

WALTON (BERKSWICH) VILLAGE HALL

England & Wales - Charity number 1177200

Details

Status Registered

Legal form CIO

Registered 2018-02-16

Register [View on the Charity Commission register](#)

Contact

Address Walton House
Milford Road
Stafford
ST17 0JU

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Activities

Objects: THE OBJECTS OF THE CIO ARE TO ESTABLISH AND RUN A VILLAGE HALL AND TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF BERKSWICH (INCLUDING WALTON ON THE HILL, MILFORD, BASWICH AND WILDWOOD) ("AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

Activities: Walton (Berkswich) Village Hall provides facilities primarily for those residing in the geographical area covered by Walton-On-The-Hill and Berkswich. The facilities provided are a small hall and a large hall will full kitchen and toilet facilities. The hall caters fully for the disabled and can be leased on a one off or recurrent basis by local groups or individuals, benefitting the community.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** The General Public/mankind

Geography

- Staffordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£24,738	£20,616	-	-
2024-12-31	£25,256	£22,421	-	-
2023-12-31	£23,071	£20,502	-	-
2022-12-31	£24,200	£20,500	-	-
2021-12-31	£25,571	£13,516	-	-

Trustees

Name	Role	Appointed
Caroline Susan Hoadley Pearson		2022-07-27
DARREN FRANCIS		2019-01-23
Diane Hinton		2019-01-23
JEREMY WHEELER		2019-11-06
Julie Morrison		2026-03-25
Margaretha De Clercq		2023-01-25
Philip Burn		2024-05-22
Raj Bahadur Bandha		2022-01-30
SHARON SMITH		2019-01-23

WALTON (BERKSWICH) VILLAGE HALL

England & Wales - Charity number 1177200

Accounts

Walton (Berkswich) Village Hall

Treasurers Report for accounts year ended 31st December 2025

The income from regular group hires in **2025** was **£16,147** compared to (2024 £15,371). The three major changes are the increase in hire by GKY dance, a reduction by the Church group and a contribution from the Nursery of £500 for the repairs to Green Gore Lane. Casual booking income decreased by £472 from 2024.

The change in the Bank of England base rate interest rate has decreased the income generated from the positive bank balance held with NatWest, by £1,022 from 2024.

Total income 2025 amounted to **£24,738** (2024 £25,256), a decrease of £518.

Overall expenditure in 2025 was lower by £1,805 than in 2024.

Utility and insurance costs increased by £768, reflecting the higher energy market costs and adjustments to the price cap.

The bank balance increased by £6,693 with £3,734 coming from interest and £388 from the surplus from the other activities in 2025 and timing differences.

The use of CCTV has helped us to monitor hall usage and address instances of misuse when necessary. This has been required on a few occasions.

We continue to be one of the most actively used Village Halls in our area, with a usage rate significantly higher than most others. Our hall remains a valued and essential resource for the local community.

We concluded 2025 with a surplus of **£4,122** (2024 £2,834).

Raj Bandha

20/2/2026

Walton Village Hall Management Committee Trustees Report for 2025

Walton Village Hall continues to operate with a satisfactory level of occupancy of both the Main Hall and Bromage Room. Over 30 groups are regular users during the Autumn and Winter months while weekends are busy with functions throughout the year. The Treasurer (Raj Bandha), Bookings Manager (Darren Francis) and Secretary (Philip Burns) have performed their duties with great skill and dedication. The Hallmaster internet-based booking system has proved to be a great advance in reducing effort and enabling regular and casual users to request bookings. Three Trustees assist Darren with its operation

Maintenance of the village hall tends to be ongoing throughout the year to keep the high standards our users are used to. Our cleaner, Sarah Anne-Louise Miller from Gleam Bunnies Domestic Cleaners, performs her duties each morning from Monday to Friday inclusive. In addition to her daily cleaning tasks, Sarah also undertakes the occasional polishing of the Main Hall floor and the shampooing of the Bromage Room carpet. As a result of her efforts, the rooms and facilities in the hall are maintained to a high level of cleanliness. A local professional furniture cleaner was employed to clean all 150 textile covered chairs to great effect.

