

# WISLAWA SZYMBORSKA POLISH SATURDAY SCHOOL IN BANBURY

England & Wales · Charity number 1176937

## Details

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**Other names** POLISH SATURDAY SCHOOL IN BANBURY

**Status** Registered

**Legal form** CIO

**Registered** 2018-02-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 345 Bretch Hill  
Banbury  
OX16 0JD

**Phone** 07427650989

**Email** [polskaszkolawbanbury@gmail.com](mailto:polskaszkolawbanbury@gmail.com)

**Website** [www.polishschoolbanbury.co.uk](http://www.polishschoolbanbury.co.uk)

## Activities

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**Objects:** 1) TO ADVANCE EDUCATION OF YOUNG PEOPLE BETWEEN THE AGES OF [PLEASE INSERT AGE RANGE OF PUPILS] IN BANBURY AND THE SURROUNDING AREA, IN POLISH LANGUAGE, LITERATURE, HISTORY, GEOGRAPHY, CULTURE, TRADITION AND CHRISTIAN VALUES.2) TO ADVANCE THE EDUCATION OF THE PUBLIC IN BANBURY AND THE SURROUNDING AREA, BY PROVIDING ENGLISH LANGUAGE AND BY PROVIDING A LIBRARY OF BOOKS IN THE POLISH LANGUAGE AVAILABLE TO ALL WHO WISH TO READ IN POLISH.3) TO FURTHER SUCH EXCLUSIVELY CHARITABLE PURPOSES FOR THE PUBLIC BENEFIT AS THE TRUSTEES IN THEIR ABSOLUTE DISCRETION SHALL THINK FIT FROM TIME TO TIME, IN PARTICULAR THROUGH THE MAKING OF GRANTS AND DONATIONS.

**Activities:** ADVANCE EDUCATION FOR THE PUBLIC BENEFIT IN THE POLISH LANGUAGE, HISTORY, GEOGRAPHY, CULTURE, TRADITION AND HERITAGE WITHIN THE POLISH COMMUNITY WITH THE AIM THAT STUDENTS CAN BETTER INTEGRATE INTO THE LOCAL CULTURAL ENVIRONMENT AND THE BRITISH SOCIETY.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Religious Activities
- **Who:** Children/young People, People Of A Particular Ethnic Or Racial Origin

## Geography

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- **Area of benefit:** LOCAL
- Throughout England

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-08-31	£34,658	£37,124	-	-
2023-08-31	£30,998	£29,295	-	-
2022-08-31	£28,372	£34,268	-	-
2021-08-31	£21,393	£20,918	-	-
2020-08-31	£27,670	£29,494	-	-

## Trustees

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Name	Role	Appointed
Aneta Lobočka		2024-09-01
Krzysztof Wisniewski		2016-12-17
SLAWOMIR SIENKIEWICZ		2016-12-17

**WISLAWA SZYMBORSKA POLISH SATURDAY SCHOOL IN BANBURY**

England & Wales - Charity number 1176937

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# Accounts

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# Trustees' Annual Report for the period

Period start date			Period end date				
<b>From</b>	Day 01	Month September	Year 2023	<b>To</b>	Day 31	Month August	Year 2024

## Section A Reference and administration details

**Charity name** Wislawa Szymborska Polish Saturday School in Banbury

**Other names charity is known by** Polish Saturday School

**Registered charity number (if any)** 1176937

**Charity's principal address** 345 Bretch Hill

Banbury

Oxfordshire

**Postcode**

OX16 0JD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Tomasz Matuszewski			
2	Mr Slawomir Sienkiewicz			
3	Mr Krzysztof Wisniewski			
4				
5				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO) Foundation Model
Trustee selection methods (eg. appointed by, elected by)	Appointed

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Wislawia Szymborska Polish Saturday School in Banbury since its conception in 2009 acted as an Incorporated Association. In February 2018 the school fulfilled all the requirements of the Charity Commission and became registered charity, as a CIO.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance education for the public benefit in the subject of Polish language, history, culture, geography and general knowledge about Poland, particularly but not exclusively by maintaining and developing the school and providing resources and teaching as recommended by the Curriculum Principles of Polish Ministry of National Education and the Polish Educational Society.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Teaching of children with the curriculum focused on preparation for national GCSE and A-Level.

To nurture Polish culture, traditions and catholic values by organising school events and trips.

To maintain the Polish library.

Fundraising in order to provide the necessary facilities and resources for the above mentioned activities.

To provide information, organising meetings, seminars and trainings in Polish on issues affecting local Polish community, who otherwise would have a restricted access to this information because of language barrier.

