

A Member  
Group of

**RDA**



It's what you **can**  
do that counts

# Haworth Riding for The Disabled

## Reports and Financial Statement

Year Ending 31<sup>st</sup> October  
2021

Charity Number 1177287



Supported by  
**The National Lottery**<sup>®</sup>  
through the Big Lottery Fund



**Wooden Spoon**

Haworth's Charity supports the development of children and young people.

## **Officials and Advisors**

### *Executive Committee*

Chairperson	Carole Myers
Secretary	Rosi Cross
Treasurer	Nicola Hargreaves

### *Committee Members*

Carole Myers  
Rosi Cross  
Nicola Hargreaves

### *Advisors*

Jackie Butterfield

### *Independent Examiner*

Richard Brennand

*Registered Charity Number* 1177287

<i>Registered Office</i>	Vale Mill Lane Stables, Vale Mill Lane, Haworth, BD22 0EF
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<i>Bankers</i>	Lloyds Bank plc, 45 Hustlergate, Bradford BD1 1NT
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**Chairpersons Report for the year ending 31<sup>st</sup> October 2021.**

Over the past years the Haworth RDAG has reached more people in the community, whilst offering respite care to the families and carers of our riders, in a wider scale. This was achieved with the help and support of the Big Lottery Fund providing salaries, and with the help from our many volunteers and several staff delivering fund raising activities each month, whilst still providing the therapeutic lessons each week. The group has maintained a high-level profile in the local community enabling them to delivery their service, whilst reaching over 33 community groups each year.

During the Covid 19 pandemic income from therapy sessions was reduced due to the vulnerable nature of our participants. This had a negative impact on our total income. Due to intensive fundraising and the generosity of beneficiaries we did survive the pandemic and are now back to maximum capacity.

.....  
C.A. Myers

Chairperson

Date 2-8-22

## Report of the Trustees for the year ending 31<sup>st</sup> October 2021.

Haworth riding for the disabled (Haworth RDA) was founded in August 2001. The charity employs 5 full-time staff members and 3 part-time staff, salaries for these posts is funded by the Big Lottery Fund (Restricted Income).

The Charity relies heavily on its many volunteers.

The charity holds monthly committee meetings during the year in which all the trustees attend.

All trustees are already familiar with the practical work of the charity, being parents/careers of some of our riders or are existing volunteers. We are always seeking the help of new trustees.

An induction process is in place for new trustees, which involves awareness of a trustee's responsibilities, the governing document, administrative procedures, the history and philosophical approach of the charity.

The Management committee conduct regular reviews of the major risks to which the charity is exposed, where appropriate, systems and procedures have been established to litigate the risks it faces.

All trustees, staff and volunteers over the age of 16 are DBS verified.

To demonstrate its concern for all members of the community it employs and serves, Haworth RDA will seek to promote equal opportunities in both letter and the spirit of the law so that no person connected with the charity shall be disadvantaged as a result of their gender, race, sexuality, age or ability.

All individuals involved with the charity and using its services will be expected to support this policy and to ensure that their activities reflect this commitment.

The charity has the following; an equal opportunities policy which must be published and reviewed annually, an acceptable constitution, adequate insurance including employers and public liability, a written complaints procedure, health and safety policy, notice of management committee meetings, committee minutes, a budget which must be reported quarterly and independently examined annually and, with regard to the employment of staff has to provide a written statement of employment particulars, job description and personnel specifications, a written disciplinary and grievance procedure and must comply with the health and safety at work act 1974 and other related legislation.

All these can be obtained from the registered office.

We registered as a CIO (Charitable Incorporated Organisation) in February 2018 as endorsed within RDA National's guidelines.

Signed on behalf of the trustees



Trustee.

