



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2022		31	March	2023

## Section A Reference and administration details

<b>Charity name</b>	North Lincolnshire Children's Literacy Trust		
<b>Other names charity is known by</b>	NLCLT		
<b>Registered charity number (if any)</b>	1176961		
<b>Charity's principal address</b>	Ashby Community Hub		
	Ashby High Street, Scunthorpe		
	North Lincolnshire		
	<b>Postcode</b>	DN16 2UT	

### Names of the charity trustees who manage the charity

	Trustee name	Role	Dates acted if not for whole year	Additional Information
1	Jennie Fullwood	Chair of Trust		
2	Sandra Simmons	Vice Chair of Trust		
3	Colin Brabazon	Treasurer		
4	Addy Farmer	Trustee		
5	Cllr Julie Reed	Trustee		
6	Hannah Dale	Trustee		
7	Sarah Spencer	Trustee		
8	Susan Hollingworth	Trustee		
9	Timothy Nick Webb	Trustee		
10	Richard Mason	Trustee	Retired from trust Aug 22	No longer capacity to support
11	Jayne Hutton	Trustee	Retired from trust Nov 22	No longer capacity to support
12	Vacancy	Trustee		

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
In kind support	Jane Laws	North Lincolnshire Council – Head of Community Wellbeing
In kind support	Emma Wilkinson	North Lincolnshire Council – Senior Development Officer
In kind support	Katie Carter	North Lincolnshire Council – Development Officer

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
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How the charity is constituted  
(eg. trust, association, company)

CIO

Trustee selection methods  
(eg. appointed by, elected by)

Elected by Trustees

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document & strategic plan.

To advance the education of children in North Lincolnshire by the provision of support to improve their literacy skills.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

**Priority 1** - Campaign locally to raise awareness of the importance of reading. Helping the community to understand the impact reading has on lifelong learning, health & wellbeing and improved life chances.

- Promotion of trust via website, Facebook & Twitter
- Sponsorship of local events such as Power of Words Festival and No Limits Festival supporting making arts and cultural events linked to literacy more accessible for local children and families. Events and activities are provided for free/very low charge to reduce barriers to attendance.
- **North Lincolnshire Year of Reading** - From January 2023 the North Lincolnshire Children's Literacy Trust in partnership with North Lincolnshire Council have funding events and activities as part of the North Lincolnshire Year of Reading. This has so far included author, poet and illustrator visits, family storytelling and theatre, reading themed arts and crafts workshops and more. In addition to this we have received grant funding from SSE, Arnold Clark and Wrendale for year of reading events and projects. A range of promotional campaign material produced in partnership with North Lincolnshire Council. Here is a sample:



**Priority 2** - Promoting and supporting new and established children's literacy initiatives to inspire a generation of children to read, grow and succeed.

- **Making Big Memories with Little Babies** initiative established in partnership with The Health Tree Foundation, Scunthorpe General Hospital, ensures that families with babies on the neonatal intensive care unit receive a gift bag containing a book, nursery rhyme CD and information about the importance of families sharing songs and stories with their baby whilst in hospital to help aid brain development, communication and bonding. **Project continues into it's 5<sup>th</sup> Year.**
- **Breakfast & Books** - The North Lincolnshire Children's Literacy Trust continues to support the free breakfast and activities in three community hubs (Riddings, Brigg and Scunthorpe Central)

over the key holiday periods. A £1000 Tesco Groundworks community grant has provided food, resources, and events over the year. Moving forwards Tesco and Fuelled funding will support the programme.

