



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Ref	2018 and 2019 Annual Return questions Part A	Question status	Who needs to complete the question	Will the information be shown to the public on the register?
3	Income and spending	No change from previous annual returns	All charities	Yes
4	For the period of this return, where there any serious incidents that the charity failed to report to the commission?	Minor amendment to question wording	All charities with income over £25,000	No
5	Does your charity raise funds from the public?	No change from previous annual returns	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	No
6	Does your charity work with a professional fundraiser?	New question	As above and only asked if the answer is YES to Ref 5	No
7	Does your charity have written agreements with all of its professional fundraisers?	New question	As above and only asked if the answer is YES to Ref 6	
8	Does your charity work with a commercial participator?	No change from previous annual returns	As above and only asked if the answer is YES to Ref 5	No
9	Does your charity have written agreements with all of its commercial participators?	Minor amendment to question wording	As above and only asked if the answer is YES to Ref 8	No
10	Is grant making the main way your charity carries out its purposes?	No change from previous annual returns	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	Yes

<b>11</b>	During the financial period for this return, did your charity receive income from contracts (other than grant agreements) from central government or a local authority?	Minor amendment to question wording	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	No
<b>12</b>	How many contracts (other than grant agreements) did your charity have from central government or a local authority?	New question	As above and only asked if the answer is YES to Ref 11	None
<b>13</b>	What was the total value of the contracts held from central government or a local authority?	Minor amendment to question wording	As above and only asked if the answer is YES to Ref 11	None
<b>14</b>	During the financial period for this return, did your charity receive any grant funding from central government or a local authority?	New question	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	No
<b>15</b>	How many grants did your charity receive from central government or a local authority?	New question	As above and only asked if the answer is YES to Ref 14	None
<b>16</b>	What was the total value of the grants held from central government or a local authority? <a href="#">One</a>	New question	As above and only asked if the answer is YES to Ref 14	Nil
<b>17</b>	During the financial period for this annual return, did the charity receive income from outside of the UK?	New question	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	No
<b>18</b>	Select countries the charity received income from, or select 'Unknown/don't know if applicable'.	New question	As above and only asked if the answer is YES to Ref 17	None
<b>19</b>	What is the value of income by country? For each country specify the source and amount of income from the options:	New question	As above and only asked if the answer is YES to Ref 17	None

	a) Overseas Governments or quasi government bodies; (including EU) b) Overseas Charities, NGO's or NPO's c) Individual donors resident overseas d) Overseas institutional donors/institutions (for example private company donations) e) Unknown/don't know		<b>For Individual donors and private institutions (c and d categories) we will apply a threshold of payments of over £25,000 or 80% of charity income.</b>  <b>For these two categories, providing the data in the 2018 annual return will be optional, but the categories will become mandatory for the 2019 annual return.</b>	
<b>20</b>	During the financial period for this annual return, did your charity operate outside England and Wales?	No change from previous annual returns	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	No
<b>21</b>	Select Countries the charity operated in during the financial period covered by this annual return	No change from previous annual returns	As above and only asked if the answer is YES to Ref 20	
<b>22</b>	Record the total expenditure by Country	No change from previous annual returns	As above and only asked if the answer is YES to Ref 20	
<b>23</b>	When spending money outside England and Wales, did your charity transfer money other than using the regulated banking system?	New question	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10K  <b>This question will be optional for the 2018 annual</b>	N/A

			<b>return, but compulsory for the 2019 annual return.</b>	
<b>24</b>	What methods to transfer money did the charity use and what was the value? A) Cash courier b) Other charities or NGO's/NPO'S c) Money Service Business (MSB) d) Informal Money Transfer Systems e) Online payment methods (e.g. Paypal) f) Other	New question	As above and only asked if the answer is YES to Ref 23  <b>This question will be optional for the 2018 annual return, but compulsory for the 2019 annual return.</b>	
<b>25</b>	Does the charity have monitoring controls in place to monitor overseas expenditure?	New question	As above and only asked if the answer is YES to Ref 23  <b>This question will be optional for the 2018 annual return, but compulsory for the 2019 annual return.</b>	
<b>26</b>	Are the trustees satisfied that the charity's risk management policy and procedures adequately address the risks to the charity arising from its activities and/or where it operates?	New question	As above and triggered when answered YES to Ref 23  <b>This question will be optional for the 2018 annual return, but compulsory for the 2019 annual return.</b>	Yes
<b>27</b>	Does the charity have any trading subsidiaries?	No change from previous annual returns	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	No
<b>28</b>	How many trustees are also Directors of the trading subsidiaries?	New question	As above and only asked if the answer is YES to Ref 27	
<b>29</b>	During the financial period for this annual return, did any of the trustees received	Minor amendment to question wording	All Charitable Incorporated Organisations (CIOs)	No

