

**CHESTER SCHOOLS  
CHRISTIAN WORK CIO**

**Registered Charity No. 1177175**

**Annual Report  
&  
Financial Statements  
For the year ended  
31st August 2023**

**CHESTER SCHOOLS CHRISTIAN WORK CIO**  
Registered Charity No. 1177175

**Contents of Annual Report & Financial Statements**  
**For the period ended 31st August 2023**

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## **CHESTER SCHOOLS CHRISTIAN WORK CIO**

### **Charity Information**

**For the year ended 31st August 2023**

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<b>Charity Number</b>	<b>1177175</b>
<b>Working Names</b>	<b>Chester Schools Christian Work CSCW</b>
<b>Governing Instrument:</b>	<b>Constitution registered by the Charity Commission 5<sup>th</sup> February 2018</b>
<b>Trustees</b>	<b>Su Chester Sue Glover Philip Goss Lucy Metcalfe Simon Kaye</b>
<b>Principal Address</b>	<b>Vicars Cross United Reformed Church Oldfield Drive Vicars Cross Chester CH3 5LL</b>
<b>Bankers</b>	<b>Bank of Scotland 33 Old Broad Street London Branch, PO Box 1000, BX2 1LB  Kingdom Bank Media House Padge Road Beeston NOTTINGHAM NG9 2RS</b>
<b>Independent Examiners</b>	<b>G. Mattocks FCA, 18 Mulberry Avenue, Turnstone Business Park, WIDNES, WA8 0WN</b>

## **CHESTER SCHOOLS CHRISTIAN WORK CIO**

### **Trustees' Report for the year ended 31st August 2023**

The Trustees submit their report and the financial statements for the period ended 31st August 2023.

#### **General Information**

The charity is a charitable incorporated organisation, governed by a constitution registered by the Charity Commission on 5<sup>th</sup> February 2018.

The first trustees were appointed by the constitution. Subsequent appointments are made by the trustees. They serve for an indefinite period.

By an order of the Charity Commission dated 27<sup>th</sup> June 2018 the Chester Schools Christian Work Trust Charity Registration number 1041454 was authorised to transfer its assets to the CIO. On 1<sup>st</sup> September 2018 all the assets of the Chester Schools Christian Work Trust were vested in this charity. The charity is carrying on the work formerly done by the trust from 1<sup>st</sup> September 2018.

#### **Objects of the charity as laid down by the Constitution**

To advance the Christian religion in accordance with the Statement of Beliefs appearing in the Schedule to the constitution and in particular in the city of Chester and the surrounding area and primarily amongst children and young people in the schools and other educational establishments in the said area.

This has been achieved by raising money to support Christian workers to go into schools.

#### **Review of the Year**

##### **Primary Schools Work**

This academic year began positively with the regular primary school work being delivered by Andy Avery, church partners and the team of volunteers. There was a sense of delivering a year of support in a much more 'normal' routine. Andy Avery continued to lead collective worship for 5 schools - 900 pupils every week with a further 650 young people on a monthly basis in a further 5 schools. Andy has also supported partner churches to deliver collective worship to a similar number of pupils again at their local primary schools.

This year, Andy and team have delivered Prayer Spaces twice termly in a local school with a less regular Prayer Space in a second Chester school with some very positive feedback from both staff and pupils.

Other regular work includes the Moving On Project which has been as successful as ever with even more schools receiving the workshop and over 1000 pupils receiving the supporting 'It's Your Move' books across the city. As with last year, feedback from the lessons indicate that around 90% of the Year 6's felt more confident about going to High School after we had spoken with them, which continues to be really encouraging.

In addition to the usual Moving On elements, Andy also had the opportunity to be part of the team to support one high school with their Year 7 summer school and has also been invited to be a part of the welcome team on their first official day in High School.

An incredibly valuable element to Andy's work this year has been the relational support he has been able to provide, particularly in some very difficult circumstances. He provided

Chaplaincy support to staff and pupils following the unexpected death of a year 5 student as well as some significant peer support for church workers facing some very difficult changes.

Another key area of Andy's investment into the personal development of the pupils was through the support of two local schools with their residentials.

### **High Schools Summary**

It has been a much more settled academic year with many moments of facilitating young people to develop resilience, being encouraged and achieving incredible success in many areas. Over the year we have continued to deliver mentoring to those most in need, support to schools as an Independent Listener, been a resource and lead for Christian Unions and helped run Prayer and Reflection Spaces. We have delivered engaging and appropriate healthy relationship and sex education through the RSE curriculum, delivered engaging and age-appropriate assemblies, facilitated several rounds of the Kintsugi Hope Mental Wellbeing Group and been a key lead in city-wide youth events. We have also piloted a 'School Pastor' project in a local Chester High School.

