

CHARITABLE INCORPORATED ORGANISATION: CE013323
REGISTERED CHARITY: 1177251

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

FOR

ISLE OF WIGHT MENCAP

ISLE OF WIGHT MENCAP

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ISLE OF WIGHT MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102) (effective 1 January 2015).

Objects of the Charity, Principal Activities and Organisation of our Work

The objects of the Charity are to provide help and support to all people with a learning disability on the Isle of Wight. This means any developmental disability of the mind and any associated condition however caused and whether mild, moderate or severe. The Charity exists to support them, their families, dependents and carers and to advance learning and understanding about all aspects of people with a learning disability.

We also exist to provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have learning disabilities with the object of improving their conditions of life.

The Charity operates by running a number of projects, including a centre providing personal development services, supporting a People First project and a variety of other activities.

The Charity operates so that the Trustees meet regularly to manage its affairs. There are no full time employees providing administrative support, but in some of the projects there are full time employees who run those projects. We are very grateful for the support of the volunteers who support our projects and without whom they would not be possible. Some of our funding is provided by the income from a charity shop, which the Charity runs.

Transaction and Financial Position

The Statement of Financial Activities shows net income for the year of £480618 and total resources expended of £317810. The net movement in funds for the year was £164886 and the total funds at the year end was £1397793. Our major sources of income are contracts received from individual personal budgets and the income from the operation of our charity shop. We sometimes receive significant bequests.

Tangible Fixed Assets for use by the Charity

Details of movement in fixed assets are set out on page 10 of the accounts. The major asset is the property at Haylands Farm and the major investment asset is a stocks and shares account valued at the year end at £83607.

Directors and Trustees

All directors of the company are also trustees of the Charity and there are no other trustees. The trustees named on page 2 served during the year. The Board has the power to appoint additional trustees as it considers fit to do so.

Risk Management

Trustees actively review the major risks on a regular basis which the Charity faces and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate significant risks.

Reserve Capital

The charity holds cash reserves to allow for a number of contingencies and in the current balances, the following sums are allocated:

Haylands Farm/Shop Redundancy Provision: £40,000

Haylands Farm/Other - Development of Service Projects: £20,000

ISLE OF WIGHT MENCAP

REPORT OF THE TRUSTEES - CONTINUED FOR THE YEAR ENDED 31 MARCH 2022

Trustees Responsibilities in Relation to the Financial Statements

The trustees are required by company law to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation.


The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

A resolution proposing Mackenzies be re-appointed as Accountants and Independent Examiners of the Charity was put before the Annual General Meeting and approved.

Approval

This report was approved by the Board of Directors and Trustees on 8th February 2023 and signed on its behalf by:



Mr C Ford
Trustee - Chairman

List of current trustees

Mr C Ford - Chairman
Mr C Cook - Vice Chairman
Miss L Lamport -Treasurer
Mr D V Downer
Mr J Phillips
Mr F Cook
Mr I Poulton
Mrs A Miller
Mr S Jeffries
Mr B Wilson

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

ISLE OF WIGHT MENCAP

I report on the accounts for the year ended 31 March 2022 set out on pages four to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102) (effective 1 January 2015).have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Simon Johnston
ACA FCCA
Mackenzies
Chartered Accountants
1 Langley Court
Pyle Street
Newport
Isle of Wight
PO30 1LA

