

DARTMOOR ACTIVITY CENTRE

Annual Report to 31st October 2020

The Dartmoor Activity Centre, Haytor, Newton Abbot TQ13 9XS is registered with the Charity Commissioners (Number 1177275) as a Charitable Incorporated Organisation (CIO). It is constituted by a Constitution and administered by a Board, currently comprising of six trustees and supported by advisory committee members:

Chairman	Mr. David Aggett
Vice Chairman	Mr. John Wood
Hon. Secretary	Mrs. Charlotte Badock
Hon. Treasurer	Mr. Kevin Grainger

Trustee members: Mrs. Diana Dale, Mr. Howard Stamp.

Advisory committee members: The Rev Andrew Prout BA, Messrs.' Andrew Bearne, Daniel Bearne, Glenn Bearne, Peter Billing, Gordon Dale, Jason Frost and Jake Smith. Mrs. Gill Hardy and Mrs. Sandra Porter both retired following many years of service to the committee, the site at Broadleas and in particular, the annual Broadleas Fete.

In setting objectives and planning for activities, the trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

The object of the CIO is to encourage the training and development of character and life skills of young people by the provision of residential facilities on Dartmoor in Devon.

The CIO receives a small proportion of the income from each booking of the Dartmoor Activity Centre (DAC) but is only responsible for very limited aspects of the day to day expenditure of the Centre. The CIO is also active in sourcing grants to further develop the Centre and the facilities that it is able to offer.

The Centre normally caters for groups drawn from the Boys' Brigade, The Girls' Brigade, Scouts, The Girl Guides, Schools, Colleges, Churches and similar organisations from across the country. However, due to the impact of Covid-19, bookings in this financial year were negligible, as in line with government guidelines, the DAC was closed for most of the period. During the time that the Centre was closed, the focus was switched to maintaining and improving the site.

The Committee sincerely thanks Mr. Iain Ashton, the Centre manager, for his ongoing vision and superb work at the Centre. This has included creating new activities, programmes and plans for the future as well as assisting in sourcing grants and additional funding.

The CIO has benefited from Government COVID support during the year in the form of grant funding and these have continued into 2021.

The Trustees are reviewing their reserves policy in order to assess what the appropriate level of reserves will be going forward.

Looking forward, the Trustees consider that both the CIO and the DAC are in a good position. The Centre itself is in an excellent condition and a new activity programme is to be offered to groups.

The Trustees have assessed the major risks to which the CIO is exposed, in particular those related to the health and safety and finances (and including levels of occupancy and consideration of the impact of Covid-19). The trustees are satisfied that systems and procedures are in place to mitigate our exposure to the major risks that they have identified, including ensuring that the Charity has adequate insurance in place.

David Aggett
Chairman
August 2021

Charlotte Badock
Hon. Secretary

DARTMOOR ACTIVITY CENTRE - BROADLEAS
CHARITY COMMISSION NUMBER 1177275

ACCOUNTS FOR THE YEAR TO 31 OCTOBER 2020

1. UNRESTRICTED FUNDS - GENERAL PURPOSES
RECEIPTS & PAYMENTS ACCOUNT

RECEIPTS	£	£	2019
Grants & Donations			
Grants	10000		
Sundry donations	<u>425</u>	10425	10
Operating Activities to Further Charity's Objects			
Site management agreement fees	0		1649
Gas sales	<u>250</u>	250	957
Investment Income Receipts			
COIF Charities Deposit Fund interest		<u>0</u>	<u>1</u>
		10675	2617
Other Receipts			
Committee Christmas Lunch	242		0
Sundry	<u>235</u>	<u>477</u>	<u>0</u>
TOTAL RECEIPTS		<u>11152</u>	<u>2617</u>
PAYMENTS			
Direct Charitable Activities			
Mower repair and service	0		662
Other maintenance	548		0
Capital projects funded from general funds	4880		0
Insurance	2947		3085
Gas usage and tank rental	34		27
Electricity	0		1062
Business rates	183		366
Cleaning (non salary) & waste charges	<u>(64)</u>	8528	193
Other Charitable Expenditure and Governance			
Stationery, postage & telephone	0		65
Travelling expenses	0		0
Committee Christmas lunch	292		0
Miscellaneous including marketing	<u>278</u>	<u>570</u>	<u>25</u>
TOTAL PAYMENTS		<u>9098</u>	<u>5485</u>
NET RECEIPTS / (PAYMENTS) FOR THE YEAR		2054	(2868)
Exceptional Transfer			
Transfer from Broadleas Camping and Training Centre The Boys' Brigade - unincorporated charity (see section 7)		0	8466
Cash funds brought forward from last year 1/11/2019		<u>5598</u>	<u>0</u>
Cash funds in hand 31/10/2020		<u>7652</u>	<u>5598</u>