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity hires suitable premises and employs qualified staff and volunteers to provide good standard of teaching.

The trustees ensure the health and safety requirements are met for all students.

The school relies on support from volunteers and parents in its operation including administration, fundraising and school break playground duties.

## **Section D**

### **Achievements and performance**

**Summary of the main achievements of the charity during the year**

All school policies have been reviewed.

Apart from learning Polish language, history and culture pupils develop arts skills by participating in occasional plays, 11<sup>th</sup> November Polish Independence Day (they sing and recite). They also take part in competitions: declamatory, artistic contests and orthographic competition.

## **Section E**

### **Financial review**

**Brief statement of the charity's policy on reserves**

The charity's reserve policy ensures that sufficient capital is available to cover the school operational costs for at least the next 12 month period.

**Details of any funds materially in deficit**

n/a

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

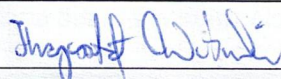
The charity's principal funds are from school fees paid by parents and guardians of the children attending classes. Fundraising activities such as cake sales, school and social events raise additional funds which are used to finance additional curricular activities like students' competitions, school trips. The main expenditure of the charity is school staffs' wages costs, rental of school premises and purchase of school recourses.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Krzysztof Wisniewski	
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	
<b>Date</b>	28.06.2025	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Wislawia Szymborska Polish Saturday School in Banbury No: 1176937

## Receipts and payments accounts

CC16a

For the period  
from

9/1/2023

To

8/31/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Grants and Donations	10,988	-	-	10,988	-
School Fees	23,670	-	-	23,670	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>34,658</b>	<b>-</b>	<b>-</b>	<b>34,658</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,658</b>	<b>-</b>	<b>-</b>	<b>34,658</b>	<b>-</b>
<b>A3 Payments</b>					
Premises rent	6,310	-	-	6,310	-
Salaries	19,237	-	-	19,237	-
Insurances	310	-	-	310	-
Traveling	-	-	-	-	-
Teaching resources	3,356	-	-	3,356	-
School books	-	-	-	-	-
Sundry Expenses	516	-	-	516	-
Depreciation	740	-	-	740	-
	-	-	-	-	-
<b>Sub total</b>	<b>30,469</b>	<b>-</b>	<b>-</b>	<b>30,469</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
IT equipment	7,403	-	-	7,403	-
	-	-	-	-	-
<b>Sub total</b>	<b>7,403</b>	<b>-</b>	<b>-</b>	<b>7,403</b>	<b>-</b>
<b>Total payments</b>	<b>37,872</b>	<b>-</b>	<b>-</b>	<b>37,872</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 3,214</b>	<b>-</b>	<b>-</b>	<b>- 3,214</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>- 3,214</b>	<b>-</b>	<b>-</b>	<b>- 3,214</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	13,487	-	-
	Deposit Account	-	525	-
	(Petty) Cash	-		
	Debtors	-	-	-
	<b>Total cash funds</b>		13,487	525

(agree balances with receipts and payments account(s))

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OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Debtors	347	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Computer equipment - Laptop HP x 4		2,716	2,444
	Computer equipment - Laptop Samsung x 1		699	629
	Computer equipment - mouse		2,008	1,800
	View board		1,980	1,782
	Software for running a school		-	-
			-	-
			-	-
			-	6,656

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Deposits paid	Parents deposit paid	525	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



**Section A Independent Examiner's Report**

<b>Report to the trustees/ members of</b>	Wislawa Szymborska Polish Saturday School in Banbury		
<b>On accounts for the year ended</b>	31 <sup>st</sup> August 2024	<b>Charity no (if any)</b>	1176937
	<b>Set out on pages</b>		
			2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the financial year started 01/09/2023 and ended 31/08/2024.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were kept in accordance with section 130 of the Act; or
- the accounts do accord with the accounting records; or
- the accounts do comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** Adela Scigulinska **Date:** 27/06/2025