The Kintsugi Hope groups have continued in the newer format throughout the year as we continued to seek to deliver this much needed support in the most impactful way. For example, we worked with the school to release the pupils for one full day (rather than 6 sessions over a half term) and covered the key topics with greater depth of conversation and relationship in making a bigger positive impact on their wellbeing. We are delighted to see the work develop close links with school pastoral support and act as a signpost to other school support.

The city-wide youth events continue to bring young people from different schools and congregations together to equip and encourage young people in their faith. Darren continues to partner with Chester youth workers to lead the monthly youth event, "YthX", as well as contributing to city-wide, mission-focused events and a joint youth weekend away.

We utilised this network of youth workers to pilot a new pastoral initiative in a local high school to offer additional support every day during lunch breaks. The aim was to provide a pastor service in the form of a 'detached' youth team to be present in the school during recreational time to provide a positive presence in the school community, to build positive relationships with students and staff and to give students the opportunity to interact and share with trusted adults/volunteers. We were also able to provide valuable assistance with observation and support at unstructured times, to share any pertinent information with school and to contribute by recommending any further work /referrals required for individuals. This was considered a huge success in its impact and we will explore how this may continue in the new academic year.

The development and support of Christian Unions and lunchtime safe spaces continues to be important and the new lunch club launched in September is now an established element within the school. Our hope is to partner with key pupils and staff in other schools to see a CU in every High School in Chester

As well as continuing the above, we are again setting more dates for RSE lessons for all year groups throughout the coming year, have several weeks of assemblies booked throughout the year, a term of city-wide youth events including a youth weekend away in November, we're continuing to support those most in need through our mentoring programme, seeking further prayer space opportunities and doing all we can to Inspire HOPE and Unlock POTENTIAL in the lives of our amazing young people in Chester.

### **Staffing Update**

We have had an amazing addition to our staffing, with a new part-time administrator. She adds so much to the team and the organisation through her extensive skills and experience in both education and local church leadership. It has been a fantastic year with much more stability than previous years with a real sense that we can continue to build on these great foundations this coming year. There will need to be a focus on developing, training and equipping new volunteers as the demands continue to grow. We are looking forward to continuing to serve and support pupils, staff and whole school communities, through promoting the personal and spiritual wellbeing of children and young people in Chester.

### **Investment Policy**

The charity's policy is to deposit surplus funds with the Kingdom Bank to seek a reasonable interest rate.

### **Fund raising**

The charity relies on donations from individuals, church organisations and other charitable trusts.

### **Restricted Funds**

Funds were held by the charity for five restricted purposes:- Resilience, Primary work, purchase of "Its Your Move" booklets, prayer spaces, CU Bibles, and projects. These are accounted for through the relevant Restricted Funds.

### **Reserves**

The Trustees regularly review the reserves of the Charity and future forecasts of receipts and payments, and have concluded that the reserves are at a sufficient level to enable the CSCW CIO to continue working at its current level for at least another 24 months from 31/08/23. During the year the unrestricted 'General Fund' reserves of the charity decreased from £38,036 to £37,421.

### **Redundancy**

In order to give some indication of the Charity's liability to statutory redundancy if it ever became necessary we calculated that if every member of staff who continued employment after 31<sup>st</sup> August 2022 had been made redundant by the Charity on 31st August 2023 the charity's liability for statutory redundancy would have been - £7,353.

### **Governance and internal control**

Responsibility for day to day running lies with the Team Leader who works within budget constraints set by the Trustees to meet the policy objectives agreed at the Trustees' meetings, and who is accountable to the Trustees. The Team Leader and his team are the major generators of future vision and direction, with the Trustees ensuring that the Charity's activities are both in agreement with its objectives and are achievable.

Trustees are selected by the other members of the Trustee board. The Trustees will meet periodically in the year to review strategy, performance, operating plans, budgets and ministry matters.

### **Safeguarding**

The charity has a safeguarding policy which is reviewed annually,

### **Volunteers**

The charity is hoping both for the continuing commitment of its individual volunteers, and also that local churches will continue to allow their Youth/Children's workers to be involved in the delivery of CSCW activities free of charge. Without them our activities would be much reduced.

### **Public benefit**

The trustees have acted according to, and in line with, the Charity Commission's guidance on public benefit (including the specific guidance on charities for the advancement of religion) in planning the future activities of the charity.


