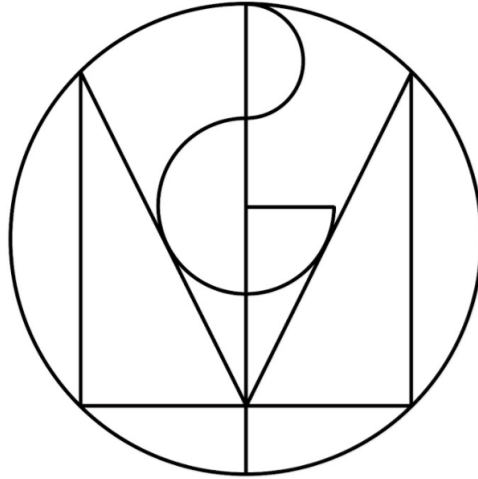


Leeds Vocal Movement

Charity Number: **1177305**



LEEDS VOCAL MOVEMENT

Trustees' Annual Report and Financial Statements for the Period 1 Aug 2021 to 31 Jul 2022

Aug 2022

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Reference & Administration Details

Charity name: Leeds Vocal Movement

Charity number: 1177305

Charity's operating address: 23 Abbott Road, Leeds

Postcode: LS12 2JQ

Names of the Charity Trustees who Manage the Charity *(Add extra rows as required)*

	<i>Trustee Name</i>	<i>Office (if any)</i>	<i>Appointed</i>	<i>Retired</i>
1:	Rosena Stevens	Chair	26 Feb 2018	
2:	Sally Stephens	Treasurer	26 Feb 2018	
3:	Florence Mather		07 Oct 2019	
4:	Joanna O'Hea		07 Oct 2019	
5:	Thomas George		22 Nov 2019	
6:	Francesca Russo		04 Nov 2020	
7:	Emma Hird		04 Nov 2020	

Names & Addresses of Advisors

<i>Name</i>	<i>Address & Postcode</i>
Bank: Santander	10 Park Row, Leeds LS1 5HD

Names of Senior Staff with Delegated Responsibilities

<i>Name</i>	<i>Role</i>
1: Caitlin Mayall	Musical Director

Structure, Governance & Management

Description of the Charity's Trusts

Type of Governing Document: Constitution

How the Charity is Constituted: Charitable Incorporated Organisation (Foundation)

Trustee Selection Methods: Appointment

How New Trustees are Inducted and Trained: Standard handover & training from predecessor

Objectives & Activities

Summary of the Objects of the Charity as set out in its Governing Document

To advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.

Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

Regularly rehearsed membership choir, holding regular public concerts
Public Workshops

Achievements & Performance

Statutory Declaration

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

Summary of the Main Achievements of the Charity for the Year

Leeds Vocal Movement restarted in-person rehearsal from September 2021, following just over a year of closure due to the impact of the COVID-19 coronavirus pandemic. In our first term of the year we limited rehearsals to only 30 attendees, making use of a larger space with room to social distance and with a requirement for members to wear masks when moving around the venue. At the close of this term we planned to hold an in-person performance, but due to a surge of COVID-19 cases this was changed to a series of live recordings of the choir which we distributed on social media. These gathered 518 views on YouTube and further views on Facebook.

In terms two and three we focussed on a greater breadth of repertoire, and invited new members to join the choir for the first time since 2019, increasing our active membership to around 45 individuals. We moved to a larger venue at Leeds City College, and prepared for our summer concert.

Our summer concert was hosted in June 2022 in partnership with Cornerstone Baptist Church. While our ticket sales were significantly below our projection, we were proud to return to offering our members the opportunity to perform in person.

Alongside our regular programme of activity, we also hosted two virtual workshops during the year, with the support of the D'oyly Carte Foundation. We advertised an open call for musical professionals to develop and deliver workshops for our members and were pleased to receive a number of excellent applications. We took forward two proposals during the financial year - one workshop focussing on music theory for singers which was delivered in September 2021, and one workshop focussed on the jazz genre which was delivered in June 2022. We hope to programme our final workshop of the series within the next six months and we thank D'oyly Carte Foundation for their generous support.

