0.00
Sub total (Gross income for AR)	£9,618.69	£0.00	£0.00	£9,618.69	£4,061.65
A2 Asset and investment sales					
Folders	£10.00	£0.00	£0.00	£10.00	£100.00
Sub total	£10.00	£0.00	£0.00	£10.00	£100.00
Total receipts	£9,628.69	£0.00	£0.00	£9,628.69	£4,161.65
A3 Payments					
Wages	£7,269.72	£0.00	£0.00	£7,269.72	£3,945.00
Venue costs	£389.67	£0.00	£0.00	£389.67	£543.69
Insurance	£160.55	£0.00	£0.00	£160.55	£141.00
Expenses	£28.80	£0.00	£0.00	£28.80	£109.14
Refunds	£0.00	£0.00	£0.00	£0.00	£15.00
Web & Marketing	£214.44	£0.00	£0.00	£214.44	£370.95
Social	£0.00	£0.00	£0.00	£0.00	£4.00
Workshops	£0.00	£350.00	£0.00	£350.00	£550.00
Sub total	£8,063.18	£350.00	£0.00	£8,413.18	£5,678.78
A4 Asset and investment purchases					
Folders	£30.00	£0.00	£0.00	£30.00	£10.00
Music	£886.20	£0.00	£0.00	£886.20	£189.11
Sub total	£916.20	£0.00	£0.00	£916.20	£199.11
Total payments	£8,979.38	£350.00	£0.00	£9,329.38	£5,877.89
Net of receipts/(payments)	£649.31	-£350.00	£0.00	£299.31	-£1,716.24
A5 Transfers between funds	£0.00	£0.00	£0.00	£0.00	£0.00
A6 Cash funds last year end	£2,847.70	£775.00	£0.00	£3,622.70	£0.00
Cash funds this year end	£3,497.01	£425.00	£0.00	£3,922.01	-£1,716.24

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Total funds	£3,497.01	£425.00	-
	Total cash funds	£3,497.01	£425.00	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Choir folders	Unrestricted	-	£500
	Card machine	Unrestricted	-	-
	Music	Unrestricted	-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval