

CHARITABLE INCORPORATED ORGANISATION: CE013323
REGISTERED CHARITY: 1177251

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

FOR

ISLE OF WIGHT MENCAP

ISLE OF WIGHT MENCAP

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

	Page
Report of the Trustees	1 - 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5 - 6
Notes to the Financial Statements	7 - 9
Tangible fixed assets	10
Income and Expenditure Accounts by Activity	
General	11
Investment	12
Farm	13 - 14
Shop	15

ISLE OF WIGHT MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102) (effective 1 January 2015).

Objects of the Charity, Principal Activities and Organisation of our Work

The objects of the Charity are to provide help and support to all people with a learning disability on the Isle of Wight. This means any developmental disability of the mind and any associated condition however caused and whether mild, moderate or severe. The Charity exists to support them, their families, dependents and carers and to advance learning and understanding about all aspects of people with a learning disability.

We also exist to provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have learning disabilities with the object of improving their conditions of life.

The Charity operates by running a number of projects, including a centre providing personal development services, supporting a People First project and a variety of other activities.

The Charity operates so that the Trustees meet regularly to manage its affairs. There are no full time employees providing administrative support, but in some of the projects there are full time employees who run those projects. We are very grateful for the support of the volunteers who support our projects and without whom they would not be possible. Some of our funding is provided by the income from a charity shop, which the Charity runs.

Transaction and Financial Position

The Statement of Financial Activities shows net income for the year of £370,557 and total resources expended of £373,492. The net movement in funds for the year was £-6,718 and the total funds at the year end was £1,391,075.

Our major sources of income are contracts received from individual personal budgets and the income from the operation of our charity shop. We sometimes receive significant bequests.

Tangible Fixed Assets for use by the Charity

Details of movement in fixed assets are set out on page 10 of the accounts. The major asset is the property at Haylands Farm and the major investment asset is a stocks and shares account valued at the year end at £79,824.

Directors and Trustees

All directors of the company are also trustees of the Charity and there are no other trustees. The trustees named on page 2 served during the year. The Board has the power to appoint additional trustees as it considers fit to do so.

Risk Management

Trustees actively review the major risks on a regular basis which the Charity faces and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate significant risks.

Reserve Capital

The charity holds cash reserves to allow for a number of contingencies and in the current balances, the following sums are allocated:

Haylands Farm/Shop Redundancy Provision: £45,000

Haylands Farm/Other - Development of Service Projects: £20,000

ISLE OF WIGHT MENCAP

REPORT OF THE TRUSTEES - CONTINUED FOR THE YEAR ENDED 31 MARCH 2023

Trustees Responsibilities in Relation to the Financial Statements

The trustees are required by company law to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

A resolution proposing Mackenzies be re-appointed as Accountants and Independent Examiners of the Charity was put before the Annual General Meeting and approved.

Approval

This report was approved by the Board of Directors and Trustees on 10th November 2023 and signed on its behalf by:

Mr C Ford
Trustee - Chairman

List of current trustees

Mr C Ford - Chairman
Mr C Cook - Vice Chairman
Miss L Lamport -Treasurer
Mr D V Downer
Mr J Phillips
Mr F Cook
Mr I Poulter
Mrs A Miller
Mr S Jefferies
Mr B Wilson

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

ISLE OF WIGHT MENCAP

I report on the accounts for the year ended 31 March 2023 set out on pages four to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102) (effective 1 January 2015).have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Simon Johnston
ACA FCCA
Mackenzies
Chartered Accountants
1 Langley Court
Pyle Street
Newport
Isle of Wight
PO30 1LA

