

---

# **IN SAFE HANDS RECOVERY HOUSING**

---

## **REPORT AND FINANCIAL STATEMENTS**

**For the year ended**

**31<sup>st</sup> March 2021**

## **IN SAFE HANDS RECOVERY HOUSING**

---

### **CONTENTS**

---

<b>Legal and administrative Information</b>	<b>3</b>
<b>Trustees Reports</b>	<b>4-5</b>
<b>Independent examiner's report</b>	<b>6</b>
<b>Statement of financial activities</b>	<b>7</b>
<b>Balance sheet</b>	<b>8</b>
<b>Notes to the financial statements</b>	<b>9-11</b>

## IN SAFE HANDS RECOVERY HOUSING

---

### LEGAL AND ADMINISTRATIVE INFORMATION

---

**Registered Charity Name** IN SAFE HANDS RECOVERY HOUSING

**Charity number** 1177125

**Trustees:** Nessa Ali  
Rachel Elizabeth Adams

**Registered Office** 364 Shirley Road  
Acocks Green  
Birmingham  
B27 7NS

**Accountants** MNSK Limited  
206 Robinhood Lane,  
Hallgreen,  
Birmingham  
West Midlands  
B28 0LG

## **IN SAFE HANDS RECOVERY HOUSING**

---

### **Trustees report for the year ended 31<sup>st</sup> March 2021**

---

#### **ANNUAL REPORT OF THE TRUSTEES for the year ending 31<sup>st</sup> March 2021**

The trustees present their annual report together with the financial statements for the year ending **31<sup>st</sup> March 2021**. The trustees who served during the period and up to the date of this report are on page 3.

#### **Structure and details of how charity managed and Trustee recruitment**

We are a Charitable Incorporated Organisation (CIO) which consists of two trustees: two workers this includes one trustee who is paid, also two unpaid volunteers.

#### **Management**

We work very closely as a team and speak daily regarding the clients that we serve. A member of our team is on duty 24 hours per day for advice and support. We may see clients late at night to support them during a crisis. Due to the nature of this type of client, it is not unusual for this to be the case. We are often providing support to a client who may be in a crisis.

Records of the support are kept on the progress of all the clients from one to one meeting, also groups are also held three times a week to encourage the clients to stay in sobriety. The work of the charity is now becoming recognised for the care and support we offer

#### **Volunteer Recruitment**

We as a charity are very lucky to have one of our long standing volunteer, who is a Probation Officer and had managed a substance misuse unit for many years working for the National Probation Service

She has kindly been a volunteer who works with the charity and has a passion to assist those that suffer from addiction. Another volunteer has run a substance misuse service for one of the largest Christian Centres in the West Midland and also has a passion for this cause and as such has also readily agreed be a volunteer and is fully committed to the charity she has also been with us for four years.

By using our volunteers I have complete faith in and the knowledge that they have the best interest of this client group at heart whilst having transparency and trust at the heart of it all. By ensuring checks and other safeguards are carried out and regular oversight of all that is happening within the charity.

#### **Activities, Objectives, and Charitable Purposes**

We are still very much inspired to continue carrying out the work of the charity as there is still a vast amount of people coming to our services, they are presenting as homeless due to addiction issues. The need for our support is still even more so real to us that there was a real need for a therapeutic environment in which they can feel safe and receive support and advice without the fear of being exploited by others. We approach other addiction agencies to promote our services, therefore instead of the service users being directed to homeless hostels and other low grade accommodation, instead they can access a safe, good standard accommodation in therapeutic environment, leading to positive life opportunities for that person who would otherwise be thrown back into an environment of addiction.

## IN SAFE HANDS RECOVERY HOUSING

---

### Trustees report for the year ended 31<sup>st</sup> March 2021

---

#### **Achievements and Performance, Including public benefit**

We have taken the commission's public benefit guidance into account when making any decision it is relevant to, this has been achieved by constant oversight and transparency throughout the work of those of us that work within this charity.

Many of our clients that have left us have gone on to access their own accommodation and are now in employment, relationships have been repaired and families reunited with their now clean and sober partners, parents, and children. Clients that have required more intensive interventions have been signposted or referred to Rehabilitation Centres to recover from their addictions and other encouraged to be pro-active in their quest for an addiction free lifestyle. We are also on hand to assist those not in our accommodation with advice on where they will be best placed to start or continue with their recovery and we never turn anyone in need away.

#### **Financial review including any debts and details of your reserves policy (If applicable)**

Income of £54,888

Debts of £6,508 owed to Nessa Ali

No funds are held as a custodian trustee

## IN SAFE HANDS RECOVERY HOUSING

---

### Independent examiners' report for the year ended 31<sup>st</sup> March 2021

---

#### Independent examiner's report to the Trustees of 'IN SAFE HANDS RECOVERY HOUSING'

I report to the trustees on my examination of the accounts of IN SAFE HANDS RECOVERY HOUSING for the year ended **31/03/2020**, which are set out on pages 9 to 10.

#### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.