Additional financial support for the previous year's re-surfacing of part of the private lane which leads to the Walton Village Hall was secured by the Treasurer from Bright Horizons Nursery, 12 of whose staff are permitted to use the car park during term times.

A major drive was initiated during the year to take action against drivers of vehicles who use the Hall car park illegally. This is a matter in which the police will not take any action as it is viewed as a civil issue. The law bans us from any action such as wheel clamping and so notices have been posted in a similar way to that used by supermarkets which make clear that when drivers use the car park, they are agreeing to the conditions. These state that an invoice will be issued to any driver who is not using the hall for an approved activity. This has been successful in stopping most illegal car parking but invoices have been sent to one particular offender.

The Walton Village Hall website has been a great success and enables event organisers to review the facilities and make bookings. The site also contains extensive instructions on how to use the facilities, Terms and Conditions, safety instructions and fire regulations. A maintenance contract with a local software company called DACCAA, enables quick and effective resolution of any problems.

The Trustees have suffered one loss by ill health during the year but a new Trustee has been recruited to maintain the same number. The Chairman continues to undertake the role of the Facilities Manager.

Jeremy Wheeler

Chairman of the Trustees of Walton Village Hall

Walton (Berkswich) Village Hall
Accounts for period to December 2025

	Balance Sheet		%	Income	Income & Expenditure		%	Notes	%
	2025	2024			2025	2024			
	£	£	Change	£	£	Change	£	£	Change
Assets									
Buildings, Plant etc.	4,940	6,269	-21%	16,147	15,371	5%	500	1,000	-50%
Owed by Hires	505	355	42%	2,957	3,215	-8%	500	90	456%
Prepayments	162	156	4%	-	214	-	280	285	-2%
Bank Current Account	4,080	6,121	-33%	3,734	4,756	-21%	-	-	-
Bank Business Reserve Account	16,938	11,797	44%	1,900	1,700	12%	460	470	-2%
Bank 35 Deposit Account	150,804	147,211	2%	-	-	-	4,730	4,400	8%
Petty Cash - LLoyds Bank account	(0)	1	-149%	-	-	-	400	370	8%
Total assets	177,428	171,909	3%	24,738	25,256	-2%	2,285	2,920	-22%
Liabilities									
Suppliers to be paid	208	524	-60%	247	247	0%	260	250	4%
Nursery paid 2x	1,501	2,849	-47%	-	89	-	915	425	115%
Music Circle Donation	455	-	-	-	604	-3%	110	120	-8%
Other Creditors - Party deposits	2,500	1,300	92%	1,789	1,724	4%	580	470	23%
Accruals	487	-	-	1,893	1,947	-3%	140	220	-36%
Deferred income - Hall Hire	1,340	420	219%	2,363	1,602	48%	430	420	2%
Liabilities	6,490	5,092	27%	24	30	-20%	100	100	0%
Net Assets	170,938	166,817	2%	1	4	-77%	120	240	-56%
REPRESENTED BY									
Opening Capital	166,816	163,983	2%	66	66	-	-	270	-
Add : Surplus/(Deficit) for the year	4,122	2,834	45%	626	431	45%	-	-	-
	170,938	166,817	2%	1,151	185	0%	-	11	-
Tangible assets									
Property - Roof	4,320	4,320	0%	175	32	447%	-	-	-
Bromage Room Boiler	1,932	1,932	0%	187	429	-56%	-	-	-
CCTV	2,040	2,040	0%	6,502	6,703	-3%	-	-	-
Depreciation	(3,351)	(2,023)	66%	175	32	447%	-	-	-
Total	4,940	6,269	-21%	1,481	642	131%	16,147	15,371	5%
				380	408	-7%			
				173	169	2%			
				35	54	-35%			
				455	403	13%			
				432	432	0%			
				510	510	0%			
				386	386	0%			
				20,616	22,421	-8%			
				4,122	2,834	45%			

