

Report of the Trustees and
Unaudited Financial Statements For The Year Ended
31 March 2022
for
Whitleigh Community Trust

Bromhead
Harscombe House
1 Darklake View
Plymouth
Devon
PL6 7TL

Whitleigh Community Trust

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For The Year Ended 31 March 2022

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Whitleigh Community Trust
Report of the Trustees
For The Year Ended 31 March 2022

This report complies with the Charities Act 2011, the charity's constitution and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) (as amended for accounting periods commencing from 1 January 2016).

Whitleigh Community Trust is a Charitable Incorporated Organisation (CIO), governed according to the Constitution dated 15 January 2018.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1177144

Principal address

Four Greens Wellbeing Hub
15 Whitleigh Green
Plymouth
Devon
PL5 4DD

Trustees

I E Ford
B J T Meek
J Hebson
L Bryant - appointed 12.7.22

Independent examiner

Bromhead
Harscombe House
1 Darklake View
Plymouth
Devon
PL6 7TL

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by its constitution dated 15 January 2018.

Recruitment and appointment of new trustees

New trustees can be appointed by a resolution passed at a meeting of charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

New trustees are inducted into the workings of the charity during meetings held on a regular basis.

Organisational structure

The charity is a Charitable Incorporated Organisation.

Overall responsibility for the management of the charity is vested in the Trustees.

The charity is managed on a day to day basis by Ian Ford, a trustee of the charity, who is the main contact.

The charity holds trustee meetings throughout the year, these meetings are organised by the Trustees to continue with the work necessary to maintain the objects of the charity.

All trustees give of their time freely and no trustee remuneration was paid in the year.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Whitleigh Community Trust

Report of the Trustees **For The Year Ended 31 March 2022**

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the trust are:

To further benefit the residents of Whitleigh, Plymouth, and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or cooperate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

To develop the capacity and skills of the members of the socially and economically disadvantaged community of Whitleigh, Plymouth, in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

The prevention or relief of poverty in Whitleigh, Plymouth, by providing: grants, items and services to individuals in need and /or charities, or other organisations working to prevent or relieve poverty.

To provide transport facilities in Whitleigh, Plymouth, for people who have special need of such facilities because they are elderly, poor or disabled, people with young children or those living in isolated areas where there are no adequate public transport facilities.

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause "socially excluded" means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender reassignment; poor education or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards); crime (either as a victim of crime or as an offender rehabilitating into society).

The relief of sickness and the preservation of health among people residing permanently or temporarily in Whitleigh, Plymouth.

The promotion for the benefit of the public of urban or rural regeneration in areas of social and economic deprivation (and in particular in Whitleigh Plymouth) by all or any of the following means:

- The provision of financial assistance, technical assistance or business advice or consultancy in order to provide training and employment opportunities for unemployed people in cases of financial or other charitable need through help: in setting up their own business, or to existing businesses.
- The provision of housing for those who are in conditions of need and the improvement of housing in the public sector or in charitable ownership provided that such power shall not extend to relieving any local authorities or other bodies of a statutory duty to provide or improve housing.
- The maintenance, improvement or provision of public amenities.
- The provision of recreational facilities for the public at large or those who by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, have need of such facilities.
- The protection of conservation of the environment.

Whitleigh Community Trust

Report of the Trustees **For The Year Ended 31 March 2022**

OBJECTIVES AND ACTIVITIES

Significant activities

The Lancaster Gardens social housing project continued but slowly. We received the last payment of £5,050 from Homes England to finalise and submit the planning application. This included undertaking several environmental assessments, flood risks and ecology surveys. The planning application had no public objections which is a testament to the amount of consultation, and support received from residents for the scheme. At the time of this report, we are waiting for the results of the application.

The Tudor Trust awarded the Trust funding of £120,000 over 3 years to develop green projects across Whitleigh. Including developing a community allotment, wellbeing walking groups, community play, nature connection and supporting accreditation opportunities for adults. The first instalment of £40,000 was received in August 2021 and two paid posts were created to support the project. Over 6 months the project developed a wellbeing choir, community planting and growing project and developed the community allotment.