Dated: 10th November 2023

ISLE OF WIGHT MENCAP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
INCOMING RESOURCES				
Incoming resources from generated funds				
<i>Voluntary income</i>				
Donations and gifts	7,250	-	7,250	8,655
Grants	-	-	-	26,589
<i>Activities for generating funds</i>				
Shop income	12,063	-	12,063	20,745
Investment income and interest	-	-	-	-
Rent & minibus income	15,326	-	15,326	13,638
Fund raising	3,797	-	3,797	1,065
Other activities	-	-	-	5,098
Incoming resources from charitable activities				
Fees and contracts - Haylands Farm	310,298	-	310,298	375,562
Farm sales	21,823	-	21,823	29,266
Total incoming resources	370,557	-	370,557	480,618
RESOURCES EXPENDED				
Cost of generating funds				
Cost of fund raising trading	19,232	-	19,232	23,023
Charitable activities				
Haylands Farm	347,499	-	347,499	288,512
Donations	100	-	100	-
Governance costs	6,661	-	6,661	6,275
Total resources expended	373,492	-	373,492	317,810
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS/LOSSES	(2,935)	-	(2,935)	162,808
Other recognised gains/losses				
Gain/(loss) on revaluation of investments	(3,783)	-	(3,783)	2,078
NET MOVEMENT IN FUNDS	(6,718)	-	(6,718)	164,886
RECONCILIATION OF FUNDS				
Total funds brought forward	1,397,793	-	1,397,793	1,232,907
Total funds carried forward	1,391,075	-	1,391,075	1,397,793

ISLE OF WIGHT MENCAP

BALANCE SHEET

AS AT 31 MARCH 2023

		2023		2022	
		Unrestricted funds		Unrestricted funds	
		£	£	£	£
FIXED ASSETS	Notes				
Tangible assets	3		684,422		707,487
Investments	4		79,824		83,607
			<u>764,246</u>		<u>791,094</u>
CURRENT ASSETS					
Stock		26,632		11,526	
Debtors	5	12,436		44,219	
Cash at bank and in hand	6	598,555		560,849	
		<u>637,623</u>		<u>616,594</u>	
CREDITORS					
Amounts falling due in one year	7	(10,794)		(9,895)	
NET CURRENT ASSETS			<u>626,829</u>		<u>606,699</u>
NET ASSETS			<u>1,391,075</u>		<u>1,397,793</u>
UNRESTRICTED FUNDS					
General fund	8		1,311,010		1,313,945
Investment fund	8		80,065		83,848
TOTAL FUNDS			<u>1,391,075</u>		<u>1,397,793</u>
			-		-

ISLE OF WIGHT MENCAP

BALANCE SHEET - CONTINUED

AS AT 31 MARCH 2022

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 10th November 2023 and were signed on its behalf by:

Mr C Ford
Chairman

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102) (effective 1 January 2015).

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Tractor and motor vehicles	- 20% reducing balance
Computers	- 20% reducing balance
Other plant and machinery etc.	- 10% reducing balance
Farm buildings	- Not depreciated
Farm building improvements, fixtures and fittings etc.	- 10% reducing balance
Freehold Property & Improvements	- 10% reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. During the years ended 31st March 2023 and 31st March 2022 there were no restricted funds.

2. NET INCOMING/(OUTGOING RESOURCES	2023	2022
	£	£
Net resources are stated after charging/(crediting):		
Depreciation - owned assets	<u>37,489</u>	<u>40,719</u>

3. TANGIBLE FIXED ASSETS

See the table on page 10 of the financial statements.

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

FOR THE YEAR ENDED 31 MARCH 2023

4. INVESTMENTS	2023	2022
	£	£
Market value at 1st April 2022	83,848	81,529
Additions	-	-
Disposals	-	-
Net unrealised investment losses/gains	(4,024)	2,078
	<hr/>	<hr/>
Market value at 31st March 2023	79,824	83,607
	<hr/>	<hr/>
	2023	2022
	£	£
5. DEBTORS		
Farm debtors	12,436	44,219
	<hr/>	<hr/>
	12,436	44,219
	<hr/>	<hr/>
6. CASH AT BANK AND IN HAND		
Cash at bank	591,843	559,919
Cash in hand	6,712	930
	<hr/>	<hr/>
	598,555	560,849
	<hr/>	<hr/>
Cash at bank		
CIO Haylands Farm Account	541,959	499,721
General bank account	13,760	16,158
Mencap shop account	35,920	44,040
Card account	204	-
	<hr/>	<hr/>
	591,843	559,919
	<hr/>	<hr/>
Cash in hand		
Farm	6,359	577
Shop	353	353
	<hr/>	<hr/>
	6,712	930
	<hr/>	<hr/>