Financial Review

Overview

Leeds Vocal Movement remains in a positive financial position, despite the impact of the COVID-19 coronavirus pandemic which did see a significant outlay from our accounts to ensure the organisation continued and that our paid professional colleagues were well supported through that period. Our budget this year accounted for a more significant growth in membership income than we have achieved, as well as more significant donor and concert income, and so we will be working to develop these areas in the coming year. These areas of underperformance were balanced by reduced venue costs during the year and slightly lower professional fees due to a reduction in number of overall rehearsals, leaving us in a positive position with cash funds still above our reserve level.

Brief Statement of the Charity's Policy on Reserves

Leeds Vocal Movement will hold sufficient reserves to enable the long-term sustainability of the charity. The reserves held will cover one term of standard operating costs, to enable the choir to continue in the event of a loss of external funding or other major financial event impacting on the ability of members to contribute their membership fees.

This policy will be reviewed annually in line with the budgeting and planning process to ensure that the reserves policy does not restrict the ability of Leeds Vocal Movement to grow or to enhance operations.

On the basis of current operating costs, Leeds Vocal Movement will maintain a reserve of £2,500 to be used for the purposes outlined above.

Details of Any Funds Materially in Deficit

There is no material deficit.

Statutory Notes to the Accounts

Particulars of Any Outstanding Guarantee Given by the CIO

There is no outstanding guarantee given by the CIO.

Particulars of Any Outstanding Debt

There is no outstanding debt.

Other Optional Information

Not applicable.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Signature(s): _____

Full Name(s):

Position(s):

Date:

Independent Examiner's Report on the Accounts

Due to the small size of Leeds Vocal Movement, an independent examiner's report is not required.

CC16a Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Membership income	£3,602.15	£0.00	£0.00	£3,602.15	£434.71
Concert income	£412.49	£0.00	£0.00	£412.49	£0.00
Donations	£47.01	£0.00	£0.00	£47.01	£18.58
Interest	£0.00	£0.00	£0.00	£0.00	£0.00
Social	£0.00	£0.00	£0.00	£0.00	£0.00
Grant	£0.00	£0.00	£0.00	£0.00	£1,875.00
Sub total (Gross income for AR)	£4,061.65	£0.00	£0.00	£4,061.65	£2,328.29
A2 Asset and investment sales					
Folders	£100.00	£0.00	£0.00	£100.00	£0.00
Sub total	£100.00	£0.00	£0.00	£100.00	£0.00
Total receipts	£4,161.65	£0.00	£0.00	£4,161.65	£2,328.29
A3 Payments					
Wages	£3,945.00	£0.00	£0.00	£3,945.00	£1,737.50

Leeds Vocal Movement
Trustees' Annual Report for the Period Ended 31 Jul 2022

Venue costs	£543.69	£0.00	£0.00	£543.69	£143.88
Insurance	£141.00	£0.00	£0.00	£141.00	£206.88
Expenses	£109.14	£0.00	£0.00	£109.14	£0.00
Refunds	£15.00	£0.00	£0.00	£15.00	£0.00
Web & Marketing	£370.95	£0.00	£0.00	£370.95	£191.39
Social	£4.00	£0.00	£0.00	£4.00	£0.00
Workshops	£0.00	£550.00	£0.00	£550.00	£550.00
Sub total	£5,128.78	£550.00	£0.00	£5,678.78	£2,829.65
A4 Asset and investment purchases					
Folders	£10.00	£0.00	£0.00	£10.00	£0.00
Music	£189.11	£0.00	£0.00	£189.11	£178.32
Sub total	£199.11	£0.00	£0.00	£199.11	£178.32
Total payments	£5,327.89	£550.00	£0.00	£5,877.89	£3,007.97
Net of receipts/ (payments)	-£1,166.24	-£550.00	£0.00	-£1,716.24	-£679.68
A5 Transfers between funds	£0.00	£0.00	£0.00	£0.00	£0.00
A6 Cash funds last year end	£4,013.94	£1,325.00	£0.00	£5,338.94	£0.00
Cash funds this year end	£2,847.70	£775.00	£0.00	£3,622.70	-£679.68

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Total funds	£2,847.70	£775.00	-
	Total cash funds	£2,847.70	£775.00	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-

Leeds Vocal Movement

Trustees' Annual Report for the Period Ended 31 Jul 2022

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Choir folders	Unrestricted	-	£500
	Card machine	Unrestricted	-	-
	Music	Unrestricted	-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval