



# ANNUAL REPORT

## 2020

Registered Charity Number 1177303

**Company Registration Number CIO13360**

Principal Office      Northgate Hospital  
Morpeth  
NE61 3BP



TRUSTEES: Richard Charles Anderson

Linda Mary Fugill

Keith Grimes (appointed 29th October 2020)

Chris Grocock (resigned 10th December 2020)

Peter Robertson (appointed 1st October 2020)

John Rowley

Sheila Rowley

Andrew Tebbutt (appointed 10th December 2020)

John William Watson

TREASURER: John Rowley

SECRETARY: Richard Anderson/Sheila Rowley

PROJECT CO-ORDINATOR

Linda Fugill

ADMINISTRATION CO –ORDINATOR

Sheila Rowley

ADMINISTRATION ASSISTANT (Salaried)

Dianne Keltie/Tracey Brown

INDEPENDENT EXAMINER

Wellway Accountants Limited

Borough Hall

Wellway

Morpeth

NE61 1BN



## Chairman's Remarks

I have pleasure in presenting to you a record of the activities of Wansbeck Valley Food during 2020.

The last year has again proved to be a year of growth. We have seen the demand for our services increase by almost 30%.

We carried out a Strategic Review during the year and having implemented several of the recommendations feel we are now operating more effectively and efficiently.

However, no one was aware of the imminent Covid 19 pandemic.

As a result of the pandemic and in order to protect our volunteers, the trustees took the decision to close both the Ashington and Newbiggin distribution points and deliver direct to all our clients from the Morpeth warehouse.

In order to cope with this increase, a decision was made to purchase a second delivery van and employ an additional part time Administration Assistant.

The increased workload, resulting from this growth, meant that we had to extend the hours worked by our Administrative Assistants. We have also increased our van collections/deliveries and doubled up the drivers to deal with the increasing demands, as well as hiring a third van for the extra deliveries during the latter part of 2020.

The run up to Christmas saw our busiest period ever, with a variety of Christmas extras being added to bags before being distributed to clients.

We continue to operate from the Northgate Hospital site and are grateful to CNTW NHS Foundation Trust for their ongoing support. They had provided us with overspill storage, which was required at peak times, but is no longer available. This resulted in the Food Bank purchasing 2 storage containers which are situated onsite.

We are constantly 'blown away' by the support we receive from individuals and local organisations, both in terms of finance and provision of food. Despite restrictions, at Christmas there was a steady stream of vehicles delivering supplies. We of course could not function without the support of our dedicated team of volunteers, who tirelessly give of their time and energy. This has been especially appreciated during this challenging time.

This new year will no doubt bring its new challenges. Whatever they may be, we aim to meet these and overcome them, to continue to be able to offer our services to those in need.

Richard Anderson  
Chair of Trustees



## **Trustees' Report**

### **Objects and Aims**

Wansbeck Valley Food Bank is a registered charity, set up to prevent or relieve poverty or financial hardship in Northumberland. The charity achieves its aims and objectives, in particular but not exclusively by:

- The provision of emergency food parcels, items, services and facilities to individuals in financial need
- Contributing to and co-operating with charities and other organisations working to prevent or relieve poverty from within Northumberland.

### **Objectives, strategies and activities**

At the beginning of 2020 the Trustees commissioned a Strategic Review of the Food Bank's activities and operations. This review considered and made recommendations in the following areas:

Operating Location  
Administration Resources  
Shared Workload  
Vehicles  
Communications  
Warehouse Capacity/Stock Management  
Finance Systems  
Distribution Centres  
IT Enhancement

Whilst all recommendations were accepted, some proposals are still on hold until Covid restrictions are lifted. Other proposals were implemented in tandem to our response to Covid.

The charity had to change its operating model, literally overnight, as the country entered its first lockdown in March 2020.

To ensure the safety and wellbeing of our staff, volunteers and clients, we immediately closed all distribution centres and adopted a delivery only service from our hub at Northgate Hospital.



A significant number of our volunteers fell into the vulnerable and at-risk category and had to cease their duties. In addition, we adopted a bubble system in the warehouse/distribution hub, with a limited number of volunteers.

An additional van was hired, and we have latterly taken delivery of a second van, as we envisage continuing our present system for some considerable time.

Notwithstanding all the changes and challenges, we continued to provide emergency food parcels to those identified as being in need. All requests were fulfilled.

These parcels provide food for 3 meals for 3 days for each eligible individual in the household. In special circumstances the number of days food that is provided can be extended. We have found that due to benefit delays we have been requested to issue an increasing number of 7-day parcels.

