

Weston Super Mare Foodbank

Trustee Report and Accounts

Year Ended 31st March 2023

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The Trustees have pleasure in presenting their report together with the financial statements of the Charity for the year ended 31 March 2023

### **Structure, Governance and Management**

The Organisation is registered as a Charitable Incorporated Organisation with the Charity commission Reference Number 1177071 and is governed by a constitution dated 8th February 2018 and operates from North Street, Weston Super Mare BS23 1QF

### **Objectives and Activities**

The Charity exists for the public benefit, the relief of financial hardship amongst people in need in North Somerset and the United Kingdom by providing food and training and strengthening and empowering individuals, families and communities

### **Achievements and Performance**

Weston-super-Mare Foodbank is a charity that enables the community in and around Weston to meet the emergency food needs of those within the same community who are at a crisis point in their lives. Thousands benefit; thousands more enable this to take place. The Foodbank is simply a means of linking a generous community with those in need of support.

During the 12 months to March 2023, Weston Foodbank has provided emergency food for about 8518 people (Last year 5,905 people), more than one third of whom were children. 88,000kg of food has been distributed (Last year 60,300kg. In addition to providing emergency food, the charity has supported local families with the provision of school holiday meals.

The impact of Covid-19 has resulted in significantly higher numbers of people in need of emergency food since 2020 whilst limiting our ability to engage with the underlying causes of food poverty. Our work to support people in moving away from dependence on food support has reduced as we have had to minimise contact and engagement with our clients for their own protection and for the protection of our own teams.

Due to the restrictions on our room sizes, we have continued to operate a model based on localised pick up points. We now have 4 local points operating across town over 5 days a week. North Street continues to offer a 'outside' service due to the space constraints. One point had to close due to ill health but a new one was opened in February 2023.

The new warehouse is now fully operational and providing essential support to the distribution centres. Thanks to the space available and the warehouse manager position, a whole new cohort of volunteers have been recruited and work from the warehouse 4 days a week. A mezzanine was fitted in 2021 to provide additional long term storage space and maximise the storage space available.

Food supplies continue to be donated by people via collection points in local supermarkets, many of which have supplemented this with direct donations of food and of financial gifts. In 2022-23 we have had to purchase more stock than ever before to supplement our store levels and also to offer a wider variety of products, including toiletries, pet food, toilet paper and more.

## **Financial Review**

The pandemic referred to above has also seen been the focus of organisations and individuals looking to support the work of the Foodbank, to this end the Charity has seen a significant increase in the number of gifts and grants towards the work of the Weston Super Mare Foodbank

The organisation receives donations from individuals and organisation who support the work of the foodbank. The Foodbank has also received a grant from the North Somerset Council to support the work in the area.

For the full year the charity had three part time employees. During the year a further two additional part-time people were employed to support the existing work and new Initiative at Hughendon Road. The financial circumstances for the year are set out in the accompanying financial statements.

The Accounts for the year have been prepared on a receipts and payments basis.

The Organisation has cash reserves of £237,221 as at 31 March 2023, (Last year £179,179), most of which is held in a Co-Op Bank Account

The Trustees have adopted a Reserves Policy which requires 3 months of expenditure to be held in reserves. This will allow the Charity to continue to operate for a minimal period of time should giving reduce. The trustees recognise that the financial commitment relating to the warehouse lease marks an additional risk and holds reserves against this in recognition that there is no separate income stream that funds this

At the balance sheet date, the unrestricted reserves of £203,417 (Last year £179,179). While this figure is above the required level, the Trustees believe that following a review of commitments including the operational costs of the Warehouse, and investments in "more than initiatives", that the level of reserves is appropriate

At the balance sheet date the organisation has designated reserves of £33,804 (Last year £nil). These relate to Grants and Donations relating to Additional services being offered to the clients (currently Citizens Advice North Somerset) and a Food Club Initiative currently located at Hughenden road

The Trustees are satisfied that they have sufficient reserves at the Balance Sheet date, together with ongoing income anticipated, to enable the organisation to function effectively in the coming year.



## **Statement of Trustees Responsibilities**

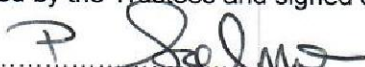
The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the income resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgement and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provision of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by:

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Trustee

10/7 2023

# Independent Examiner's Certificate

Report to the trustees of:

WESTON-SUPER-MARE FOODBANK

On accounts for the 12 months ended

31 March 2023

Charity Number (if applicable):

1177071

Set out on pages

(remember to include the page numbers of additional sheets)

## Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

## Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*) which gives me reasonable cause to believe that in, any material respect,

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:



Date: 10/7/23

Name:

Philip Heycock ACMA (The Chartered Institute of Management Accountants)

Relevant professional qualification(s) or body (if any):

Address:

Aldersleigh, Birch Avenue, Bleadon, Weston super Mare BS24 0PA



**Receipts and Payments Accounts**  
**12 Months to 31 March 2023**

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Last Year £
<b><u>Receipts</u></b>				
General Donations	176,107	60,841	236,948	127,035
<b>Total Receipts</b>	176,107	60,841	236,948	127,035
<b><u>Payments</u></b>				
Salaries, Ni Pension	45,222	22,767	67,989	33,347
Premises Costs	40,243	3,816	44,059	54,466
Vehicle Costs	21,805	-	21,805	3,548
Admin and Other Costs	44,599	454	45,053	13,650
			0	
<b>Total Payments</b>	151,869	27,037	178,906	105,011
<b><u>Net of Receipts and Payments</u></b>	24,238	33,804	58,042	22,024
<b><u>Cash Funds Last Year</u></b>	179,179	-	179,179	157,155
<b><u>Cash Funds This Year End</u></b>	203,417	33,804	237,221	179,179

There were no Designated Funds in either period


**Statement of Assets and Liabilities as at 31 March 2023**

	Unrestricted Funds £	Restricted Funds £
Cash Funds		
Co-op Bank Account	202,695	33,804
Petty Cash	722	-
<b>Total Cash Funds</b>	203,417	33,804

**Statement of Assets and Liabilities at the end of the Prior Year**

	Unrestricted Funds £	Restricted Funds £
Cash Funds		
Co-op Bank Account	178,904	-
Petty Cash	275	-
<b>Total Cash Funds</b>	179,179	-

Approved by the Trustees and signed on their behalf by:

  
 Trustee

10 / 7 2023

  
 Trustee

10 / 7 2023