Other Income - Interest received

	2025	2024	Change
SBC Polling Station income	500	1,000	-50%
Other Income - Nursery Road Repairs	500	90	456%
French Classes Janet Mitchell	280	285	-2%
Walton Music Circle	-	-	-
Pilates	460	470	-2%
Phoenix Activities Club	4,730	4,400	8%
Berkswich Bridge Club	400	370	8%
Church Group	2,285	2,920	-22%
Berkswich Parish Council	260	250	4%
Little Robin Art	915	425	115%
Berkswich WI	110	120	-8%
Flair Academy of Dance	580	470	23%
NHS	1,478	2,040	-28%
GKY Dance	2,739	1,160	136%
Reed Wellbeing	140	220	-36%
Stafford Folk Dance Club	430	420	2%
Chassside Flower Club	100	100	0%
National Trust	120	110	9%
WMID Bird Club	-	240	-
Janet Melonie Art Group	120	270	-56%
Personal Touch Tutoring Phillip Cooper	-	-	-
Wayleave	-	11	-
Regular Group Hire income	16,147	15,371	5%

	Last year	Green Gore Lane Road Repairs Cost	Contributions received	Net cost
	6,480	3,090	3,390	

Auditor's statement
I can confirm these accounts are produced from the bank statements and other accounting records for the relevant accounting period and explanations given to me.
Mr K Sproston MBF
Auditor
Date 18/12/2026

WALTON (BERKSWICH) VILLAGE HALL

England & Wales - Charity number 1177200

Accounts

Walton Village Hall Management Committee

Trustees Report for 2024

Walton Village Hall is now running with a high level of occupancy of both the Main Hall and Bromage Room. Over 30 groups are regular users during the Autumn and Winter months while weekends are busy with functions throughout the year. The Treasurer (Raj Bandha) and Bookings Manager (Darren Francis) have performed their duties with great skill and dedication. The Hallmaster internet-based booking system has proved to be a great advance in reducing effort and enabling regular and non-regular users to request bookings. Three Trustees assist Darren with its operation

Maintenance of the village hall tends to be ongoing throughout the year to keep the high standards our users are used to. Our cleaner, Sarah Anne-Louise Miller from Gleam Bunnies Domestic Cleaners, performs her duties each morning from Monday to Friday inclusive. In addition to her daily cleaning tasks, Sarah also undertakes the occasional polishing of the Main Hall floor and the shampooing of the Bromage Room carpet. As a result of her efforts, the rooms and facilities in the hall are maintained to a high level of cleanliness.

A major expenditure in May 2024 was the re-surfacing of part of the private lane which leads to the Walton Village Hall. Some financial support was also provided by local residents, the Walton Tennis Club and user organisations of the hall. Inevitably, a number of breakages and damage to the facility have occurred. In spite of the vast majority of users behaving responsibly, there remain several groups or individuals who fail to report breakages and do not act responsibly towards the hall facilities.

The Walton Village Hall website has been a great success and enables event organisers to review the facilities and make bookings. The site also contains extensive instructions on how to use the facilities, Terms and Conditions, safety instructions and fire regulations. A maintenance contract with a local software company called DACCAA, enables quick and effective resolution of any problems.

The Trustees have suffered one resignation during the year but were able to appoint a new Trustee as Secretary, Philip Burn. The Chairman continues to undertake the role of the Facilities Manager.

Jeremy Wheeler

Chairman of the Trustees of Walton Village Hall

WALTON (BERKSWICH) VILLAGE HALL CIO

Green Gore Lane, Walton on the Hill, ST17 0LD *Registered Charity No: 1177200*



14th February 2025

Auditor's Report to the Trustees of Walton (Berkswich) Village Hall

I have audited the financial statements of Walton (Berkswich) Village Hall for the year ended 31 December 2024 and conclude that the financial statements give a true and fair view of the charity's financial position as at that date and of its income and expenditure for the year then ended in accordance with the Charities Act 2011, the applicable financial reporting framework, and the Statement of Recommended Practice applicable to charities preparing their accounts.

