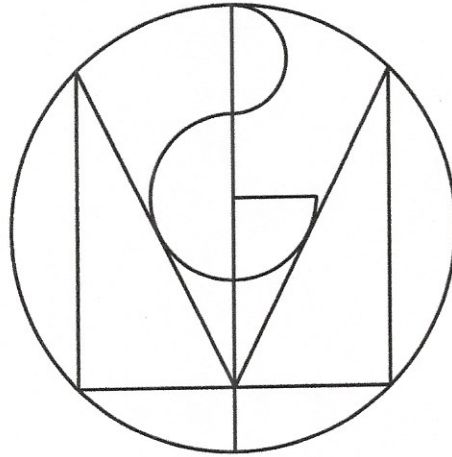


Leeds Vocal Movement

Charity Number: 1177305



LEEDS VOCAL MOVEMENT

Trustees' Annual Report and Financial Statements for the Period 1 Aug 2019 to 31 Jul 2020

Aug 2020

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Reference & Administration Details

Charity name: Leeds Vocal Movement

Charity number: 1177305

Charity's operating address: 23 Abbott Road, Leeds

Postcode: LS12 2JQ

Names of the Charity Trustees who Manage the Charity *(Add extra rows as required)*

	<i>Trustee Name</i>	<i>Office (if any)</i>	<i>Appointed</i>	<i>Retired</i>
1:	Rosena Stevens	Chair	26 Feb 2018	
2:	Sally Stephens	Treasurer	26 Feb 2018	
3:	Holly Angel		26 Feb 2018	31 Jul 2020
4:	Florence Mather		07 Oct 2019	
5:	Joanna O'Hea		07 Oct 2019	
6:	Thomas George		22 Nov 2019	

Names & Addresses of Advisors

	<i>Name</i>	<i>Address & Postcode</i>
Bank:	Santander	10 Park Row, Leeds LS1 5HD

Names of Senior Staff with Delegated Responsibilities

	<i>Name</i>	<i>Role</i>
1:	Caitlin Mayall	Musical Director

Structure, Governance & Management

Description of the Charity's Trusts

Type of Governing Document:	Constitution
How the Charity is Constituted:	Charitable Incorporated Organisation
Trustee Selection Methods:	Appointment
How New Trustees are Inducted and Trained:	Standard handover & training from predecessor

Objectives & Activities

Summary of the Objects of the Charity as set out in its Governing Document

To advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.

Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

Regularly rehearsed membership choir
Public concerts

Achievements & Performance

Statutory Declaration

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

Summary of the Main Achievements of the Charity for the Year

Leeds Vocal Movement has maintained a choir membership level of around 50 members throughout the year, including maintaining a waiting list at certain times. As such we transitioned to a new, more appropriate venue in November, connecting us with another local charitable organisation (East Street Arts).

We hosted two public concerts this year, one collaborative concert with Phoenix Concert Band, and one concert of our own in December. We performed to around 250 audience members across these concerts. In addition, a small ensemble from Leeds Vocal Movement performed again at Left Bank for their Christmas event, which is now a regular collaboration in the LVM calendar.

Due to the impact of the Covid-19 Coronavirus pandemic, Leeds Vocal Movement ceased physical rehearsals in March 2020, and to date have not returned to rehearsing in person. In place of this we have modified our activity and delivered five online rehearsals to our choir members using a pay-as-you-feel format and

encouraging our choir members to donate to charity, with each charity suggested by the choir members themselves.

In May we also released our first online performance, created with the help of our choir members who all sang a piece from their homes. These recordings were then edited together and released via our Facebook page. To date this video has received over 1,600 views.

This year we have not hosted any public workshops due to lack of funding, and instead we have continued to focus on community-building for our choir members, through weekly social events and opportunities. These have included carol singing, bowling and park visits, and a Christmas social meal attended by over 30 people. We have continued to engage our choir community throughout the pandemic lockdown period through regular social events online and more recently through socially-distanced meet-ups in outdoor spaces.

Throughout the lockdown period we have ceased requesting membership funds from choir members, and any existing funds have been noted against the coming term. Alongside this, our two paid leaders have not requested payment for online rehearsals, but have instead chosen to run these sessions on a voluntary basis in order to fundraise for other charities. As such, Leeds Vocal Movement remains in a stable financial position at this year-end.

