



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 7 Sept 2021 Period start date To 7 Sept 2022 Period end date

Charity name: Castle Lake Conservation Group

Charity registration number: 1177070

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	1) To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment by promoting biological diversity of the area in Bishop Middleham, County Durham known as Castle Lake. 2) To advance the education of the public in the conservation, protection and improvement of the physical and natural environment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Group continued to monitor the site to maintain its quality as an excellent habitat for birds, particularly water birds. New planting of trees, hedges and reedbeds was carried out to pursue this aim
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance by tailoring activities and objectives for the benefit of the public.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	As per the previous reporting period, Volunteers in conjunction with Durham Bird Club work on a regular basis to keep the lake and its surroundings in good order to encourage and enrich its bio-diversity. It has been easier to do this during this year in view of the removal of Covid restrictions. Volunteers do not claim allowances nor do they receive refunds for expenditure.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The site continues to be an important one for wildlife, particularly birds. We believe that work undertaken or planned during this year have helped to improve this. Although progress towards a formal lease has been glacially slow, we are hopeful that recent developments may help to speed up this process. Terms for the lease remain under consideration.

Additional information (optional)

You may choose to include further statements where relevant about:

		Progress has been made to maintain the importance of this site.
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Achievements against objectives set	Para 1.41	While they did not have any force during the reporting period, it is hoped that the relevant provisions of the Agriculture Act 2021 and Environment Act 2021 will be useful to help secure the future protection of this site.
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The group's finances were not significantly used during the reporting period and grants were obtained to cover the cost of much of the work carried out.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Existing funds have been retained and some grants were obtained for some work carried out
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	One new trustee joined the Group who has a direct interest in the objectives and links to other groups with similar interests

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) a copy of the current version of this constitution; and (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts. And c) draw their attention to relevant CC guidance
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We have 7 trustees: (1) Functions and duties of charity trustees The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. It is the duty of each charity trustee: (a) to exercise their powers and to perform their functions in their capacity as a trustee of the CIO in the way they decide in good faith would be most likely to further the purposes of the CIO; and (b) to exercise, in the performance of those functions, such care and skill as is reasonable in the

		circumstances having regard in particular to: (i) any special knowledge or experience that they have or hold themselves out as having; and, (ii) if they act as a charity trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession.
Relationship with any related parties	Para 1.51	Although the Group is a distinct organisation from Durham Bird Club, it does seek to work in close collaboration with it. Three of the trustees are also members of the Club and one attends the Club's Board of trustees as a guest. The Club has agreed to help finance with payments for the lease when it is finalised.
Other		

Reference and Administrative details

Charity name	Castle Lake Conservation Group
Other name the charity uses	N/A
Registered charity number	1177070
Charity's principal address	Mr. Richard Cowen Rose Cottage, Old Quarrington, Co Durham DH6 5NN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Cowen			
2	Michele MacCallam	Treasurer		
3	John Olley			
4	Kim Baines			
5	Nicola Dexter			
6	Frederick Milton			
7	Harvey Neve			
8				
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18				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>R Cowen</i>	
Full name(s)	Richard Saywood Cowen	
Position (eg Secretary, Chair, etc)	TRUSTEE nominated to perform this duty	
Date	13 July 2023	

MRS MICHELE M MACCALLAM

Castle Lake Conservation Group
6 Woodstock Terrace
Bishop Middleham
Ferryhill County Durham
DL17 9BQ

M482/J1086046000

14500

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title CASTLE LAKE CONSERVATION GROUP	26 JUN 20	OPENING BALANCE			4,141.11
	25 NOV 20	CARES GROUP HOLDIN CARES GROUP		5,000.00	9,141.11
	11 JAN 22	Clive Worthington Owl box donation		50.00	9,191.11
Sort code 089299	Statement closing balance				9,191.11

Account number
65854741 00

Statement date
24 March 2022

Statement number
5

Page number
1 of 1

Statement opening balance
4,141.11

Money out
0.00

Money in
5,050.00

Statement closing balance
9,191.11

International Bank
Account Number

GB21 0892 9999 0000 0000 0000 0000

Bank Identification Code
CPBK GB22

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

*For more information on eligible deposits please refer to www.FSCS.org.uk

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **ODIS** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

The **co-operative** bank

co-operativebank.co.uk/business

phone 03457 213 213

MRS MICHELE M MACCALLAM

Castle Lake Conservation Group

6 Woodstock Terrace

Bishop Middleham

Ferryhill County Durham

DL17 9BQ

M3238/J1092207000

14500

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title CASTLE LAKE CONSERVATION GROUP	24 MAR 22	OPENING BALANCE			9,191.11
Sort code 089299	Statement closing balance				9,191.11
Account number 65864741 00	Abbreviations: S Sub Total (Intermediate Balance) OD Overdrawn Balance ODIS Overdrawn Intermediate Balance NSTF Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.				
Statement date 17 May 2022					
Statement number 6					
Page number 1 of 1					
Statement opening balance 9,191.11					
Money out 0.00					
Money in 0.00					
Statement closing balance 9,191.11					
International Bank Account Number GB77 CPEK 0952 9995 9547 41					
Bank Identification Code CPEKGB22					

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

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MRS MICHELE M MACCALLAM

Castle Lake Conservation Group

6 Woodstock Terrace

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Ferryhill County Durham

DL17 9BQ

M2202/J1016754000

14500

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title CASTLE LAKE CONSERVATION GROUP	17 MAY 22	OPENING BALANCE			9,191.11
	3 OCT 22	P Cooke Paul C, hide key		8.00	9,199.11
	12 DEC 22	200003 0030976057870000	3,480.00		5,719.11
		Statement closing balance			5,719.11
Sort code 089299	Abbreviations: S Sub Total (Intermediate Balance) OD Overdrawn Balance ODIS Overdrawn Intermediate Balance NSTF Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.				
Account number 65854741 00					
Statement date 23 December 2022					
Statement number 7					
Page number 1 of 1					
Statement opening balance 9,191.11					
Money out 3,480.00					
Money in 8.00					
Statement closing balance 5,719.11					
International Bank Account Number GB77 CPB03692 9965 8547 41					
Bank Identification Code CPBK GB22					

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

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As you may be aware, on 15 December 2022, the Bank of England announced an increase in the Bank of England base rate from 3% to 3.5%. As a result existing overdrafts that are currently linked to the Bank of England base rate will have increased in line with this change.