Mrs. Sue Cliffe AAT QB

Signature *Sue Cliffe*
Date 14/02/2025

Trustees : Sharon Smith, Diane Hinton, Darren Francis, Jean Alden, Jeremy Wheeler, Raj Bandha, Margaretha de Clercq, Caroline Pearson, John Holt and Prue Bradley

Chairman Dr. Jeremy Wheeler, Treasurer Raj Bandha, Secretary: Philip Burn

WALTON (BERKSWICH) VILLAGE HALL

England & Wales - Charity number 1177200

Accounts

Walton (Berswick) Village Hall
Accounts Year to date to 31.12.2023

Trading

Income	£'s	Expenditure	£'s
SBC Polling Station income	500.00		
Other Income	250.00	Website PR (Literature & Brochures)	426.99
French Classes Janet Mitchell	162.50	Miscellaneous Purchases	157.12
Walton Music Circle	150.00	Water Rates	283.60
Pilates	510.00	Refuse collection Brown Bin	36.00
Phoenix Activities Club	4,395.00	Premises Insurance	1,480.07
Berkswich Bridge Club	400.00	Electricity	1,269.62
Church Group	2,893.00	Gas	1,583.29
Berkswich Parish Council	390.00	Leaving Gifts	61.50
Little Robin Art	240.00	Postage and Carriage	6.37
Berkswich WI	185.00	Office Equipment and Stationery	149.00
Flair Academy of Dance	615.00	Sky Internet	460.70
NHS	1,460.00	Hallmaster Booking Software	238.80
GKY Dance	1,560.00	Cleaning materials	353.78
Reed Wellbeing	450.00	Repairs and Renewals	1,503.58
Stafford Folk Dance Club	660.00	Cleaning	6,834.36
Chaseside Flower Club	110.00	Window Cleaner	32.00
National Trust	100.00	Premises Expenses	554.96
WMID Bird Club	120.00	Grounds Maintenance	925.00
Janet Mellonie Art Group	282.50	Fire Extinguishers and servicing	621.00
Personal Touch Tutoring Phillip Cooper	340.00	Electrical Repairs and Renewals	997.38
Wayleave	10.71	Plumbing Repairs and Renewals	1,095.00
Village Hall Hire	2,986.25	Defibrillator	382.08
Bromage Room Hire	50.00	Sundry Expenses	45.98
Sub total	18,819.96		
		Legal Fees	35.00
Other income		Audit Fees	100.00
Interest received	2,751.31	PPL PRS Music Royalty	174.43
Rent Income Bright Horizons Nursery	1,500.00	Depreciation	62.73
Sub total	4,251.31	Plant/Machinery Depreciation	388.35
		Furniture/Fitting Depreciation	243.48
Total Income	<u>23,071.27</u>	Total expenditure	<u>20,502.17</u>
Surplus/(deficit) current period			2,569.10

Statement of Assets and Liabilities

	£'s	£'s	£'s	£'s
Assets			Liabilities	
Roof additions	4,320.00			
Bromage Room Boiler	2,039.53			
CCTV	1,932.00		Suppliers to be paid	
Wear & Tear	<u>(694.56)</u>	7,596.97	Aldi	15.98
			EDF Electricity	(181.50)
Amounts owed by hirers			Prostko	18.98
GKY DANCE	540.00		The Range DIY	2.99
Berkswich Bridge Club	20.00		SEFE Energy Limited - Gas	438.90
Berkswich Parish Council	30.00		Tesco	24.15
Flair Academy of Dance	55.00		Water Plus	62.00
Chaseside Flower Club	10.00		Nursery rent paid 2 x	1,500.00
Stafford Folk Dance	-		Other Creditors - Party deposits	1,000.00
Midlands Partnership NHS Foundation Tru	160.00		Accruals	<u>277.50</u>
Reed Wellbeing	20.00			
Berkswich WI	10.00		Deferred income	580.00
West Midlands Bird Group	(120.00)			3,159.00
	0			580.00
	0	725.00	Retained income/(deficit)	
			B/F from previous year	161,283.21
			Surplus/(deficit) current period	<u>2,569.10</u>
				163,852.31
Prepayments - Insurance		1879.68		
Bank Current Account	4,637.68			
Bank Business Reserve Account	10,137.09			
Bank 35 Deposit Account	142,614.22			
LLoyds Bank account	<u>0.67</u>	157,389.66		
Total assets		<u>167,591.31</u>	Total liabilities	<u>167,591.31</u>

