

Report of the Trustees and
Unaudited Financial Statements For The Year Ended
31 March 2021
for
Whitleigh Community Trust

Bromhead
Harscombe House
1 Darklake View
Plymouth
Devon
PL6 7TL

Whitleigh Community Trust

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For The Year Ended 31 March 2021

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Whitleigh Community Trust

Report of the Trustees **For The Year Ended 31 March 2021**

This report complies with the Charities Act 2011, the charity's constitution and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) (as amended for accounting periods commencing from 1 January 2016).

Whitleigh Community Trust is a Charitable Incorporated Organisation (CIO), governed according to the Constitution dated 15 January 2018.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1177144

Principal address

Four Greens Wellbeing Hub
15 Whitleigh Green
Plymouth
Devon
PL5 4DD

Trustees

I E Ford	
C Potter	- resigned 1.4.20
B J T Meek	
J Hebson	- appointed 3.11.20

Independent examiner

Bromhead
Harscombe House
1 Darklake View
Plymouth
Devon
PL6 7TL

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by its constitution dated 15 January 2018.

Recruitment and appointment of new trustees

New trustees can be appointed by a resolution passed at a meeting of charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

New trustees are inducted into the workings of the charity during meetings held on a regular basis.

Organisational structure

The charity is a Charitable Incorporated Organisation.

Overall responsibility for the management of the charity is vested in the Trustees.

The charity is managed on a day to day basis by Ian Ford, a trustee of the charity, who is the main contact.

The charity holds trustee meetings throughout the year, these meetings are organised by the Trustees to continue with the work necessary to maintain the objects of the charity.

All trustees give of their time freely and no trustee remuneration was paid in the year.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Whitleigh Community Trust
Report of the Trustees
For The Year Ended 31 March 2021

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the trust are:

To further benefit the residents of Whitleigh, Plymouth, and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or cooperate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

To develop the capacity and skills of the members of the socially and economically disadvantaged community of Whitleigh, Plymouth, in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

The prevention or relief of poverty in Whitleigh, Plymouth, by providing: grants, items and services to individuals in need and /or charities, or other organisations working to prevent or relieve poverty.

To provide transport facilities in Whitleigh, Plymouth, for people who have special need of such facilities because they are elderly, poor or disabled, people with young children or those living in isolated areas where there are no adequate public transport facilities.

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause "socially excluded" means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender reassignment; poor education or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).

The relief of sickness and the preservation of health among people residing permanently or temporarily in Whitleigh, Plymouth.

The promotion for the benefit of the public of urban or rural regeneration in areas of social and economic deprivation (and in particular in Whitleigh Plymouth) by all or any of the following means:

- The provision of financial assistance, technical assistance or business advice or consultancy in order to provide training and employment opportunities for unemployed people in cases of financial or other charitable need through help: in setting up their own business, or to existing businesses.
- The provision of housing for those who are in conditions of need and the improvement of housing in the public sector or in charitable ownership provided that such power shall not extend to relieving any local authorities or other bodies of a statutory duty to provide or improve housing.
- The maintenance, improvement or provision of public amenities.
- The provision of recreational facilities for the public at large or those who by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, have need of such facilities.
- The protection of conservation of the environment.

Whitleigh Community Trust
Report of the Trustees
For The Year Ended 31 March 2021

OBJECTIVES AND ACTIVITIES

Significant activities

The Lancaster Gardens social housing project continued but slowly due to COVID-19 restrictions. More of the Homes England grant was released as the project proceeded but by the end of the financial year we were still not in a position to submit for planning consent.

A community grant of £4,000 was received to cover events marking 400 years since the journey of the Mayflower from Plymouth to America and Whitleigh had chosen to mark this event with a willow lantern light parade. Due to Covid-19 restrictions all public celebrations marking this event were postponed for 18 months. However, in October 2021 we managed to hold our lantern parade and we had over 100 lanterns made, working with the primary schools, the local childcare provisions, adult community groups and youth groups. It was a great success and people were inspired so much that they are already planning for the next event.