When available, we often supplement food parcels with bread, cheese, spread, fresh produce and toiletries.

Clients are also offered a Butcher Voucher and a Fruit and Vegetable Voucher when first referred.

We try where possible to cater for clients with special dietary needs, babies and pets.

We operate from premises at Northgate Hospital. We have sole use of the building.

This provides warehousing, distribution and administrative facilities. Just before Christmas 2020 we took delivery of two storage containers that are now located adjacent to the building. These provide for overspill storage.



The food and services we provide are funded by generous cash donations from a range of supporters, from individuals to local organisations, councils, businesses, churches and schools. We have witnessed a steady and consistent stream of cash donations throughout the year. This inflow will ensure that we will be able to adapt to the unfolding demands in 2021.

Despite the varying restrictions in place throughout the year we have continued to receive huge quantities of food donations. We have been unable to continue with our regular monthly Asda collection days. This has led to a reduction in the volume of overall food donations and this together with increased demand has led to the need to use our financial resources to purchase more food than in previous years.

Our operation is entirely dependent on the continuing and incredible generosity of the community in terms of food and financial donations.

We now have a range of organisations who support us by having collection baskets on their premises and some businesses who supply us with left over produce on a regular basis.

We are almost solely reliant on a team of dedicated volunteers who sort food, stack shelves, pack bags, drive the van and distribute the parcels.

We continue to use paper bags in an effort to be more environmentally friendly. These have proved to be very sturdy and practical and are not significantly more expensive than the plastic alternatives.

The change in operating model, the growing demands on the services provided by the Food Bank and the associated workload meant that the hours of our Administrative Assistant needed to be extended, to create a full-time equivalent post. This was achieved by creating a job share position, the incumbent now works three days per week and a new appointment to work the other two days was made. Systems have been put in place to allow admin staff to work from home if need be. A generous grant has been received from the Coalfields Community Investment Programme (England) to cover the salary costs of this second position. This arrangement is for a twelve month period commencing October 2020.



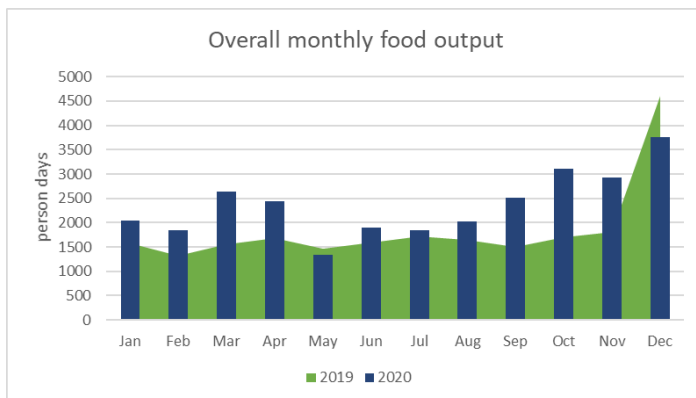
We have introduced a new stock control system to help monitor stock levels, highlight potential shortages and ensure there are adequate supplies to meet demand. Although contributions are high and have continued to be all year there are certain basic items that have to be ordered on a regular basis, such as long-life milk, tinned meat, tinned fruit, rice pudding and custard.

### **Public Benefit**

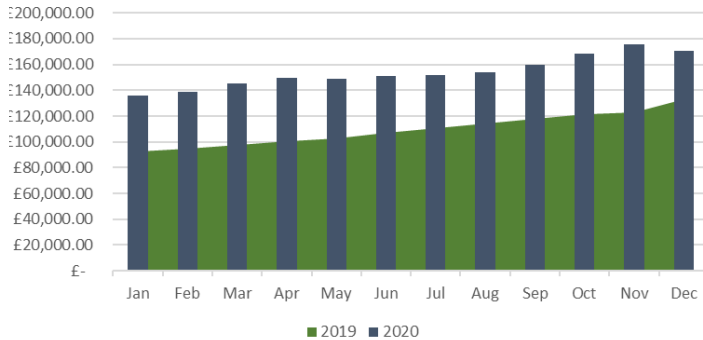
The Trustees confirm that they have complied with the requirements of Section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charities Commission for England and Wales.

