

The Hazelwell Centre CIO
Unaudited Financial Statements
31 December 2020

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The Hazelwell Centre CIO

Financial Statements

Year ended 31 December 2020

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The Hazelwell Centre CIO

Trustees' Annual Report

Year ended 31 December 2020

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2020.

Reference and administrative details

Registered charity name The Hazelwell Centre CIO

Charity registration number 1177215

Principal office The Hazelwell Centre
Windsor Terrace
Haswell
DH6 2DY
Durham

The trustees

A Liversidge
J I Worthington
N Mills
A Mills
D Liversidge
C Kell
A Carr
B Hind

Company secretary D Liversidge

Independent examiner Censis
Exchange Building
66 Church Street
Hartlepool
TS24 7DN

Structure, governance and management

The charity registered as a Charitable Incorporated Organisation foundation on 19 February 2018.

Prior to incorporation the charity was known as The Hazelwell Centre a registered unincorporated charity constituted by trust deed dated 19 March 1980 and March 2004, charity registration number 511403.

Upon incorporation all of the charity assets were transferred to the new CIO.

The Hazelwell Centre CIO

Trustees' Annual Report *(continued)*

Year ended 31 December 2020

Objectives and activities

The charity was formed to:

Further or benefit the residents of Haswell and Haswell Plough and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

- to establish or secure the establishment of a community centre, and
- to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Achievements and performance

Being a volunteer organisation we have achieved a smooth transfer from unincorporated charity(511403) to a charitable interest organisation (1177215).

Due to the COVID Pandemic, the centre has been closed to the public, as such no community activities have been held. We intend to reopen the centre and resume activity groups once the government allows us.

Financial review

The unrestricted reserves of the charity as at 31 December 2020 stand at £462,271, of which the free reserves (that is those not tied up in fixed assets) amount to £32,931.

Reserves and Risk Policy

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems are in place to mitigate our exposure to the major risks.

The charity has a reserve policy which is kept under review and which currently seeks to maintain a minimum level of reserves of approximately 12 months running costs. The Trustee Board recommends that the policy on reserves be reviewed annually in order to take into account the forward operating costs of the organisation.

Trustees actively seek new sources of funding to continue its future activities.

The Hazelwell Centre CIO

Trustees' Annual Report *(continued)*

Year ended 31 December 2020

The trustees' annual report was approved on 21 October 2022 and signed on behalf of the board of trustees by:

C Kell
Trustee

The Hazelwell Centre CIO

Independent Examiner's Report to the Trustees of The Hazelwell Centre CIO

Year ended 31 December 2020

I report to the trustees on my examination of the financial statements of The Hazelwell Centre CIO ('the charity') for the year ended 31 December 2020.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement - matter of concern identified

We have completed our examination. We have identified matters of concern that give us reasonable cause to believe that:

1. accounting records were not kept in respect of the charity as required under section 130 of the Act; and
2. the accounts do not accord with these records.

Due to the age and illness of the two bank signatories, we have been unable to inspect one of the charity bank accounts, the account holds a Capital Contingency reserve of £3,535. Whilst we have no reason to believe that the fund materially differs to that stated, we have brought the matter to the attention of the trustees who are actively seeking changes to the signatories.

I confirm that no other matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Censis
Independent Examiner

Exchange Building
66 Church Street
Hartlepool
TS24 7DN

The Hazelwell Centre CIO

Statement of Financial Activities

Year ended 31 December 2020

		2020		2019
		Unrestricted funds	Total funds	Total funds
	Note	£	£	£
Income and endowments				
Donations and legacies	4	19,293	19,293	3,000
Charitable activities	5	673	673	6,704
Investment income	6	21	21	44
Total income		<u>19,987</u>	<u>19,987</u>	<u>9,748</u>
Expenditure				
Expenditure on charitable activities	7	<u>28,577</u>	<u>28,577</u>	<u>31,124</u>
Total expenditure		<u>28,577</u>	<u>28,577</u>	<u>31,124</u>
Net expenditure and net movement in funds		<u>(8,590)</u>	<u>(8,590)</u>	<u>(21,376)</u>
Reconciliation of funds				
Total funds brought forward		470,861	470,861	492,237
Total funds carried forward		<u>462,271</u>	<u>462,271</u>	<u>470,861</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 7 to 12 form part of these financial statements.

The Hazelwell Centre CIO

Statement of Financial Position

31 December 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible fixed assets	12	429,340	444,800
Current assets			
Cash at bank and in hand		33,171	26,301
Creditors: amounts falling due within one year	13	240	240
Net current assets		<u>32,931</u>	<u>26,061</u>
Total assets less current liabilities		<u>462,271</u>	<u>470,861</u>
Net assets		<u>462,271</u>	<u>470,861</u>
Funds of the charity			
Unrestricted funds		<u>462,271</u>	<u>470,861</u>
Total charity funds	15	<u>462,271</u>	<u>470,861</u>

These financial statements were approved by the board of trustees and authorised for issue on 21 October 2022, and are signed on behalf of the board by:

C Kell
Trustee

The notes on pages 7 to 12 form part of these financial statements.