As a response to Covid-19, the Trust was part of a community partnership 'The Whitleigh Help Hub' which has supported residents across the community with food provision, debt advice and one to one support to help combat social isolation. Each partner of the Help Hub applied for different funding to support this project and the Trust was awarded £2,050 from Devon Community Foundation to support this much needed provision which has helped many families across the community,

The Whitleigh Well-being Art Group was set up to support people with their mental health and well-being, delivering activities, and support both in person and on line. This is done by providing companionship, peer support and somewhere safe to be. The group is much needed with growing numbers attending, we now have over 20 regular attendees meeting weekly and in February 2021 the Trust applied to the Livewell Foundation for funding to help develop and grow the provision and was awarded £4,500.

Lastly in March 2021 we were successful in applying for £1,822, to deliver a week of Dr Bike events, where community members were able to bring the bicycles to a bike mechanic free of charge to have a check-up and essential repairs, in total we were able to repair and put back on the road 39 bikes ready for use in the spring and summer.

We continue to employ a Community Development Manager and a Befriending Coordinator. Some of the costs for these posts were offset by government grants to cover staff unavailable to work normally due to Covid-19 restrictions (the 'furlough' scheme).

Public benefit

In planning our activities for the year, we have given careful consideration to the Charities Commissioners general guidance on public benefit under section 17(5) of the 2011 Charities Act. In particular working with the local community to ensure the charity continues to support the requirements and needs of the various community groups who use the services of the charity.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

It has undoubtedly been a difficult year and for Whitleigh, with a number of community members struggling with poor mental health and isolation as well as personal finance issues. To support our community, we delivered over 28 'coffee and chat', group befriending session via ZOOM as well as offering telephone one to one support and on line activities. In total we supported over 52 individual people via the telephone with befriending one to one support, offering weekly contact. In-between the lock downs we carefully re-started our face to face sessions including our Lunch Club for older people, as well as play and sport events in the parks.

Whitleigh Community Trust
Report of the Trustees
For The Year Ended 31 March 2021

FINANCIAL REVIEW

Reserves policy

In general, it is considered prudent to maintain a level of useable reserves sufficient to cover unexpected and unplanned events, so that the charity's primary objective is preserved. At the same time the Trustees wish to ensure that it uses its funding to benefit the residents of Whitleigh, Plymouth, which implies an imperative to consider actively the use of reserves.

The trustees aim to hold free reserves that represent 3 months of the charity's core costs to ensure that the charity can continue paying its employees. Further funding for these employees is held by the Locally Trusted Organisation (LTO) of Whitleigh Big Local and this can be drawn down at short notice.

At the year end the level of reserves was £19,901 with £109 of this being restricted in relation to a grant from Homes England to be used for planning costs for the social housing project off Lancaster Gardens, £10,322 in relation to community development projects and £9,470 of free reserves.

Restricted Funds

Any surplus income not utilised during the year is carried forward to utilise against these projects in the following year.

Unrestricted Funds

Surplus income not distributed during the year is added to the unrestricted fund and is available for the ongoing projects of the charity.

Investment policy and objectives

Aside from retaining a prudent amount in reserves each year, most of the Charity's funds are spent in the short-term, so there are few funds available for long-term investment. Investment may be an option in future years, but at present, the trustees believe the Charity's money needs to remain available and be easily accessible should unforeseen expenses arise.

FUTURE DEVELOPMENTS

The trustees are keen to ensure that the trust becomes sustainable and are investigating sources of income that will allow this to happen. The trust will continue to take the lead on Lancaster Gardens Social Housing project. We also continue to develop relationships with other organisations in the area where the trustees see a future benefit for local residents. The current trustees aim to recruit more trustees in order to broaden the knowledge and experience available to support projects.