- **FREE Books for children** - Over the year we have sourced thousands of free books for local schools and children across North Lincolnshire. These have come from, BookMark, Penguin Books, Pineapple Books, Positive Activities and KCOM.
- **Year of Reading Grant Funded Projects**
  - **Secondary School Reading Support £5000 (Wrendale).**  
£1000 grants gifted to the following schools to support struggling and reluctant readers, engage in reading. **Melior Academy, The St Lawrences Academy, St Hugh's School, Frederick Gough School and Huntcliff Academy.** Schools have chosen to spend the money on support programmes and appropriate books and resources. Case Studies to be provided at the end of the year on the impact of the funding.
  - **Everest Files Reading Challenge £3190 (SSE)**  
Y5/Y6 pupils from Althorpe & Keadby Primary, Crowle Primary, Crowle St Norberts Primary, Luddington & Garthorpe Primary and Eastoft Primary, have been invited to take part in the Everest Files Challenge. They will have a workshop in school with author/explorer Matt Dickinson (June 2023) Following on from this Matt will give them a copy of his book Everest Files and set them the challenge to read the book and complete the challenge poster/competitions over the summer holidays. All children who complete the challenge will receive a £10 gift voucher and certificate of achievement. Additional vouchers will be awarded for Best Artwork, Best Poem etc. Winners will be invited to a special awards ceremony at Crowle Community Hub.
  - **Isle Stay & Play IL Book Chatter/Book Gifting £1560 (SSE)**  
Ten Stay & Play and Early Years groups on the Isle have been gifted one year's supply of Imagination Library books to support promoting reading for pleasure within their stay and play sessions. They have also been offered the opportunity to attend free Book Chatter training to support developing their own knowledge and skills and access further free resources.
- **Ukraine welcome packs** - We have worked in partnership with Bookmark UK, Ongo and NLC Resettlement team to source and gift 30 welcome packs for families with children (aged 5-9) who started schools in North Lincolnshire during 2022. The packs included dual language books, starting school resources and an tablet device with sim card so that they could keep in contact with relatives back in the Ukraine.
- **Volunteer Reading Champions** - Volunteer reading champions are now recruited through schools and trained by Words Count.

**Priority 3 - Develop relationship with Key Stakeholders to further the impact of our work. Identify opportunities to collaborate with a range of stakeholders who will support our mission, helping us to secure the longevity and success of projects and helping us to further sustain and extend our reach.**

- Partnerships continue to grow with local, regional, and national businesses, charities, and community groups. Helping to further

grown and develop the work of the trust. Including; North Lincolnshire Council, Educational Schools and Settings, BookMark Charity, Pineapple Books, Penguin Books, BookTrust, CLPE, National Literacy Trust, Norfolk Books, Ongo, Rotary Scunthorpe and Rotary Pentagon, Dollywood UK etc.

**Priority 4 – Organisation development, building our capacity and capability. Ensure sustainability and quality of the trust through effective governance, financial resilience, and operational excellence.**

- New strategic plan created for 2023 – 2026 and agreed by trustees.
- Identification of three further trustees to support and strengthen the work of the trust. Trustees to be officially acknowledge during May 2023 trustee meeting.
- Annual accounts 2022/2023 verified by external accountant.
- Project grant funding sourced.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

- Making Big Memories with Little Babies project continues to be delivered. In 2023 we celebrate our 5<sup>th</sup> year of the project.
- Thousands of free books and resources gifted to children across North Lincolnshire to support reading for pleasure.
- £2000 Funding received from Arnold Clark to support North Lincolnshire Year of Reading Adventures of a Dinosaur Hunter event.
- £1000 Funding received from Tesco Groundworks to support Breakfast & Books throughout 2022 and Easter 2023.
- £5000 Funding received from Wrendale Designs for secondary school reading support project.
- £4750 Funding received from SSE for Everest Files Projects and Isle Book Gifting/Chatter Project.
- Approximately £500 Lincs Lotto and PayPal donations received to support ongoing projects.
- £17,000 Funding received from NLC to support Year of Reading Events, Activities, Projects, Small Community Grants and Match Funding opportunities.
- Over 30 events/activities taken place so far as part of the Year of Reading
- Annual accounts verified by external accountant.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

**Opening Balance £38,472.54**  
**Total Income this period £25,605.93**  
**Total Expenditure this period £15,689.30**  
**Closing Balance £48,389.17 @31/03/2023**

£2000 of closing balance is reserved for purchase of future Making Big Memories with Little Babies Gift Bags.