**Name:** Adela Scigulinska

**Relevant professional  
qualification(s) or body  
(if any):**

AAT

**Address:**

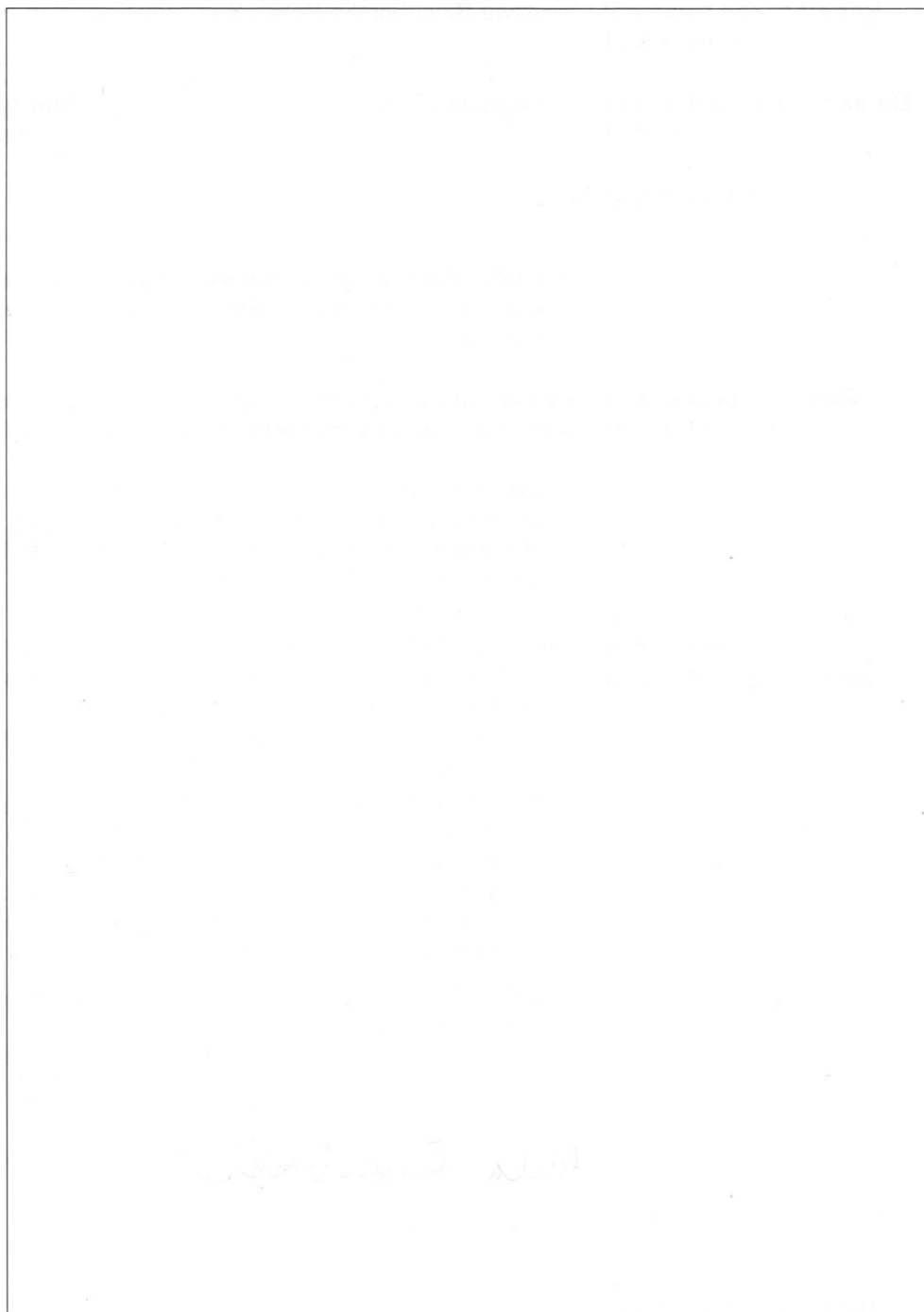
23 Lidsey Road

Banbury

OX16 0ND

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**



**WISLAWA SZYMBORSKA POLISH SATURDAY SCHOOL IN BANBURY**

England & Wales - Charity number 1176937

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month September	Year 2022		Day 31	Month August	Year 2023

## Section A Reference and administration details

**Charity name** Wislawa Szymborska Polish Saturday School in Banbury

**Other names charity is known by** Polish Saturday School

**Registered charity number (if any)** 1176937

**Charity's principal address** 345 Bretch Hill  
 Banbury  
 Oxfordshire  
**Postcode** OX16 0JD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Natalia Drozynska			
2	Mr Tomasz Matuszewski			
3	Mr Slawomir Sienkiewicz			
4	Mr Krzysztof Wisniewski			
5				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg trust deed, constitution)	Constitution
How the charity is constituted (eg trust, association, company)	Charitable Incorporated Organisation (CIO) Foundation Model
Trustee selection methods (eg appointed by, elected by)	Appointed

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Wislawia Szymborska Polish Saturday School in Banbury since its conception in 2009 acted as an Incorporated Association. In February 2018 the school fulfilled all the requirements of the Charity Commission and became registered charity, as a CIO.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance education for the public benefit in the subject of Polish language, history, culture, geography and general knowledge about Poland, particularly but not exclusively by maintaining and developing the school and providing resources and teaching as recommended by the Curriculum Principles of Polish Ministry of National Education and the Polish Educational Society.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Teaching of children with the curriculum focused on preparation for national GCSE and A-Level.