	remuneration or benefits other than expenses incurred?		All other charities with income over £10,000	
<b>30</b>	For what services were any of the trustees paid?  a) paid for being a trustee b) paid for providing professional advice or services to the charity c) any other benefit from the charity	Minor amendment to question wording	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	N/A
<b>31</b>	During the period covered by this annual return, did any of the trustees resign and take up employment with the charity?	New question	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	No
<b>32</b>	During the financial period for this annual return, did any of your charity's staff receive total employment benefits of £60,000 or more?	New question	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	No
<b>33</b>	Enter the number of staff for each of the following salary bands: £60,000 - £150,000 (increments of £10,000) £150,001 - £500,000 (increments of £50,000) Over £500,000	New question	As above and only asked if the answer is YES to Ref 32	N/A
<b>34</b>	What was the value of the total employee benefits provided by the charity to its highest paid employee?	New question	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	N/A
<b>35</b>	How many UK volunteers, excluding trustees, did your charity have during the financial period?	No change	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	15

36	During the financial period for this annual return, did your charity review its financial controls?	No change	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000	Yes
37	Has the charity obtained a Disclosure and Barring Service (DBS) check on all trustees, employees and volunteers in eligible positions?	New question	All Charitable Incorporated Organisations (CIOs) All other charities with income over £10,000  <b>Question will be triggered for charities with particular classifications and regulated by certain organisations</b>	Yes
<b>Part B</b>				
39	No changes to part B questions that have been asked in previous years	No change from previous annual returns	All charities with income over £500,000	N/A
<b>Part C</b>				
40	Send trustees' annual report and accounts	Amendment to upload functionality. You will be able to attach 3 files or 1 consolidated file - trustees' annual report/accounts/auditor's report	All Charitable Incorporated Organisations (CIOs) All other charities with income over £25,000	Yes
<b>Declaration</b>				
41	Complete a declaration. It will collect your name, position, contact details and the date.	Minor amendment to the declaration (it will ask for	All charities and CIOs	N/A

		your role)		



# Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	04	2022		31	03	2023

## Section A

## Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dave Roberts	Chair	1998 -2019	Steering Committee
2	Kevin O'Brien		2017-2019	Steering Committee
3	Gary Groves		2017-2019	Steering Committee
8				
9	Steve Donoghue	Chair	16-04-19 ongoing	Steering Committee
10	Denise Jones		16-04-19 ongoing	Steering Committee
11	Andrew Leece		16-04-19 ongoing	Steering Committee
12	Vanessa Griffiths		16-04-19 ongoing	Steering Committee
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)



Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Incorporated Body
How the charity is constituted (eg. trust, association, company)	Through the CIO.
Trustee selection methods (eg. appointed by, elected by)	We asked Sefton CVS if they could assist us recruit Trustees. They held their normal Trustee information day and asked people if they would be willing to trustee for Choose Life. Fortunately, people volunteered and were elected on by the former Trustees.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

As has been stated we our Chair was recruited and trained through the Sefton CVS. We then recruited one Trustee through word of mouth and asked a reliable and trusted volunteer to also sit as a Trustee.
<p style="text-align: center;">Chair of Trustees - Three Trustees -</p> <p>Project Manager, who runs the Project on a day-to-day basis, and reports, On a quarterly basis.</p> <p>One of the Trustees was the son of the Chair., he (Simon Donoghue) has now resigned.</p>

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The Charities objectives are to train people in recovery from drugs, alcohol and commonly ex-offenders to go into educational establishments and use their experiential knowledge to educate young people and professionals around the issues of addiction, drug dealing and county lines.

We also house men and women with serious addiction problems and commonly ex-offenders straight from prison in an abstinent environment.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We house up to nine men and women in our two supported houses in Anfield Liverpool. The residents have a background of homelessness, drugs, offending and mental health issues. We have also trained similar people to go into schools, colleges, youth offending services and youth clubs and educate around the issues of addiction, drug dealing and county lines.

To date we have educated 140,000 young people, 5080 police officers and had over 570 volunteers.

This year we have seen the release of two of the three evaluations we are waiting for.

We have received

Dr Karen Corteen  
John Moore's University, Evaluating the Criminology Students.

