



# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 09 2021	To	31 08 2022

## Section A Reference and administration details

Charity name Rokesly PSA

Other names charity is known by

Registered charity number (if any) 1177109

Charity's principal address c/o Rokesly Infant School

Hermiston Avenue, Crouch End

London

Postcode

N8 8NH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lara Evans	Chair		Members of Rokesly PSA
2	Navdeep Kaur	Secretary		Members of Rokesly PSA
3	Simon Rothenberg	Co-Treasurer		Members of Rokesly PSA
4	Charlotte Matthews	Co-Treasurer		Members of Rokesly PSA
5	Ruth Byrne	Co-Chair		Members of Rokesly PSA
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Rokesly PSA members or co-opted by trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Rokesly PSA is a member of Parentkind which provides advice, guidance and resources.  
All the trustees are volunteers and receive no remuneration or benefits from Rokesly PSA.  
The committee is made up of 5 trustees and 3 non trustees

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Rokesly PSA's objectives are to advance the education of pupils in the school (being Rokesly Infant & Nursery School and Rokesly Junior School) and helping promote an inclusive community in particular by:

- Developing effective relationships between the staff, parents and others associated with the school
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

This year the Rokesly PSA has had another challenging period, as it has for everyone. Due to the restrictions on large groups of people meeting up and also being mindful of the restrictions the school still had in place we didn't manage to hold many in person events during the 2021/22 academic year, which was very disappointing for us. This changed in the summer term and we were able to hold our summer fair. What we did manage to do was:

- held the Annual General meeting virtually as well as additional committee meetings, some of which the heads and deputy head of the juniors were present at to make sure we were supporting the school.
- We set up online fundraisers, one aimed at buying more technology for the school (chrome books for the juniors and new smart screens for the infants in classrooms where needed). The other fundraiser was an online auction which brought the community together (virtually)
- We managed to have a push around Christmas outing together a poem book where every infant child contributed and for the juniors it was optional. We had multiple prices for the book to make sure the it could be purchased by everyone and allowed those who could add a donation.
- We did not need to find a lot of the usual activity ( school trips etc) as these were unable to happen but we did however contribute where we could ( Year 6 leavers books for example)
- We held our summer fair

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Rokesly PSA aims to be an inclusive parent staff association. Responsibility for organising fundraising events is spread across the year groups. The aim of this approach is to promote a sense of collective responsibility and to avoid too great a burden being placed on a small group of individuals.

The Rokesly PSA operates a network of class representatives to assist in communication with parents and the coordination of volunteers.

**Summary of the main achievements of the charity during the year**

Unfortunately this year, as with most of the country, our activities were curtailed by the pandemic.

The majority of money we raised was for a specific request which was met and supplied by the school. However, as outlined in our finance report, it wasn't as successful as in normal years.

We also were sad not to be able to hold social events as this is such an important part of our objectives.

The fundraising activities we did have, the large amount we fundraised two years ago and the restrictions on activities that meant that we could fund those activities that did take place.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The reserves that we have set aside provide financial stability and the means for the development of our principal activity. We intend to maintain our reserves at a level which is at least equivalent to one year's expected "normal" funding requests to allow the charity to continue supporting its objectives if donations were to reduce.

The Trustees review on a termly basis the amount of reserves that are required to ensure that they are adequate to fulfil our continuing obligations and to make sure the funds are fairly distributed between the schools.

### Details of any funds materially in deficit

N/a

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funding comes from donations from parents at specific fundraising events.  
We have provided the school with the resources they have requested to support the educational needs of the children.

## Section F

## Other optional information

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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S Rothenberg	L Evans
Full name(s)	Simon Rothenberg	Lara Evans
Position (eg Secretary, Chair, etc)	Co-Treasurer	
Date		



Rokesly PSA		1177109	
Annual accounts for the period			
Period start date	9/1/2021	To	Period end date 8/31/2022

## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04
<b>Incoming resources (Note 3)</b>						
<b>Incoming resources from generated funds</b>			-	-	-	-
Voluntary income		S01	2,293	-	-	2,293
Activities for generating funds		S02	24,588	-	-	24,588
Investment income		S03		-	-	-
<b>Incoming resources from charitable activities</b>		S04		-	-	-
<b>Other incoming resources</b>		S05		-	-	-
<b>Total incoming resources</b>		S06	26,881	-	-	26,881
<b>Resources expended (Notes 4-8)</b>						
<b>Costs of Generating Funds</b>			-	-	-	-
Costs of generating voluntary income		S07	-	-	-	-
Fundraising trading costs		S08	5,286	-	-	5,286
Investment management costs		S09		-	-	-
<b>Charitable activities</b>		S10	35,936	-	-	35,936
<b>Governance costs</b>		S11	150	-	-	150
<b>Other resources expended</b>		S12	-	-	-	-
<b>Total resources expended</b>		S13	41,372	-	-	41,372
<b>Net incoming/(outgoing) resources before transfers</b>		S14	- 14,491	-	-	- 14,491
<b>Gross transfers between funds</b>		S15	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S16	- 14,491	-	-	- 14,491
<b>Other recognised gains/(losses)</b>						
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-
<b>Net movement in funds</b>		S19	- 14,491	-	-	- 14,491
<b>Total funds brought forward</b>		S20	28,107	-	-	28,107
<b>Total funds carried forward</b>		S21	13,616	-	-	13,616