To nurture Polish culture, traditions and catholic values by organising school events and trips.

To maintain the Polish library.

Fundraising in order to provide the necessary facilities and resources for the above mentioned activities.

To provide information, organising meetings, seminars and trainings in Polish on issues affecting local Polish community, who otherwise would have a restricted access to this information because of language barrier.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity hires suitable premises and employs qualified staff and volunteers to provide good standard of teaching.

The trustees ensure the health and safety requirements are met for all students.

The school relies on support from volunteers and parents in its operation including administration, fundraising and school break playground duties.

**Section D Achievements and performance**

**Summary of the main achievements of the charity during the year**

All school policies have been reviewed.

Apart from learning Polish language, history and culture pupils develop arts skills by participating in occasional plays, 11<sup>th</sup> November Polish Independence Day (they sing and recite). They also take part in competitions: declamatory, artistic contests and orthographic competition.

**Section E Financial review**

**Brief statement of the charity's policy on reserves**

The charity's reserve policy ensures that sufficient capital is available to cover the school operational costs for at least the next 12 month period.

**Details of any funds materially in deficit**

n/a

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal funds are from school fees paid by parents and guardians of the children attending classes.

Fundraising activities such as cake sales, school and social events raise additional funds which are used to finance additional curricular activities like students' competitions, school trips.

The main expenditure of the charity is school staffs' wages costs, rental of school premises and purchase of school resources.

## Section F

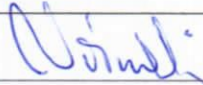
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Krzysztof Wisniewski	
Position (eg Secretary, Chair, etc)	Trustee	
Date	28.06.2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Wisława Szymborska Polish Saturday School in Banbury No: 1176937

## Receipts and payments accounts

CC16a

For the period from	01/09/2022	To	31/08/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants and Donations	7,626	-	-	7,626	-
School Fees	23,372	-	-	23,372	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>30,998</b>	<b>-</b>	<b>-</b>	<b>30,998</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>30,998</b>	<b>-</b>	<b>-</b>	<b>30,998</b>	<b>-</b>
<b>A3 Payments</b>					
Premises rent	6,380	-	-	6,380	-
Salaries	19,848	-	-	19,848	-
Insurances	303	-	-	303	-
Traveling	-	-	-	-	-
Teaching resources	2,703	-	-	2,703	-
	-	-	-	-	-
Sundry Expenses	61	-	-	61	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>29,295</b>	<b>-</b>	<b>-</b>	<b>29,295</b>	<b>-</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>29,295</b>	<b>-</b>	<b>-</b>	<b>29,295</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>1,703</b>	<b>-</b>	<b>-</b>	<b>1,703</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>1,703</b>	<b>-</b>	<b>-</b>	<b>1,703</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	15,593	-	-
	Deposit Account	525	525	-
	(Petty) Cash	-		
	Debtors	347	-	-
	<b>Total cash funds</b>		<b>16,465</b>	<b>525</b>

(agree balances with receipts and payments account(s))

Agreement Error      Agreement Error      OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Deposit Account	525	525	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name Krzysztof Wisniewski	Date of approval 28.06.2024
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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Wislawia Szymborska Polish Saturday School in Banbury

**On accounts for the year  
ended**

31<sup>st</sup> August 2023

**Charity no  
(if any)**

1176937

**Set out on pages**

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the financial year started 01/09/2022 and ended 31/08/2023.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect.:

- the accounting records were kept in accordance with section 130 of the Act; or
- the accounts do accord with the accounting records; or
- the accounts do comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Scigulinska*

**Date:**

28/6/2024

**Name:**

ADELA SCIGULINSKA

**Relevant professional  
qualification(s) or body  
(if any):**

AAT

**Address:**

23 LIDSEY ROAD

BANBURY

OX16 0ND

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**





# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month September	Year 2022		Day 31	Month August	Year 2023