### **Serious incidents**

There were no serious incidents relating to the charity during the previous year that the Trustees neglected to inform the Charity Commission.

This report was approved by the Board of Trustees on

 23/3/24

SUZANNE CHESTER

 25/3/24.  
PHILIP GOSS

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees of **The Chester Schools Christian Work CIO**

On accounts for the year ended **31st August 2023** Charity no **1177175**

Set out on pages **9 - 11**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true



and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement** In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:



Date:

26/3/24

Name:

GIVES MATTOCCI

Relevant professional qualification(s) or body:

FCA (ICAEW)


Address:

18 Mulberry Avenue,  
Turnstone Business Park  
WIDNES, WA8 0WN

## Section B

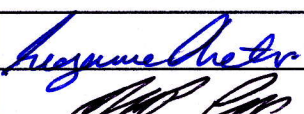

## Disclosure

Only complete if the examiner needs to highlight material problems.

	Chester Schools Christian Work CIO			1177175		CC16a
	Receipts and payments accounts					
	For the period from	1st September 2022	To	31st August 2023		
Section A Receipts and payments						
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year	
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	
A1 Receipts						
Gifts and donations from Churches	14,213	2,470	-	16,683	17,250	
Gifts and donations from individuals	13,957	1,110	-	15,067	16,203	
Other grants and legacies	13,556	-	-	13,556	13,000	
Tax repayments	816	42	-	858	4,473	
Fund raising events	-	-	-	-	567	
Moving on donations	-	355	-	355	995	
Pastoral servies supplied	8,294	-	-	8,294	-	
Sundry income	427	-	-	427	385	
Bank interest	261	-	-	261	46	
Sub total (Gross income for AR)	51,524	3,977	-	55,501	52,919	
A2 Asset and investment sales, (see table).						
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total receipts	51,524	3,977	-	55,501	52,919	
A3 Payments						
Salaries and pension	46,213	2,940	-	49,153	44,793	
Other staff expenses and costs	1,100	-	-	1,100	1,213	
Office costs	2,609	-	-	2,609	2,677	
Project expenses	311	19	-	330	233	
Moving on	-	2,250	-	2,250	1,215	
Project expenses RSE	31	-	-	31	-	
Events	331	-	-	331	449	
Training	-	-	-	-	-	
Other - Gifts	-	-	-	-	178	
Scripture Union	-	-	-	-	500	
Insurance	517	-	-	517	1,017	
Staff Computers & Video Software	-	-	-	-	112	
Refreshments dinners and hospitality	67	-	-	67	28	
Accounts examination	276	-	-	276	264	
Miscellaneous	684	-	-	684	152	
Sub total	52,139	5,209	-	57,348	52,831	
A4 Asset and investment purchases, (see table)						
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total payments	52,139	5,209	-	57,348	52,831	
Net of receipts/(payments)	(615)	(1,232)	0	(1,847)	88	
A5 Transfers between funds						
A6 Cash funds last year end	38,036	1,355	-	39,391	39,303	
Cash funds this year end	37,421	123	-	37,544	39,391	
		9				



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	
<b>B1 Cash funds</b>	Bank of Scotland No1 Current a/c	271	-	-	
	Bank of Scotland No2 Current a/c	548	-	-	
	Business Bank Instant	10,937	123	-	
	Kingdom Bank	Church and Charity Reserve	25,467	-	-
	Cash and cheques		198	-	-
	<b>Total cash funds</b>	<b>37,421</b>	<b>123</b>	<b>-</b>	
	(agree balances with receipts and payments account(s))	OK	OK	OK	
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>	
<b>B2 Other monetary assets</b>	Details	-	-	-	
		-	-	-	
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
			-	-	
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
			-	-	
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)	
			-		
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval		
		SUZANNE CHESTER	23/3/24		
		PHILIP GOSS	25/3/24		

Section C Notes on accounts					
<b>C Movements of restricted and general funds</b>					
	Opening	Receipts	Payments	Transfers	Closing
	Balance				Balance
<b>General Fund</b>					
Undesignated funds	38,036	51,524	52,139		37,421
<b>Restricted funds</b>					
Resilience	-	-	-		-
Primary work	-	2,940	2,940		-
Moving on	(13)	367	970		(616)
Prayer spaces	1,343	-	19	(610)	714
CU Bibles	25	-			25
Projects		670	1,280	610	-
Restricted Totals	1,355	3,977	5,209	-	123
Overall totals	39,391	55,501	57,348	-	37,544
The Moving On fund is showing a deficit of £610 because two years supply of books were purchased and it is hoped donations will be received in 2023-24 to cover this deficit.					