#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Signing on behalf of  
**MNSK Limited**

206 Robinhood Lane  
Hallgreen  
Birmingham  
West Midlands  
B28 0LG

Date:

31/3/2022

# IN SAFE HANDS RECOVERY HOUSING

## STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31<sup>st</sup> March 2021

	Notes	Unrestricted Funds 2021 £	Unrestricted Funds 2020 £
<b>Incoming resources</b>			
<b>Incoming resources from generated funds</b>			
Charitable activities	2	54,888	34,165
<b>Total Incoming resources</b>		<b>54,888</b>	<b>34,165</b>
<b>Expenditure on:</b>			
Charitable activities		38,165	36,626
Governance cost		1,320	1,080
<b>Total resources expended</b>	3	<b>39,485</b>	<b>37,706</b>
<b>Net Incoming/(outgoing) resources before transfers for the year</b>		<b>(15,403)</b>	<b>(3,541)</b>
Gross transfers between funds		-	-
<b>Net movement in funds</b>		<b>(15,403)</b>	<b>(3,541)</b>
<b>Reconciliation of funds</b>			
Total funds brought forward		(23,149)	(19,608)
<b>Total funds carried forward</b>		<b>(7,746)</b>	<b>(23,149)</b>

The statement of financial activities includes all gains and losses in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on page 9 to 11 form part of these financial statements.

# IN SAFE HANDS RECOVERY HOUSING

## BALANCE SHEET AS AT 31<sup>st</sup> March 2021

	Note	£	2021 £	£	2020 £
<b>Current assets</b>					
Other debtors				950	
Cash at bank and in hand	5	3,886		783	
			3,886	1,733	
<b>Creditors: amounts falling due within one year</b>	6	(11,632)		(24,882)	
<b>Net current assets</b>			(7,746)		(23,149)
<b>Net assets</b>			(7,746)		(23,149)
<b>Represented by:</b>					
Unrestricted funds			(7,746)		(23,149)
Restricted funds			-		-
<b>Total funds</b>			(7,746)		(23,149)

The Charitable Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for year ended 31<sup>st</sup> March 2021.


The members have not required the company to obtain an audit of its financial statements for the ended 31<sup>st</sup> March 2021 in accordance with Section 476 of the Companies Act 2006.


The trustees acknowledge their responsibilities for:

- Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements. So far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial states were approved by the Board of Trustees on 31/03/2022 and were signed on its behalf by:

  
Trustee  
Nessa Ali

  
Trustee  
Rachel Elizabeth Adams



## IN SAFE HANDS RECOVERY HOUSING

---

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31<sup>st</sup> March 2021

---

#### 1. Summary of significant accounting policies

##### (a) General information and basis of preparation

In Safe Hand Recovery Housing is registered charity in United Kingdom. In safe hands recovery housing charity offering those who suffer from addiction, on the edge of society, being homeless and vulnerable a safe place to live. Support to stay off drugs and alcohol, enabling individuals to build a productive lifestyle by engaging in activities to help in budgeting, shopping, healthy eating, registration with doctors, assistance to maintain a home and education.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The charitable company has taken advantage of the option provided in SORP (FRS102) to use headings in the Statement of Financial Activity that are applicable to its operations rather than reporting on an activity basis.

##### (b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

##### (c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received:

##### (d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

## IN SAFE HANDS RECOVERY HOUSING

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31<sup>st</sup> March 2021

#### (e) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

#### (f) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

#### 2. Analysis of Income 2021

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Income	25,797	-	25,797	34,165
Government grant	29,091	-	29,091	-
<b>Total</b>	<b>54,888</b>	<b>-</b>	<b>54,888</b>	<b>34,165</b>

#### 3. Analysis of Expenses 2021

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Wages and salaries	16,483	-	16,483	14,055
Council tax	-	-	-	1,341
Other direct cost	4,608	-	4,608	-
Rates	579	-	579	-
Rent	10,740	-	10,740	20,205
TV Licence	158	-	158	116
Telephone	254	-	254	86
Sundry	60	-	60	-
Light & Heat	2,980	-	2,980	783
Subscription	29	-	29	40
Accountancy & professional fee	3,054	-	3,054	540
Independent examination	540	-	540	540
<b>Total</b>	<b>39,485</b>	<b>-</b>	<b>39,485</b>	<b>37,706</b>

## IN SAFE HANDS RECOVERY HOUSING

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31<sup>st</sup> March 2021

#### 4. Employee Information

	2021 £	2020 £
<b>Staff costs</b>		
Wages and salaries	16,483	14,055
	<u>16,483</u>	<u>14,055</u>
	2021 No.	2020 No.
Average number of employees employed during the year:		
<b>Administration</b>	2	2
	<u>2</u>	<u>2</u>

No expenses were paid to trustees in the year.

#### 5. Creditors: Amounts falling due within one year

	2021 £	2020 £
Loan	6,508	24,212
Accruals	5,124	1,620
	<u>11,632</u>	<u>25,832</u>

#### 6. Controlling party

The charitable company is under the control of the Board of Trustees.