Dated: 8th February 2023

ISLE OF WIGHT MENCAP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
INCOMING RESOURCES				
Incoming resources from generated funds				
<i>Voluntary income</i>				
Donations and gifts	8,655	-	8,655	29,110
Grants	26,589	-	26,589	102,417
<i>Activities for generating funds</i>				
Shop income	20,745	-	20,745	8,270
Investment income and interest	-	-	-	8
Rent & minibus income	13,638	-	13,638	6,770
Fund raising	1,065	-	1,065	2,386
Other activities	5,098	-	5,098	3,912
Incoming resources from charitable activities				
Fees and contracts - Haylands Farm	375,562	-	375,562	236,980
Farm sales	29,266	-	29,266	24,097
Total incoming resources	480,618	-	480,618	413,950
RESOURCES EXPENDED				
Cost of generating funds				
Cost of fund raising trading	23,023	-	23,023	18,731
Charitable activities				
Haylands Farm	288,512	-	288,512	207,335
Donations	-	-	-	-
Governance costs	6,275	-	6,275	5,138
Total resources expended	317,810	-	317,810	231,204
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS/LOSSES	162,808	-	162,808	182,746
Other recognised gains/losses				
Gain/(loss) on revaluation of investments	2,078	-	2,078	14,964
NET MOVEMENT IN FUNDS	164,886	-	164,886	197,710
RECONCILIATION OF FUNDS				
Total funds brought forward	1,232,907	-	1,232,907	1,035,197
Total funds carried forward	1,397,793	-	1,397,793	1,232,907

ISLE OF WIGHT MENCAP

BALANCE SHEET

AS AT 31 MARCH 2022

		2022		2021	
		Unrestricted funds		Unrestricted funds	
		£	£	£	£
FIXED ASSETS	Notes				
Tangible assets	3		707,487		732,949
Investments	4		83,607		81,529
			<u>791,094</u>		<u>814,478</u>
CURRENT ASSETS					
Stock		11,526		9,878	
Debtors	5	44,219		8,210	
Cash at bank and in hand	6	560,849		408,602	
		<u>616,594</u>		<u>426,690</u>	
CREDITORS					
Amounts falling due in one year	7	(9,895)		(8,261)	
NET CURRENT ASSETS			<u>606,699</u>		<u>418,429</u>
NET ASSETS			<u><u>1,397,793</u></u>		<u><u>1,232,907</u></u>
UNRESTRICTED FUNDS					
General fund	8		1,313,945		1,151,137
Investment fund	8		83,848		81,770
TOTAL FUNDS			<u><u>1,397,793</u></u>		<u><u>1,232,907</u></u>

ISLE OF WIGHT MENCAP

BALANCE SHEET - CONTINUED

AS AT 31 MARCH 2022

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.


The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 8th February 2023 and were signed on its behalf by:



Mr C Ford
Chairman

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102) (effective 1 January 2015).

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Tractor and motor vehicles	- 20% reducing balance
Computers	- 20% reducing balance
Other plant and machinery etc.	- 10% reducing balance
Farm buildings	- Not depreciated
Farm building improvements, fixtures and fittings etc.	- 10% reducing balance
Freehold Property & Improvements	- 10% reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. During the years ended 31st March 2022 and 31st March 2021 there were no restricted funds.

2. NET INCOMING/(OUTGOING RESOURCES)	2022	2021
	£	£
Net resources are stated after charging/(crediting):		
Depreciation - owned assets	40,719	42,557

3. TANGIBLE FIXED ASSETS

See the table on page 10 of the financial statements.

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2022

4. INVESTMENTS	2022	2021
	£	£
Market value at 1st April 2021	81,529	66,565
Additions	-	-
Disposals	-	-
Net unrealised investment losses/gains	2,078	14,964
	<u>83,607</u>	<u>81,529</u>
Market value at 31st March 2022	<u>83,607</u>	<u>81,529</u>

5. DEBTORS	2021	2020
	£	£
Farm debtors	44,219	8,210
	<u>44,219</u>	<u>8,210</u>

6. CASH AT BANK AND IN HAND		
Cash at bank	559,919	407,725
Cash in hand	930	877
	<u>560,849</u>	<u>408,602</u>
Cash at bank		
CIO Haylands Farm Account	499,721	346,118
General bank account	16,158	22,245
Mencap shop account	44,040	39,362
	<u>559,919</u>	<u>407,725</u>
Cash in hand		
Farm	577	835
Shop	353	42
	<u>930</u>	<u>877</u>