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ACCOUNTS FOR THE YEAR TO 31 OCTOBER 2020

**2. DESIGNATED UNRESTRICTED FUNDS ~ DEVELOPMENT
RECEIPTS & PAYMENTS ACCOUNT**

RECEIPTS	£	£	2019
Grants & Donations			
Donations	0		0
Gift aid reclaimed	<u>0</u>	0	0
Investment Income Receipts			
Walton Turner investment income	0		952
Bank interest	<u>1</u>	<u>1</u>	<u>10</u>
TOTAL RECEIPTS		<u>1</u>	<u>962</u>
PAYMENTS			
Charitable Activities			
Capital projects – Shower doors	0		1330
Capital projects – Loft fan	0		375
Miscellaneous	<u>60</u>	60	25
Governance			
Legal fees	<u>0</u>	<u>0</u>	<u>4115</u>
TOTAL PAYMENTS		<u>60</u>	<u>5845</u>
NET RECEIPTS / (PAYMENTS) FOR THE YEAR		(59)	(4883)
Exceptional Transfer			
Transfer from Broadleas Camping and Training Centre The Boys' Brigade - unincorporated charity (see section 7)		0	6498
Cash funds brought forward from last year 1/11/2019		<u>1615</u>	<u>0</u>
Cash funds in hand 31/10/2020		<u>1556</u>	<u>1615</u>

DARTMOOR ACTIVITY CENTRE - BROADLEAS
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ACCOUNTS FOR THE YEAR TO 31 OCTOBER 2020

3. RESTRICTED FUNDS ~ DEVELOPMENT
RECEIPTS & PAYMENTS ACCOUNT

RECEIPTS	£	2019
Grants & Donations		
Grants	2250	20000
Donations	0	0
Gift aid on donation	0	0
TOTAL RECEIPTS	<u>2250</u>	<u>20000</u>
PAYMENTS		
Charitable Activities		
Capital & development projects	6313	13686
TOTAL PAYMENTS	<u>6313</u>	<u>13686</u>
NET RECEIPTS / (PAYMENTS) FOR THE YEAR	(4063)	6314
Exceptional Transfer		
Transfer from Broadleas Camping and Training Centre The Boys' Brigade - unincorporated charity (see section 7)	0	179
Cash funds brought forward from last year 1/11/2019	<u>6493</u>	<u>0</u>
Cash funds in hand 31/10/2020	<u>2430</u>	<u>6493</u>

4. DESIGNATED UNRESTRICTED FUNDS ~ RESERVE FUND
RECEIPTS & PAYMENTS ACCOUNT

RECEIPTS/(PAYMENTS)	£	2019
Investment unrealised gains/losses		
Change in the market value of investments	<u>400</u>	<u>1583</u>
NET RECEIPTS / (PAYMENTS) FOR THE YEAR	400	1583
Exceptional Transfer		
Transfer from Broadleas Camping and Training Centre The Boys' Brigade - unincorporated charity (see section 7)	<u>0</u>	<u>16524</u>
Investment funds brought forward from last year 1/11/2019	<u>18107</u>	<u>0</u>
Investment funds in hand 31/10/2020	<u>18507</u>	<u>18107</u>

DARTMOOR ACTIVITY CENTRE - BROADLEAS
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ACCOUNTS FOR THE YEAR TO 31 OCTOBER 2020

5. SUMMARY OF FUNDS

	B/Fwd	Receipts	Payments	Transfer	C/Fwd
	£	Inv gains	£	(note 7)	£
		Receipts			
CASH FUNDS					
Unrestricted General Purpose (section 1)	5598	11152	(9098)	0	7652
Designated Development (section 2)	1615	1	(60)	0	1556
Restricted Development (section 3)	<u>6493</u>	<u>2250</u>	<u>(6313)</u>	<u>0</u>	<u>2430</u>
TOTAL CASH FUNDS	<u>13706</u>	<u>13403</u>	<u>(15471)</u>	<u>0</u>	<u>11638</u>
INVESTMENT FUNDS		Inv gains			
Designated Reserve Fund (section 4)	<u>18107</u>	<u>400</u>	<u>(0)</u>	<u>0</u>	<u>18507</u>
TOTAL INVESTMENT FUNDS	<u>18107</u>	<u>400</u>	<u>(0)</u>	<u>0</u>	<u>18507</u>
TOTAL FUNDS	<u>31813</u>	<u>13803</u>	<u>(15471)</u>	<u>0</u>	<u>30145</u>

