

Walton Village Hall Management Committee

Trustees Report for 2024

Walton Village Hall is now running with a high level of occupancy of both the Main Hall and Bromage Room. Over 30 groups are regular users during the Autumn and Winter months while weekends are busy with functions throughout the year. The Treasurer (Raj Bandha) and Bookings Manager (Darren Francis) have performed their duties with great skill and dedication. The Hallmaster internet-based booking system has proved to be a great advance in reducing effort and enabling regular and non-regular users to request bookings. Three Trustees assist Darren with its operation

Maintenance of the village hall tends to be ongoing throughout the year to keep the high standards our users are used to. Our cleaner, Sarah Anne-Louise Miller from Gleam Bunnies Domestic Cleaners, performs her duties each morning from Monday to Friday inclusive. In addition to her daily cleaning tasks, Sarah also undertakes the occasional polishing of the Main Hall floor and the shampooing of the Bromage Room carpet. As a result of her efforts, the rooms and facilities in the hall are maintained to a high level of cleanliness.

A major expenditure in May 2024 was the re-surfacing of part of the private lane which leads to the Walton Village Hall. Some financial support was also provided by local residents, the Walton Tennis Club and user organisations of the hall. Inevitably, a number of breakages and damage to the facility have occurred. In spite of the vast majority of users behaving responsibly, there remain several groups or individuals who fail to report breakages and do not act responsibly towards the hall facilities.

The Walton Village Hall website has been a great success and enables event organisers to review the facilities and make bookings. The site also contains extensive instructions on how to use the facilities, Terms and Conditions, safety instructions and fire regulations. A maintenance contract with a local software company called DACCAA, enables quick and effective resolution of any problems.

The Trustees have suffered one resignation during the year but were able to appoint a new Trustee as Secretary, Philip Burn. The Chairman continues to undertake the role of the Facilities Manager.