## Section A Reference and administration details

**Charity name** Wislawa Szymborska Polish Saturday School in Banbury

**Other names charity is known by** Polish Saturday School

**Registered charity number (if any)** 1176937

**Charity's principal address**

345 Bretch Hill
Banbury
Oxfordshire
<b>Postcode</b> OX16 0JD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Natalia Drozynska			
2	Mr Tomasz Matuszewski			
3	Mr Slawomir Sienkiewicz			
4	Mr Krzysztof Wisniewski			
5				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg trust deed, constitution)	Constitution
How the charity is constituted (eg trust, association, company)	Charitable Incorporated Organisation (CIO) Foundation Model
Trustee selection methods (eg appointed by, elected by)	Appointed

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Wislawia Szymborska Polish Saturday School in Banbury since its conception in 2009 acted as an Incorporated Association. In February 2018 the school fulfilled all the requirements of the Charity Commission and became registered charity, as a CIO.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance education for the public benefit in the subject of Polish language, history, culture, geography and general knowledge about Poland, particularly but not exclusively by maintaining and developing the school and providing resources and teaching as recommended by the Curriculum Principles of Polish Ministry of National Education and the Polish Educational Society.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Teaching of children with the curriculum focused on preparation for national GCSE and A-Level.

To nurture Polish culture, traditions and catholic values by organising school events and trips.

To maintain the Polish library.

Fundraising in order to provide the necessary facilities and resources for the above mentioned activities.

To provide information, organising meetings, seminars and trainings in Polish on issues affecting local Polish community, who otherwise would have a restricted access to this information because of language barrier.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity hires suitable premises and employs qualified staff and volunteers to provide good standard of teaching.

The trustees ensure the health and safety requirements are met for all students.

The school relies on support from volunteers and parents in its operation including administration, fundraising and school break playground duties.

**Section D Achievements and performance**

**Summary of the main achievements of the charity during the year**

All school policies have been reviewed.

Apart from learning Polish language, history and culture pupils develop arts skills by participating in occasional plays, 11<sup>th</sup> November Polish Independence Day (they sing and recite). They also take part in competitions: declamatory, artistic contests and orthographic competition.

**Section E Financial review**

**Brief statement of the charity's policy on reserves**

The charity's reserve policy ensures that sufficient capital is available to cover the school operational costs for at least the next 12 month period.

**Details of any funds materially in deficit**

n/a

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal funds are from school fees paid by parents and guardians of the children attending classes.

Fundraising activities such as cake sales, school and social events raise additional funds which are used to finance additional curricular activities like students' competitions, school trips.

The main expenditure of the charity is school staffs' wages costs, rental of school premises and purchase of school resources.

## Section F

## Other optional information

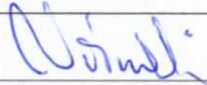
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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Krzysztof Wisniewski	
Position (eg Secretary, Chair, etc)	Trustee	
Date	28.06.2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Wisława Szymborska Polish Saturday School in Banbury No: 1176937

## Receipts and payments accounts

CC16a

For the period from	01/09/2022	To	31/08/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants and Donations	7,626	-	-	7,626	-
School Fees	23,372	-	-	23,372	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>30,998</b>	<b>-</b>	<b>-</b>	<b>30,998</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>30,998</b>	<b>-</b>	<b>-</b>	<b>30,998</b>	<b>-</b>
<b>A3 Payments</b>					
Premises rent	6,380	-	-	6,380	-
Salaries	19,848	-	-	19,848	-
Insurances	303	-	-	303	-
Traveling	-	-	-	-	-
Teaching resources	2,703	-	-	2,703	-
	-	-	-	-	-
Sundry Expenses	61	-	-	61	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>29,295</b>	<b>-</b>	<b>-</b>	<b>29,295</b>	<b>-</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>29,295</b>	<b>-</b>	<b>-</b>	<b>29,295</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>1,703</b>	<b>-</b>	<b>-</b>	<b>1,703</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>1,703</b>	<b>-</b>	<b>-</b>	<b>1,703</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	15,593	-	-
	Deposit Account	525	525	-
	(Petty) Cash	-		
	Debtors	347	-	-
	<b>Total cash funds</b>		<b>16,465</b>	<b>525</b>

(agree balances with receipts and payments account(s))

Agreement Error	Agreement Error	OK
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Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Deposit Account	525	525	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Krzysztof Wisniewski	28.06.2024



Section A Independent Examiner's Report

Report to the trustees/ members of

Wislawa Szymborska Polish Saturday School in Banbury

On accounts for the year ended

31<sup>st</sup> August 2023

Charity no (if any)

1176937

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the financial year started 01/09/2022 and ended 31/08/2023.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect.:

- the accounting records were kept in accordance with section 130 of the Act; or
- the accounts do accord with the accounting records; or
- the accounts do comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Scigulinska*

Date:

28/6/2024

Name:

ADELA SCIGULINSKA

Relevant professional qualification(s) or body (if any):

AAT

Address:

23 LIDSEY ROAD

BANBURY

OX16 0ND

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Wislawia Szymborska Polish Saturday School in Banbury

On accounts for the year  
ended

31<sup>st</sup> August 2023

Charity no  
(if any)

1176937

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the financial year started 01/09/2022 and ended 31/08/2023.