Financial Review

Brief Statement of the Charity's Policy on Reserves

Leeds Vocal Movement will hold sufficient reserves to enable the long-term sustainability of the charity. The reserves held will cover one term of standard operating costs, to enable the choir to continue in the event of a loss of external funding or other major financial event impacting on the ability of members to contribute their membership fees.

This policy will be reviewed annually in line with the budgeting and planning process to ensure that the reserves policy does not restrict the ability of Leeds Vocal Movement to grow or to enhance operations.

On the basis of current operating costs, Leeds Vocal Movement will maintain a reserve of £2,500 to be used for the purposes outlined above.

Details of Any Funds Materially in Deficit

There is no material deficit.

Statutory Notes to the Accounts

Particulars of Any Outstanding Guarantee Given by the CIO

There is no outstanding guarantee given by the CIO.

Particulars of Any Outstanding Debt

There is no outstanding debt.

Other Optional Information

Not applicable.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Signature(s):

Full Name(s): ROSENA STEVENS

Position(s): CHAIR

Date:

09/09/2020



SALLY STEPHENS

TREASURER

9/09/2020

Independent Examiner's Report on the Accounts

Due to the small size of Leeds Vocal Movement, an independent examiner's report is not required.

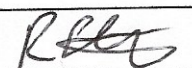
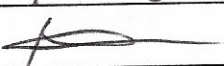
Leeds Vocal Movement
Trustees' Annual Report for the Period Ended 31 Jul 2020

CC16a Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Membership income	£4,321.33	£0.00	£0.00	£4,321.33	£4,083.05
Concert income	£1,311.00	£0.00	£0.00	£1,311.00	£1,120.14
Donations	£12.08	£0.00	£0.00	£12.08	£17.57
Interest	£0.00	£0.00	£0.00	£0.00	£0.00
Social	£274.93	£0.00	£0.00	£274.93	£243.75
Grant	£0.00	£1,000.00	£0.00	£1,000.00	£1,450.00
Sub total <i>(Gross income for AR)</i>	£5,919.34	£1,000.00	£0.00	£6,919.34	£6,914.51
A2 Asset and investment sales, (see table).					
	£0.00	£0.00	£0.00	£0.00	
Sub total	£0.00	£0.00	£0.00	£0.00	£0.00
Total receipts	£5,919.34	£1,000.00	£0.00	£6,919.34	£6,914.51
A3 Payments					
Wages	£1,984.30	£1,000.00	£0.00	£2,984.30	£5,709.45
Venue costs	£658.50	£0.00	£0.00	£658.50	£1,108.00
Insurance	£183.00	£0.00	£0.00	£183.00	£132.00
Expenses	£54.18	£0.00	£0.00	£54.18	£61.03
Refunds	£25.55	£0.00	£0.00	£25.55	£0.00
Web & Marketing	£172.99	£0.00	£0.00	£172.99	£149.58
Social	£287.87	£0.00	£0.00	£287.87	£257.50
Workshops	£0.00	£0.00	£0.00	£0.00	£598.21
Sub total	£3,366.39	£1,000.00	£0.00	£4,366.39	£8,015.77
A4 Asset and investment purchases, (see table)					
Folders	£10.00	£0.00	£0.00	£10.00	£644.67
Music	£161.49	£0.00	£0.00	£161.49	£0.00
Card Machine	£17.40	£0.00	£0.00	£17.40	£0.00
Zoom subscription	£143.88	£0.00	£0.00	£143.88	£0.00
Sub total	£332.77	£0.00	£0.00	£332.77	£644.67
Total payments	£3,699.16	£1,000.00	£0.00	£4,699.16	£8,660.44
Net of receipts/(payments)	£2,220.18	£0.00	£0.00	£2,220.18	£-1,745.93
A5 Transfers between funds	£0.00	£0.00	£0.00	£0.00	£0.00
A6 Cash funds last year end	£1,644.65	£2,153.79	£0.00	£3,798.44	£0.00
Cash funds this year end	£3,864.83	£2,153.79	£0.00	£6,018.62	£-1,745.93

Leeds Vocal Movement
Trustees' Annual Report for the Period Ended 31 Jul 2020

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Total funds	£3,864.83	£2,153.79	-
	Total cash funds	£3,864.83	£2,153.79	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Details			
B2 Other monetary assets		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Choir folders	Unrestricted	-	£500
	Card machine	Unrestricted	-	-
	Music	Unrestricted	-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		ROSEANA STEVENS		09/09/20
		SALLY STEPHENS		9/09/20