Over the year we have delivered 4 large community and play events with over 200 participants at each event. One of which was our community lantern parade, which was an immense success and will be repeated in following years. We received a number of Community Grants from Plymouth City Council, a total of £2,000 to provide a range of community activities. This included two community book hunts, where over 250 new books were given out to children and families, and activities for young people.

Work with older people continued to flourish and all our activities and lunch groups increased their numbers.

Public benefit

In planning our activities for the year, we have given careful consideration to the Charities Commissioners general guidance on public benefit under section 17(5) of the 2011 Charities Act. In particular working with the local community to ensure the charity continues to support the requirements and needs of the various community groups who use the services of the charity.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Star Park which was refurbished in 2021 with funding from Pocket Parks, and support from Whitleigh Community Trust in partnership with Plymouth City Council was nominated for an 'Abercrombie Award' which celebrates the role of groups, architects, designers and building companies in shaping the city. We were awarded a commendation for best community project.

Wellbeing in the community

It continues to be a challenge for some community members, especially those struggling with poor mental health and isolation alongside an increased cost of living. To support our community, we continue to deliver one to one befriending support, and a new friendship café in partnership with Four Greens Wellbeing Hub. Over the last year we have supported 25 new individuals who were socially isolated to access group activities. 14 individuals to access benefit, debt, and housing advice. 12 individuals have been supported through our compassionate friend's service which offers a listening ear and care to those who have suffered bereavement or long-term illness. We also deliver our weekly wellbeing art group for all ages and a lunch club for older people. Both attracting 25+ people each week.

Whitleigh Community Trust
Report of the Trustees
For The Year Ended 31 March 2022

FINANCIAL REVIEW

Reserves policy

In general, it is considered prudent to maintain a level of useable reserves sufficient to cover unexpected and unplanned events, so that the charity's primary objective is preserved. At the same time the Trustees wish to ensure that it uses its funding to benefit the residents of Whitleigh, Plymouth, which implies an imperative to consider actively the use of reserves.

The trustees aim to hold free reserves that represent 3 months of the charity's core costs to ensure that the charity can continue paying its employees. Further funding for these employees is held by the Locally Trusted Organisation (LTO) of Whitleigh Big Local and this can be drawn down at short notice.

At the year end the level of reserves was £32,012 with £1,238 of this being unrestricted and £30,774 being restricted reserves. The restricted reserves comprise of £646 in relation to a grant from Homes England to be used for planning costs for the social housing project off Lancaster Gardens, £5,246 in relation to community development projects and £24,882 for the Green Connector fund.

Restricted Funds

Any surplus income not utilised during the year is carried forward to utilise against these projects in the following year.

Unrestricted Funds

Surplus income not distributed during the year is added to the unrestricted fund and is available for the ongoing projects of the charity.

Investment policy and objectives

Aside from retaining a prudent amount in reserves each year, most of the Charity's funds are spent in the short-term, so there are few funds available for long-term investment. Investment may be an option in future years, but at present, the trustees believe the Charity's money needs to remain available and be easily accessible should unforeseen expenses arise.

FUTURE DEVELOPMENTS

The current Trustees have worked hard over the year to recruit more Trustees with specific skills to the board to ensure that the trust is resilient and sustainable for future years. During 2021/22, three prospective new Trustees became involved in the work of the trust and are keen to sign up to become new trustees. The trust recognises the need to have more trustees with specific skills and interests to enable a clearer segregation of duties. The retention and growth of trustees will continue to be a priority for the following year. Other developments include further trustee training alongside setting out future plans and direction to ensure the success of the trust. This includes fundraising for core running costs as well as specific projects. The trust will continue to take the lead on Lancaster Gardens Social Housing project as well as the Green Connector project. We also continue to develop relationships with other organisations in the area where the trustees see a future benefit for residents. The trustees do not envisage the current energy and cost of living crises having a significant impact on the charity's ability to continue as a going concern.