Dr Cassie Ogden  
John Moore's University, evaluating young people.

We are absolutely delighted with the evaluations we have received, and we fully expect the volunteers evaluation to be just as good.

Once we have received the third evaluation we set up a strategy to send it far and wide .

We are still awaiting the evaluation from,

Dr Sarah Nixon  
Winchester University, Evaluating the volunteers.

It is hoped we might have a report by the of June.

We have made contact with Dame Carol Blacks team (Jo Tynan) who are very interested and have asked that as soon as the report is ready is too get in touch.

The two supported houses are being run as per normal.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The volunteers are the essence of Choose Life and the project, young people and professionals are amazed at their bravery and commitment to educating young people.

We encourage the more experienced volunteers to encourage the newer volunteers at all stages of training and delivering addiction education in the schools and colleges.

We normally take out three volunteers for every event.

This year we have started facilitating our events at Victory outreach a Christian rehabilitation unit on Sheil Road in Kensington.

We have already facilitated two groups and are looking forward to carrying out more.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

We have had 18 residents through the doors of Choose Life houses.

It seems we are getting slightly more successful at settling residents down into the house , and we currently have about four residents who have been in the house for 12 months or more,

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We have reserves of £ 66,246.00 Although the supported housing makes a small loss every month we believe we can make up this loss with the funding coming in from Choose Life.

This year has been fairly successful at bringing in funding with us receiving funding from grantscape , awards for all and Eleanor Rathbone which has led to our finances being very healthy.

### . Although the SUPPORTED HOUSING Details of any funds materially in deficit

Nil.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal funds come from Liverpool City Council housing benefits.

Although this does not cover all our expenses with Choose Life bringing in funding we are in a healthy financial state.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.


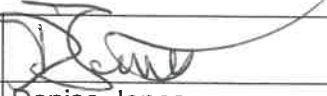
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
Steve Donoghue	Denise Jones
Chair	Steering committee member

30-05-2023

**Charity Number: 1177221**

**Choose Life The Prisoners  
Initiative**

**Unaudited Accounts**

**For The Period Ended 31<sup>st</sup> March 2023**

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**INDEPENDENT EXAMINERS REPORT**  
**To Choose Life The Prisoners Initiative**

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I report to the trustees on my examination of the accounts of Choose Life The Prisoners Initiative for the year ended 31<sup>st</sup> March 2023.

**Responsibilities and Basis of Report**

As the charities trustees of Choose Life The Prisoners Initiative accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I am a member of the AAT and I am bound by the code of ethics issued by FRC's Revised Ethical Standard 2016.

Accounts preparation services were provided by Sefton CVS, my employer, and I as examiner have applied the ethical standard to my work.

I have completed my examination. I confirm that no material matters have come to my attention in connection with examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of Choose Life The Prisoners Initiative as required by section 130 of the Act; or
2. The accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts reached.

Anthony Deegan MAAT, MICB, Pm.Dip  
Finance Manager  
Sefton Council for Voluntary Service  
3<sup>rd</sup> Floor, Suite 3b, Burlington House, Crosby Road North,  
Waterloo, Liverpool, L22 0LG

Signed: .....

Date: .....

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>Receipts</b>				
Residents Top Up	8,174	-	8,174	7,059
British Gas Support Payment	400	-	400	-
Rental income	73,145	-	73,145	71,931
Awards For All	-	9,340	9,340	-
Grantscape	-	4,960	4,960	-
Rathbone Grant	-	4,000	4,000	-
Workers Education Association	-	-	-	6,012
Donations	344	-	344	932
Big Lottery	-	-	-	9,390
Canal & River Trust	-	-	-	3,548
Independent Initiative Loan	-	-	-	5,220
<b>Total Receipts</b>	<b>82,063</b>	<b>18,300</b>	<b>100,363</b>	<b>104,092</b>
<b>Payments</b>				
Travel and subsistence	-	-	-	-
Rent payable	26,505	7,835	34,340	34,060
Independent Initiative	240	-	240	-
Utilities	5,232	-	5,232	2,391
Items for properties	1,660	-	1,660	3,762
Salaries	36,748	-	36,748	31,539
Employers pension contributions	2,818	-	2,818	2,793
Membership/Subscriptions	280	-	280	-
Maintenance	1,840	-	1,840	956
Managers travel and subsistence	2,523	840	3,363	-
Volunteers Expenses and subsistence	710	650	1,360	2,255
Bank charges	7	-	7	-
Residents Top Up	40	-	40	-
Council tax	6,505	-	6,505	3,850
Insurance	1,655	-	1,655	1,079
Cleaning	513	-	513	-
Stationery and office supplies	309	-	309	37
Telephone	660	-	660	546
Internet and computer software	1,008	-	1,008	1,934
Sundries	24	-	24	-
Room Hire	211	1,550	1,761	290
TV Licenses	159	-	159	462
Accountancy	150	-	150	-
	<b>89,795</b>	<b>10,875</b>	<b>100,670</b>	<b>85,954</b>
<b>Net Receipts For Period</b>	<b>- 7,732</b>	<b>7,425</b>	<b>- 307</b>	<b>18,138</b>
<b>Net Cash Funds B/F</b>	<b>77,162</b>	<b>-</b>	<b>77,162</b>	<b>59,024</b>
<b>Net Cash Funds C/F</b>	<b>69,430</b>	<b>7,425</b>	<b>76,855</b>	<b>77,162</b>