Date 2.8.22



# Haworth RDA Group

Compiled 13/04/2022

1st November to 31st October

## Income and expenditure analysis

	2020-21	2019-20
	Year end 30 Oct	Year end 30 Oct
<b>Restricted</b>		
Grants (Big Lottery Fund)	96,277	90,436
Other (including HRDA wages)	46,321	32,191
<b>Total restricted</b>	<b>142,598</b>	<b>122,627</b>
<b>Unrestricted</b>		
Income from lessons	25,427	34,591
Donations/Fundraising	24,487	52,749
Other events	2,528	40
Shop + cash	N/A	886
<b>Total unrestricted</b>	<b>52,442</b>	<b>88,266</b>
<b>Total income</b>	<b>195,040</b>	<b>210,893</b>
<b>Expenditure</b>		
Wages	131,431	128,321
Feed/bedding/shoes	13,235	17,661
Administrative costs incl. travel	11,793	13,322
Vets costs	4,522	4,738
Operational costs incl. maintenance	20,835	17,199
General expense	12,766	8,354
Other expenditure	2,473	N/A
<b>Total expenditure</b>	<b>197,055</b>	<b>189,595</b>
<b>Net income/expenditure</b>	<b>-2,015</b>	<b>21,298</b>
<b>Balance carried forward from previous year</b>	<b>66,623</b>	<b>45,325</b>
<b>Cash in banks at period end</b>	<b>64,608</b>	<b>66,623</b>

Approved by Haworth RDA Group on 4-7-2022 and signed on their behalf:

Signature C.A. Meyers.  
 Signature N. HARGREAVES.  
 Signature R.P. BRENDAN

Date 4-7-22  
 Date 4-7-22  
 Date 3-8-22

CAROLE ANN MEYERS  
 (Chair)  
N. HARGREAVES.  
 (Treasurer)  
R.P. BRENDAN  
 (Independent Examiner)

## **Independent Examiners Report to the Trustees of Haworth RDA**

Year ended 31st October 2021

I report on the accounts of the charity for the year ended 31 October 2021, which are set out within these reports and accounts.

### **Respective responsibilities of the trustees and examiner**

As a charity trustee you are responsible for the preparation of the accounts; you consider that an audit requirement of section 43 (2) of the charities act 1993 does not apply and that an independent examination is needed.

It is my responsibly to:

- 1) Examine the accounts under section 43 (3) (b) of the 1993 act;
- 2) To follow the procedure laid down in the general directions given by the charity commoners under section n43 (7) (b) of the act;
- 3) In addition, to state whether particular matters have come to my attention.

### **Basis of independent Examiners Report**

My examination was carried out in accordance with the general directions given by the charity commissioners. An examination included a review of the accounting record kept by the charity and a comparison of the presented accounts with that record. It also includes consideration of any unusual items or discloser in the accounts and seeking explanation from you as a trustee concerning any such matter.

The procedure undertaken does not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the account.

### **Independent Examiners Statement**

In connection with my examination no matter has come to my attention:

- 1) which gives me reasonable cause to believe in that any material respect, the trustees have not met the requirements to ensure that
  - Proper accounting records are kept in accordance with section 41 of the 1993 act; and
  - Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the act; or
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed and Dated by Independent Examiner

..... RICHARD P. BRENNAN ACMA ..... (Name)

..... R Brennan 3 AUGUST 2022 ..... (Signature and date)

### **Aims and Purposes**

Haworth Riding for the Disabled (Haworth RDA) has the responsibility of co-operating with Riding for the Disabled Association Incorporating Carriage Driving. A UK Company Limited by Guarantee No 5010395. A Charity Registered in England & Wales (No 244108) and Scotland (No SC039473), in promoting in the physical activity of horse riding for the beneficial purposes of disabled adults and children, this included fine and gross motor skills, posture, position, social awareness and conversation, self-esteem and fun - from grass roots riders to competitive riders. We offer educational development via After School Clubs, Holiday Clubs and work placements

### **Objectives and Activities**

The Haworth RDA group is committed to enabling as many people as possible to ride at our facility and become part of our team. The Haworth RDA maintains an overview of activities through the group and makes suggestions on how our services can involve the many groups that visit our centre every week. Our services and activities are put into practice through riding lessons, stable managements, events and competitions, after school clubs, lunch clubs and holiday clubs. When planning our activities for the year the committee have considered the commission's guidance on public benefit and, in particular, the specific guidance from the charities for the advancement of horse riding.

### **Achievements and Performance**

The Haworth RDA are keen to offer a range of services during the week and over the course of the year that our riders find beneficial, for example riding lessons, pony club activities, dances, competitions, arts and crafts etc. We have 65 regular riders at present and offer 37 sessions each week.

We have had four of our riders qualify for the National Championships and our Musical Ride project came 1<sup>st</sup> Nationally.

Three young volunteers earned their YELA (Young Equestrian Leaders Award).

Two young riders passed their ASDAN qualification.