### **Achievements and Performance 2020**

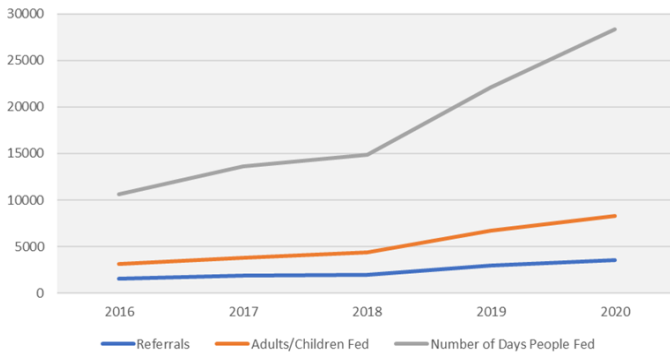
During the past year we have fed over 8,000 individuals. As a result of increased demand and larger parcels, the number of days people were fed is now in excess of 28,000 per annum. The approximate value of food issued was just over £170,000 in 2020.



Moving annualised service value



Referrals v Individuals Fed v Number of Days Fed







## **Financial Review**

The charity's current account will be maintained at approx. £5000. This can be increased with trustee approval for exceptional items. The deposit account will be maintained for the remaining balances. This is in accordance with the Food Bank's Financial Policy.

### ***Policy on reserves***

The trustees have no defined policy in terms of the levels of resources held. However, the trustees regularly review reserves to ensure that they are adequate to fulfil the Food Bank's continuing obligations and to provide our services for a minimum of a 6-month period.

## **Structure, Governance and Management**

### ***Nature of governing document***

Wansbeck Valley Food Bank is a Charitable Incorporated Organisation, governed by a Constitution.

### ***Recruitment and appointment of trustees***

Trustees are appointed at the AGM, however the trustees may appoint a new trustee to temporarily fill a vacancy or to bring in additional skills or experience. Such a trustee will retire at the next AGM but can then be reappointed.

The Trustees, where practicable are involved in the work of the Food Bank.

### ***Organisational structure***

The Trustees appointed an Operations Team to oversee the day to day activities of the Food Bank. However, given the constraints imposed by Covid, the Trustees themselves have assumed a more hands-on approach to operations. The responsibilities and duties of the Operations Team will be reviewed post-Covid.

The Annual Report was approved by the trustees of the charity on 12th January 2021 and signed on its behalf by : Revd John Rowley



## **Independent Examiner's report to the trustees of Wansbeck Valley Food Bank**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 details of which are summarised here. The full report is available on request.

### ***Respective responsibilities of trustees and examiner***

As the charity's trustees of Wansbeck Valley Food Bank you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Wansbeck Valley Food Bank's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### ***Independent examiner's statement***

I have completed my examination. I confirm that no material matters have come to my attention with the examination giving me cause to believe that any material respect:

1. Accounting records were not kept in respect of Wansbeck Valley Food Bank as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R Thompson  
ICAEW  
Borough Hall  
Morpeth  
Date 29 March 2021



## Balance Sheet as at 31 December 2020

Current Assets	Year ended 31 December 2020	Year ended 31 December 2019
Cash at bank and in hand	152989	57245
<b>Creditors:</b> Amount falling due within one year*	<u>(39)</u>	<u>(156)</u>
<b>Net Assets</b>	<b><u>152950</u></b>	<b><u>57089</u></b>

### Funds of the Charity

<b>Restricted Funds</b>	<b>6833</b>	<b>-</b>
<b>Unrestricted Income Funds</b>		
Unrestricted Funds	<u>146117</u>	<u>57089</u>
<b>Total Funds</b>	<b><u>152950</u></b>	<b><u>57089</u></b>

\*Creditors falling within one year

Other Taxation and Social Security	-	106
Other Creditors	39	50
	39	156



**Wansbeck Valley Food Bank**  
**Detailed Statement of Financial Activities for the Period**  
**for the year ended 31 December 2020**

	<b>Total Year end- ed 31 Decem- ber 2020 £</b>	<b>Total Year ended 31 December 2019 £</b>
<b>Income and Endowments from:</b>		
Donations and legacies	197602	55102
Other trading activities	-	45
Investment income	59	76
 Total income	 <u>197661</u>	 <u>55223</u>
 <b>Expenditure on:</b>		
Raising funds	(109)	(974)
Charitable activities	(101691)	(45595)
 Total expenditure	 <u>101800</u>	 <u>46569</u>
 Net income	 95861	 8654
 Net movement in funds	 95861	 8654
 <b>Reconciliation of funds</b>		
 Total funds brought forward	 57089	 48435
Total funds carried forward	<u>152950</u>	<u>57089</u>



**Wansbeck Valley Food Bank**  
**Detailed Statement of Financial Activities for the Period**  
**for the year ended 31 December 2020**