Walton (Berkswich) Village Hall

Treasurers Report for 2023

The use of the hall has picked up considerably since the COVID pandemic. Some of the user groups had noticed a reduction in their membership on their return to the hall, which was put down partly to membership costs. This gave the committee some concern and so we agreed to keep the hall hire charges lower, as they were during the COVID period. We did however increase the hire and deposit charges to casual hirers.

During the year we moved the banking facility from Lloyds to NatWest as they offered several different accounts so that we could benefit from interest being paid out by them. We now have a traditional current account, a business reserve account (1.45%) and a Liquidity Manager 35 Day account (3.25%), this change was implemented mid-April 2023. The interest received for the year is **£2,751.31**.

The hire income in 2023 was **£18,949.96** (hire income in **2022**, excluding a COVID grant of £3,200.00 was £19,499.67). Total income 2023 came in at **£23,201.27** (**2022** £24,199.67). The number of casual hire bookings dropped during 2023, more by design. The committee agreed that parties must finish by 8pm, so income from the late parties has all disappeared (loss of circa £2k to £3k). Children's party bookings have remained strong throughout the year.

To more accurately reflect the type of expenditure that we incur, a slightly different accounting treatment has been adopted for expenditure on purchases that have a long-term value i.e. more than a year. These are now being capitalised e.g. a new boiler. To account for the wear and tear of this boiler a useful life is allocated in this case 5 years, so a wear and tear amount is charged against income in each of the 5 years, instead of putting all the purchase cost of the boiler against the income in that year. All other costs are treated as before i.e. expensed.

Outgoings in 2023 that were expensed was **£20,502.17** (**2022** £20,500.11). A further spend of £4,320.00 on the roof, Bromage room boiler £1,932.00 and CCTV £2,039.53 was capitalised in 2023.

In February 2023 work started on the new website and the introduction of an online booking system for the hall. Some members of the committee worked long hours to populate the diary for all the regular users, so that anyone wanting to book the hall for casual (one-off) events could do so online. Automated emails are generated by the system to advise the Booking Secretary, Treasurer and the hirer of bookings and the payment thereof.

These changes made by the committee have given us more visibility of the workings of the hall, and any action we need to take to manage the hall.

The CCTV usage has allowed us to identify hall abuse and so act if needed, which we have had to do on a few occasions.

We remain one of the best Village Halls in our area and our usage rate is considerably higher than almost every other Village Hall. We also remain an excellent Hall that serves our local community.

We finished 2023 with a surplus of £2,699.10 **(2022 £3,699.56)**.

Raj Bandha

05/3/2024

WALTON (BERKSWICH) VILLAGE HALL

England & Wales - Charity number 1177200

Accounts

CHAIRMAN'S COMMENTS AT WVH AGM ON WEDNESDAY 29 MARCH 2023

REPRESENTATIVES OF USER APPROVED ORGANISATIONS

Jean Alden	National Trust
Prue Bradley	Stafford Folk Dance Club
Margaretha De Clercq	Walton Tennis Club
Di Hinton	Chaseside Flower Club
John Holt	Walton Music Circle
Caroline Pearson	Berkswich Parish Council
Sharon Smith	Berkswich Women's Institute
Jeremy Wheeler	SWPAC

It has been a year of enormous change for the management of Walton Village Hall. The resignation of Graham Kilford from his roles as Bookings Manager and Treasurer, which he had held since September 2016, ended 50 years of association with the management of the hall. We owe him a debt of gratitude for his selfless contribution to the running of our affairs. On behalf of the Walton Village Hall, it is my pleasure to present Graham with a plaque recognising the outstanding contribution he has made over such a long period of service to the hall and the local community.