Total 2023 £	Total 2022 £
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# **Monetary Assets**

Cash at Bank	69,324	68,609
Cash in hand	- 420	602
	<b>68,904</b>	<b>69,211</b>

This is represented By:

Awards For All Grant	3,425	0
Rathbone Grant	4,000	
Unrestricted funds	61,479	69,211
	<b>68,904</b>	<b>69,211</b>

The accounts have been prepared under the Receipts and Payments basis.

These financial statements have been approved by the Trustees and signed on their behalf by:

Chair of Trustees: *MR. S. P. DONOGHUE*, Date: *5-6-23*.

Signed: *[Signature]*, Date: *5-6-23*.



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2022		31	03	2023

## Section A Reference and administration details

Charity name Choose Life The Prisoners Initiative

Other names charity is known by

Registered charity number (if any) 1177221

Charity's principal address C/O The Independence Initiative  
64-68 Balliol Road Bootle L20 7EJ  
Postcode L20 7EJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dave Roberts	Chair	1998 -2019	Steering Committee
2	Kevin O'Brien		2017-2019	Steering Committee
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13				
14				
15				
16				
17				
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Incorporated Body

How the charity is constituted  
(eg. trust, association, company)

Through the CIO.

Trustee selection methods  
(eg. appointed by, elected by)

We asked Sefton CVS if they could assist us recruit Trustees. They held their normal Trustee information day and asked people if they would be willing to trustee for Choose Life. Fortunately, people volunteered and were elected on by the former Trustees.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

As has been stated we our Chair was recruited and trained through the Sefton CVS. We then recruited one Trustee through word of mouth and asked a reliable and trusted volunteer to also sit as a Trustee.

Chair of Trustees

-

Three Trustees

-

Project Manager, who runs the Project on a day-to-day basis, and reports, On a quarterly basis.

One of the Trustees was the son of the Chair., he (Simon Donoghue) has now resigned.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Charities objectives are to train people in recovery from drugs, alcohol and commonly ex-offenders to go into educational establishments and use their experiential knowledge to educate young people and professionals around the issues of addiction, drug dealing and county lines.

We also house men and women with serious addiction problems and commonly ex-offenders straight from prison in an abstinent environment.

Summary of the main activities undertaken for the public benefit in relation to

We house up to nine men and women in our two supported houses in Anfield Liverpool. The residents have a background of homelessness,

**these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

drugs, offending and mental health issues.  
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It is hoped we might have a report by the of June.

We have made contact with Dame Carol Blacks team (Jo Tynan) who are very interested and have asked that as soon as the report is ready is too get in touch.

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- contribution made by volunteers.

The volunteers are the essence of Choose Life and the project, young people and professionals are amazed at their bravery and commitment to educating young people.

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## Section D

## Achievements and performance

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**Summary of the main achievements of the charity during the year**

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## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

We have reserves of £ 66,246.00 Although the supported housing makes a small loss every month we believe we can make up this loss with the funding coming in from Choose Life.

This year has been fairly successful at bringing in funding with us receiving funding from grantscape , awards for all and Eleanor Rathbone which has led to our finances being very healthy.

**. Although the SUPPORTED HOUSING Details of any funds materially in deficit**

Nil.

**Further financial review details (Optional information)**

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- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal funds come from Liverpool City Council housing benefits.

Although this does not cover all our expenses with Choose Life bringing in funding we are in a healthy financial state.

**Section F**

**Other optional information**

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Steve Donoghue	Denise Jones
Position (eg Secretary, Chair, etc)	Chair	Steering committee member
Date	30-05-2023	