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
7. CREDITORS: AMOUNTS FALLING DUE IN ONE YEAR		
Creditors - Haylands Farm	6,835	2,381
Accrual - accountancy and independent examination	3,060	5,880
	<u>9,895</u>	<u>8,261</u>

8. MOVEMENT IN FUNDS

	At 1st April 2021 £	Net movement in funds £	At 31st March 2022 £
Unrestricted funds			
General fund	1,151,137	162,808	1,313,945
Investment fund	81,770	2,078	83,848
TOTAL FUNDS	<u>1,232,907</u>	<u>164,886</u>	<u>1,397,793</u>

Net movement in funds included in the above are as follows:

	Incoming resources £	Resources Expended £	Transfer between Funds £	Gain on revaluation of investments £	Movement in funds £
Unrestricted funds					
General fund	480,618	(317,810)	-	-	162,808
Investment fund	-	-	-	2,078	2,078
TOTAL FUNDS	<u>480,618</u>	<u>(317,810)</u>	<u>-</u>	<u>2,078</u>	<u>164,886</u>

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2022

3. TANGIBLE FIXED ASSETS

	Freehold Property and Improvements £	Farm Buildings and Improvements £	Farm Equipment £	Tractor and Motor Vehicle £	Craft Equipment £	Shop Equipment £	Office Equipment and Computers £	Total £
Cost								
At 1st April 2021	122,042	770,585	100,394	51,583	1,649	3,653	21,138	1,071,044
Additions	-	984	825	13,150	-	-	299	15,258
Disposals	-	-	-	-	-	-	-	-
At 31st March 2022	122,042	771,569	101,219	64,733	1,649	3,653	21,437	1,086,302
Depreciation								
At 1st April 2021	41,970	172,773	69,383	34,987	1,564	2,879	14,540	338,096
Charge	8,007	22,773	3,184	5,949	8	78	720	40,719
Disposals	-	-	-	-	-	-	-	-
At 31st March 2022	49,977	195,546	72,567	40,936	1,572	2,957	15,260	378,815
Net book values								
At 1st April 2021	80,072	597,812	31,011	16,596	85	774	6,598	732,948
At 31st March 2022	72,065	576,023	28,652	23,797	77	696	6,177	707,487

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

GENERAL ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
INCOMING RESOURCES		
Incoming resources from generated funds		
<i>Voluntary income</i>		
Donations	220	23,722
Subscriptions	-	-
Total incoming resources	220	23,722
RESOURCES EXPENDED		
Charitable Activities		
Donations	-	-
Haylands support	-	-
Governance costs		
Printing, stationery, postage and advertising	-	-
Accountancy	3,210	3,060
Website	-	-
Insurance	2,406	999
Travel and subsistence	-	-
Sundries	-	380
Depreciation: office equipment	659	699
Total resources expended	6,275	5,138
Net income / (expenditure)	(6,055)	18,584

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

INVESTMENT FUND

FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
INCOMING RESOURCES		
Incoming resources from generated funds		
<i>Activities for generating funds</i>		
Dividends & interest received	-	-
Profit/(loss) on sale of shares	-	-
	<hr/>	<hr/>
Total incoming resources	<hr/> - <hr/>	<hr/> - <hr/>
RESOURCES EXPENDED		
Governance costs		
Investment manager fees	-	-
	<hr/>	<hr/>
Total resources expended	<hr/> - <hr/>	<hr/> - <hr/>
Net income / (expenditure)	-	-
Other recognised gains/losses		
Gain/(loss) on revaluation of investments	<hr/> 2,078 <hr/>	<hr/> 14,964 <hr/>
Net movement in funds	<hr/> 2,078 <hr/>	<hr/> 14,964 <hr/>

