

TRUSTEES' ANNUAL REPORT FOR THE PERIOD OF 8 YEARS

From Period start date 29 August 2013 to Period end date 31 August 2021

A. REFERENCE AND ADMINISTRATION DETAILS

Charity name

THE DOC MARTIN FUND

Registered charity name

1177280

Principal address

4 Rose Hill, Port Isaac, Cornwall, PL29 3RL

Trustees

Janet Townsend MBE JP

Jonathan Cleave B.ED

Diana Marion Larkin

Date of appointment

1 September 2014

1 September 2014

16 March 2017

Community representatives

David Raynor

Damian Bolton

Richard Hambly

Cheryl Webster

Andrew Newland

Bank

Barclays Bank UK PLC

Liskeard Branch

Independent examiner

Mary Hopkins FCA

Higher Moon, Tintagel Terrace, Port Isaac, Cornwall, PL29 3SE

B. STRUCTURE, GOVERNANCE AND MANAGEMENT

The governing document of The Doc Martin Fund is the Trust Deed dated 14 February 2018. Registration, at the Charity Commission, swiftly followed on 22 February 2018.

This Declaration of Trust was made by Buffalo Pictures Ltd (the Donor) and the Trustees. This Deed refers to the Trustees holding £25,000 and expect that more money or assets will be acquired by them on the same trusts. The sum referred to is taken to be a general reference to the balance of money already received in excess of spending. Bank accounts were opened on 29 August 2013, with first money paid in by Buffalo Pictures Ltd on 12 September 2013. In the four years ending 31 August 2017 (ie all periods prior to execution of the Trust Deed) money received totalled £120,202, with balance held at 31 August 2017 of £43,920.

The trustees have exercised their powers, given to them in the Trust Deed, of creating an advisory committee, as the trustees think fit, and are referred to as 'Community Representatives'.

The trustees exercise their powers jointly at properly convened meetings. The trustees hold two meetings each year. One involves their physical presence, the other may take another form sufficient for the trustees both to see and hear each other. Minutes are kept of the proceedings at their meetings in which decisions are recorded and where appropriate, the reasons for those decisions, and approved by all trustees.

There must be at least three trustees. The current three trustees are also the first and only trustees. Apart from the first trustees, every trustee must be appointed for a term of three years by a resolution of the trustees passed at a special meeting. Trustees may be re-elected. If the number of trustees falls below two, none of the powers conferred by the Trust Deed shall be exercisable by the remaining trustee, except the power to appoint new trustees.

All cheques, and orders for the payment of money, are signed by two trustees.

C. OBJECTIVES AND ACTIVITIES

The object of the Charity is to relieve those resident in Port Isaac who are in need by reason of youth, old age, ill health, disability, financial hardship or social and economic circumstances by the provision of such grants as the trustees shall think fit.

Money is given to the village by Buffalo Pictures who film here. This is the sole income to the fund. Applications are made to the fund and granted, following consideration by the Trustees, within the parameters set out in our constitution. Port Isaac as an area is defined and, as requested by Buffalo Pictures, funding is concentrated particularly on the young and the elderly of the village.

D. ACHIEVEMENTS AND PERFORMANCE

Following many years of filming activity in Port Isaac for the successful TV series Doc Martin, The Doc Martin Fund was established in 2013. The fund is sustained by variable payments into the account realised from the (worldwide) Doc Martin franchise. The fund is run by local trustees, whose brief is to evaluate applications from various sectors/ organisations/projects within Port Isaac, and if appropriate to provide grants from the Doc Martin Fund to facilitate beneficial results for the community, with particular emphasis on the old and young.

Meetings of the trustees are held whenever applications for funding are received. Applications are invited to outline their ideas to the trustees, who then appraise these using established criteria, whereby a decision is made as to whether or not the Doc Martin Fund is able to assist. Each application is considered without prejudice and on its own merits. Each such meeting is attended by Community Representatives drawn from the general community and from members of local organisations eg Parish Council, Primary School, Village Hall committee.

As at 31 August 2021 income received totalled £191,443 (in the year £37,409) with balance held of £32,051.

Examples of sectors/organisations/projects helped thus far, in total:

The school by £66,250 (in year £10,700). This includes to assist in the continuance and support of swimming transport, Breakfast and After School Clubs and Nursery activities.

The Playing Field Committee by £8,252 (in year £nil) to fund for some much needed playground equipment, to replace that which had been damaged and unsafe.

Port Isaac Village Hall by £25,746 (in year £nil). This includes to fund by £12,000 the installation of an outdoor lift.

Port Isaac Heritage (formerly PISCES) by £12,861 (in year £7,000). This includes £7,000 to fund the replacement of display stands.

Port Isaac Golden Circle by £6,000 (in year £nil) to ensure the continuance and augmentation of social contact for the elderly, and commensurate events, day trips etc.