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were kept in accordance with section 130 of the Act; or
- the accounts do accord with the accounting records; or
- the accounts do comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Scigulinska*

Date:

1/7/2024

Name:

ADELA SCIGULIWSKA

Relevant professional  
qualification(s) or body  
(if any):

AAT

Address:

23 LIDSET ROAD

BANBURY

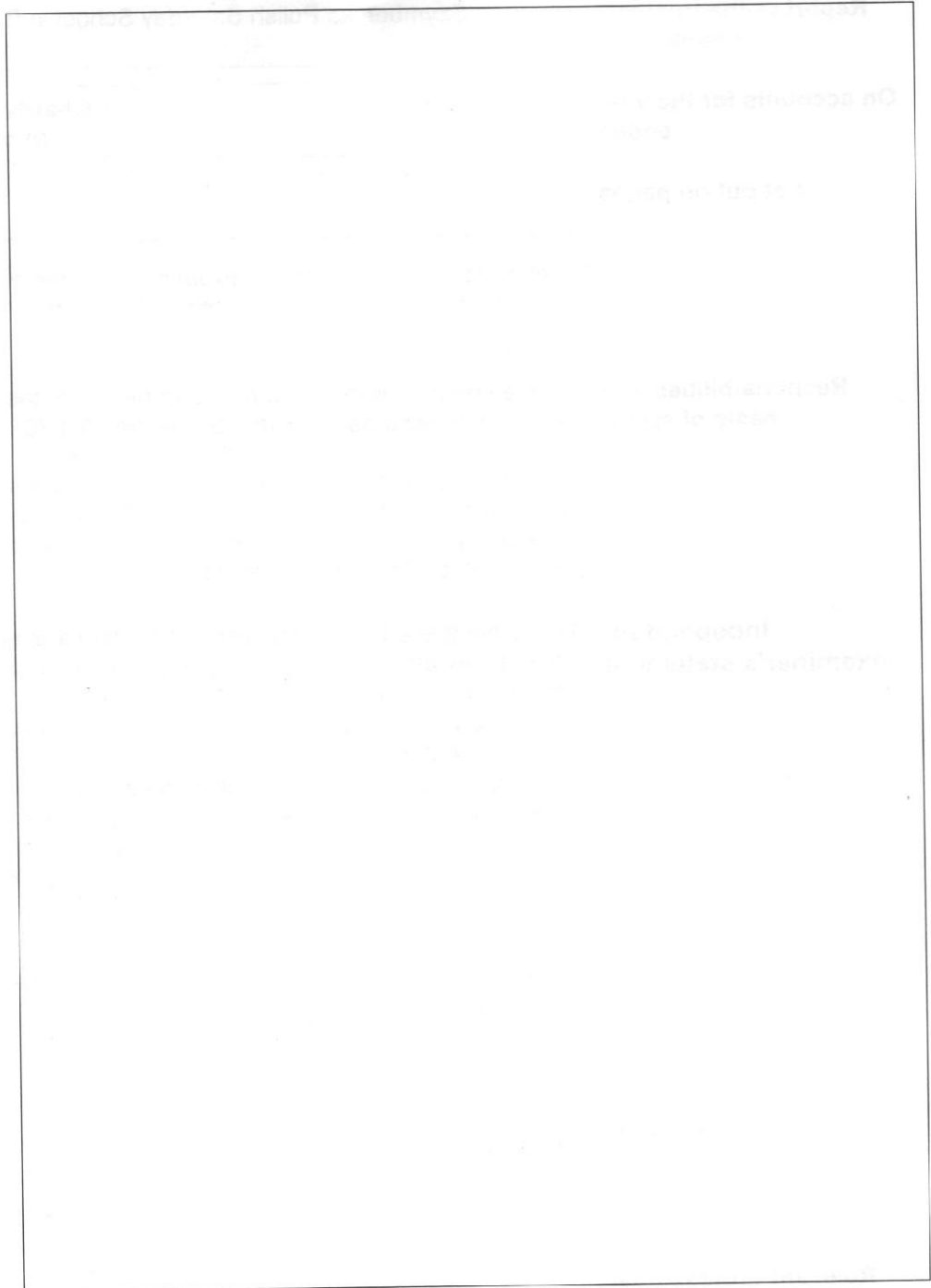
OX16 0ND

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.



