

2024-25



Annual Report of Child & Parenting Support Oxon (ChiPS)

Report Contents

1. Reference and administrative information

2. Trustees' Annual Report to The Charities Commission

3. Finance Report

4. 2024-25 Annual Report of Activities to the Trustees

Attachments: 2024-25 Annual Accounts, Financial Management Reports, Banking

1 Reference and Administrative Information

Child & Parenting Support Oxfordshire (ChiPS) is a charity (Charitable Incorporated Organisation or CIO) registered in England Charity Number 1177247

Registered Office:

11 Oxford Road, Woodstock, OX20 1UN

The Board of Trustees:

Michael TEELING (Chair, from 2018 to present)

Caitlin MORRISON (from 2018 to present)

Kathy PETO (from 2018 to present)

Nicola SELWAY (from 2018 to present)

Finance Contact and Programme Liaison:

Cait Morrison, Trustee & Secretary

Charity Programme:

Paula Evans, Programme Co-ordinator

Bankers:

Arbuthnot Latham & Co Ltd

+44 (0)20 7012 2500

Arbuthnot House, 7 Wilson Street, London EC2M 2SN

2 The Report of the Trustees

Overview

Child & Parenting Support Oxfordshire (ChiPS) was established to deliver a whole-family parenting programme for young school-aged or pre-school children and their parents/carers for the benefit of people in Oxfordshire. The issues faced by schools currently have made it increasingly difficult to deliver the programme as prescribed, that is with a high adult-child ratio. In response, we have been reviewing delivery methods, and a number of possibilities are being evaluated. Our small team spent the period covered by this report on continued development of an up-to-date therapeutic programme to deliver our stated public benefit. Further to this, we are developing an online suite of both teaching and user-friendly resources to be accessible to facilitators working in their own settings, and to parents/carers working to improve their adult-child relationships, and which will be offered free for the public benefit.

The CIO's Purposes for the Public Benefit

The CIO ChiPS was founded to deliver a whole-family therapeutic behavioural programme free to referred children and their parents/carers. The Webster-Stratton Whole-Family Programme, along with other 'gold-standard' programmes, is proven to improve outcomes in vulnerable families and children, benefits which are lasting and long term when the programme is both delivered and attended with commitment. These programmes have also been shown to promote

protective factors such as consistent and resilient parenting, improved parent/child bond, and strengthened social and emotional competence and school readiness in children. The established form of delivery in the United Kingdom requires a high ratio of supervising adults to children in the children's group, as the children involved have been referred for presenting with challenging behaviours.

How the Activities of the Charity are Carried Out

The programme we have previously delivered is the Webster-Stratton Whole-Family Programme, which is presented to children and their families as 'Dinosaur School'. This programme comprises a set of evidence-based therapeutic learning courses, which have been developed to prevent and treat behaviour problems in young children. The programme is usually set in a local school, and coordinated and delivered by trained, experienced group work facilitators provided by us, alongside school teaching staff who work directly with the referred children.

However, during this reporting period and the previous one, it has not been possible to deliver the programme as specified. Our current activity is focussed on developing ways in which the expertise of the small team can be harnessed to deliver on the stated aims of the Charity by using alternative effective methods. The aim is to develop an effective and practical whole-family programme that can be shared and disseminated online, free and on a charitable basis, including to other professionals working in the field in need of fully developed, high quality, teaching resources.

Monitoring Outcomes to Ensure Charitable Purposes and Benefits are Met

- i) **Oversight** At least one trustee to maintain regular oversight meetings with the Programme Coordinator (in person, by phone or on video conference). Regular to mean at least monthly, and to mean at least weekly during the delivery of programmes or during any period of provision to, or engagement with, the public or service users.
- ii) **Formalised Feedback** During active Programme delivery, the Charity will use statistically validated self-assessment questionnaires from parents/carers before, during and after attendance on the programme. Reports on each child's progress will be produced for the referrers. There will be regular feedback between the programme deliverers and the referrers during each programme, and the deliverer will report back to trustees at appropriate intervals. The trustees will use these inputs, as well as feedback from referrers on outcomes, to ensure the charity is meeting the needs of beneficiaries and meeting the charitable purposes as stated.
- iii) **Supervision of Facilitator** This should take place at least twice during the year, to ensure best practice and to maintain the integrity of the evidence based programme.

