

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2024

A. REFERENCE AND ADMINISTRATION DETAILS

Charity name

THE DOC MARTIN FUND

Registered charity name

1177280

Principal address

4 Rose Hill, Port Isaac, Cornwall, PL29 3RL

Trustees

Janet Townsend MBE JP

Jonathan Cleave B.ED

Diana Marion Larkin

Date of appointment

1 September 2014

1 September 2014

16 March 2017

Community representatives

David Raynor

Damian Bolton

Richard Hambly

Cheryl Webster

Andrew Newland

David Lindsay

Clare Jon

Bank

Barclays Bank UK PLC

Liskeard Branch

Independent examiner

Mary Hopkins FCA

Higher Moon, Tintagel Terrace, Port Isaac, Cornwall, PL29 3SE

B. STRUCTURE, GOVERNANCE AND MANAGEMENT

The governing document of The Doc Martin Fund is the Trust Deed dated 14 February 2018. Registration, at the Charity Commission, swiftly followed on 22 February 2018.

The trustees have exercised their powers, given to them in the Trust Deed, of creating an advisory committee, as the trustees think fit, and are referred to as 'Community Representatives'.

The trustees exercise their powers jointly at properly convened meetings. The trustees hold two meeting each year. One involves their physical presence, the other may take another form sufficient for the trustees both to see and hear each other. Minutes are kept of the proceedings at their meetings in which decisions are recorded and where appropriate, the reasons for those decisions, and approved by all trustees.

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There must be at least three trustees. The current three trustees are also the first and only trustees. Apart from the first trustees, every trustee must be appointed for a term of three years by a resolution of the trustees passed at a special meeting. Trustees may be re-elected. If the number of trustees falls below two, none of the powers conferred by the Trust Deed shall be exercisable by the remaining trustee, except the power to appoint new trustees.

All cheques, and orders for the payment of money, are signed by two trustees.

C. OBJECTIVES AND ACTIVITIES

The object of the Charity is to relieve those resident in Port Isaac who are in need by reason of youth, old age, ill health, disability, financial hardship or social and economic circumstances by the provision of such grants as the trustees shall think fit.

Money is given to the village by Buffalo Pictures who film here. This is the sole income to the fund. Applications are made to the fund and granted, following consideration by the Trustees, within the parameters set out in our constitution. Port Isaac as an area is defined and, as requested by Buffalo Pictures, funding is concentrated particularly on the young and the elderly of the village.

D. ACHIEVEMENTS AND PERFORMANCE

Following many years of filming activity in Port Isaac for the successful TV series Doc Martin, The Doc Martin Fund was established in 2013. The fund is sustained by variable payments into the account realised from the (worldwide) Doc Martin franchise. The fund is run by local trustees, whose brief is to evaluate applications from various sectors/ organisations/projects within Port Isaac, and if appropriate to provide grants from the Doc Martin Fund to facilitate beneficial results for the community, with particular emphasis on the old and young.

Meetings of the trustees are held whenever applications for funding are received. Applications are invited to outline their ideas to the trustees, who then appraise these using established criteria, whereby a decision is made as to whether or not the Doc Martin Fund is able to assist. Each application is considered without prejudice and on its own merits. Each such meeting is attended by Community Representatives drawn from the general community and from members of local organisations eg Parish Council, Primary School, Village Hall committee.

As at 31 August 2024 income received totalled £259,619 (in the year £35,473) with balance held of £56,956.

Examples of sectors/organisations/projects helped thus far, in total:

The school by £86,250 (in year £10,000). This includes to assist in the continuance and support of swimming transport, Breakfast and After School Clubs and Nursery activities.

The Playing Field Committee by £8,252 (in year £nil) to fund for some much needed playground equipment, to replace that which had been damaged and unsafe.

Port Isaac Village Hall by £33,237 (in year £nil). This includes to fund by £12,000 the installation of an outdoor lift.

Port Isaac Heritage (formerly PISCES) by £13,929 (in year £nil). This includes £7,000 to fund the replacement of display stands.

Port Isaac Golden Circle by £6,000 (in year £nil) to ensure the continuance and augmentation of social contact for the elderly, and commensurate events, day trips etc.

Port Isaac Christmas Lights by £17,250 (in year £nil) to fund their replacement and enhancement.

Bird feeders and feeding by £7,340 (in year £nil).

Carnival by £6,500 (in year £nil)

Provision of defibrillators and their maintenance £6,408 (in year £1,632)

Port Isaac Arts Group £3,600 (in year £1,000)

E. DECLARATION

The Trustees declare that they have approved the trustees report above.

Name

Signature

Date

Janet Townsend MBE JP

Janet C. Townsend

17 June 2025

Diana Marion Larkin

D Larkin

June 17th 2025

THE DOC MARTIN FUND Registered Charity No. 1177280

Receipts and Payments Accounts for the period from 1 September 2023 to 31 August 2024

including Statement of Assets and Liabilities as at 31 August 2024

	Unrestricted funds	Restricted funds	Total funds
RECEIPTS			
From Buffalo Pictures	34,923		34,923
Interest	550		550
Total receipts	£35,473	£0	£35,473
PAYMENTS			
Grants to fund/ assist in the continuance of activities of:			
School	10,000		10,000
Port Isaac Arts Group	1,000		1,000
Defibrillator	1,632		1,632
Dance class	350		350
Total payments	£12,982	£0	£12,982
Net of receipts/(payments)	£22,491	£0	£22,491
Cash funds last year end	£34,465	£0	£34,465
Cash funds this year end	£56,956	£0	£56,956
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 AUGUST 2024			
		Belonging to:	Restricted funds Unrestricted funds
Cash funds			
Business Premium		40,421	
Community Account		16,535	
Cash		0	
	Total	£56,956	£0 £56,956
Assets retained for the charity's own use			£0 £0
Liabilities			£0 £0

Receipts and Payments Accounts for the period from 1 September 2023 to 31 August 2024

including Statement of Assets and Liabilities as at 31 August 2024

Signed all the trustees			
	Signature	Print name	Date of approval
	Janet C. Towns	Janet-Ann Towns	17th June 2025
	Diana Larkin	DIANA MARION LARKIN	June 17 2025

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE DOC MARTIN FUND
Registered Charity No. 1177280

I report to the trustees on my examination of the accounts of The Doc Martin Fund (the Trust) for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Mary Hopkins

Retired Chartered Accountant

Address: Higher Moon, Tintagel Terrace, Port Isaac PL29 3SE

Date: 18 June 2025