Port Isaac Christmas Lights by £17,250 (in year £1,750) to fund their replacement and enhancement.

Bird feeders and feeding by £5,240 (in year £1,000).

Carnival by £4,500 (in year £nil)

Provision of defibrillators and their maintenance £4,320 (in year £384)

E. FINANCIAL REVIEW

Under the terms of the Trust Deed the Trustees have obligations, under the Charities Act 2011 (and also any legislation that adds to, modifies or replaces that legislation), with regard to the keeping of accounting records for the Charity; the preparation of Accounts; and the transmission to the Charity Commission of the Annual Return, and where required, ie when income is in excess of £25,000, Accounts and Trustees Annual Return.

For the purposes of financial reporting, the charity was established by the opening of bank accounts, suitable for small unregistered charity, on 29 August 2013. Proper accounting records have been kept from this date. The first year of financial reporting was to 31 August 2014. Accounts have been prepared for this year, and for each of the subsequent years, together with cumulative Accounts for all 8 years to 31 August 2021, and for the 4 years to 31 August 2017 (ie financial years prior to registration at the Charity Commission). The full history of income and spending, as per the Accounts, tells those interested in the work of the charity, what income it has been donated and how it is spent.

The Trust Deed was not executed until 14 February 2018, and, by reason of this delay, the Charity was not successfully registered with Charity Commission until 22 February 2018. From this date Annual Returns have been required by Charity Commission. The Annual Return gives the Charity Commission basic financial details.

In common with many small charities, the financial information in the Annual Return does not reflect that of the Annual accounts compiled for these years. The recognised way of

correcting the amounts declared is by way of email to the Charity Commission. The amounts to be emailed are:

31/08/2018	Income	£6,207	Spending	£21,174
31/08/2019		£17,622		
31/08/2020		£10,004		

By reason of the delay in executing the Trust Deed, the information registered at the Charity Commission does not fully record the financial history of the Charity. It only records that for the years ending after registration. Prior to registration some £120,202 of income was received and £76,281 of spending had taken place in the 4 years to 31 August 2017.

Further, had the Charity been registered at the time, the income of years ended 31 August 2014, 2015 and 2017 exceeded the £25,000 threshold for requiring an independent examination.

The scope of the examination by the Independent Examiner covers the Charity's full financial history.

Further, it is acknowledged, that prior to the execution of Trust Deed (a necessary step in registering the Charity), income had exceeded £5,000 each year ie that of the threshold for registration with Charity Commission.

F. DECLARATION

The Trustees declare that they have approved the trustees report above.

Name	Signature	Date
Janet Townsend MBE JP		30/5/22.
Jonathan Cleave B.ED		30.5.22
Diana Marion Larkin		30.5.22

THE DOC MARTIN FUND Registered Charity No. 1177280

Receipts and Payments Accounts for the period from 1 September 2020 to 31 August 2021

including Statement of Assets and Liabilities as at 31 August 2021

	Unrestricted funds	Restricted funds	Total funds
RECEIPTS			
From Buffalo Pictures	37,399		37,399
Interest	10		10
Total receipts	£37,409	£0	£37,409
PAYMENTS			
Grants to fund/ assist in the continuance of activities of:			
School	10,700		10,700
PISCES	7,000		7,000
Illuminations	1,750		1,750
Memorial Garden	1,200		1,200
Bird feeding	1,000		1,000
Defibrillator	384		384
Dance class	120		120
Total payments	£22,154	£0	£22,154
Net of receipts/(payments)	£15,255	£0	£15,255
Cash funds last year end	£16,796	£0	£16,796
Cash funds this year end	£32,051	£0	£32,051
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 AUGUST 2021			
		Belonging to:	Restricted funds Unrestricted funds
Cash funds			
Active Saver		28,444	
Community Account		3,607	
Cash		0	
Total	£32,051	£0	£32,051

Receipts and Payments Accounts for the period from 1 September 2020 to 31 August 2021

including Statement of Assets and Liabilities as at 31 August 2021

Assets retained for the charity's own use			£0	£0
-------------------------------------------	--	--	----	----

Liabilities			£0	£0
-------------	--	--	----	----

Signed all the trustees

Signature

Print name

Date of approval

J Larkin

JANA MARION
LARKIN

30.5.22

Janet C. To

JANET ANN TOWNSEND 30.5.22

[Signature]

JONATHAN ROBERT
CLEAVE 30.5.22

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE DOC MARTIN FUND
Registered Charity No. 1177280

I report to the trustees on my examination of the accounts of The Doc Martin Fund (the Trust) for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Mary Hopkins

Retired Chartered Accountant

Address: Higher Moon, Tintagel Terrace, Port Isaac PL29 3SE

Date: 7 June 2022