Deciding who benefits

The programme and related support given by the Charity continues to be offered free to programme attendees, who are currently

referred by the state school providing the resources and the venue for the delivery of the programme.

When not engaged in delivering a programme, the Charity will continue to consider and develop other means of delivering the benefit of its activities to the public. This is an area of focus, as our ability to provide for the public benefit through direct programme delivery being so impacted by the present situation in schools, where there is no longer sufficient teacher-hours to make staff available to attend and support the children during sessions. This was an essential aspect of our mode of delivery, and an alternative format for delivery is under discussion.

Managing risk of harm

Child Safety and Vulnerable Service User Safety There has been no direct contact or interaction with children or families during this reporting period and there are no current plans to do so.

Safe Working Although there was no Programme delivery in schools during this reporting period, our policy is that schools are required to provide their working risk assessment document to the ChiPS team, to enable them to adapt it to the programme and the delivery location in the school. Any safety concerns identified by the delivery team leader are reported to the head of school, or the designated primary contact person (usually the SENCO), and suitable adjustments to programme arrangements agreed with them. Regular external professional supervision is sought and provided during periods of Programme delivery.

Mental Health and Well-being. There has been no working directly with families or in schools in this reporting period. The Programme coordinator has been writing course content suitable for

development into a website-based programme, freely provided on a charitable basis to the public and has been doing this from her home. The trustee with direct responsibility for communication with the Programme Coordinator has regular face-to-face, online and telephone contact with her, to support and provide resources as required. Independent professional supervision is also provided as required.

3 Finance and Annual Accounts

The Charity's income is generally small, and in this reporting period was zero. The accounts are not therefore required to be independently examined or audited.

There was minimal expenditure during the accounting period, for four professionally provided external supervision sessions for our Programme Coordinator. The invoices were paid for from the Charity's bank account by two trustees approving the bank transactions, as per our policy.

The trustees have reviewed the accounts of the Charity for this reporting period, and present them attached to this annual report to the Charities Commission.

4 2024-25 Report of Activities

Our capacity to conduct activities in this reporting period has been significantly reduced due to mounting obstacles to resourcing our charitable activities in addition to challenging personal circumstances within our small team. However, we remain motivated to provide parenting support to families in Oxfordshire, and have continued to develop our future offer during this reporting period.

Historically, the Charity, and the bodies that delivered the Programme previously in our area, have had to adapt and innovate frequently to meet the challenge of creating a reliable, responsible, appropriate and rigorously safe team to deliver the programme with minimal resources. Relentless and significant cuts and changes to local authority funding and resources for families and early intervention programmes, local NHS resource support for the programme, and latterly the resource, staffing and priority changes within local schools have led to the situation that the programme is not finding partners able to co-resource or fund delivery, although the demand for the programme itself remains.

In addition, there have been the effects of challenging personal circumstances for our small team, and it has been necessary to conduct a lighter workload with lots of support on offer from the Trustee team. This has been the appropriate way to work during this period, and has included some periods of inactivity due to a significant change in personal circumstances, caring responsibilities, and health issues. However, when back together working on developing the in-house parenting programme, the enthusiasm and

commitment to providing this resource to the wider community is evident.

In the reporting period activities have been directed towards consulting with a number of local schools on what might be possible for them within their current finances, workload, realigned teaching priorities and staff resources. The situation is very limiting for them, with a desire to refer children and families for the type of support we have previously provided and that schools co-resourced, but with nothing other than space generally on offer to us. The resource gap between what they want and need, and what they can contribute to the provision of a programme is too wide currently for us to bridge. Without available TAs to attend the programme sessions, both to supervise the children in a 1:2 ratio and to take the learning points back into the classroom with the children, the Programme cannot be safely delivered by our charity in its current form. We have considered recruiting a volunteer team, but feel that a fully volunteer team would not be appropriate or sufficiently stable for vulnerable children and their families. We currently engage professional facilitators when additional team members are required, but do not have the resources to have a fully professional team in the same ratio we have previously with qualified school teaching assistants, SENCOs or screened trainee nurses from Oxford Brookes University School of Nursing and Midwifery. We will continue to consult with our community and with our team of trustees and advisors, developing our longer term goal to create an informative, accessible website with a full parenting programme, constructed in a modular structure, which can be easily downloaded and shared.