Jeremy Wheeler

Chairman of the Trustees of Walton Village Hall

Walton (Berkswich) Village Hall
Accounts for period to December 2024

Balance Sheet				Income & Expenditure				Notes			
				2024	2023	%	2024	2023	%		
				£	£	Change	£	£	Change		
Assets				Income			Other Income - Interest received				
				% Change							
Buildings, Plant etc.	6,269	7,597	-17%	Regular Group Hire income	15,371	15,914	-3%	SBC Polling Station income	1,000	500	100%
Owed by Hires	355	855	-58%	Casual Group Hire income - Main Hall	3,215	2,986	8%	Other Income	90	250	-64%
Prepayments	156	1,880	-92%	Casual Group Hire income - Bromage Room	214	50	328%	French Classes Janet Mitchell	285	163	75%
Bank Current Account	6,121	4,638	32%	Other Income - Interest received	4,756	2,751	73%	Walton Music Circle	-	150	-
Bank Business Reserve Account	11,797	10,137	16%	Other Income Car Park Rent Bright Horizons Nursery	1,700	1,500	13%	Pilates	470	510	-8%
Bank 35 Deposit Account	147,211	142,614	3%	Total Income	25,256	23,201	9%	Phoenix Activities Club	4,400	4,395	0%
Petty Cash - Lloyds Bank account	(0)	1	-149%	Expenditure				Berkswich Bridge Club	370	430	-14%
Total assets	171,908	167,721	2%	Website PR (Literature & Brochures)	247	427	-42%	Church Group	2,920	2,893	1%
Liabilities				Miscellaneous Purchases	89	157	-44%	Berkswich Parish Council	250	390	-36%
Suppliers to be paid	524	382	37%	Water Rates	604	284	113%	Little Robin Art	425	255	67%
Nursery paid 2x	1,502	1,500	0%	Refuse collection Brown Bin	-	36	-	Berkswich WI	120	185	-35%
Music Circle Donation	1,347	1,000	30%	Premises Insurance	1,724	1,480	16%	Flair Academy of Dance	470	615	-24%
Other Creditors - Party deposits	1,300	1,000	30%	Electricity	1,947	1,270	53%	NHS	2,040	1,460	40%
Accruals	-	278	-	Gas	1,602	1,583	1%	GKY Dance	1,160	1,560	-26%
Deferred income - Hall Hire	420	580	-28%	Leaving Gifts	30	62	-51%	Reed Wellbeing	220	450	-51%
Liabilities	5,092	3,739	36%	Postage and Carriage	4	6	-40%	Stafford Folk Dance Club	420	660	-36%
Net Assets	166,816	163,982	2%	Office Equipment and Stationery	431	461	-6%	Chaside Flower Club	100	110	-9%
REPRESENTED BY				Sky Internet	185	239	-23%	National Trust	110	110	0%
Opening Capital	163,982	161,283	2%	Hallmaster Booking Software	525	354	48%	WMID Bird Club	240	120	100%
Add : Surplus/(Deficit) for the year	2,834	2,699	5%	Cleaning materials	429	1,504	-71%	Janet Mellonie Art Group	270	358	-24%
	166,816	163,982	2%	Repairs and Renewals	6,703	6,834	-2%	Personal Touch Tutoring Phillip Coop	-	340	-
				Cleaning Wages	32	32	0%	Wayleave	11	11	0%
				Premises Expenses	4,133	555	645%	Regular Group Hire income	15,371	15,914	-3%
				Grounds Maintenance	590	925	-36%				
Tangible assets				Fire Extinguishers and servicing	144	621	-77%	Green Gore Lane Road Repairs Contributions Received			
Property - Roof	4,257	4,320	-1%	Electrical Repairs and Renewals	642	997	-36%	Walton Tennis Club	500		
Bromage Room Boiler	1,544	1,932	-20%	Plumbing Repairs and Renewals	408	1,095	-63%	James Maxwell	100		
CCTV	1,796	2,040	-12%	Defibrillator	169	382	-56%	Jackie Hughes	100		
Depreciation	(1,328)	(695)	91%	Sundry Expenses	-	46	-	Darren Lewis	100		
				Legal Fees	54	35	54%	Genevieve Imbert	100		
				Audit Fees	-	100	-	Darren Francis	100		
				PPL PRS Music Royalty	403	174	131%	Phoenix Activities Club	1,500		
				Depreciation Property	432	63	589%	RCCG Harvest Centre	500		
				Plant/Machinery Depreciation	510	388	31%		3,000		
				Furniture/Fitting Depreciation	386	243	59%	Road repairs - Net	3,480		
Total	6,269	7,597	-17%	Total Expenditure	22,421	20,502	9%	Annual lighting check	247		
				Surplus/(Deficit)	2,834	2,699	5%	Replacement lighting	246		
								Sundry	160		
									4,133		

Auditor's statement

I can confirm these accounts are produced from the bank statements and other accounting records for the relevant accounting period and explanations given to me.

Mrs Sue Cliffe.....AAT QB

Auditor

Date: 14/12/2025

WALTON (BERKSWICH) VILLAGE HALL CIO

Green Gore Lane, Walton on the Hill, ST17 0LD *Registered Charity No: 1177200*



14th February 2025

Auditor's Report to the Trustees of Walton (Berkswich) Village Hall

I have audited the financial statements of Walton (Berkswich) Village Hall for the year ended 31 December 2024 and conclude that the financial statements give a true and fair view of the charity's financial position as at that date and of its income and expenditure for the year then ended in accordance with the Charities Act 2011, the applicable financial reporting framework, and the Statement of Recommended Practice applicable to charities preparing their accounts.

Mrs. Sue Cliffe AAT QB

Signature *Sue Cliffe*
Date 14/02/2025

Trustees : Sharon Smith, Diane Hinton, Darren Francis, Jean Alden, Jeremy Wheeler, Raj Bandha, Margaretha de Clercq, Caroline Pearson, John Holt and Prue Bradley

Chairman Dr. Jeremy Wheeler, Treasurer Raj Bandha, Secretary: Philip Burn