



**Trustees' Annual Report for the period**

Period start date	<b>From</b>
Period end date	<b>To</b>

April 2021	1st
31 <sup>st</sup> March 2022	

Section A	Reference and administration details
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**Charity name**

Longridge Community Arts

**Other names charity is known by**

Longridge Community Action

**Registered charity number (if any)**

1177302

**Charity's principal address**

Brentwood House

15 Victoria Road

Fulwood, Preston. Lancashire

**Postcode**

**PR2 8PS**

**Names of the charity trustees who manage the charity**

**Trustee name**

**Office (if any)**

**Dates acted if not for whole year**

**Name of person (or body) entitled to appoint trustee (if any)**

Kieren Spencer  
Chairman

Keith Kaye  
Treasurer

Bryan Dalglish-Warburton

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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

**Name**

**Dates acted if not for whole year**



**Names and addresses of advisers (Optional information)**

**Type of adviser**

**Name**

**Address**

n/a

**Name of chief executive or names of senior staff members (Optional information)**

**Section B                      Structure, governance and management**

## Description of the charity's trusts

	Type of governing document (eg. trust deed, constitution)
Constitution	
	How the charity is constituted (eg. trust, association, company)
CIO	
	Trustee selection methods (eg. appointed by, elected by)
Election by Trustees	

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Full training of new trustees given by Community Futures.

Co-ordination of resources and local knowledge with other interested parties in the Longridge such as "Love Longridge".

Co-operation with Longridge Town Council and Ribble Valley Borough Council.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To promote the benefits of community-based activity and education to maintain and improve the wellbeing of the people of Longridge and its surrounding villages. Activity is needs led and based on inclusive engagement of the whole community.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the year activities were still curtailed by the Covid-19 situation.

Project funding was put in place from 3 sources to start new projects from April 2022.

1. Longridge Town Council to enable the delivery of a Youth Council reporting to the full council.
2. Onward Homes to establish a youth podcast group that would be trained and monitored by LCA to produce podcasts by themselves for consumption by the youth of Longridge.
3. Longridge Christmas Market to provide general funds to enable further support and consultation with young people at risk of committing ASB.

Trustees can confirm that they have regard to the guidance issued by the Charity Commission on public benefit.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Three volunteers supported the activity of the charity where needed during the year.

Two new trustees were appointed during the year.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

For the period of this report Covid-19 restricted the delivery of all projects in some way or other. Steps were taken to be ready for the lifting of all restrictions, especially in schools, to enable existing projects to re-commence.

From February 2022 the charity commenced the Longridge Town Youth Council information sessions in Longridge High School funded by Longridge Town Council.

The charity held events under the “Longridge Social” banner to enable residents of Longridge to attend the events to meet others funded by the Lottery-Community Fund.

The charity delivered the HAF programme locally of behalf of Ribble Valley Borough Council.

## Section E

## Financial review

**Brief statement of the charity’s policy on reserves**

The charity does not hold reserves as trustees have considered an extremely low risk in any liabilities.

**Details of any funds materially in deficit**

There are no funds in deficit. All separate funds are managed by the trustees.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity received new donations from the “Love Longridge” Christmas event and continues to receive small donations from the local Co-Op charitable funds.  
Funding applications are in progress for the Podcast project with Onward Homes and Ribble Valley Borough Council, further application will be made during 2022/3.

The charity does not employ paid staff nor lease property. It ensures that insurance for public liability is in place when required.

**Section G Declaration**

**The trustees declare that they have approved the trustees’ report above.**

**Signed on behalf of the charity’s trustees**

**Signature(s)**

**Full name(s)**

**Kieren Spencer**  
**Keith Robert Kaye**

**Position (eg Secretary, Chair, etc)**

**Chair**  
**Treasurer**

**Date**

May 24<sup>th</sup> 2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Longridge Community Arts

No (if any)

## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	4/1/2021		3/31/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
HAF/IMPACT	-	1,743	-	1,743
Donations	1,779	-	-	1,779
ConComm	-	2,500	-	2,500
LTCYC	-	1,045	-	1,045
POD (Onward Homes)	-	2,500	-	2,500
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b> (Gross income for AR)	1,779	7,788	-	9,567
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	1,779	7,788	-	9,567
<b>A3 Payments</b>				
Sessional Work	-	2,376	-	2,376
Volunteer Expenses	-	1,312	-	1,312
Equipment	-	243	-	243
Insurance	194	-	-	194
ICT	336	-	-	336
Memberships	200	-	-	200
Meetings	50	71	-	121
Marketing	77	50	-	127
Catering	-	300	-	300
<b>Sub total</b>	857	4,352	-	5,209
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total payments</b>	857	4,352	-	5,209
<b>Net of receipts/(payments)</b>	922	3,436	-	4,358
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	3,950	1,936	-	5,886
<b>Cash funds this year end</b>	4,872	5,372	-	10,244

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>		7,372	2,872
		-	-
		-	-
	<b>Total cash funds</b>	7,372	2,872
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
			-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	
		Keith Kaye	



**CC16a**



**Last year**  
**to the nearest £**

-
<b>1,289</b>
-
-
-
-
-
-
<b>1,289</b>

-
-

<b>1,289</b>
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<b>517</b>
-
-
-
-
-
<b>28</b>
-
-
<b>545</b>

-

<b>545</b>
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<b>744</b>
-
<b>5,143</b>
<b>5,887</b>



**Endowment  
funds**

to nearest £

-
-
-
-

OK

**Endowment  
funds**

to nearest £

-
-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-
-
-
-
-

**When due  
(optional)**


Date of  
approval

5/10/2022

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