6. STATEMENT OF ASSETS AND LIABILITIES AT 31 OCTOBER 2020

MONETARY ASSETS	£	£	2019
CASH FUNDS ~ BANK & CASH BALANCES			
<i>Unrestricted - General Purposes Fund</i>			
Current Accounts	7346		4738
Reserve Account	20		20
C.O.I.F. Charities Deposit Fund	227		227
Petty cash	<u>59</u>	7652	613
<i>Other designated and restricted funds</i>			
Current Accounts	3679		7802
Reserve Account	120		120
C.O.I.F. Charities Deposit Fund	<u>187</u>	<u>3986</u>	<u>186</u>
Total Cash Funds		<u>11638</u>	<u>13706</u>
INVESTMENT ASSETS			
<i>Unrestricted - Reserve Funds</i>			
C.O.I.F. Charities Investment Fund Accumulation Units		18507	18107
Total Investment Assets		<u>18507</u>	<u>18107</u>
TOTAL MONETARY AND INVESTMENT ASSETS		<u>30145</u>	<u>31813</u>

NON MONETARY ASSETS RETAINED FOR THE CHARITY'S OWN USE

Permanent Endowment

Land and buildings used by the Charity: 4 acres approximately, "Broadleas", Haytor.
 -originally gifted in 1960. £1,850,098
 (Professional valuation, 2012 and subsequent indexed adjustment, for insurance purposes only)

Contents, camping equipment, and garden machinery at "Broadleas"
 Insured value £164,733

DARTMOOR ACTIVITY CENTRE - BROADLEAS
CHARITY COMMISSION NUMBER 1177275

**7. TRANSFER FROM BROADLEAS CAMPING AND TRAINING CENTRE
THE BOYS' BRIGADE**

On 9 May 2019 the Trustees of the unincorporated charity, Broadleas Camping and Training Centre The Boys' Brigade (registered charity number 1040193) resolved, pursuant to the charitable objects of that charity and with the consent of the Charity Commission (given by order on 14 March 2019) to transfer the activities, assets and liabilities of that unincorporated charity this charitable incorporated organisation - Dartmoor Activity Centre – Broadleas (registered charity number 1177275). Pursuant to this resolution, a transfer agreement and a general vesting declaration were approved, and the transfer to the CIO was deemed to occur with an effective date of the close of business on 9 May 2019.

The amounts transferred to the CIO were as follows:

	£
CASH FUNDS	
Unrestricted General Purpose (section 1)	8466
Designated Building Development (section 2)	6498
Restricted Building Development (section 3)	<u>179</u>
TOTAL CASH FUNDS	<u>15143</u>
INVESTMENT FUNDS	
Designated Reserve Fund (section 4)	<u>16524</u>
TOTAL INVESTMENT FUNDS	<u>16524</u>
TOTAL FUNDS	<u>31667</u>

The above funds were represented by the following assets on the date of transfer:

	£	£
MONETARY ASSETS		
CASH FUNDS ~ BANK & CASH BALANCES		
<i>Unrestricted - General Purposes Fund</i>		
Current Accounts	8220	
Reserve Account	20	
C.O.I.F. Charities Deposit Fund	226	
Petty cash held by Warden	<u>0</u>	8466
<i>Other designated and restricted funds</i>		
Current Accounts	1881	
Reserve Account	120	
C.O.I.F. Charities Deposit Fund	<u>4676</u>	<u>6677</u>
Total Cash Funds		<u>15143</u>
INVESTMENT ASSETS		
<i>Unrestricted - Reserve Funds</i>		
C.O.I.F. Charities Investment Fund Accumulation Units		16524
Total Investment Assets		<u>16524</u>
TOTAL MONETARY AND INVESTMENT ASSETS		<u>31667</u>

The following non monetary assets previously retained for the Charity's own use were also transferred:

Permanent Endowment

Land and buildings used by the Charity: 4 acres approximately, "Broadleas", Haytor.
-gifted in 1960. (In the names of holding trustees appointed by the Management Committee). £1822757
(Professional valuation, 2012 and subsequent indexed adjustment, for insurance purposes only)

Contents, camping equipment, and garden machinery at "Broadleas"
Insured value £164240

DARTMOOR ACTIVITY CENTRE - BROADLEAS
CHARITY COMMISSION NUMBER 1177275

APPROVAL OF ACCOUNTS

The accounts for the year ended 31 October 2020 as set out on pages 1 to 5 were approved by the Board of Trustees on 2 December 2020 and were signed on their behalf by


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D AGGETT - CHAIRMAN


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K GRAINGER - HONORARY TREASURER