£5000 of closing balance reserved for Everest Files Project and Isle Stay and Play Projects.

£25,000 of closing balance reserved for North Lincolnshire Year of Reading Events/Activities and Projects.

Remaining balance to be used for existing and new projects 2023/2024 and general maintenance, subscriptions, resources for the trust, including updating of website etc.

**Details of any funds materially in deficit**

None

## Section F Other optional information

- Key trust policies updated including safeguarding policies.
- Grant applications rejected during the year - Awards for All, BBC Children in Need & Co-Op
- Grant applications awaiting outcome – SPAR, Magic Little Grants (Postcode Lottery) Rotary Swimathon, SDF Community Grant and Sport England.
- Three new potential trustees identified to help strengthen the trust. To be officially appointed Summer Term 2023.

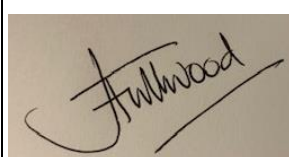
Finally, we would like to take this opportunity to sincerely thank all of our trustees for their continued dedication and support of the work of the trust.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)




Full name(s)

Jennie Fullwood

Sandra Simmons

Position (eg Secretary, Chair, etc)

Chair of Trust

Vice-Chair of Trust

Date

31.03.2023

## North Lincolnshire Children's Literacy Trust Financial Accounts 2022 - 2023

**Start Date**     **01.04.2022**

**End Date**     **31.03.2023**

Date	Item	Money In £		Date	Item	Money Out
05.04.2022	Clients Deposit - Lincs Lotto Donations	4		01.04.2022	Amazon Order - YOR Activity Blankets	57.54
22.04.2022	Arnold Clark Community Grant	2000		05.05.2022	EB Reconnect Tickets - ORDER	30
29.04.2022	VISA DIRECT - Paypal Donations	113.57		17.05.2022	IZ BeBe's Deli - Trustee Meeting Refreshments	48.5
09.05.2022	EB Reconnect Tickets - REFUND	30		11.07.2022	IZ Georgias Bakes - Author Event Refreshments	108
10.05.2022	Lincs Lotto Donations	4.5		11.07.2022	The Rabbit Hole Book Shop - Author event books	296.48
10.06.2022	VISA DIRECT - Paypal Donations	15.76		10.08.2022	ASDA Superstore Receipt - Breakfast & Books Shopping	11.17
14.06.2022	Clients Deposit - Lincs Lotto Donations	6.5		12.08.2022	TESCO Stores 2201 Receipt - Breakfast & Books Shopping	4.2
30.06.2022	VISA DIRECT - Paypal Donations	28.02		17.08.2022	ASDA Superstore Receipt - Breakfast & Books Shopping	14.14
11.07.2022	E Wilkinson BCG Donation - Bank Transfer	1		17.08.2022	TESCO Stores 2201 Receipt - Breakfast & Books Shopping	11.29
11.07.2022	Brown RH - Author event book sales	21.98		18.08.2022	ASDA Stores 4456 Receipt - Breakfast & Books Shopping	4.28
11.07.2022	K Marris BGC - Author event book sales	12		19.08.2022	TESCO Storre 22021 Receipt - Breakfast & Books Shoppig	1.82
11.07.2022	Mrs A R SMITH BGC - Author event book sale	5.99		22.08.2022	ASDA Stores 4456 Receipt - Breakfast & Books Shopping	2.91
11.07.2022	Hussey EA/STU2008 - Author event book sale	5.99		24.08.2022	ASDA Superstore Receipt - Breakfast & Books Shopping	16.33
11.07.2022	Edward Peckham - Author event book sales	16.99		30.08.2022	ASDA Stores 4456 Receipt - Breakfast & Books Shopping	15.12
11.07.2022	HARPER C & D - Author event book sales	11.98		30.08.2022	B&M 746 Carlton Street - Breakfast & Books Shopping	3
11.07.2022	ADKINS S&JA - Author event book sales	6.99		31.08.2022	ASDA Superstore Receipt - Breakfast & Books Shopping	9.6
11.07.2022	Robinson ZM - Author event book sales	43.96		02.09.2022	Lab Rascals Invoice	190.8
11.07.2022	Demeester S - Author event book sales	12		02.09.2022	ASDA Superstore Receipt - Breakfast & Books Shopping	35
11.07.2022	SYMONDS G F - Author event books sales	21.98		02.09.2022	TESCO Stores 2201 Receipt - Breakfast & Books Shopping	5.11
11.07.2022	Brunt T & R - Author event Book sales	5.99		02.09.2022	TESCO Stores 2201 Receipt - Breakfast & Books Shopping	27.82
12.07.2022	Clients Deposit - Lincs Lotto Donations	4		07.09.2022	Hannah Grimley - Breakfast & Books Shopping	6.63
09.08.2022	Clients Deposit - Lincs Lotto Donations	4		28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
22.08.2022	GroundWork UK TE - Breakfast & Books Grant	1000		28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
31.08.2022	Paypal Donations	82.03		28.09.2022	TESCO Stores 3243 Receipt- Breakfast & Books Shopping	6
02.09.2022	Wrendale Designs Donation YOR Project	5000		28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
13.09.2022	Clients Deposit - Lincs Lotto Donations	5		28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
04.10.2022	Clients Deposit - Lincs Lotto Donations	5		28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15