We selected a website content developer via an interview process, and work is ongoing to redraft the in-house CHIPS programme (developed for CirclesSE) into sections that the developer can utilise in development of the website content.

Maintaining safety and standards in professional practice

Our professional team member had four supervision sessions with an external professional Parenting Practitioner during this reporting period.

Future proposals

We are continuing to consider whether a consultancy role might be provided on a charitable basis to primary schools to help them embed the strongest aspects of our own proprietary parenting programme or the Webster-Stratton children's programme into the classroom for the children that they feel would most benefit. This would not involve supervising the children or removing them from the classroom, and would therefore not require the high level of resourcing that our previous practice has required.

Report by the Trustees:

Michael Teeling, Trustee, Chair

Cait Morrison, Trustee, Secretary

Kathy Peto, Trustee

Nicola Selway, Trustee

Signed on behalf of the trustees by

.....28th May 2026...

CAITLIN MORRISON, TRUSTEE

ANNUAL ACCOUNTS 2024-25

Balance Sheet

Child & Parenting Support Oxfordshire (ChiPS)
As at 31 July 2025

	31 JUL 2025	31 JUL 2024	31 JUL 2023
Current Assets			
Cash at bank and in hand			
Child & Parenting Support Oxfordshire	4,970.26	5,190.26	-
Total Cash at bank and in hand	4,970.26	5,190.26	-
Total Current Assets	4,970.26	5,190.26	-
Creditors: amounts falling due within one year			
Historical Adjustment	5,190.26	5,190.26	-
Total Creditors: amounts falling due within one year	5,190.26	5,190.26	-
Net Current Assets (Liabilities)	(220.00)	-	-
Total Assets less Current Liabilities	(220.00)	-	-
Net Assets	(220.00)	-	-
Capital and Reserves			
Current Year Earnings	(220.00)	-	-
Total Capital and Reserves	(220.00)	-	-

Profit and Loss

Child & Parenting Support Oxfordshire (ChiPS)
For the year ended 31 July 2025

	2025
Gross Profit	-
Administrative Costs	
Staff Training	220.00
Total Administrative Costs	220.00
Operating Profit	(220.00)
Profit on Ordinary Activities Before Taxation	(220.00)
Profit after Taxation	(220.00)

2024_25-AllBankTransactionsCHIPS

Date	Description	Debit	Credit	Balance
16/10/2024	Refund Faster Payment Charge		£10.00	£4,970.26
16/10/2024	Refund Faster Payment Charge		£10.00	£4,960.26
16/10/2024	Refund Faster Payment Charge		£10.00	£4,950.26
16/10/2024	Refund Faster Payment Charge		£10.00	£4,940.26
04/10/2024	Faster Payment Charge Muddy Mule Ltd	£10.00		£4,930.26
04/10/2024	Faster Payment to Muddy Mule Ltd INV 0506	£60.00		£4,940.26
04/10/2024	Faster Payment Charge Muddy Mule Ltd	£10.00		£5,000.26
04/10/2024	Faster Payment to Muddy Mule Ltd INV 0505	£60.00		£5,010.26
04/10/2024	Faster Payment Charge Muddy Mule Ltd	£10.00		£5,070.26
04/10/2024	Faster Payment to Muddy Mule Ltd INV 0503	£40.00		£5,080.26
04/10/2024	Faster Payment Charge Muddy Mule Ltd	£10.00		£5,120.26
04/10/2024	Faster Payment to Muddy Mule Ltd INV 0504	£60.00		£5,130.26

CHIPS Bank Report**Spreadsheet of All Bank Account Transactions****01/08/2024 - 31/07/2025**

Note: Muddy Mule Ltd is the provider of staff training and external professional supervision