	Total Year ended 31 December 2020	Total Year ended 31 December 2019
	£	£
<b><i>Donations and legacies</i></b>		
Legacies and bequests	-	289
Donations - Individuals	101646	20716
Donations – Churches	7864	5924
Donations Town and Parish Councils	34875	14100
Donations – Collection Boxes	153	60
Donations – Local Business and Clubs	10486	2914
Gift Aid Tax Reclaimed	3891	-
Grants – other agencies	<u>28687</u>	<u>11099</u>
Grants—other agencies	10000	-
	<u>197602</u>	<u>55102</u>
<b><i>Other trading activities</i></b>		
Sale of Christmas Cards	-	<u>45</u>
	-	<u>45</u>
<b><i>Investment income</i></b>		
Interest on cash deposits	<u>59</u>	<u>76</u>
	<u>59</u>	<u>76</u>



**Wansbeck Valley Food Bank**  
**Detailed Statement of Financial Activities for the Period**  
**for the year ended 31 December 2020**

	Total Year ended 31 December 2020 £	Total Year ended 31 Decem- ber 2019 £
<b><i>Raising funds</i></b>		
Fundraising costs	(109)	(974)
	<u>(109)</u>	<u>(974)</u>
<b><i>Charitable activities</i></b>		
Food and Toiletries	(32078)	(19052)
Packaging	(1,596)	(1223)
Wages and Salaries	(14475)	(1300)
Wages and Salaries	(3167)	-
Staff pensions (Defined contribution)	(248)	(177)
Rent	(1320)	(1320)
Insurance	(580)	(556)
Telephone and Stationery	(4365)	(3713)
Equipment and IT	(1118)	(457)
Printing	(802)	(427)
Sundry Expenses	(351)	(612)
Northgate Premises Expenses	(13832)	(3877)
Over/(under) provision in previous year	-	6860
Motor Expenses	(25298)	(5748)
Accountancy fees	(1896)	(1860)
Legal and professional fees	(505)	(296)
Bank charges	(60)	(137)
	<u>(101691)</u>	<u>(45595)</u>



**Notes to the Accounts: (Full details of these can be provided on application)**

The trustees have prepared the trustees' report and financial statements in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland.

***Financial guarantee contracts***

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

***Tangible fixed assets***

Individual fixed assets purchased are written off in the year of purchase.

The charity owns a van which was transferred on incorporation in 2018. In 2020, a second van and two containers were purchased.

***Trustees remuneration and expenses***

No trustee, nor any persons connected with them, have received any remuneration from the charity during the year.

## **Project Manager's Report**

### **2020: The Year that Nobody Expected.**

If you had told me at the start of 2020 that we would be masked, distanced, and staying at home, I would never have believed you. COVID-19 has turned the whole world upside down, and the foodbank has been no exception.



Within a matter of weeks, we had closed our distribution centres and turned our base at Northgate into mission control for deliveries. To those of you who made it possible for people to work from home and the team of drivers who came to drive the vans, thank you.

We had to say a sad goodbye to many of our volunteers who were required to self-isolate or shield. Although we have not been able to spend time with you, we have not forgotten all your support and hard work.

Thank you, and we cannot wait to see you again soon.

We have had to organise ourselves into bubbles, keep our distance in the warehouse, and keep our masks on. When just leaving the home has felt unsafe and risky, thank you to all who have come out and volunteered.

By stacking shelves, packing bags, picking up donations, and delivering parcels, you've kept some of the most vulnerable people in our communities fed. You have been lifesavers.

Thank you.



People have driven up to the warehouse with crates of food, popped cans of beans in the trolley at ASDA, made online donations, put envelopes of cash through the letterbox, and organised collections on their streets. You've kept us going, and we cannot thank you enough.

We have delivered more food than in any other previous year, had to increase storage capacity with two new shipping containers in the carpark, and have acquired a new van, allowing us to support even more people. We also now have more shops on board with our voucher scheme, enabling people to buy their own food with dignity and pride. To those who have made this happen, we really appreciate your work.



Wansbeck Valley Foodbank has always been a team effort: volunteers, staff, trustees, businesses, charities, and the public. What we can achieve together is incredible and – despite a pandemic – we did it again in 2020.

We kept calm, we carried on, and that is all thanks to you.

Linda Fugill  
Project Manager



## Messages from a Client

I want to whole heartedly thank the team at the Wansbeck food bank. As a single parent , we never have more than £100 a month to spend on anything after, the house, bills and childcare. So savings is not something we have.

I usually work overtime a lot, but it means more petrol, parking and childcare. I have always worked overtime and paid my way, even bought a little house with the overtime. I am highly trained and studied and worked a lot in other countries. I am just trapped here, where I have no family support, because of my British child. Whose father has not seen or supported her for 6 years.

We do have amazing friends, but they don't know how bad it is, but have helped us too.