04.11.2022	VISA Direct - Paypal Donations	30.83	28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
08.11.2022	Clients Deposit - Lincs Lotto Donations	7.5	28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
06.12.2022	Clients Deposit - Lincs Lotto Donations	6	28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
05.01.2023	Clients Deposit - Lincs Lotto Donations	6	28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
02.02.2023	VISA DIRECT - Paypal Donations	5.47	28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
02.02.2023	VISA DIRECT - Paypal Donations	98.4	28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
08.02.2023	Clients Deposit - Lincs Lotto Donations	7.5	28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
07.03.2023	Clients Deposit - Lincs Lotto Donations	5	28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
31.03.2023	North Lincolnshire Council	17,000	28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
		<b>25635.93</b>	28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
<b>Total</b>	<b>Total Minus EB Refund</b>	<b>25605.93</b>	28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
			28.09.2022	TESCO Stores 3243 Receipt - Breakfast & Books Volunteer Vouch	15
			04.11.2022	ZTL Bebes Deli - Trustee Meeting Refreshments	42.5
			30.11.2022	Louise Butler - CLT Annual Accounts Verification Invoice	50
			30.11.2022	Barrow-upon-Humber PreSchool YOR Grant Invoice	500
			30.11.2022	Miss AJ Keating YOR Grant Invoice	500
			02.12.2022	Frederick Gough School - YOR Wrendale Grant Invoice	1000
			05.12.2022	St Lawrence Academies Trust - YOR Wrendale Grant Invoice	1000
			05.12.2022	NLC Lincoln Gardens Primary YOR Grant Invoice 28112022	1000
			05.12.2022	Bethany Walker - YOR Grant Invoice	500
			09.12.2022	Delta Academy TR Melior - YOR Wrendale Grant Invoice	1000
			16.12.2022	NLC St Hugh's School - YOR Wrendale Invoice SH 00122 BBP	1000
			21.12.2022	ASDA Superstore Receipt - Breakfast & Books Shopping	26.45
			21.12.2022	ASDA Superstore Receipt - Breakfast & Books Shopping	8.2
			21.12.2022	ASDA Superstore Receipt - Breakfast & Books Shopping	39.93
			6.01.2023	Folklincs - YOR Grant Invoice	500
			11.01.2023	Balloons Galore 01 Receipt - YOR Resources	15.36
			11.01.2023	Daisy Chain Florist Receipt - YOR Resources	50
			13.01.2023	Crowle Peatland Railway - YOR Grant Invoice	500
			16.01.2023	Balloons Galore 01 Receipt - YOR Resources	13.99
			16.01.2023	Card Factory Receipt - YOR Resources	2.98
			16.01.2023	Sum Up Honest Gill Receipt - Trustee Meeting Refreshments	44.5
			16.01.2023	Tesco Stores 3175 Receipt - YOR Resources	4.55