We have been fortunate in having within our management committee two Trustees who volunteered to take on these two roles separately. This has marked a significant change in how we operate, with Raj Bandha introducing a more software-based approach to accounting and Darren Francis overseeing the launch of a new internet based booking system operated by Hallmaster. Darren has also managed the development of a new website for the village hall in collaboration with the local software firm DACCAA.

We have recently found ourselves having to come to terms with the resignation of Jackie Bandha from our team. Jackie has effectively run the day-to-day operation of the hall in her roles as Cleaner for the last 6 years and Secretary and Caretaker or Facilities Manager since 2018. Since I became chairman a year ago, I have come to understand just how much we have relied on Jackie for sorting out the multitude of tasks that have arisen, seemingly with a daily frequency. On behalf of the Trustees I should like to pay tribute to

the excellent contribution you have made to the smooth operation of the hall and ask Di to present you with a floral tribute as a mark of our gratitude for all you have done for us and the hall.

In addition, we have arranged for you to enjoy a Vintage Tea at the Old Bakers Cottage Tea Room in the quaint village of Newborough near Burton on Trent. We know that this is a favourite haunt of yours which is famous for its delicious home-made cakes. We have also arranged for you to be accompanied by our illustrious Treasurer who has graciously agreed to join you for this celebration.

Coming to terms with replacing someone like Jackie who has performed such a broad and complex combination of duties, has not been possible although a new cleaner has been found who has started well. Sarah Knight cleans the hall from 7.30 am to 9 am each weekday morning and has been doing this for the past 3 weeks. The additional positions of Secretary and Facilities Manager which Jackie held have been devolved and shared amongst other Trustees for the present. We need to find someone who is prepared to take over the Secretary's position to satisfy our Constitutional obligations.

The last year has also seen frequent up-dates to the regular users bookings list published in the foyer of the hall, the establishment of a policy statement for the installation of the new CCTV system, a revised set of Terms and Conditions for the use of the hall, together with an up-dated set of Fire Regulations, and a revision of our Constitution to enable more Trustees to be appointed by approved user groups. An important document entitled the Operating Protocol has undergone significant expansion and development over the past year. Unlike the Constitution, which directs how we plan and carry out our obligatory functions within the local community, this 7 page document specifies how the hall is run on a day-to-day basis. Contracts have been signed with Grace Domestic Cleaning for cleaning of the Hall on weekdays and with Bright Horizons Nursery for hire of parking spaces. Terms and conditions for our contracts with DACCAA for website support and Hallmaster for our internet bookings system have also been signed.

The new policy of limiting casual users of the hall to the period 8am to 8pm is having an impact already in that the number of incidents requiring investigation has fallen while the number of bookings at the weekends remains at a high level. In fact, it has become difficult to fit three new regular users into to our schedule. They include the West Midlands Bird Club, the Military History Group and

the Phoenix IT tutorials. It has been necessary to reserve the hall on Friday afternoons for maintenance operations.

The outlook for the hall is optimistic in financial terms as well as in the provision of social facilities for the local community. It remains to be seen how the delegation of secretarial duties and management of the maintenance tasks can be carried out on an interim basis by active Trustees without over taxing their time and energy.

Walton (Berkswich) Village Hall
Accounts for the period from 1.1.2022 to 31.12.2022

	£'s	£'s
Income		
Walton Music Circle	210.00	
Stafford Folk Dance	900.00	
Pilates	460.00	
Phoenix Activites Club	2,955.00	
Berkswich Bridge Club	450.00	
Church Group	1,900.00	
Berkswich Parish Council	150.00	
Little Robin Art	525.00	
Berkswich WI	240.00	
Flair Academy of Dance	540.00	
NHS	2,320.00	
GKY Dance	665.00	
Reed Wellbeing	700.00	
Stafford Folk Dance Club	80.00	
Chaseside Flower Club	20.00	
National Trust	80.00	
Rent Income Bright Horizons Nursery	1,500.00	
Village Hall Hire	6,539.50	
Grant	3,200.00	
French	385.00	
Insurance claim	370.00	
Wayleave	10.17	
Total income		<u>24,199.67</u>

