



Trustees' Annual Report for the period

Period start date
From 1 January 2023 To 31 December 2023
Period end date

Section A Reference and administration details

Charity name THE ARCHIVE OF MICROCARS

Other names charity is known by (1) THE REGISTER OF UNUSUAL MICROCARS
(2) RUMCARS

Registered charity number (if any) 1177304

Charity's principal address 2 RIDLANDS GROVE

LIMPSFIELD CHART, OXTED

SURREY

Postcode

RH8 0ST

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	CHRIS THOMAS	(1) CHAIRMAN (2) TREASURER (3) REGISTER DATABASE MANAGER (4) DVLA LIAISON		
2	MALCOLM PARKER	(1) ARCHIVIST (2) WEBSITE ADMINISTRATOR		
3	MACOLM DUDLEY	EXHIBITION DISPLAY COORDINATOR		
4	NICK HADDON	CLUB LIAISON		
5	JOE CURL	SECRETARY		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	APPOINTMENT

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

2023 was our sixth year of operation as a charity.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The major objective of the charity is to provide educational material to the world at large on the subject of Microcars. We hold and preserve an archive of documents and images that were collected or donated over many years by the Register of Unusual Microcars, which was our predecessor organisation, and which now forms part of the archive. We continue to publish the quarterly magazine *RumCar News*.

Malcolm Parker took over from Chris Thomas as Archivist at the beginning of 2022. In March 2022, we were informed that the present site of the physical Archive building in Kent was to be sold. Over the next few months, considerable work was done to identify a new site, closer to Malcolm Parker's home in Somerset. A suitable site was located just outside Frome and, on 7 July 2022, the two conjoined climate-controlled shipping containers that house the Archive were transported on the back of a lorry to its new home.

It was agreed at the 2022 AGM that from 1 January 2023 responsibility for the management of the Register database and DVLA liaison would move to Chris Thomas from Malcolm Dudley, and Malcolm Dudley would become responsible for Exhibit Display Coordination. These changes duly occurred.

Throughout 2023 the new Archivist has continued with the work of

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

cataloguing the material held by the Archive. The Archive's material has now been put in chronological order and duplicate material has been identified and stored separately. The Archive holds c.169,000 pages of documents, not including duplicates. The next phase is to scan the material and upload it to a new website and make the archive available to the world at large. The new website is delayed until we can find a suitable volunteer to manage the project.

An in-person AGM took place on 9 September 2023, which was held to coincide with the National Microcar Rally in North Yorkshire. Four of the five trustees attended and it is anticipated that in-person meetings will continue to take place at least annually.

The primary objectives going forward are to continue with the process of cataloguing that is now underway and to make the archive material available to the world at large through a process of scanning and uploading onto a new website. A new computer system has been purchased during the year for the use of the Archivist.

We would very much like to recruit a further trustee from a younger age demographic in order to improve the Archive's online presence and with a view to maintaining the continuity of our work over time. It is proving to be difficult to identify a suitable person.

We are fulfilling part of our core objective by publishing a quarterly magazine, which has been produced in-house for the last 40 years. This document satisfies one segment of the target audience we seek to accommodate.

We intend to make the archive publicly available by electronic means in the next phase of activity, which will be progressed as funding and volunteer's time permits.

Journalist access to the archive has been made available when requested, and information has been provided to owners who have registered their cars with the Register of Unusual Microcars. Due to the location of the archive at present, public access is not possible, but we hope that electronic access will be possible within the coming years.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During 2023 we have ensured the stability and integrity of the collection. We have consolidated the collection at its new home where we hoped it will be able to remain for the foreseeable future.

Donations were slightly down in 2023 compared with 2022, although well within the margin of variance experienced over the last five years. Magazine subscriptions continue to hold up well.

Total expenditure increased in 2023 slightly compared with 2022. This was

Section D**Achievements and performance**

attributable to the increased rent and utilities costs associated with the Archive's new physical home. We nonetheless have an acceptable financial cushion at year-end.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The policy is the charity will only spend the cash reserves that it has to fulfil the work highlighted in the business plan. It does not intend to borrow funds.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

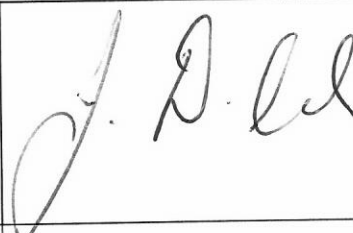
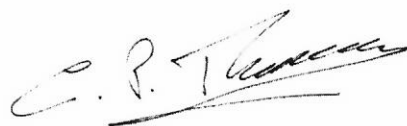
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Chairman

Secretary

Position (eg Secretary, Chair, etc)

Chris Thomas

Joe Curl

Date

21 October 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name The Archive of Microcars	No (if any) 1177304
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Receipts and payments accounts

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For the period from	01-Jan-23	To	31-Dec-23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations UK	1,049	-	-	1,049	1,119
Donations Europe	16	-	-	16	-
Donations USA	5,008	-	-	5,008	7,963
Magazine Subscription UK	1,615	-	-	1,615	1,801
Magazine subscriptions Europe	383	-	-	383	559
Magazine subscriptions Rest of the world	929	-	-	929	942
Old magazine and book sales	150	-	-	150	72
Bank account interest	13	-	-	13	1
Dating Certificate Service	23	-	-	23	39
Vehicle Registration fees	11	-	-	11	4
Sub total (Gross income for AR)	9,197	-	-	9,197	12,500
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,197	-	-	9,197	12,500
A3 Payments					
Magazine printing and distribution	2,092	-	-	2,092	2,686
Office supplies and expenses	1,069	-	-	1,069	1,349
Archive document purchases	198	-	-	198	152
Insurance & fees for club services	130	-	-	130	355
Rent & Utilities	2,020	-	-	2,020	828
Website	520	-	-	520	304
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	6,029	-	-	6,029	5,674
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	6,029	-	-	6,029	5,674
Net of receipts/(payments)	3,168	-	-	3,168	6,826
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	25,126	-	-	25,126	-
Cash funds this year end	28,294	-	-	28,294	6,826

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Archive Cheque account	25,159	-	-
	Rumcar Cheque account	2,507	-	-
	Archive Paypal account	378	-	-
	Total cash funds	28,044	-	-
(agree balances with receipts and payments account(s))				

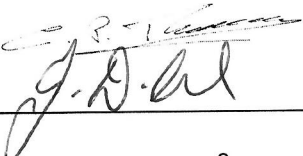
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Chris Thomas	19-Oct-24
	Joe Curl	