The Hazelwell Centre CIO

Notes to the Financial Statements

Year ended 31 December 2020

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is The Hazelwell Centre, Windsor Terrace, Haswell, DH6 2DY, Durham.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

The Hazelwell Centre CIO

Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The Hazelwell Centre CIO

Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

3. Accounting policies *(continued)*

Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	-	2% straight line
Plant and machinery	-	4% straight line

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

4. Donations and legacies

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Donations				
Donations	2,390	2,390	—	—
Haswell Parish Council	3,000	3,000	—	—
Durham County Council	—	—	3,000	3,000

The Hazelwell Centre CIO

Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

4. Donations and legacies *(continued)*

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Grants				
Local Authority Business Support	13,903	13,903	—	—
	<u>19,293</u>	<u>19,293</u>	<u>3,000</u>	<u>3,000</u>

5. Charitable activities

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Room hire	673	673	1,696	1,696
Sundries	—	—	5,008	5,008
	<u>673</u>	<u>673</u>	<u>6,704</u>	<u>6,704</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Interest received	<u>21</u>	<u>21</u>	<u>44</u>	<u>44</u>

7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
General Fund	13,117	13,117	15,664	15,664
Fixed Asset Fund	15,460	15,460	15,460	15,460
	<u>28,577</u>	<u>28,577</u>	<u>31,124</u>	<u>31,124</u>

8. Net expenditure

Net expenditure is stated after charging/(crediting):

	2020 £	2019 £
Depreciation of tangible fixed assets	<u>15,460</u>	<u>15,460</u>

9. Independent examination fees

	2020 £	2019 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>240</u>	<u>300</u>

The Hazelwell Centre CIO

Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

10. Staff costs

The average head count of employees during the year was Nil (2019: 1). The average number of full-time equivalent employees during the year is analysed as follows:

	2020 No.	2019 No.
Charitable activities	<u>—</u>	<u>1</u>

No employee received employee benefits of more than £60,000 during the year (2019: Nil).

11. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

12. Tangible fixed assets

	Freehold property £	Plant and machinery £	Total £
Cost			
At 1 January 2020 and 31 December 2020	<u>603,000</u>	<u>95,000</u>	<u>698,000</u>
Depreciation			
At 1 January 2020	202,400	50,800	253,200
Charge for the year	<u>12,060</u>	<u>3,400</u>	<u>15,460</u>
At 31 December 2020	<u>214,460</u>	<u>54,200</u>	<u>268,660</u>
Carrying amount			
At 31 December 2020	<u>388,540</u>	<u>40,800</u>	<u>429,340</u>
At 31 December 2019	<u>400,600</u>	<u>44,200</u>	<u>444,800</u>

13. Creditors: amounts falling due within one year

	2020 £	2019 £
Accruals and deferred income	<u>240</u>	<u>240</u>

14. Government grants

The amounts recognised in the financial statements for government grants are as follows:

	2020 £	2019 £
Recognised in income from donations and legacies:		
Government grants income	<u>13,903</u>	<u>—</u>

The Hazelwell Centre CIO

Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

15. Analysis of charitable funds

Unrestricted funds

	At 1 January 20 20	Income	Expenditure	At 31 December 2020
	£	£	£	£
General Fund	22,526	19,987	(13,117)	29,396
Capital/Contingency Fund	3,535	–	–	3,535
Fixed Asset Fund	444,800	–	(15,460)	429,340
	<u>470,861</u>	<u>19,987</u>	<u>(28,577)</u>	<u>462,271</u>

	At 1 January 20 19	Income	Expenditure	At 31 December 2019
	£	£	£	£
General Fund	28,442	9,748	(15,664)	22,526
Capital/Contingency Fund	3,535	–	–	3,535
Fixed Asset Fund	460,260	–	(15,460)	444,800
	<u>492,237</u>	<u>9,748</u>	<u>(31,124)</u>	<u>470,861</u>

16. Analysis of net assets between funds

	Unrestricted Funds	Total Funds
	£	£
Tangible fixed assets	429,340	429,340
Current assets	33,171	33,171
Creditors less than 1 year	(240)	(240)
Net assets	<u>462,271</u>	<u>462,271</u>

	Unrestricted Funds	Total Funds
	£	£
Tangible fixed assets	444,800	444,800
Current assets	26,301	26,301
Creditors less than 1 year	(240)	(240)
Net assets	<u>470,861</u>	<u>470,861</u>