**WISLAWA SZYMBORSKA POLISH SATURDAY SCHOOL IN BANBURY**

England & Wales - Charity number 1176937

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month September	Year 2021		Day 31	Month August	Year 2022

## Section A Reference and administration details

**Charity name** Wislawa Szymborska Polish Saturday School in Banbury

**Other names charity is known by** Polish Saturday School

**Registered charity number (if any)** 1176937

**Charity's principal address** 345 Bretch Hill  
 Banbury  
 Oxfordshire  
**Postcode** OX16 0JD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Katarzyna Wywial			
2	Mr Slawomir Sienkiewicz			
3	Mr Krzysztof Wisniewski			
4				
5				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO) Foundation Model
Trustee selection methods (eg. appointed by, elected by)	Appointed

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Wisława Szymborska Polish Saturday School in Banbury since its conception in 2009 acted as an Incorporated Association. In February 2018 the school fulfilled all the requirements of the Charity Commission and became registered charity, as a CIO.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance education for the public benefit in the subject of Polish language, history, culture, geography and general knowledge about Poland, particularly but not exclusively by maintaining and developing the school and providing resources and teaching as recommended by the Curriculum Principles of Polish Ministry of National Education and the Polish Educational Society.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Teaching of children with the curriculum focused on preparation for national GCSE.

To nurture Polish culture, traditions and catholic values by organising school events and trips.

To maintain the Polish library.

Fundraising in order to provide the necessary facilities and resources for the above mentioned activities.

To provide information, organising meetings, seminars and trainings in Polish on issues affecting local Polish community, who otherwise would have a restricted access to this information because of language barrier.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity hires suitable premises and employs qualified staff and volunteers to provide good standard of teaching.

The trustees ensure the health and safety requirements are met for all students.

The school relies on support from volunteers and parents in its operation including administration, fundraising and school break playground duties.

**Section D**

**Achievements and performance**

**Summary of the main achievements of the charity during the year**

All school policies have been reviewed.

Apart from learning Polish language, history and culture pupils develop arts skills by participating in occasional plays, 11<sup>th</sup> November Polish Independence Day (they sing and recite). They also take part in competitions: declamatory, artistic contests and orthographic competition.

**Section E**

**Financial review**

**Brief statement of the charity's policy on reserves**

The charity's reserve policy ensures that sufficient capital is available to cover the school operational costs for at least the next 12 month period.

**Details of any funds materially in deficit**

n/a

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

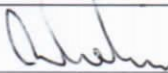
The charity's principal funds are from school fees paid by parents and guardians of the children attending classes. Fundraising activities such as cake sales, school and social events raise additional funds which are used to finance additional curricular activities like students competitions, school trips. The main expenditure of the charity is school staffs' wages costs, rental of school premises and purchase of school recourses.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	KRZYSZTOF WISNIEWSKI	
Position (eg Secretary, Chair, etc)	TRUSTEE	
Date	25/03/23	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Wislawia Szymborska Polish Saturday School in Banbury

No: 1176937

## Receipts and payments accounts

CC16a

For the period from	01/09/2021	To	31/08/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
School Fees	21,086			21,086	3,172
Grants received	4,012		-	4,012	2,089
Enrolment fees	675	-	-	675	75
Resources sales	1,474			1,474	125
Events income	-			-	-
Interest received	1	-	-	1	-
Deposits not claimed	1,025		-	1,025	-
HMRC JRS	99			99	15,932
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>28,372</b>	<b>-</b>	<b>-</b>	<b>28,372</b>	<b>21,393</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>28,372</b>	<b>-</b>	<b>-</b>	<b>28,372</b>	<b>21,393</b>
<b>A3 Payments</b>					
Premises rent	6,400	-	-	6,400	1,220
Salaries	24,943			24,943	18,490
Resources	426	-	-	426	487
School events/Awards	219	-	-	219	132
Teachers' trainings	387	-	-	387	13
Traveling and Entertainment	299			299	7
Office expenses	368			368	268
Subscriptions and other charity's costs	662	-	-	662	207
Bank charges	45	-		45	-
School Insurances	303			303	-
Other / Sundry Expenses	217			217	94
<b>Sub total</b>	<b>34,268</b>	<b>-</b>	<b>-</b>	<b>34,268</b>	<b>20,918</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Laptop		-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>34,268</b>	<b>-</b>	<b>-</b>	<b>34,268</b>	<b>20,918</b>
<b>Net of receipts/(payments)</b>	<b>- 5,896</b>	<b>-</b>	<b>-</b>	<b>- 5,896</b>	<b>475</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>20,593</b>	<b>525</b>	<b>-</b>	<b>21,118</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>14,697</b>	<b>525</b>	<b>-</b>	<b>23,867</b>	<b>475</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	14,250	-	-
	Deposit Account	-	525	-
	(Petty) Cash	-	-	-
	Debtors	447	-	-
	<b>Total cash funds</b>	<b>14,697</b>	<b>525</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