Throughout this financial year there has been an ongoing global pandemic as a result of Covid-19 and there have been many national lockdowns. Despite this the charity has continued to operate and carry out normal activities. The trustees are actively seeking funding and this with the support from Whitleigh Big Local is expected to ensure planned projects are achievable. Therefore the trustees do not envisage the pandemic having a significant impact on the charity's ability to continue as a going concern.

Approved by order of the board of trustees on 20 March 2022 and signed on its behalf by:

I E Ford - Trustee

Independent Examiner's Report to the Trustees of
Whitleigh Community Trust

I report on the accounts for the year ended 31 March 2021, which are set out on pages six to eleven.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



James Groves FCA
Bromhead
Harscombe House
1 Darklake View
Plymouth
Devon
PL6 7TL

29 March 2022

Whitleigh Community Trust

Statement of Financial Activities
For The Year Ended 31 March 2021

	Notes	Unrestricted fund £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
INCOMING RESOURCES					
Incoming resources from charitable activities					
Whitleigh Community Improvements		70,685	14,132	84,817	102,916
RESOURCES EXPENDED					
Charitable activities					
Whitleigh Community Improvements		58,929	25,840	84,769	105,456
NET INCOMING/(OUTGOING) RESOURCES		11,756	(11,708)	48	(2,540)
RECONCILIATION OF FUNDS					
Total funds brought forward		(2,285)	22,139	19,854	22,394
TOTAL FUNDS CARRIED FORWARD		9,471	10,431	19,902	19,854

The notes form part of these financial statements

Whitleigh Community Trust

Balance Sheet
At 31 March 2021

	Notes	Unrestricted fund £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
CURRENT ASSETS					
Debtors	5	75	-	75	18,936
Cash at bank		11,192	10,431	21,623	16,008
		11,267	10,431	21,698	34,944
CREDITORS					
Amounts falling due within one year	6	(1,796)	-	(1,796)	(15,090)
NET CURRENT ASSETS		9,471	10,431	19,902	19,854
TOTAL ASSETS LESS CURRENT LIABILITIES		9,471	10,431	19,902	19,854
NET ASSETS		9,471	10,431	19,902	19,854
FUNDS	7				
Unrestricted funds				9,471	(2,285)
Restricted funds				10,431	22,139
TOTAL FUNDS				19,902	19,854

The financial statements were approved by the Board of Trustees on 20 March 2022 and were signed on its behalf by:

I E Ford -Trustee

B J T Meek -Trustee

J Hebson -Trustee

The notes form part of these financial statements

Whitleigh Community Trust

Notes to the Financial Statements **For The Year Ended 31 March 2021**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements of the CIO, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The CIO is registered in the England & Wales and its principal office can be found on page 3 of these accounts.

Incoming resources

All charity income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Other grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Incoming resources from other charitable activities are accounted for when earned.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Going concern

On 11 March 2020 the novel coronavirus disease called 'Covid-19' was assessed as a pandemic and on 23 March 2020 a lockdown was imposed across the United Kingdom to stop the spread of the virus. As a result economic uncertainties have arisen across the global economy. Whilst this may impact on future funding for the charity, a restriction on expenditure and support from Whitleigh Big Local has led the trustees to determine that there are no material uncertainties in relation to going concern.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no expenses paid to trustees during the year (2019: £55).

Whitleigh Community Trust

Notes to the Financial Statements - continued
For The Year Ended 31 March 2021

3. STAFF COSTS

	31.3.21	31.3.20
	£	£
Wages and salaries	50,651	50,272
Other pension costs	1,119	1,021
	<u>51,770</u>	<u>51,293</u>

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
	2	3
Employees	<u>2</u>	<u>3</u>

No employees received emoluments in excess of £60,000.

4. INDEPENDENT EXAMINERS' REMUNERATION

Independent examiners' remuneration for the independent examination of the accounts was £1,272 (2020: £1,230).