Until August we have given to the food bank . Even just cereal or pasta. I was brought up to be proud and never ask help. This had been the hardest embarrassing year of my life. Having to ask help.

Covid and other stress from domestic abuse just pushed my blood pressure so high that I had to go off sick and reached half my salary very soon. As a previous injury already reduced my sick leave.

Half my salary only paid my house and I couldn't have any more breaks on my mortgage, I didn't pay any other bills. It's was making life even harder.

With my child feeling the stress too and it's just such a dark place. I have helped her by baking cookies and growing seeds and paintings and playing board games. But could feel myself want to breakdown and just cry, because the future is so very scary and unknown. She started having more hormones and her skin would break out in pimples and I just cannot buy things to help her.

Even going to work is a nightmare as I have to have money for petrol and bus money for going to school as everything has to change from the life as we know it. I know it's the same for everyone else too.



This help has , taken so much of the stress away, to focus my attention on fixing other problems. I have recently applied for universal credit and got 2 payments, which changed now I started working again. Trying to slot everything into its spaces and keep on going.

Thanks for being so discreet, that my child never picked up that we get help, she would be so embarrassed. We help people not the other way around.

She did once ask where the snacks come from as we never had so many treats. I brought her up to be humble and caring and have respect for people . The last week she has been taking a sandwich to school for a friend, who appreciates it very much, I didn't know she was sharing her food at school , but comes home starving everyday . I don't know the situation I just make a spare sandwich.

Thanks so very much.

May God Bless you all abundantly. X Xx





## THANK YOU TO THE FOLLOWING :

Asda Ashington  
Co-ops  
Morrisons Morpeth  
Sainsburys

Ashington Town Council  
Bedlington East Parish  
Bedlington West Parish  
Choppington Parish Council  
Lynemouth Parish Council  
Morpeth Town Council  
Newbiggin Town Council  
Pegswood Parish Council  
Tritlington & West Chevington Parish Council

Bernicia Foundation  
CELL Project  
Coalfields Regeneration Trust  
Enhance  
IBM  
Lions Club  
Lynemouth Power  
Mary Hollan Trust  
Masonic Charitable Trust  
Morpeth Dispensary  
Morpeth Rotary  
Newcastle Building Society  
Northumbria Healthcare NHS Foundation Trust  
Squires Charity  
The Community Foundation  
TMP Wealth Management  
Tranemo Workwear  
TSB  
Unison Northern Branch  
Wansbeck Women Labour Group

Local Churches  
Local Schools

Numerous Individuals

Charity registration number: 1177303

# Wansbeck Valley Food Bank

Annual Report and Financial Statements

for the Year Ended 31 December 2020

Wellway Accountants Limited  
Borough Hall  
Wellway  
Morpeth  
Northumberland  
NE611BN

# **Wansbeck Valley Food Bank**

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## **Wansbeck Valley Food Bank**

### **Reference and Administrative Details**

<b>Trustees</b>	Revd John Rowley
	Mrs Linda Mary Fugill
	Mr Richard Charles Anderson
	Mrs Sheila Rowley
	Mr Andrew Tebbutt
	Mr Keith Grimes
	Mr Peter Robinson
	Mr John Watson
	Mrs Elizabeth Evens (resigned 16/03/20)
	Mr Chris Grocock (resigned 10/12/20)
<b>Principal Office</b>	Northgate Hospital Morpeth Northumberland NE61 3BP
<b>Charity Registration Number</b>	1177303
<b>Independent Examiner</b>	Wellway Accountants Limited Borough Hall Wellway Morpeth Northumberland NE61 1BN
<b>Company Registration Number</b>	CEO13360



# Wansbeck Valley Food Bank

## Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2020.

### Objectives and activities

#### *Objects and aims*

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## **Wansbeck Valley Food Bank**

### **Trustees' Report**

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# **Wansbeck Valley Food Bank**

## **Trustees' Report**

### ***Public benefit***

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

### **Achievements and performance**

During the past year we have fed over 8,000 individuals. As a result of increased demand and larger parcels, the number of days people were fed is now in excess of 28,000 per annum. The approximate value of food issued was just over £170,000 in 2020.

### **Financial review**

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### ***Policy on reserves***

The trustees have no defined policy in terms of the levels of resources held. However, the Trustees regularly on a quarterly basis review the amount of reserves that are required to ensure that they are adequate to fulfil the Food Bank's continuing obligations and to provide our services for a minimum of a 6 month period.

### **Structure, governance and management**

#### ***Nature of governing document***

Wansbeck Valley Food Bank is governed by a Constitution of Charitable Incorporated Organisation.