Approved by order of the board of trustees on 30/01/2023 and signed on its behalf by:

I E Ford - Trustee

Independent Examiner's Report to the Trustees of
Whitleigh Community Trust

I report on the accounts for the year ended 31 March 2022, which are set out on pages six to twelve.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



James Groves FCA
Bromhead
Harscombe House
1 Darklake View
Plymouth
Devon
PL6 7TL

Date: 31/01/2023

Whitleigh Community Trust

Statement of Financial Activities
For The Year Ended 31 March 2022

	Unrestricted fund £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
Notes				
INCOMING RESOURCES				
Incoming resources from generated funds				
Donations and legacies	25	-	25	-
Incoming resources from charitable activities				
Whitleigh Community Improvements	<u>63,486</u>	<u>47,400</u>	<u>110,886</u>	<u>84,817</u>
Total incoming resources	63,511	47,400	110,911	84,817
RESOURCES EXPENDED				
Charitable activities				
Whitleigh Community Improvements	<u>71,744</u>	<u>27,057</u>	<u>98,801</u>	<u>84,769</u>
NET INCOMING/(OUTGOING) RESOURCES	(8,233)	20,343	12,110	48
RECONCILIATION OF FUNDS				
Total funds brought forward	9,471	10,431	19,902	19,854
TOTAL FUNDS CARRIED FORWARD	<u>1,238</u>	<u>30,774</u>	<u>32,012</u>	<u>19,902</u>

The notes form part of these financial statements

Whitleigh Community Trust

Balance Sheet
At 31 March 2022

		Unrestricted fund £	Restricted funds £	Total 31.3.22 funds £	31.3.21 Total funds £
	Notes				
FIXED ASSETS					
Tangible assets	5	340	-	340	-
CURRENT ASSETS					
Debtors	6	10,050	751	10,801	75
Cash at bank		-	<u>30,023</u>	<u>30,023</u>	<u>21,623</u>
		10,050	30,774	40,824	21,698
CREDITORS					
Amounts falling due within one year	7	(9,152)	-	(9,152)	(1,796)
NET CURRENT ASSETS		<u>898</u>	<u>30,774</u>	<u>31,672</u>	<u>19,902</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,233</u>	<u>30,774</u>	<u>32,012</u>	<u>19,902</u>
NET ASSETS		<u>1,238</u>	<u>30,774</u>	<u>32,012</u>	<u>19,902</u>
FUNDS	8				
Unrestricted funds				1,238	9,471
Restricted funds				<u>30,774</u>	<u>10,431</u>
TOTAL FUNDS				<u>32,012</u>	<u>19,902</u>

The financial statements were approved by the Board of Trustees on 30/01/2023 and were signed on its behalf by:

I E Ford -Trustee

B J T Meek -Trustee

J Hebson -Trustee

The notes form part of these financial statements

Whitleigh Community Trust

Notes to the Financial Statements **For The Year Ended 31 March 2022**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements of the CIO, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The CIO is registered in the England & Wales and its principal office can be found on page 3 of these accounts.

Incoming resources

All charity income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Other grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Incoming resources from other charitable activities are accounted for when earned.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Computer equipment - 3 years straight line

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no expenses paid to trustees during the year (2021: £nil).

Whitleigh Community Trust

Notes to the Financial Statements - continued
For The Year Ended 31 March 2022

3. STAFF COSTS

	31.3.22	31.3.21
	£	£
Wages and salaries	75,253	50,651
Other pension costs	<u>1,402</u>	<u>1,119</u>
	<u>76,655</u>	<u>51,770</u>

The average monthly number of employees during the year was as follows:

	31.3.22	31.3.21
		
Employees	<u>4</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

4. INDEPENDENT EXAMINERS' REMUNERATION

Independent examiners' remuneration for the independent examination of the accounts was £1,323 (2021: £1,272).

5. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
Additions	<u>408</u>
DEPRECIATION	
Charge for year	<u>68</u>
NET BOOK VALUE	
At 31 March 2022	<u>340</u>
At 31 March 2021	<u>-</u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Other debtors	<u>10,801</u>	<u>75</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Bank loans and overdrafts	2,488	-
Trade creditors	187	140
Taxation and social security	3,894	-
Other creditors	<u>2,583</u>	<u>1,656</u>
	<u>9,152</u>	<u>1,796</u>

Whitleigh Community Trust

Notes to the Financial Statements - continued
For The Year Ended 31 March 2022

8. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	9,471	(8,234)	1,237
Restricted funds			
Social Housing Fund Programme	109	538	647
Community Development Fund	10,322	(5,076)	5,246
Green Connectors Support	-	24,882	24,882
	<u>10,431</u>	<u>20,344</u>	<u>30,775</u>
TOTAL FUNDS	<u>19,902</u>	<u>12,110</u>	<u>32,012</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	63,511	(71,745)	(8,234)
Restricted funds			
Social Housing Fund Programme	5,050	(4,512)	538
Community Development Fund	2,350	(7,426)	(5,076)
Green Connectors Support	40,000	(15,118)	24,882
	<u>47,400</u>	<u>(27,056)</u>	<u>20,344</u>
TOTAL FUNDS	<u>110,911</u>	<u>(98,801)</u>	<u>12,110</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted Funds			
General fund	(2,285)	11,756	9,471
Restricted Funds			
Social Housing Fund Programme	22,139	(22,030)	109
Community Development Fund	-	10,322	10,322
	<u>22,139</u>	<u>(11,708)</u>	<u>10,431</u>
TOTAL FUNDS	<u>19,854</u>	<u>48</u>	<u>19,902</u>

Whitleigh Community Trust

Notes to the Financial Statements - continued
For The Year Ended 31 March 2022

8. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	70,685	(58,929)	11,756
Restricted funds			
Social Housing Fund Programme	1,660	(23,690)	(22,030)
Community Development Fund	12,472	(2,150)	10,322
	14,132	(25,840)	(11,708)
TOTAL FUNDS	84,817	(84,769)	48

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	(2,285)	3,523	1,238
Restricted funds			
Social Housing Fund Programme	22,139	(21,493)	646
Community Development Fund	-	5,246	5,246
Green Connectors Support	-	24,882	24,882
	22,139	8,635	30,774
TOTAL FUNDS	19,854	12,158	32,012

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	134,196	(130,673)	3,523
Restricted funds			
Social Housing Fund Programme	6,710	(28,203)	(21,493)
Community Development Fund	14,822	(9,576)	5,246
Green Connectors Support	40,000	(15,118)	24,882
	61,532	(52,897)	8,635
TOTAL FUNDS	195,728	(183,570)	12,158

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 31 March 2022.

Whitleigh Community Trust

Notes to the Financial Statements - continued
For The Year Ended 31 March 2022

10. PURPOSE OF RESTRICTED FUND

The social housing restricted fund relates to monies received from Homes England for the project off Lancaster Gardens.

The community development fund relates to donations for community events, training and skills development and social enterprise support.

The Green Connector grant is for wages and other costs for Green Connectors employees to organise projects encouraging people to explore their local, natural surroundings.

Whitleigh Community Trust

Detailed Statement of Financial Activities
For The Year Ended 31 March 2022

	31.3.22 £	31.3.21 £
INCOMING RESOURCES		
Donations and legacies		
Donations	25	-
Incoming resources from charitable activities		
Grants	<u>110,886</u>	<u>84,817</u>
Total incoming resources	110,911	84,817
 RESOURCES EXPENDED		
Charitable activities		
Wages	75,253	50,651
Pensions	1,402	1,119
Telephone	184	-
Postage and stationery	384	-
Payroll and bookkeeping	1,554	659
Consultancy	500	740
Event costs	10,425	-
Professional fees	4,512	23,691
Subscriptions	437	325
Sundry	-	17
Computer costs	167	-
Local facilities	-	400
Donations	-	3,050
Bank fees	49	-
Repairs and maintenance	385	-
Accountancy	3,481	4,117
Computer equipment depn	<u>68</u>	<u>-</u>
	<u>98,801</u>	<u>84,769</u>
Total resources expended	98,801	84,769
 Net income	 <u>12,110</u>	 <u>48</u>