## CC17a

**Total last  
year  
£**

F05

-
20,251
-
-
-
-
20,251

-
-
384
-
25,376
150
-
25,910
- 5,659
-
- 5,659

-
-
- 5,659
33,766
28,107

## Section B Balance sheet

	Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03
<b>Fixed assets</b>				
<b>Tangible assets (Note 9)</b>	B01	-	-	-
	B02	-	-	-
<b>Investments (Note 10)</b>	B03	-	-	-
<b>Total fixed assets</b>	B04	-	-	-
<b>Current assets</b>				
<b>Stock and work in progress</b>	B05	-	-	-
<b>Debtors (Note 11)</b>	B06	3,481	-	-
<b>(Short term) investments</b>	B07	-	-	-
<b>Cash at bank and in hand</b>	B08	10,135	-	-
<b>Total current assets</b>	B09	13,616	-	-
<b>Creditors: amounts falling due within one year (Note 12)</b>	B10	-	-	-
<b>Net current assets/(liabilities)</b>	B11	13,616	-	-
<b>Total assets less current liabilities</b>	B12	13,616	-	-
<b>Creditors: amounts falling due after one year (Note 12)</b>	B13	-	-	-
<b>Provisions for liabilities and charges</b>	B14	-	-	-
<b>Net assets</b>	B15	13,616	-	-
<b>Funds of the Charity</b>				
<b>Unrestricted funds</b>	B16	13,616		
Designated funds	B17	-		
<b>Restricted income funds (Note 13)</b>	B18		-	
<b>Endowment funds (Note 13)</b>	B19			-
<b>Total funds</b>	B20	13,616	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
	S Roth
	L Ev





Total this year £ F04	Total last year £ F05
-	-
-	-
-	-
-	-

-	-
3,481	-
-	-
10,135	28,328
13,616	28,328

-	221
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13,616	28,107
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13,616	28,107
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-	-
-	-

13,616	28,107
--------	--------

13,616	11,357
-	16,750
-	-
-	-

13,616	28,107
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Name	Date of approval
enberg	
rans	

## **Section C**

## **Notes to the a**

### **Note 1      Basis of preparation**

#### **1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (fair value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice;
- and with Accounting Standards;
- and with the Charities Act.

ccounts

st (except that investments are shown at market  
nmended Practice (SORP 2005);

**Note 2****Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES****Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

**Incoming resources with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

**Tax reclaims on donations and gifts**

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

**Contractual income and performance related grants**

This is only included in the SoFA once the related goods or services have been delivered.

**Gifts in kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

**Donated services and facilities**

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Investment income**

This is included in the accounts when receivable.

**Investment gains and losses**

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES****Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Grants with performance conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

**Grants payable without performance conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

**Support Costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS****Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

**Investments**

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

**Stocks and work in progress**

These are valued at the lower of cost or market value.

**Section C****Notes to the accounts****Note 3****Analysis of incoming resources**

	<b>Analysis</b>	<b>This year £</b>
<b>Voluntary income</b>	Amazon	167
	Direct donation	820
	Easyfundraising donations	1,306
	<b>Total</b>	<b>2,293</b>
<b>Activities for generating funds</b>	Merchandise sales	1,545
	Festive fair	8,421
	Car boot sale	429
	Other	412
	Summer fair	13,905
	<b>Total</b>	<b>24,712</b>
<b>Investment income</b>		-
	<b>Total</b>	<b>-</b>
<b>Incoming resources from</b>	0	-
	<b>Total</b>	<b>-</b>

**Last year  
£**

143
18,444
1,664
20,251

-
-
-
-
-
-

-
-

-
-

**Section C****Notes to the accounts****Note 4****Analysis of resources expended**

	<b>Analysis</b>	<b>This year £</b>	<b>Last year £</b>
<b>Costs of generating</b>			
	<b>Total</b>	-	-
<b>Fundraising trading costs</b>	Merchandise sales	1,166	-
	Festive fair	1,368	-
	Car boot sale	98	-
	Other	964	-
	Summer fair	1,690	-
	<b>Total</b>	5,286	-
<b>Investment management costs</b>		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Charitable activities</b>	Donations to schools	35,936	25,376
	<b>Total</b>	35,936	25,376
<b>Governance costs</b>	Bank charges	150	-
	<b>Total</b>	150	-

## Section C Notes to the accounts

### Note 5 Support Costs

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
Bank charges	-	-	-	-
Independent exam	-	-	-	-
<b>Total</b>	-	-	-	-

### Note 6 Details of certain items of expenditure

#### 6.1 Trustee expenses

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
0	0
None	None
£	£

#### 6.2 Fees for examination or audit of the accounts

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
0	0
0	0



**Section C****Notes to the accounts****(c)****Note 7****Paid employees****7.1 Staff Costs**

**Gross wages, salaries and benefits in kind**  
**Employer's National Insurance costs**  
**Pension costs**

**Total staff costs**

<b>This year £</b>	<b>Last year £</b>
-	-
-	-
-	-
-	-

**7.2 Average number of full-time equivalent employees in the year**

**The parts of the charity in which the employees work**

	<b>This year Number</b>	<b>Last year Number</b>
<b>Fundraising</b>	-	-
<b>Charitable Activities</b>	-	-
<b>Governance</b>	-	-
<b>Other</b>	-	-
<b>Total</b>	-	-

## Note 8 Debtors and prepayments

### Analysis of debtors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	3,481	-	-	-
Prepayments and accrued income	-	-	-	-
<b>Total</b>	<b>3,481.0</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Note 9 Creditors and accruals

### 12.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	-	-	-	-
Accruals and deferred income	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
Rokesly PSA

**On accounts for the year  
ended**

30/08/2022

**Charity no  
(if any)**

1177109

**Set out on pages**

1-9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/08/2018.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

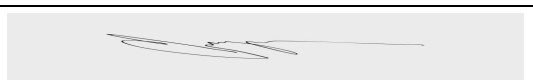
**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:**

20/11/2022

**Name:**

E Mitchell

**Relevant professional  
qualification(s) or body  
(if any):**

Accountant - ICAEW

**Address:**

3 New Road

London