#### ***Recruitment and appointment of trustees***

Trustees are appointed at the AGM, however the trustees may appoint a new trustee to temporarily fill a vacancy or to bring in additional skills or experience. Such a trustee will retire at the next AGM but can then be reappointed.

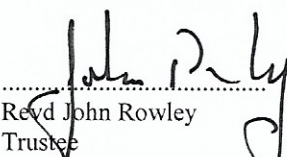
The trustees, where practicable are involved in the work of the Food Bank.

#### ***Organisational structure***

The trustees have appointed an Operations Team to oversee the day to day activities of the Food Bank. They report to and are accountable to the Trustees.

The team consists of volunteers who are involved in all aspects of the work of the Food Bank.

The annual report was approved by the trustees of the charity on 29 March 2021 and signed on its behalf by:

  
.....  
Revd John Rowley  
Trustee



## Wansbeck Valley Food Bank

### Statement of Trustees' Responsibilities

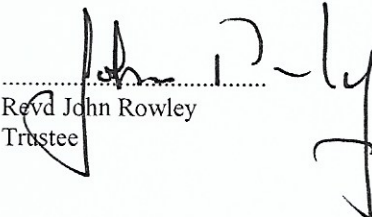
The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 29 March 2021 and signed on its behalf by:

  
.....  
Revd John Rowley  
Trustee

## **Wansbeck Valley Food Bank**

### **Independent Examiner's Report to the trustees of Wansbeck Valley Food Bank**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 7 to 15.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees of Wansbeck Valley Food Bank you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Wansbeck Valley Food Bank's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Wansbeck Valley Food Bank as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
R Thompson  
ICAEW

Borough Hall  
Wellway  
Morpeth  
Northumberland  
NE611BN

29 March 2021

# Wansbeck Valley Food Bank

## Statement of Financial Activities for the Year Ended 31 December 2020

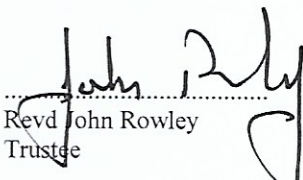
	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
<b>Income and Endowments from:</b>				
Donations and legacies		187,602	10,000	197,602
Investment income	4	<u>59</u>	<u>-</u>	<u>59</u>
Total income		<u>187,661</u>	<u>10,000</u>	<u>197,661</u>
<b>Expenditure on:</b>				
Raising funds		(109)	-	(109)
Charitable activities		<u>(98,524)</u>	<u>(3,167)</u>	<u>(101,691)</u>
Total expenditure		<u>(98,633)</u>	<u>(3,167)</u>	<u>(101,800)</u>
Net movement in funds		89,028	6,833	95,861
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>57,089</u>	<u>-</u>	<u>57,089</u>
Total funds carried forward	13	<u>146,117</u>	<u>6,833</u>	<u>152,950</u>
	Note	Unrestricted funds £	Total 2019 £	
<b>Income and Endowments from:</b>				
Donations and legacies		55,102	55,102	
Other trading activities		45	45	
Investment income	4	<u>76</u>	<u>76</u>	
Total income		<u>55,223</u>	<u>55,223</u>	
<b>Expenditure on:</b>				
Raising funds		(974)	(974)	
Charitable activities		<u>(45,595)</u>	<u>(45,595)</u>	
Total expenditure		<u>(46,569)</u>	<u>(46,569)</u>	
Net movement in funds		8,654	8,654	
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>48,435</u>	<u>48,435</u>	
Total funds carried forward	13	<u>57,089</u>	<u>57,089</u>	

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2019 is shown in note 13.

**Wansbeck Valley Food Bank**  
**(Registration number: 1177303)**  
**Balance Sheet as at 31 December 2020**

	Note	2020 £	2019 £
<b>Current assets</b>			
Cash at bank and in hand		152,989	57,245
<b>Creditors: Amounts falling due within one year</b>	10	<u>(39)</u>	<u>(156)</u>
<b>Net assets</b>		<u>152,950</u>	<u>57,089</u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		6,833	-
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>146,117</u>	<u>57,089</u>
<b>Total funds</b>	13	<u>152,950</u>	<u>57,089</u>

The financial statements on pages 7 to 15 were approved by the trustees, and authorised for issue on 29 March 2021 and signed on their behalf by:

  
 .....  
 Revd John Rowley  
 Trustee



## **Wansbeck Valley Food Bank**

### **Notes to the Financial Statements for the Year Ended 31 December 2020**

#### **1 Accounting policies**

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

Wansbeck Valley Food Bank meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### ***Donations and legacies***

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

## **Wansbeck Valley Food Bank**

### **Notes to the Financial Statements for the Year Ended 31 December 2020**

#### ***Raising funds***

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets purchased are written off in the year of purchase.

