

CHARITABLE INCORPORATED ORGANISATION: CE013323
REGISTERED CHARITY: 1177251

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

FOR

ISLE OF WIGHT MENCAP

ISLE OF WIGHT MENCAP

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

	Page
Report of the Trustees	1 - 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5 - 6
Notes to the Financial Statements	7 - 9
Tangible fixed assets	10
Income and Expenditure Accounts by Activity	
General	11
Investment	12
Farm	13 - 14
Shop	15

ISLE OF WIGHT MENCAP

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102) (effective 1 January 2015).

Objects of the Charity, Principal Activities and Organisation of our Work

The objects of the Charity are to provide help and support to all people with a learning disability on the Isle of Wight. This means any developmental disability of the mind and any associated condition however caused and whether mild, moderate or severe. The Charity exists to support them, their families, dependents and carers and to advance learning and understanding about all aspects of people with a learning disability.

We also exist to provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have learning disabilities with the object of improving their conditions of life.

The Charity operates by running a number of projects, including a centre providing personal development services, supporting a People First project and a variety of other activities.

The Charity operates so that the Trustees meet regularly to manage its affairs. There are no full time employees providing administrative support, but in some of the projects there are full time employees who run those projects. We are very grateful for the support of the volunteers who support our projects and without whom they would not be possible. Some of our funding is provided by the income from a charity shop, which the Charity runs.

Transaction and Financial Position

The Statement of Financial Activities shows net income for the year of £413950 and total resources expended of £231204. The net movement in funds for the year was £197710 and the total funds at the year end was £1232907. Our major sources of income are contracts received from individual personal budgets and the income from the operation of our charity shop. We sometimes receive significant bequests.

Tangible Fixed Assets for use by the Charity

Details of movement in fixed assets are set out on page 10 of the accounts. The major asset is the property at Haylands Farm and the major investment asset is a stocks and shares account valued at the year end at £81529.

Directors and Trustees

All directors of the company are also trustees of the Charity and there are no other trustees. The trustees named on page 2 served during the year. The Board has the power to appoint additional trustees as it considers fit to do so.

Risk Management

Trustees actively review the major risks on a regular basis which the Charity faces and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate significant risks.

Reserve Capital

The charity holds cash reserves to allow for a number of contingencies and in the current balances, the following sums are allocated:

Haylands Farm/Shop Redundancy Provision: £40,000

Haylands Farm/Other - Development of Service Projects: £20,000

ISLE OF WIGHT MENCAP

REPORT OF THE TRUSTEES - CONTINUED

FOR THE YEAR ENDED 31 MARCH 2020

Trustees Responsibilities in Relation to the Financial Statements

The trustees are required by company law to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

A resolution proposing Mackenzies be re-appointed as Accountants and Independent Examiners of the Charity was put before the Annual General Meeting and approved.

Approval

This report was approved by the Board of Directors and Trustees on 8th December 2021 and signed on its behalf by:



MR D DOWNER

Trustee - Chair

List of current trustees

Mr D V Downer - Chair

Mr B Wilson - Treasurer

Mr R Goodfellow

Mr J Phillips

Mr F Cook

Mr I Poulton

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

ISLE OF WIGHT MENCAP

I report on the accounts for the year ended 31 March 2021 set out on pages four to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102) (effective 1 January 2015).have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Venetia Coombs
ACA FCCA
Mackenzies
Chartered Accountants
1 Langley Court
Pyle Street
Newport
Isle of Wight
PO30 1LA

Dated: 8th December 2021

ISLE OF WIGHT MENCAP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
INCOMING RESOURCES				
Incoming resources from generated funds				
<i>Voluntary income</i>				
Donations and gifts	29,110	-	29,110	20,229
Grants	102,417	-	102,417	3,099
<i>Activities for generating funds</i>				
Shop income	8,270	-	8,270	33,039
Investment income and interest	8	-	8	18
Rent & minibus income	6,770	-	6,770	9,858
Fund raising	2,386	-	2,386	87
Other activities	3,912	-	3,912	-
Incoming resources from charitable activities				
Fees and contracts - Haylands Farm	236,980	-	236,980	355,165
Farm sales	24,097	-	24,097	31,636
Total incoming resources	413,950	-	413,950	453,131
RESOURCES EXPENDED				
Cost of generating funds				
Cost of fund raising trading	18,731	-	18,731	31,143
Charitable activities				
Haylands Farm	207,335	-	207,335	407,865
Donations	-	-	-	-
Governance costs	5,138	-	5,138	6,971
Total resources expended	231,204	-	231,204	445,979
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS/LOSSES	182,746	-	182,746	7,152
Other recognised gains/losses				
Gain/(loss) on revaluation of investments	14,964	-	14,964	(6,998)
NET MOVEMENT IN FUNDS	197,710	-	197,710	154
RECONCILIATION OF FUNDS				
Total funds brought forward	1,035,197	-	1,035,197	1,035,043
Total funds carried forward	1,232,907	-	1,232,907	1,035,197