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

FOR THE YEAR ENDED 31 MARCH 2023

	2023	2022
	£	£
7. CREDITORS: AMOUNTS FALLING DUE IN ONE YEAR		
Creditors - Haylands Farm	7,734	6,835
Accrual - accountancy and independent examination	3,060	3,060
	<u>10,794</u>	<u>9,895</u>

8. MOVEMENT IN FUNDS

	At 1st April 2022	Net movement in funds	At 31st March 2023
	£	£	£
Unrestricted funds			
General fund	1,313,945	- 2,935	1,311,010
Investment fund	83,848	(3,783)	80,065
TOTAL FUNDS	<u>1,397,793</u>	<u>- 6,718</u>	<u>1,391,075</u>

Net movement in funds included in the above are as follows:

	Incoming resources	Resources Expended	Transfer between Funds	Loss on revaluation of investments	Movement in funds
	£	£	£	£	£
Unrestricted funds					
General fund	370,557	(373,492)	-	-	2,935
Investment fund	-	-	-	(3,783)	(3,783)
TOTAL FUNDS	<u>370,557</u>	<u>(373,492)</u>	<u>-</u>	<u>(3,783)</u>	<u>6,718</u>

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2023

3. TANGIBLE FIXED ASSETS

	Freehold Property and Improvements £	Farm Buildings and Improvements £	Farm Equipment £	Tractor and Motor Vehicle £	Craft Equipment £	Shop Equipment £	Office Equipment and Computers £	Total £
Cost								
At 1st April 2022	122,042	771,569	101,219	64,733	1,649	3,653	21,437	1,086,302
Additions	-	193	7,287	-	-	-	6,945	14,425
Disposals	-	-	-	-	-	-	-	-
At 31st March 2023	122,042	771,762	108,506	64,733	1,649	3,653	28,382	1,100,727
Depreciation								
At 1st April 2022	49,977	195,546	72,566	40,936	1,573	2,957	15,261	378,816
Charge	7,206	20,748	3,361	4,759	8	70	1,337	37,489
Disposals	-	-	-	-	-	-	-	-
At 31st March 2023	57,183	216,294	75,927	45,695	1,581	3,027	16,598	416,305
Net book values								
At 1st April 2022	72,065	576,023	28,653	23,797	76	696	6,176	707,486
At 31st March 2023	64,859	555,468	32,579	19,038	68	626	11,784	684,422

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

GENERAL ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
INCOMING RESOURCES		
Incoming resources from generated funds		
<i>Voluntary income</i>		
Donations	1,464	220
Subscriptions	-	-
Total incoming resources	1,464	220
RESOURCES EXPENDED		
Charitable Activities		
Donations	100	-
Haylands support	-	-
Governance costs		
Printing, stationery, postage and advertising	-	-
Accountancy	3,600	3,210
Website	-	-
Insurance	1,470	2,406
Travel and subsistence	-	-
Sundries	303	-
Depreciation: office equipment	1,288	659
Total resources expended	6,761	6,275
Net income / (expenditure)	(5,297)	(6,055)