The charity owns a van which was transferred on incorporation in 2015. In 2020, a second van and two containers were purchased.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose. The Coalfield restricted fund was set up during 2020 after a grant was awarded to be used for the additional admin needs of the charity.

#### **Pensions and other post retirement obligations**

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.



# Wansbeck Valley Food Bank

## Notes to the Financial Statements for the Year Ended 31 December 2020

### 2 Income from donations and legacies

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	General £	£	£	£
Donations and legacies;				
Donations from individuals	155,024	-	155,024	43,714
Legacies	-	-	-	289
Gift aid reclaimed	3,891	-	3,891	-
Grants, including capital grants;				
Grants from other charities	28,687	10,000	38,687	11,099
	<u>187,602</u>	<u>10,000</u>	<u>197,602</u>	<u>55,102</u>

### 3 Income from other trading activities

	Total 2020	Total 2019
	£	£
Trading income;		
Sales of goods and services	-	45
	<u>-</u>	<u>45</u>

### 4 Investment income

	Unrestricted funds	Total 2020	Total 2019
	General £	£	£
Interest receivable and similar income;			
Interest receivable on bank deposits	59	59	76
	<u>59</u>	<u>59</u>	<u>76</u>

### 5 Analysis of governance and support costs

#### Governance costs

# Wansbeck Valley Food Bank

## Notes to the Financial Statements for the Year Ended 31 December 2020

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	General £	£	£	£
Staff costs				
Wages and salaries	14,475	3,167	17,642	13,000
Pension costs	248	-	248	177
Audit fees				
Other fees paid to auditors	1,896	-	1,896	1,860
Legal fees	505	-	505	296
Other governance costs	47,726	-	47,726	9,987
	<u>64,850</u>	<u>3,167</u>	<u>68,017</u>	<u>25,320</u>

### 6 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

### 7 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
<b>Staff costs during the year were:</b>		
Wages and salaries	17,642	13,000
Pension costs	248	177
	<u>17,890</u>	<u>13,177</u>

No employee received emoluments of more than £60,000 during the year

## Wansbeck Valley Food Bank

### Notes to the Financial Statements for the Year Ended 31 December 2020

#### 8 Auditors' remuneration

#### 9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 10 Creditors: amounts falling due within one year

	2020 £	2019 £
Other taxation and social security	-	106
Other creditors	39	50
	<u>39</u>	<u>156</u>

#### 11 Pension and other schemes

##### Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £248 (2019 - £177).

#### 12 Financial guarantee contracts

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

The amount of the financial guarantee contract is £-.

# Wansbeck Valley Food Bank

## Notes to the Financial Statements for the Year Ended 31 December 2020

### 13 Funds

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Balance at 31 December 2020 £
<b>Unrestricted funds</b>				
General	(57,089)	(187,661)	98,633	(146,117)
<b>Restricted funds</b>	<u>-</u>	<u>(10,000)</u>	<u>3,167</u>	<u>(6,833)</u>
<b>Total funds</b>	<u>(57,089)</u>	<u>(197,661)</u>	<u>101,800</u>	<u>(152,950)</u>
	Balance at 1 January 2019 £	Incoming resources £	Resources expended £	Balance at 31 December 2019 £
<b>Unrestricted funds</b>				
General	<u>(48,435)</u>	<u>(55,223)</u>	<u>46,569</u>	<u>(57,089)</u>

### 14 Analysis of net assets between funds

	Unrestricted funds General £	Total funds £
Current assets	152,989	152,989
Current liabilities	<u>(39)</u>	<u>(39)</u>
Total net assets	<u>152,950</u>	<u>152,950</u>
	Unrestricted funds General £	Total funds £
Current assets	57,245	57,245
Current liabilities	<u>(156)</u>	<u>(156)</u>
Total net assets	<u>57,089</u>	<u>57,089</u>

# Wansbeck Valley Food Bank

## Notes to the Financial Statements for the Year Ended 31 December 2020

### 15 Analysis of net funds

	At 1 January 2020 £	Cash flow £	At 31 December 2020 £
Cash at bank and in hand	57,245	95,744	152,989
Net debt	57,245	95,744	152,989
	At 1 January 2019 £	Cash flow £	At 31 December 2019 £
Cash at bank and in hand	75,832	(18,587)	57,245
Net debt	75,832	(18,587)	57,245

