



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st August 2020 **Period start date**
To 31st July 2021 **Period end date**

Charity name: Camborne Produce Association

Charity registration number: 1177295

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the benefits of allotment gardening to the people of Camborne and surrounding areas. To provide facilities for such activity with the intention of improving social welfare and strengthening community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">• To provide an effective and responsive administrative system for the Enys Road Allotments (i.e. letting, rental collection, waiting list management, etc).• To ensure that allotment plots are kept in good condition and the communal areas are well managed.• To balance income and expenditure to ensure financial sustainability.• To actively cooperate with groups and organisations with a view to increasing the provision of allotments and improving standards and facilities.• To establish a working relationship with Camborne Town Council as landlords with the object of improving facilities, carrying out essential landlord maintenance.• To administer any distribution service, communal maintenance, machinery and equipment including a seed scheme for members.• To help new gardeners on the site in whatever way is appropriate including where possible the introduction to a nearby experienced gardener with a view to special help during early months of a tenancy.• To liaise with local Community groups for mutual benefit
Statement confirming	Para 1.18	The trustees consider that they have

whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit		complied with their duties to have due regard to the public benefit guidance published by the Charity Commission
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Committee of Management of Camborne Produce Association has</p> <ul style="list-style-type: none"> worked hard to maintain the integrity and purpose of the allotments. All members are encouraged to participate in community days where site maintainance and improvement is addressed. actively sought access to grants to supplement the costs of repair and improvement made strong connections to local groups and supported their work where possible. Since lockdown ended social events open to local residents have been set up with great success Most plots are now tenanted and being well cultivated.

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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	A very successful year with a healthy balance which will enable the association to improve facilities without compromising our finances. Income from our stores is good and a welcome addition to funds. Closing balance at 31 st July 2022 was £13,639.68
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is still an outstanding solicitors bill which has not yet been invoiced. Money is available for this payment in future.
Amount of reserves held	Para 1.22	None
Reasons for holding zero reserves	Para 1.22	Regular income and expenditure
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Members of the elected committee are trustees whilst serving on Committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Camborne Produce Association
Other name the charity uses	
Registered charity number	11772295
Charity's principal address	Eastern Lane CAMBORNE TR14 8TX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Hughes	Vice Chair		
2	Liz Watts	Treasurer		
3	Michael Chislett	General Committee		
4	Bill Herring	General Committee		
5	Ken Baker	Chair		
6	Brenda Woods	General Committee		
7	Roger Gerry	General Committee		
8	Shaun Tripcone	General Committee		
9	Val Kelynack	Secretary		
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

CAMBORNE PRODUCE ASSOCIATION
Registered Charity No: 1177295

Opening Bank Balance as at 1st August 2021 £9,956.77

ADD RECEIPTS

CASH- IN-HAND FUNDRAISING	205.40
GROUND RENT	1,974.56
WATER CHARGE	1,813.81
HOSEPIPE	1,315.84
GREENHOUSE & TUNNEL	363.00
RE-SALE (greenhouses etc.)	340.00
INSURANCE	608.06
NASLG	364.88
GOODS FOR SALE	4,910.97
DONATIONS	142.20
CO-OP DONATION	306.07
AMAZON	5.00
COMMUNITY DAY	47.41
JUBILEE EVENT	386.20
FINES	40.00
ELECTRIC (Shed)	37.00
SOLD FREEZER	20.00
OVER PAYMENT	49.08

£12,929.48

TOTAL

£22,886.25

LESS EXPENSE

ACCOUNTANT	76.50
EDF ENERGY x 3	270.39
SITE MAINTENANCE	1,428.25
S W WATER x 4	768.51
DATA PROTECTION FEE	40.00
GOODS FOR RESALE	4,589.68
INSURANCE	510.54
NSALG	360.00
POSTAGE & STATIONERY	295.84
PLOT REFUND	67.25
FUNDRAISING	151.48
SHEDS ETC (For re-sale)	300.00
ELECTRIC FOR TEA HUT	4.00
PHOTOS	9.90
CLEANING MATERIALS	116.83
CASH-IN-HAND	4.40
CPA VOUCHERS	15.00
CAMBORNE TOWN LEVY	<u>238.00</u>

TOTAL

£9,246.57

Closing Bank Balance as at 31st July 2022

£13,639.68

Cash in hand (Stores)

68.60

TOTAL BALANCES

£13,708.28

Stock Check as at 31st July 2022

£2,518.57

MRS E J WATTS CAMBORNE PRODUCE ASSOCIATION TREASURER 12/08/2022