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21	31.3.20
	£	£
Trade debtors	-	18,540
Other debtors	75	396
	<u>75</u>	<u>18,936</u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21	31.3.20
	£	£
Trade creditors	140	11,840
Other creditors	1,656	3,250
	<u>1,796</u>	<u>15,090</u>

7. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
Unrestricted funds			
General fund	(2,285)	11,756	9,471
Restricted funds			
Social Housing	22,139	(22,030)	109
Community Development	-	10,322	10,322
	<u>22,139</u>	<u>(11,708)</u>	<u>10,431</u>
TOTAL FUNDS	<u>19,854</u>	<u>48</u>	<u>19,902</u>

Whitleigh Community Trust

Notes to the Financial Statements - continued
For The Year Ended 31 March 2021

7. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	70,685	(58,929)	11,756
Restricted funds			
Social Housing	1,660	(23,690)	(22,030)
Community Development	12,472	(2,150)	10,322
	<u>14,132</u>	<u>(25,840)</u>	<u>(11,708)</u>
TOTAL FUNDS	<u><u>84,817</u></u>	<u><u>(84,769)</u></u>	<u><u>48</u></u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted Funds			
General fund	3,318	(5,603)	(2,285)
Restricted Funds			
Postcode Local Trust	19,076	(19,076)	-
Social Housing	-	22,139	22,139
	<u>19,076</u>	<u>3,063</u>	<u>22,139</u>
TOTAL FUNDS	<u><u>22,394</u></u>	<u><u>(2,540)</u></u>	<u><u>19,854</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	59,126	(64,729)	(5,603)
Restricted funds			
Postcode Local Trust	-	(19,076)	(19,076)
Social Housing	43,790	(21,651)	22,139
	<u>43,790</u>	<u>(40,727)</u>	<u>3,063</u>
TOTAL FUNDS	<u><u>102,916</u></u>	<u><u>(105,456)</u></u>	<u><u>(2,540)</u></u>

Whitleigh Community Trust

Notes to the Financial Statements - continued
For The Year Ended 31 March 2021

7. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19	Net movement in funds	At 31.3.21
	£	£	£
Unrestricted funds			
General fund	3,318	6,153	9,471
Restricted funds			
Postcode Local Trust	19,076	(19,076)	-
Social Housing	-	109	109
Community Development	-	10,322	10,322
	<u>19,076</u>	<u>(8,645)</u>	<u>10,431</u>
TOTAL FUNDS	<u><u>22,394</u></u>	<u><u>(2,492)</u></u>	<u><u>19,902</u></u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	129,811	(123,658)	6,153
Restricted funds			
Social Housing	45,450	(45,341)	109
Community Development	12,472	(2,150)	10,322
Postcode Local Trust	-	(19,076)	(19,076)
	<u>57,922</u>	<u>(66,567)</u>	<u>(8,645)</u>
TOTAL FUNDS	<u><u>187,733</u></u>	<u><u>(190,225)</u></u>	<u><u>(2,492)</u></u>

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 31 March 2021.

9. PURPOSE OF RESTRICTED FUND

The social housing restricted fund relates to monies received from Homes England for the project off Lancaster Gardens.

The community development fund relates to donations for community events, training and skills development and social enterprise support.

Whitleigh Community Trust

Detailed Statement of Financial Activities
For The Year Ended 31 March 2021

	31.3.21 £	31.3.20 £
INCOMING RESOURCES		
Incoming resources from charitable activities		
Grants	84,817	102,916
Total incoming resources	84,817	102,916
RESOURCES EXPENDED		
Charitable activities		
Wages	50,651	50,272
Pensions	1,119	1,021
Advertising	-	324
Consultancy	740	150
Event costs	-	1,063
Professional fees	23,691	23,613
Milford Park	-	19,076
Subscriptions	325	-
Sundry	17	113
Grant refund	-	6,441
Local facilities	400	-
Donations	3,050	-
	79,993	102,073
Support costs		
Governance costs		
Payroll fees	659	318
Accountancy	4,117	3,065
	4,776	3,383
Total resources expended	84,769	105,456
Net income/(expenditure)	48	(2,540)