		16.01.2023	Wilko Retail Limit Receipt - YOR Resources	2
		30.01.2023	NLC Humber Estuary Federation - YOR Grant Invoice	500
		30.01.2023	Rhubarb Theatre Invoice 2430 - YOR Big Sing Invoice	2100
			Tesco Stores 5393 - YOR Competition Winner Voucher &	
		10.02.2023	Flowers for YOR Rotary Volunteer	30
		17.02.2023	BUYATAB - Aldi - YOR Competition Winner Voucher E-Receipt	100
		20.02.2023	Social Circular CR - YOR Grant Invoice	500
		21.02.2023	ASDA Stores 4456 Receipt - YOR Competition Winner Gift Vouch	75
		08.03.2023	Heartbreak Productions Invoice - YOR Event Deposit	600
		16.03.2023	CO-OP Group 070156 Receipt - YOR Benjamin Zephania Visit	5.5
		16.03.2023	The Fig Tree Receipt - YOR Benjamin Zephania Visit	50.85
		16.03.2023	D M Dickinson Invoice - Everest Files Project Resources	1515
		17.03.2023	Huntcliff School Invoice 0092 - YOR Wrendale Grant	1000
		20.03.2023	Amazon Order Invoice - YOR Book for Tik Tok Promotional Activi	10
		27.03.2023	NLC Invoice Lottery & Gambling Licence Renewal	40
		28.03.2023	Tesco Stores 5393 Receipt - Breakfast & Books Shopping	5.5
		30.03.2023	ASDA Superstore Receipt - Breakfast & Books Shopping	68.65
		30.03.2023	Tesco Stores 3243 Receipt - Breakfast & Books Shopping	57.1
		31.03.2023	RSPBShop.co.uk Receipt - Breakfast & Books Resources	52.5
		31.03.2023	WHSMITH.co.uk Order - YOR Anxiety Forum Book Gifting	48
<b>Totals</b>	<b>25605.93</b>	<b>Total</b>	<b>Total (minus EB refund)</b>	<b>15689.3</b>
<b>Opening Balance</b>	<b>£38,472.54</b>			
<b>Total Income this period</b>	<b>25605.93</b>			
<b>Total Expenditure this period</b>	<b>15689.3</b>			
<b>Closing Balance</b>	<b>£48,389.17</b>			



2022-2023 2021-2022

Lincs Lotto	65.00	78.50
Ongo/Rotary Funding	-	2,500.00
N Lincs Council Grant SSE	-	2,000.00
Arnold Clark Grant YOR	2,000.00	36,000.00
Wrendale Designs Donation YOR Project	5,000.00	-
KCOM Community Grant	-	980.00
Groundwork UK TE- Breakfast & Book Grant	1,000.00	-
N Lincs Council	17,000.00	-
Donation	375.08	19.34
Author book sale	165.85	-

25,605.93 41,577.84

40.00	40.00
-	595.72
-	978.60
-	2,220.83
-	2,329.23
-	200.00
12,665.77	-
404.48	-
687.75	-
1,515.00	-
190.80	-
185.50	7.99

38,472.54	3,267.07
25,605.93	41,577.84
15,689.30	6,372.37
48,389.17	38,472.54

48,389.17 38,472.54

1 Butler

15th of May 2023