Expenditure		
Refuse collection Brown Bin	(36.00)	
Premises Insurance	(1,422.33)	
Electricity & Gas (Utilities)	(2,889.14)	
Office Stationery	(75.00)	
Internet	(448.19)	
Repairs and Renewals	(8,968.21)	
Cleaning	(6,143.62)	
Premises Expenses	(150.00)	
Audit Fees	(100.00)	
PPL PRS Music Royalty	(267.62)	
Total Expenditure		<u>(20,500.11)</u>

Surplus		<u>3,699.56</u>
Opening Bank balance 01/01/2022	157,583.65	
Add surplus	3,699.56	27,899.23
Closing bank balance 31/12/2022		<u>161,283.21</u>
Bank balance as per Statement	161,283.21	
Reserves b/f as at 01.01.2022	157,583.65	
Add surplus	3,699.56	
Closing reserves as at 31.12.2022		<u>161,283.21</u>

I can confirm these accounts are produced from the bank statemnets for the relevent accounting period and explanations given to me.

Mr P Burn.....

Auditor

Date 19/03/23

Note on Repairs and Renewals

Boiler	(2,592.00)
Purvis Trees	(1,380.00)
Lincat Water Boiler Kitchen	(598.73)
Just Blinds	(284.00)
Wall damage - Insuranc eclaim	(470.00)
Roof	(1,900.00)
Other	(1,743.48)
	<u>(8,968.21)</u>
	(8,968.21)

Note on Utilities

EDF Energy	(1,134.06)
Gazprom	(1,536.74)
Water Plus	(183.26)
SEFE Energy	(35.08)
	<u>(2,889.14)</u>

WALTON (BERKSWICH) VILLAGE HALL

England & Wales - Charity number 1177200

Accounts



Trustees' annual report (including Directors' report) for the period

From: 1/1/2021

To: 31/12/2021

Charity name: Walton (Berkswich) Village Hall CIO

Charity registration number: 1177200

Company number:

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Berkswich (including Walton on the Hill, Milford, Baswich and Wildwood) ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities of the village hall over the past year were to a large extent curtailed by the Covid-19 epidemic until restrictions were eased in September. The trustees of the hall have ensured that the hall has been open to public organisations for their use and the enjoyment of their members whenever possible. When not open, refurbishments to the hall have been undertaken in order to benefit the groups using the hall.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, the Trustees have acted in accordance with the Charity Commission guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The aims of the hall do not include making grants to local organisations. Rather, the funds at the Trustee's disposal are used in order to provide first class local facilities for the benefit of local community groups and organisations.
Policy on social investment including program related investment	Para 1.38	The CIO currently has no social investment policy.
Contribution made by volunteers	Para 1.38	Significant contributions have been made by volunteers to the hall over the past year. All activities undertaken to maintain the hall have been carried out by professional companies, however volunteer trustees and officers have contributed to the coordination and management of these activities.
Other		-

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	There have been few contributions over the course of the past year as the hall had negligible use for the first 6 months of the year due to COVID restrictions. However, from September 2021 onwards, most of the regular users and some non-regular users have cautiously returned to full activities.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	One objective set for 2021 was to ensure that lettings to local groups was fair and reasonable. The trustees discussed this and made significant reductions to hire charges to help users return to pre-COVID routines. All objectives for hall refurbishment were achieved.
Performance of fundraising activities against objectives set	Para 1.41	Fund raising activities in order to build a new hall have been in abeyance for a number of years. However, the moneys raised from previous fundraising activities are still held on account and, to this end, a Reserves Policy has been drafted with the expectation that it will be approved in early 2022.
Investment performance against objectives	Para 1.41	The investment objectives of the trust are conservative and are solely concerned with accumulating funds for maintenance of the current hall and amassing funds to build a better hall.
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	The hall is in a healthy financial position. Due to receipt of local government grants of £16,835, it has a surplus for the reporting period of £12,800. Maintenance costs of £6,500 remain the largest part of expenditure.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves held are for two purposes: 1. Hall maintenance and operation 2. Hall rebuilding or expansion The hall is ageing and the trustees are setting aside considerable funds in order to allow for renovations. A further risk of unforeseen difficulty has been addressed.
Amount of reserves held	Para 1.22	High interest account: £76,032 Lloyds' Band operating account: £81,551
Reasons for holding zero reserves	Para 1.22	-