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

HAYLANDS FARM

FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
INCOMING RESOURCES		
Incoming resources from Charitable activities		
<i>Sales</i>		
General	21,850	22,816
Craft and cookery	3,742	8,651
Ryde shop	27,014	11,518
Livestock	-	20
	<u>52,606</u>	<u>43,005</u>
<i>Cost of sales</i>		
Opening stock	9,878	9,834
Livestock purchases	-	893
Foodstuff purchases	6,889	3,360
General purchases	18,099	14,699
Closing stock	(11,526)	(9,878)
	<u>(23,340)</u>	<u>(18,908)</u>
Gross profit on farm sales	29,266	24,097
Voluntary income		
Donations	3,235	5,388
Activities for generating funds		
Deliveries	-	70
Rent received	13,638	6,770
Grants	19,922	8,902
Lottery COVID grant	-	33,000
IW COVID Purchases grant	-	5,124
Wednesday Club grant	-	2,213
Shop grant	2,667	9,669
Student fees received	356,287	218,015
Interest received	-	8
Respite	19,275	18,965
Insurance refund	5,098	-
Sundry income	1,065	6,228
	<u>417,952</u>	<u>308,964</u>
Total incoming resources	<u><u>450,453</u></u>	<u><u>338,449</u></u>
RESOURCES EXPENDED		
Charitable activities - other	-	-
Charitable activities - Haylands Farm		
Lottery grant costs	schedule 1	32,153
COVID Purchases grant costs	schedule 2	5,124
Wednesday Club grant costs	schedule 3	2,213
Repairs and renewals: machinery & equipment	5	12
Repairs and renewals: buildings & fences	13,101	4,164
Printing, postage, stationery & advertising	2,367	119
Veterinary fees	1,156	551
Total carried over page	16,629	44,336

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT - CONTINUED

HAYLANDS FARM

FOR THE YEAR ENDED 31 MARCH 2022

RESOURCES EXPENDED

Charitable activities - continued

Total from previous page	16,629	44,336
Legal and professional	3,883	1,468
Motor running expenses	8,086	4,625
Overheads Ryde shop	10,368	629
Rates Farmhouse	1,891	1,788
Water rates	405	256
Telephone	2,021	2,127
Insurance	3,327	6,495
Light and heat	5,002	3,566
Wages	184,814	97,176
Staff training and travel expenses	2,613	590
Student training	4,836	642
Bank charges	248	206
Sundries	4,406	1,659
Depreciation: freehold buildings	8,007	8,897
Depreciation: equipment	3,254	3,532
Depreciation: buildings, fixtures & fittings	22,773	25,194
Depreciation: tractor and motor vehicles	5,949	4,149
Total resources expended	288,512	207,335
Net income / (expenditure)	161,941	131,114

Schedule 1 Lottery grant costs

2021

£

Water rates	613
Light and heat	2,817
Wages	24,895
Motor running expenses	3,275
Printing, postage, stationery & advertising	553
	32,153

Schedule 2 COVID Purchases grant costs

Sundries - PPE	1,174
Sundries - cleaning	500
Wages	3,450
	5,124

Schedule 3 Wednesday Club grant costs

Sundries - cleaning	150
Wages	2,063
	2,213

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

MENCAP SHOP

FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
INCOMING RESOURCES		
Activities for generating funds		
Sales	20,828	8,270
Purchases	(83)	-
	<hr/>	<hr/>
	20,745	8,270
Council grants	4,000	39,500
Furlough claims	-	4,009
Donations	5,200	-
	<hr/>	<hr/>
Total incoming resources	29,945	51,779
	<hr/>	<hr/>
RESOURCES EXPENDED		
Cost of generated funds		
Wages	14,499	15,009
Rent and rates	4,298	2,216
Light and heat	271	222
Telephone	611	735
Repairs and renewals	166	33
Insurance	2,615	-
Printing, postage, stationery and advertising	92	77
Sundries	393	353
Depreciation: fixtures, fittings, and equipment	78	86
	<hr/>	<hr/>
Total resources expended	23,023	18,731
	<hr/>	<hr/>
Net income / (expenditure)	6,922	33,048
	<hr/>	<hr/>