



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' annual report (including Directors' report) for the period

From: 1/1/2021

To: 31/12/2021

Charity name: Walton (Berkswich) Village Hall CIO

Charity registration number: 1177200

Company number:

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Berkswich (including Walton on the Hill, Milford, Baswich and Wildwood) ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities of the village hall over the past year were to a large extent curtailed by the Covid-19 epidemic until restrictions were eased in September. The trustees of the hall have ensured that the hall has been open to public organisations for their use and the enjoyment of their members whenever possible. When not open, refurbishments to the hall have been undertaken in order to benefit the groups using the hall.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, the Trustees have acted in accordance with the Charity Commission guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The aims of the hall do not include making grants to local organisations. Rather, the funds at the Trustee's disposal are used in order to provide first class local facilities for the benefit of local community groups and organisations.
Policy on social investment including program related investment	Para 1.38	The CIO currently has no social investment policy.
Contribution made by volunteers	Para 1.38	Significant contributions have been made by volunteers to the hall over the past year. All activities undertaken to maintain the hall have been carried out by professional companies, however volunteer trustees and officers have contributed to the coordination and management of these activities.
Other		-

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	There have been few contributions over the course of the past year as the hall had negligible use for the first 6 months of the year due to COVID restrictions. However, from September 2021 onwards, most of the regular users and some non-regular users have cautiously returned to full activities.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	One objective set for 2021 was to ensure that lettings to local groups was fair and reasonable. The trustees discussed this and made significant reductions to hire charges to help users return to pre-COVID routines. All objectives for hall refurbishment were achieved.
Performance of fundraising activities against objectives set	Para 1.41	Fund raising activities in order to build a new hall have been in abeyance for a number of years. However, the moneys raised from previous fundraising activities are still held on account and, to this end, a Reserves Policy has been drafted with the expectation that it will be approved in early 2022.
Investment performance against objectives	Para 1.41	The investment objectives of the trust are conservative and are solely concerned with accumulating funds for maintenance of the current hall and amassing funds to build a better hall.
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	The hall is in a healthy financial position. Due to receipt of local government grants of £16,835, it has a surplus for the reporting period of £12,800. Maintenance costs of £6,500 remain the largest part of expenditure.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves held are for two purposes: 1. Hall maintenance and operation 2. Hall rebuilding or expansion The hall is ageing and the trustees are setting aside considerable funds in order to allow for renovations. A further risk of unforeseen difficulty has been addressed.
Amount of reserves held	Para 1.22	High interest account: £76,032 Lloyds' Band operating account: £81,551
Reasons for holding zero reserves	Para 1.22	-

Details of fund materially in deficit	Para 1.24	-
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	-

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal sources of funds are hall users: <ol style="list-style-type: none"> 1. Non-profit clubs and groups 2. Private groups (parties, etc) 3. Commercial organisations deemed to be of benefit to the community (aerobics, dance instruction, etc) 4. Public organisations (NHS) 5. Use for elections
Investment policy and objectives including any social investment policy adopted	Para 1.46	Investment policies are currently directed solely towards the maintenance and operation of the hall, with the goal of providing first class facilities for users of the hall. The trustees to date have not adopted any policy regarding social investment.
A description of the principal risks facing the charity	Para 1.46	The major risks perceived at present are: <ol style="list-style-type: none"> 1. The return of a serious outbreak of COVID or other pandemic 2. Decline in the material fabric of the hall
Other		Efforts must continue to be made to attract new groups to the hall.

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum and articles of association etc	Para 1.25	Constitution
How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The CIO has a list of approved user groups, each of which can appoint a representative as a trustee. There were 8 such groups in 2021, nominating 8 trustees in total. In addition, there was a single honorary trustee and 4 officers (who were trustees or co-opted volunteers).

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	An operating protocol document has been produced, outlining how the CIO operates. This document together with the annual accounts and the CIO Constitution, shall be made available to all new trustees. The officers are currently documenting their roles and tasks, to allow easy takeover by replacement officers.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity works within ACRE, who provide much useful advice and assistance.
Relationship with any related parties	Para 1.51	-
Other		-

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	No such assets are held.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	-
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	-

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Mrs J Bandha – Caretaker & Cleaner

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The company has taken advantage of the small companies’ exemption in preparing the report above.

The trustees declare that they have approved the trustees’ report (including directors’ report) above.

Signed on behalf of the charity’s trustees/directors

Signatures

Full Names

Position

Date

Walton(Berkswich) Village Hall Accounts to 31 /12/ 2021

Income

Election Fee	500
Covid Grant - SBC	£16,835.21
Rent	£7,741.50
Utility refund	£494.38
Investment income from NS&I	£76,032.17
Total Income (inc Covid Grant)	<u>£101,103.26</u>

Expenditure

Utilities		£1,860.02
General Maint bldg. inc Cleaning & Servicing		£6,496.65
Caretaker		£3,504.00
Insurance		£1,665.40
Total Expenditure		<u>£13,526.07</u>

Balance of account at 1 January 2021	£68,755.54
Balance of account at 31 December 2021	£157,583.65
Surplus / (Deficit) in current year	£88,828.11

Available balance without investment income **£81,551.48**

High interest Account – Balance 2019 **£76,032.17**

No statement available

/ confirm that these accounts are in accordance with the books, statements, invoices and explanations presented to me.

Mrs E Deakin – Auditor 05/02/2022

Walton(Berkswich) Village Hall Accounts to 31 /12/ 2021

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