## Wansbeck Valley Food Bank

### Statement of Financial Activities by fund for the Year Ended 31 December 2020

	Total Unrestricted funds 2020 £	Unrestricted funds 2019 £
<b>Income and Endowments from:</b>		
Donations and legacies	187,602	55,102
Other trading activities	-	45
Investment income	59	76
Total income	<u>187,661</u>	<u>55,223</u>
<b>Expenditure on:</b>		
Raising funds	(109)	(974)
Charitable activities	(98,524)	(45,595)
Total expenditure	<u>(98,633)</u>	<u>(46,569)</u>
Net income	<u>89,028</u>	<u>8,654</u>
Net movement in funds	89,028	8,654
<b>Reconciliation of funds</b>		
Total funds brought forward	<u>57,089</u>	<u>48,435</u>
Total funds carried forward	<u><u>146,117</u></u>	<u><u>57,089</u></u>



# Wansbeck Valley Food Bank

## Statement of Financial Activities by fund for the Year Ended 31 December 2020

	Total Restricted funds 2020 £	Restricted funds 2019 £
<b>Income and Endowments from:</b>		
Donations and legacies	10,000	-
Total income	10,000	-
<b>Expenditure on:</b>		
Charitable activities	(3,167)	-
Total expenditure	(3,167)	-
Net income	6,833	-
<b>Reconciliation of funds</b>		
Total funds carried forward	6,833	-

## Wansbeck Valley Food Bank

### Detailed Statement of Financial Activities for the Year Ended 31 December 2020

	Total 2020 £	Total 2019 £
<b>Income and Endowments from:</b>		
Donations and legacies (analysed below)	197,602	55,102
Other trading activities (analysed below)	-	45
Investment income (analysed below)	59	76
	<hr/>	<hr/>
Total income	197,661	55,223
	<hr/>	<hr/>
<b>Expenditure on:</b>		
Raising funds (analysed below)	(109)	(974)
Charitable activities (analysed below)	(101,691)	(45,595)
	<hr/>	<hr/>
Total expenditure	(101,800)	(46,569)
	<hr/>	<hr/>
Net income	95,861	8,654
	<hr/>	<hr/>
Net movement in funds	95,861	8,654
	<hr/>	<hr/>
<b>Reconciliation of funds</b>		
Total funds brought forward	57,089	48,435
	<hr/>	<hr/>
Total funds carried forward	152,950	57,089
	<hr/> <hr/>	<hr/> <hr/>



## Wansbeck Valley Food Bank

### Detailed Statement of Financial Activities for the Year Ended 31 December 2020

	Total 2020 £	Total 2019 £
<i>Donations and legacies</i>		
Legacies and bequests	-	289
Donations - Individuals	101,646	20,716
Donations - Churches	7,864	5,924
Donations - Town and Parish Councils	34,875	14,100
Donations - Collection Boxes	153	60
Donations - Local Business and Clubs	10,486	2,914
Gift Aid tax reclaimed	3,891	-
Grants - other agencies	28,687	11,099
Grants - other agencies	10,000	-
	<u>197,602</u>	<u>55,102</u>
<i>Other trading activities</i>		
Sale of Christmas Cards	-	45
	<u>-</u>	<u>45</u>
<i>Investment income</i>		
Interest on cash deposits	59	76
	<u>59</u>	<u>76</u>
<i>Raising funds</i>		
Fundraising costs	(109)	(974)
	<u>(109)</u>	<u>(974)</u>
<i>Charitable activities</i>		
Food and Toiletries	(32,078)	(19,052)
Packaging	(1,596)	(1,223)
Wages and salaries	(14,475)	(13,000)
Wages and salaries	(3,167)	-
Staff pensions (Defined contribution) - pension scheme 1	(248)	(177)
Rent	(1,320)	(1,320)
Insurance	(580)	(556)
Telephone and Stationery	(4,365)	(3,713)
Equipment and IT	(1,118)	(457)
Printing	(802)	(427)
Sundry expenses	(351)	(612)
Northgate Premises Expenses	(13,832)	(3,877)
Over/(under) provision in previous year	-	6,860
Motor expenses	(25,298)	(5,748)
Accountancy fees	(1,896)	(1,860)
Legal and professional fees	(505)	(296)

## Wansbeck Valley Food Bank

### Detailed Statement of Financial Activities for the Year Ended 31 December 2020

	Total 2020 £	Total 2019 £
Bank charges	(60)	(137)
	<u>(101,691)</u>	<u>(45,595)</u>

## **Wansbeck Valley Food Bank**

### **Independent Examiner's Report to the trustees of Wansbeck Valley Food Bank**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 7 to 15.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees of Wansbeck Valley Food Bank you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

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#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Wansbeck Valley Food Bank as required by section 130 of the Act; or
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29 March 2021