

A Member  
Group of

**RDA**



It's what you **can**  
do that counts

# Haworth Riding for The Disabled

## Reports and Financial Statement

Year Ending 31<sup>st</sup> October

2023

Charity Number 1177287



Supported by  
**The National Lottery®**  
through the Big Lottery Fund



**Wooden Spoon**

Wooden Spoon is a charity registered with the Charity Commission (1177287) and the Big Lottery Fund.

## Officials and Advisors

### Executive committee

Chairperson	Alan Gibson
Secretary	Rosi Cross
Treasurer	Nicola Hargreaves

### Committee Members

Alan Gibson  
Cathy Gibson  
Rosi Cross  
Nicola Hargreaves  
Bea Liddler  
Harry Lingard  
Phoebe Deerden

### Advisors

Jackie Butterfield

### Independent Examiner

Richard Brennand

Registered Charity number 1177287

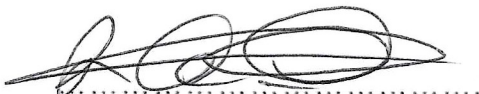
Registered Office – Vale Mill Lane Stables, Vale Mill Lane, Haworth, BD220EF

Bankers – Lloyds Bank PLC, 45 Hustlegate, Bradford, BD11NT

Chairperson Report for the year ending 31<sup>st</sup> October 2023

Over the past year, Haworth RDA group has reached many people in the community, whilst offering respite care to the families and carers of our riders. This was achieved with the help of the Big Lottery Fund providing wages, and with our many volunteers and staff delivering fundraising activities each month, whilst still providing therapeutic lessons. The group has maintained a high-level profile in the local community enabling them to deliver their services, whilst reaching 28 community groups.

Since the COVID-19 pandemic, we have had to adjust the way the riding lessons were taking place and we have had some riders not return fully to their activities yet. This has caused a drop in rider numbers, but we are slowly increasing and are now making many of our lessons group lessons instead of individual lessons. This is increasing the revenue we are getting and increasing the number of riders taking part in lessons.



A G. Gibson  
Chairperson

Date 30-07-2024.

Report of the Trustees for the year ending 31<sup>st</sup> October 2023

Haworth riding for the disabled (Haworth RDA) was founded in August 2001. The charity employs 2 full-time staff members and 9 part-time staff, salaries for these posts is funded by the Big Lottery Fund (Restricted Income).

The Charity relies heavily on its many volunteers.

The charity holds monthly committee meetings during the year in which all the trustees attend.

All trustees are already familiar with the practical work of the charity, being parents/careers of some of our riders or are existing volunteers. We are always seeking the help of new trustees.

An induction process is in place for new trustees, which involves awareness of a trustee's responsibilities, the governing document, administrative procedures, the history and philosophical approach of the charity.

The Management committee conduct regular reviews of the major risks to which the charity is exposed, where appropriate, systems and procedures have been established to litigate the risks it faces.

All trustees, staff and volunteers over the age of 16 are DBS verified.

To demonstrate its concern for all members of the community it employs and serves, Haworth RDA will seek to promote equal opportunities in both letter and the spirit of the law so that no person connected with the charity shall be disadvantaged as a result of their gender, race, sexuality, age or ability.


All individuals involved with the charity and using its services will be expected to support this policy and to ensure that their activities reflect this commitment.

The charity has the following; an equal opportunities policy which must be published and reviewed annually, an acceptable constitution, adequate insurance including employers and public liability, a written complaints procedure, health and safety policy, notice of management committee meetings, committee minutes, a budget which must be reported quarterly and independently examined annually and, with regard to the employment of staff has to provide a written statement of employment particulars, job description and personnel specifications, a written disciplinary and grievance procedure and must comply with the health and safety at work act 1974 and other related legislation.

All these can be obtained from the registered office.

We registered as a CIO (Charitable Incorporated Organisation) in February 2018 as endorsed within RDA National's guidelines.

Signed on behalf of the trustees

  
.....  
HARRI WINGARD  
Trustee.

Date

30 July 2024



### Aims and Purposes

Haworth Riding for the Disabled (Haworth RDA) has the responsibility of cooperating with Riding for the Disabled Association incorporating Carriage Driving. A UK Company Limited by Guarantee No 5010395. A Charity Registered in England & Wales (No 2444108) and Scotland (No SC039473), in promoting the physical activity of horse riding for the beneficial purposes of disabled adults and children, this included fine and gross motor skills, posture, position, social awareness and conversation, self-esteem and fun – from grass roots riders to competitive riders. We offer educational development via the Duke of Edinburgh scheme, After-school clubs, Holiday Clubs, and work placements.

