



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 2nd April 2020
To 1st April 2021

Period start date
Period end date

Charity name: Monster Cat Theatre CIO

Charity registration number: 1177293

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance in life and help young people, living in, but not exclusively The London Borough of Ealing, for the public benefit, through theatrical drama-based activities that develop their skills, capacities and capabilities, to enable them to participate in society as mature and responsible individuals.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the period covered by this report the UK was under severe restrictions due to the Covid 19 pandemic. This curtailed the normal functioning of our charity and we were unable to complete any specific projects for the direct benefit of children and young people.</p> <p>However, we were able to begin to comprehensively improve and formalise our planning and governance policies and procedures.</p> <p>We also continued to apply for funding for our Bullying Awareness Project from several sources including: The Dixie Rose Findlay Charitable Trust; The Gosling Foundation Limited; The Graham Kirkham Trust; John Lyons Charity and Arts Council England.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	In shaping our objectives for the year and planning our activities, our trustees have considered the Charity Commission's guidance on public benefit. The trustees always ensure that the projects we undertake are in line with our charitable objects and aims.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We are not a grant making charity.
Policy on social investment including program related investment	Para 1.38	We do not make or receive any social investments.
Contribution made by volunteers	Para 1.38	Volunteers (often our trustees) contribute to: general office administration duties; development of policies and procedures; all aspects of finance and accounting; safeguarding advice and also grant applications. All of our trustees serve on a voluntary basis.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Covid 19 pandemic has prevented us from commissioning the delivery of any projects to children and young people.</p> <p>However, we have been able to strengthen our governance policies and procedures, and plan for a time when we are allowed to deliver projects which will benefit children and young people, and wider society as a whole.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	Para 1.41	We have been unable to achieve any of our project delivery targets due to the Covid 19 pandemic and associated restrictions.
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Achievements against objectives set		
Performance of fundraising activities against objectives set	Para 1.41	<p>In our Financial Forecasts we set ourselves a target of £16,800 grant funding to be secured from various funders.</p> <p>We have not been able to achieve this objective and were not awarded any funds in the year ended 1 April 2021. However, we have progressed to the second round of an application for a small grant of £5000 from John Lyons Charity. This will hopefully come to fruition in the next financial year.</p> <p>During the year ended 1 April 2021, funders seemed to be focusing their resources on easing the effects of the pandemic.</p>
Investment performance against objectives	Para 1.41	We do not have any investments.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>At the end of the period, the charity held cash at bank of £1005. This £1005 is unrestricted funds.</p> <p>The charity had no other assets at the end of the period.</p> <p>The charity had no liabilities at the end of the period.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The charity's reserve policy is to maintain free unrestricted reserves to provide a level of working capital that protects the continuity of our core work, to provide a level of funding for unexpected opportunities, and to provide cover for risks such as unforeseen expenditure or unanticipated loss of income.</p> <p>The Board of Trustees has reviewed the above criteria with reference to the CIO's strategy and business plan and has determined the target level of unrestricted free reserves should be 6 months' of operating expenditure.</p> <p>In this context, operating expenditure excludes any project-related expenditure that is funded from restricted grants or restricted reserves.</p> <p>As at 1 April 2021, the charity held £1005 unrestricted free reserves which was comfortably above the target level of 6 months' operating expenditure.</p>
Amount of reserves held	Para 1.22	As at 1 April 2021, the charity held £1005 in unrestricted reserves.
Reasons for holding zero reserves	Para 1.22	<p>We plan to remain a small self-help CIO with no paid staff or other overheads, using any Restricted funds within each year and only for their associated project.</p> <p>Consequently, at the present we do not need or have any financial reserves.</p>
Details of fund materially in deficit	Para 1.24	<p>We do not have any funds in deficit.</p> <p>The Trustees declare that the charity had no funds that were materially in deficit at the date of the statement of assets and liabilities.</p>

Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We do not have any uncertainties about the charity continuing as a going concern.
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	During the 2020-21 financial year, the charity applied for restricted grants for specific projects. However, no grants were received during the financial year. The operating costs of the charity are minimal due to its small size and the contribution of services made by its volunteers.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We do not have an investment policy as we are not planning to make any investments for the foreseeable future. The charity will develop an appropriate investment policy should the need arise.
A description of the principal risks facing the charity	Para 1.46	<p>The principal risk facing our charity at the moment is the Covid 19 pandemic and the associated restrictions. This has made it more difficult to secure funding as funders are directing their resources to projects that specifically ameliorate the effects of the pandemic.</p> <p>The charity does not have any operating costs other than insurance and so our financial risks are low.</p> <p>The charity is currently reliant on a single supplier, Monster Cat Theatre, for the delivery of drama workshops. If Monster Cat Theatre's business was disrupted to cease to trade, this would impact on the charity's ability to commission the delivery of workshops. Monster Cat Theatre also makes a significant contribution towards the preparation of the charity's grant application to funders.</p>
Other		<p>Particulars of Any Outstanding Guarantee Given by the Charity:</p> <p>The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.</p> <p>Particulars of Any Outstanding Debt: The Trustees declare that the charity has no outstanding debts that are secured by an express charge on any of the assets of</p>

		the charity at the date of the statement of assets & liabilities.
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution, adopted 23/2/18 with registration of CIO
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	We are a Charitable Incorporated Organisation (CIO).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The charity trustees make available to each new charity trustee, on or before his or her first appointment:</p> <p>a) a copy of the current version of our constitution; and</p> <p>b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.</p> <p>As the need arises, we will develop fuller policies and procedures for the induction and training of new trustees.</p> <p>All trustees are required to sign the CIO's Code of Conduct.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>We are still a very small charity. The Trustees provide expertise and guidance in finance and financial planning, safeguarding, fundraising and project planning. Our drama workshops are purchased from and delivered by Monster Cat Theatre, a related party.</p> <p>Day to day running of the charity relies on volunteers, one of whom is also a Trustee (Erica Georgeson).</p>

		The charity is a member of Young Ealing Foundation's network and a member of the National Council of Voluntary Organisations.
Relationship with any related parties	Para 1.51	<p>After the year end, Monster Cat Theatre entered into transactions for the purchase of drama workshops from Monster Cat Theatre, a related party.</p> <p>Monster Cat Theatre is a partnership of Erica Georgeson and Richard Georgeson. Erica Georgeson is a Trustee of Monster Cat Theatre CIO. Richard Georgeson is a volunteer with Monster Cat Theatre CIO who regularly attends meetings with the CIO's Trustees.</p>
Other		

Reference and Administrative details

Charity name	Monster Cat Theatre CIO
Other name the charity uses	None
Registered charity number	1177293
Charity's principal address	24d, Windsor Road Ealing London W5 5PD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jacqueline Anneliese Ashmenall	Chair		
2	Waveney Patel	Designated Safeguarding Officer		
3	Hugo Chiarella	Whistleblowing Officer		
4	David Wilson	Treasurer		
5	Erica Georgeson	Deputy Designated Safeguarding Officer		
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jacqueline Anneliese Ashmenall	David Wilson
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	22 January 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Monster Cat Theatre CIO

Charity number
1177293

Receipts and payments accounts

CC16a

For the period
from

Period start date
2 April 2020

To

Period end date
1 April 2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Ealing Council Small Grants	-	-	-	-	1,725
Donation	1,000	-	-	1,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	1,000	-	-	1,000	1,725
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,000	-	-	1,000	1,725
A3 Payments					
Monster Cat Theatre - fees for workshops	-	-	-	-	3,684
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	3,684
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	3,684
Net of receipts/(payments)	1,000	-	-	1,000	1,959
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5	-	-	5	1,964
Cash funds this year end	1,005	-	-	1,005	5

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Current account	1,005	-	-
		-	-	-
		-	-	-
	Total cash funds	1,005	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK


		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details			
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	David Wilson	1 Sept 2021