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT INVESTMENT FUND FOR THE YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
INCOMING RESOURCES		
Incoming resources from generated funds		
<i>Activities for generating funds</i>		
Dividends & interest received	-	-
Profit/(loss) on sale of shares	-	-
	<hr/>	<hr/>
Total incoming resources	<hr/> - <hr/>	<hr/> - <hr/>
RESOURCES EXPENDED		
Governance costs		
Investment manager fees	-	-
	<hr/>	<hr/>
Total resources expended	<hr/> - <hr/>	<hr/> - <hr/>
Net income / (expenditure)	-	-
Other recognised gains/losses		
Gain/(loss) on revaluation of investments	<hr/> (3,783) <hr/>	<hr/> 2,078 <hr/>
Net movement in funds	<hr/> (3,783) <hr/>	<hr/> 2,078 <hr/>

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

HAYLANDS FARM

FOR THE YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
INCOMING RESOURCES		
Incoming resources from Charitable activities		
<i>Sales</i>		
General	17,038	21,850
Craft and cookery	5,623	3,742
Ryde shop	27,443	27,014
Livestock	31	-
	<u>50,135</u>	<u>52,606</u>
<i>Cost of sales</i>		
Opening stock	11,526	9,878
Livestock purchases	1,103	-
Foodstuff purchases	5,874	6,889
General purchases	36,441	18,099
Closing stock	(26,632)	(11,526)
	<u>(28,312)</u>	<u>(23,340)</u>
Gross profit on farm sales	21,823	29,266
Voluntary income		
Donations	5,786	3,235
Activities for generating funds		
Deliveries	10	-
Rent received	15,326	13,638
Grants	-	19,922
Wednesday Club grant	-	-
Shop grant	-	2,667
Student fees received	294,869	356,287
Interest received	-	-
Respite	15,429	19,275
Insurance refund	-	5,098
Sundry income	3,787	1,065
	<u>329,421</u>	<u>417,952</u>
Total incoming resources	<u><u>357,030</u></u>	<u><u>450,453</u></u>
RESOURCES EXPENDED		
Charitable activities - other	-	-
Charitable activities - Haylands Farm		
Repairs and renewals: machinery & equipment	439	5
Repairs and renewals: buildings & fences	11,859	13,101
Printing, postage, stationery & advertising	1,961	2,367
Veterinary fees	1,752	1,156
Total carried over page	16,011	16,629

HAYLANDS FARM
FOR THE YEAR ENDED 31 MARCH 2023

RESOURCES EXPENDED

Charitable activities - continued

Total from previous page	16,011	16,629
Legal and professional	720	3,883
Motor running expenses	10,697	8,086
Overheads Ryde shop	9,320	10,368
Rates Farmhouse	969	1,891
Water rates	2,196	405
Telephone	2,756	2,021
Insurance	4,118	3,327
Light and heat	14,967	5,002
Wages	239,532	184,814
Staff training and travel expenses	2,557	2,613
Student training	1,550	4,836
Bank charges	302	248
Sundries	5,673	4,406
Depreciation: freehold buildings	7,206	8,007
Depreciation: equipment	3,418	3,254
Depreciation: buildings, fixtures & fittings	20,748	22,773
Depreciation: tractor and motor vehicles	4,759	5,949
Total resources expended	347,499	288,512
Net income / (expenditure)	9,531	161,941

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

MENCAP SHOP

FOR THE YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
INCOMING RESOURCES		
Activities for generating funds		
Sales	12,063	20,828
Purchases	-	(83)
	<u>12,063</u>	<u>20,745</u>
Council grants	-	4,000
Furlough claims	-	-
Donations	-	5,200
Total incoming resources	<u>12,063</u>	<u>29,945</u>
RESOURCES EXPENDED		
Cost of generated funds		
Wages	8,780	14,499
Rent and rates	6,899	4,298
Light and heat	890	271
Telephone	575	611
Repairs and renewals	114	166
Insurance	1,470	2,615
Printing, postage, stationery and advertising	29	92
Sundries	399	393
Depreciation: fixtures, fittings, and equipment	70	78
Total resources expended	<u>19,232</u>	<u>23,023</u>
Net income / (expenditure)	<u>(7,169)</u>	<u>6,922</u>