ISLE OF WIGHT MENCAP

BALANCE SHEET

AS AT 31 MARCH 2021

		2021		2020	
		Unrestricted funds		Unrestricted funds	
		£	£	£	£
FIXED ASSETS	Notes				
Tangible assets	3		732,949		775,504
Investments	4		81,529		66,565
			<u>814,478</u>		<u>842,069</u>
CURRENT ASSETS					
Stock		9,878		9,834	
Debtors	5	8,210		24,314	
Cash at bank and in hand	6	408,602		166,788	
		<u>426,690</u>		<u>200,936</u>	
CREDITORS					
Amounts falling due in one year	7	(8,261)		(7,808)	
NET CURRENT ASSETS			<u>418,429</u>		<u>193,128</u>
NET ASSETS			<u>1,232,907</u>		<u>1,035,197</u>
UNRESTRICTED FUNDS					
General fund	8		1,151,137		968,391
Investment fund	8		81,770		66,806
TOTAL FUNDS			<u>1,232,907</u>		<u>1,035,197</u>

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ISLE OF WIGHT MENCAP

BALANCE SHEET - CONTINUED

AS AT 31 MARCH 2018

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 8th December 2021 and were signed on its behalf by:



MR D DOWNER

Chair

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102) (effective 1 January 2015).

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Tractor and motor vehicles	- 20% reducing balance
Computers	- 20% reducing balance
Other plant and machinery etc.	- 10% reducing balance
Farm buildings	- Not depreciated
Farm building improvements, fixtures and fittings etc.	- 10% reducing balance
Freehold Property & Improvements	- 10% reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. During the years ended 31st March 2021 and 31st March 2020 there were no restricted funds.

2. NET INCOMING/(OUTGOING RESOURCES	2021	2020
	£	£
Net resources are stated after charging/(crediting):		
Depreciation - owned assets	42,557	47,872

3. TANGIBLE FIXED ASSETS

See the table on page 10 of the financial statements.

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

FOR THE YEAR ENDED 31 MARCH 2021

4. INVESTMENTS	2021 £	2020 £
Market value at 1st April 2020	66,565	73,562
Additions	-	-
Disposals	-	-
Net unrealised investment losses/gains	14,964	(6,997)
Market value at 31st March 2021	<u>81,529</u>	<u>66,565</u>
5. DEBTORS	2021 £	2020 £
Farm debtors	8,210	24,314
	<u>8,210</u>	<u>24,314</u>
6. CASH AT BANK AND IN HAND		
Cash at bank	407,725	165,223
Cash in hand	877	1,565
	<u>408,602</u>	<u>166,788</u>
Cash at bank		
CIO Haylands Farm Account	346,118	154,371
General bank account	22,245	4,715
Mencap shop account	39,362	6,137
	<u>407,725</u>	<u>165,223</u>
Cash in hand		
Farm	835	1,515
Shop	42	50
	<u>877</u>	<u>1,565</u>

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
7. CREDITORS: AMOUNTS FALLING DUE IN ONE YEAR		
Creditors - Haylands Farm	2,381	1,928
Accrual - accountancy and independent examination	<u>5,880</u>	<u>5,880</u>
	<u>8,261</u>	<u>7,808</u>

8. MOVEMENT IN FUNDS

	At 1st April 2020 £	Net movement in funds £	At 31st March 2021 £
Unrestricted funds			
General fund	968,391	182,746	1,151,137
Investment fund	<u>66,806</u>	<u>14,964</u>	<u>81,770</u>
TOTAL FUNDS	<u>1,035,197</u>	<u>197,710</u>	<u>1,232,907</u>

Net movement in funds included in the above are as follows:

	Incoming resources £	Resources Expended £	Transfer between Funds £	Gain on revaluation of investments £	Movement in funds £
Unrestricted funds					
General fund	413,950	(231,204)	-	-	182,746
Investment fund	-	-	-	14,964	14,964
TOTAL FUNDS	<u>413,950</u>	<u>(231,204)</u>	<u>-</u>	<u>14,964</u>	<u>197,710</u>

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2021

3. TANGIBLE FIXED ASSETS

	Freehold Property and Improvements £	Farm Buildings and Improvements £	Farm Equipment £	Tractor and Motor Vehicle £	Craft Equipment £	Shop Equipment £	Office Equipment and Computers £	Total £
Cost								
At 1st April 2020	122,042	770,585	100,394	51,583	1,649	3,653	21,138	1,071,044
Additions	-	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-	-
At 31st March 2021	122,042	770,585	100,394	51,583	1,649	3,653	21,138	1,071,044
Depreciation								
At 1st April 2020	33,073	147,578	65,937	30,838	1,555	2,793	13,764	295,538
Charge	8,897	25,194	3,446	4,149	9	86	776	42,557
Disposals	-	-	-	-	-	-	-	-
At 31st March 2021	41,970	172,772	69,383	34,987	1,564	2,879	14,540	338,095
Net book values								
At 1st April 2020	88,969	623,007	34,457	20,745	94	860	7,374	775,506
At 31st March 2021	80,072	597,813	31,011	16,596	85	774	6,598	732,949