Details of fund materially in deficit	Para 1.24	-
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	-

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal sources of funds are hall users: <ol style="list-style-type: none"> 1. Non-profit clubs and groups 2. Private groups (parties, etc) 3. Commercial organisations deemed to be of benefit to the community (aerobics, dance instruction, etc) 4. Public organisations (NHS) 5. Use for elections
Investment policy and objectives including any social investment policy adopted	Para 1.46	Investment policies are currently directed solely towards the maintenance and operation of the hall, with the goal of providing first class facilities for users of the hall. The trustees to date have not adopted any policy regarding social investment.
A description of the principal risks facing the charity	Para 1.46	The major risks perceived at present are: <ol style="list-style-type: none"> 1. The return of a serious outbreak of COVID or other pandemic 2. Decline in the material fabric of the hall
Other		Efforts must continue to be made to attract new groups to the hall.

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum and articles of association etc	Para 1.25	Constitution
How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The CIO has a list of approved user groups, each of which can appoint a representative as a trustee. There were 8 such groups in 2021, nominating 8 trustees in total. In addition, there was a single honorary trustee and 4 officers (who were trustees or co-opted volunteers).

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	An operating protocol document has been produced, outlining how the CIO operates. This document together with the annual accounts and the CIO Constitution, shall be made available to all new trustees. The officers are currently documenting their roles and tasks, to allow easy takeover by replacement officers.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity works within ACRE, who provide much useful advice and assistance.
Relationship with any related parties	Para 1.51	-
Other		-

Reference and administrative details

Charity name	Walton (Berkswich) Village Hall CIO
Other name the charity uses	-
Registered charity number	1177200
Charity's principal address	3 Martindale, Wildwood, Stafford

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Martlew	Chair (Trustee)	Reporting period	AGM
2	Darren Francis	Vice-Chair (Trustee)	Reporting period	AGM
3	Graham Kilford	Treasurer and Bookings Officer (Trustee)	Reporting period	AGM
4	Jackie Bandha	Secretary (Co-opted volunteer)	Reporting period	AGM
5	Diane Hinton	Trustee	Reporting period	Chaseside Flower Club
6	Jan Shaw	Trustee	Reporting period	Walton Tennis Club
7	Jean Alden	Trustee	Reporting period	National Trust & GROW
8	John Holt	Trustee	Reporting period	Walton Music Circle
9	Michael Pascoe	Trustee	Reporting period	Berkswich Parish Council
10	Sharon Smith	Trustee	Reporting period	Walton W. I.
11	Jeremy Wheeler	Trustee	Reporting period	Phoenix Activities Club
12	June Perry	Trustee	Reporting period	Stafford Folk Dance
13	Gill Bentley	Hon. Trustee	Reporting period	
14				
15				
16				

Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	No such assets are held.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	-
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	-

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (optional information)

Mrs J Bandha – Caretaker & Cleaner

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signatures

Full Names

Position

Date

Walton(Berkswich) Village Hall Accounts to 31 /12/ 2021

Income

Election Fee	500
Covid Grant - SBC	£16,835.21
Rent	£7,741.50
Utility refund	£494.38
Investment income from NS&I	£76,032.17
Total Income (inc Covid Grant)	<u>£101,103.26</u>

Expenditure

Utilities		£1,860.02
General Maint bldg. inc Cleaning & Servicing		£6,496.65
Caretaker		£3,504.00
Insurance		£1,665.40
Total Expenditure		£13,526.07

Balance of account at 1 January 2021	£68,755.54
Balance of account at 31 December 2021	£157,583.65
Surplus / (Deficit) in current year	£88,828.11

Available balance without investment income **£81,551.48**

High interest Account – Balance 2019 **£76,032.17**

No statement available

/ confirm that these accounts are in accordance with the books, statements, invoices and explanations presented to me.

Mrs E Deakin – Auditor 05/02/2022

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