### Objectives and Activities

The Haworth RDA group is committed to enabling as many people as possible to ride at our facility and become part of a team. The Haworth RDA maintains an overview of activities through the group and makes suggestions on how our services can involve as many groups that visit each week. Our services and activities are put into practice through riding, stable management, events, and competitions, after-school clubs, lunch clubs, and holiday clubs.

When planning activities for the year, the committee has considered the commission's guidance on public benefit and in particular the specific guidance from the charities for the advancement of horse riding.

### Achievements

The Haworth RDA is keen to offer a range of services during the week and over the course of the year that our riders find beneficial, for example, riding lessons, dances, competitions, arts and crafts etc. We have 38 regular riders at present and 33 sessions each week.

We have had 3 of our riders attend the Special Olympics event in Wirral as part of the Dearn Valley team. It was a great couple of days of competing and socialising.

We have one young volunteer working towards their YELA (Young Equestrian Leaders Award)

We have had 4 Duke of Edinburgh young people attend the group for a period of time to gain their volunteer part of their award.

Haworth RDA has been pleased to accommodate 4 people for work placements.

**Haworth RDA Group**

compiled 13/02/2024

1<sup>st</sup> November to 31<sup>st</sup> October**Income and expenditure analysis****2022-23****2021-22**

Year end 30 Oct

Year end 30 Oct

**Restricted income**

Grants (Big lottery Fund)	109,802	129,483
Other (including HRDA Wages)	53,567	80,407
<b>Total Restricted (Lloyds)</b>	<b>163,369</b>	<b>209,890</b>

**Unrestricted income**

Income from lessons	41,522	29,103
Donations/fundraising	66,584	545
Other events	3,575	2,947
<b>Total unrestricted (Lloyds)</b>	<b>111,681</b>	<b>32,595</b>
<b>Total Lloyds account</b>	<b>275,050</b>	<b>242,485</b>

Natwest Account (Contingency Money)	10,467.00	N/A
Monzo Account (Remainder of Roof funds)	3,686.00	N/A
<b>Total Income</b>	<b>289,203</b>	<b>242,485</b>

**Expenditure**

Wages	157,040	166,876
Feed/bedding/shoes	20,832	14,507
Administrative costs incl. travel	3,721	5,389
Vets costs	11,142	3,197
Operational costs incl. maintenance	87,413	22,227
General expenditure	3,191	6,728
Other expenditure	2,953	1,694

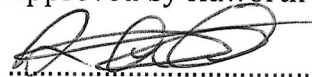
<b>Total expenditure</b>	<b>286,292</b>	<b>220,618</b>
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<b>Net income/expenditure</b>	<b>2,911</b>	<b>21,866</b>
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<b>Balance carried forward from previous year</b>	<b>86,474</b>	<b>64,608</b>
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<b>Cash in banks at period end</b>	<b>89,385</b>	<b>86,474</b>
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Approved by Haworth RDA Group on.....2024 and signed on their behalf:



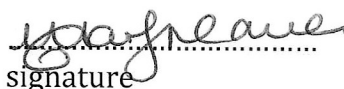
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2-7-24

Date

A.G. Gibson

(Chair)



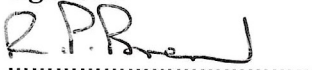
signature

2-7-24

Date

N. HARGREAVES

(Treasurer)



signature

2-7-24

Date

R.P. BRENNAN ACHA

(Independent Examiner)

## **Independent examiners report to the Trustees of the Haworth RDA**

Year ended 31<sup>st</sup> October 2023

I report on the accounts of the charity for the year ended 31 October 2023, which are set out within these reports and accounts.

### **Respective responsibilities of the trustee and examiner**

As a charity trustee you are responsible for the preparation of the accounts; you consider that an audit requirement of section 43 (2) of the charities act 1993 does not apply, and that an independent examination is needed.

It is my responsibility to:

- 1) Examine the accounts under section 43 (3) (b) of the act 1993
- 2) To follow the procedure laid down in the general directions given by the charity commoners under section 43 (7) (b) of the act;
- 3) In addition, to state whether particulars matters have come to my attention.

### **Basis of Independent Examiners Report**

My examination was carried out in accordance with the general directions given by the charity commissioners. An examination included a review of the accounting record kept by the charity and a comparison of the presented accounts with that record. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanation from you as a trustee concerning such matters.

The procedure undertaken does not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the account.

### **Independent examiners statement**

In connection with my examination no matter has come to my attention.

- 1) Which gives me reasonable cause to believe in that any material respect, the trustees have not met the requirements to ensure that
  - Proper accounting records are kept in accordance with section 41 of the 1993 act; and
  - Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the act; or
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed and dated by independent examiner

RICHARD P. BRENNAND.....(name)

R.P.B. 2 JUL 2024.....(signature and date)