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

GENERAL ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
INCOMING RESOURCES		
Incoming resources from generated funds		
<i>Voluntary income</i>		
Donations	23,722	7,907
Subscriptions	-	-
Total incoming resources	23,722	7,907
RESOURCES EXPENDED		
Charitable Activities		
Donations	-	-
Haylands support	-	-
Governance costs		
Printing, stationery, postage and advertising	-	14
Accountancy	3,060	3,060
Website	-	1,852
Insurance	999	977
Travel and subsistence	-	-
Sundries	380	291
Depreciation: office equipment	699	777
Total resources expended	5,138	6,971
Net income / (expenditure)	18,584	936

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

INVESTMENT FUND

FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
INCOMING RESOURCES		
Incoming resources from generated funds		
<i>Activities for generating funds</i>		
Dividends & interest received	-	-
Profit/(loss) on sale of shares	-	-
	<hr/>	<hr/>
Total incoming resources	<hr/> - <hr/>	<hr/> - <hr/>
RESOURCES EXPENDED		
Governance costs		
Investment manager fees	-	-
	<hr/>	<hr/>
Total resources expended	<hr/> - <hr/>	<hr/> - <hr/>
Net income / (expenditure)	-	-
Other recognised gains/losses		
Gain/(loss) on revaluation of investments	14,964	(6,998)
	<hr/>	<hr/>
Net movement in funds	<hr/> 14,964 <hr/>	<hr/> (6,998) <hr/>

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

HAYLANDS FARM

FOR THE YEAR ENDED 31 MARCH 2021

		2021 £	2020 £
INCOMING RESOURCES			
Incoming resources from Charitable activities			
<i>Sales</i>	General	22,816	27,148
	Craft and cookery	8,651	5,122
	Ryde shop	11,518	23,772
	Livestock	20	289
		<hr/>	<hr/>
		43,005	56,331
<i>Cost of sales</i>			
Opening stock	9,834	13,072	
Livestock purchases	893	-	
Foodstuff purchases	3,360	4,161	
General purchases	14,699	17,296	
Closing stock	(9,878)	(9,834)	
		<hr/>	<hr/>
		(18,908)	(24,695)
Gross profit on farm sales		24,097	31,636
Voluntary income			
Donations		5,388	12,322
Activities for generating funds			
Deliveries	70	87	
Rent received	6,770	9,858	
Grants	8,902	3,099	
Lottery COVID grant	33,000	-	
IW COVID Purchases grant	5,124	-	
Wednesday Club grant	2,213	-	
Shop grant	9,669	-	
Student fees received	218,015	343,245	
Interest received	8	18	
Respite	18,965	11,920	
John's Club	3,912	-	
Sundry income	2,316	-	
		<hr/>	<hr/>
		308,964	368,227
Total incoming resources		<hr/> <hr/>	<hr/> <hr/>
		338,449	412,185
RESOURCES EXPENDED			
Charitable activities - other			
Charitable activities - Haylands Farm			
Lottery grant costs	schedule 1	32,153	-
COVID Purchases grant costs	schedule 2	5,124	-
Wednesday Club grant costs	schedule 3	2,213	-
Repairs and renewals: machinery & equipment		12	128
Repairs and renewals: buildings & fences		4,164	19,434
Printing, postage, stationery & advertising		119	601
Veterinary fees		551	2,356
Total carried over page		44,336	42,726

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

MENCAP SHOP

FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
INCOMING RESOURCES		
Activities for generating funds		
Sales	8,270	34,268
Purchases	-	(1,229)
	<u>8,270</u>	<u>33,039</u>
Council grants	39,500	-
Furlough claims	4,009	-
	<u>51,779</u>	<u>33,039</u>
Total incoming resources	<u>51,779</u>	<u>33,039</u>
RESOURCES EXPENDED		
Cost of generated funds		
Wages	15,009	18,078
Rent and rates	2,216	10,364
Light and heat	222	1,071
Telephone	735	572
Repairs and renewals	33	48
Printing, postage, stationery and advertising	77	60
Sundries	353	804
Cleaning	-	50
Depreciation: fixtures, fittings, and equipment	86	96
	<u>18,731</u>	<u>31,143</u>
Total resources expended	<u>18,731</u>	<u>31,143</u>
Net income / (expenditure)	<u>33,048</u>	<u>1,896</u>