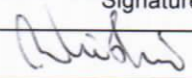
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	KRZYŚTOF WISNIEWSKI	25/03/23



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Wislawa Szymborska Polish Saturday School in Banbury

**On accounts for the year  
ended**

31<sup>st</sup> August 2022

**Charity no  
(if any)**

1176937

**Set out on pages**

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the financial year started 01/09/2021 and ended 31/08/2022.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,;

- the accounting records were kept in accordance with section 130 of the Act; or
- the accounts do accord with the accounting records; or
- the accounts do comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Scigulinska*

**Date:**

25/3/2023

**Name:**

ADELA SCIGULINSKA

**Relevant professional  
qualification(s) or body  
(if any):**

FAT

**Address:**

23 LIDSEY ROAD

BANBURY

OX16 0ND





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Wislawia Szymborska Polish Saturday School in Banbury

No: 1176937

## Receipts and payments accounts

CC16a

For the period from	01/09/2021	To	31/08/2022
---------------------	------------	----	------------

### Section A Receipts and payments

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Events income	-			-	-
Interest received	1	-	-	1	-
Deposits not claimed	1,025		-	1,025	-
HMRC JRS	99			99	15,932
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>28,372</b>	<b>-</b>	<b>-</b>	<b>28,372</b>	<b>21,393</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>28,372</b>	<b>-</b>	<b>-</b>	<b>28,372</b>	<b>21,393</b>
<b>A3 Payments</b>					
Premises rent	6,400	-	-	6,400	1,220
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Office expenses	368			368	268
Subscriptions and other charity's costs	662	-	-	662	207
Bank charges	45	-		45	-
School Insurances	303			303	-
Other / Sundry Expenses	217			217	94
<b>Sub total</b>	<b>34,268</b>	<b>-</b>	<b>-</b>	<b>34,268</b>	<b>20,918</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Laptop		-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>34,268</b>	<b>-</b>	<b>-</b>	<b>34,268</b>	<b>20,918</b>
<b>Net of receipts/(payments)</b>	<b>- 5,896</b>	<b>-</b>	<b>-</b>	<b>- 5,896</b>	<b>475</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>20,593</b>	<b>525</b>	<b>-</b>	<b>21,118</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>14,697</b>	<b>525</b>	<b>-</b>	<b>23,867</b>	<b>475</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	14,250	-	-
	Deposit Account	-	525	-
	(Petty) Cash	-	-	-
	Debtors	447	-	-
	<b>Total cash funds</b>	<b>14,697</b>	<b>525</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

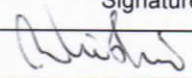
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	KRZYŚTOF WISNIEWSKI	25/03/23



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Wislawa Szymborska Polish Saturday School in Banbury

**On accounts for the year  
ended**

31<sup>st</sup> August 2022

**Charity no  
(if any)**

1176937

**Set out on pages**

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the financial year started 01/09/2021 and ended 31/08/2022.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,;

- the accounting records were kept in accordance with section 130 of the Act; or
- the accounts do accord with the accounting records; or
- the accounts do comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Scigulinska*

**Date:**

25/3/2023

**Name:**

ADELA SCIGULINSKA

**Relevant professional  
qualification(s) or body  
(if any):**

FAT

**Address:**

23 LIDSEY ROAD

BANBURY

OX16 0ND



**WISLAWA SZYMBORSKA POLISH SATURDAY SCHOOL IN BANBURY**

England & Wales - Charity number 1176937

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month September	Year 2020		Day 31	Month August	Year 2021

## Section A

## Reference and administration details

**Charity name** Wislawa Szymborska Polish Saturday School in Banbury

**Other names charity is known by** Polish Saturday School

**Registered charity number (if any)** 1176937

**Charity's principal address** 345 Bretch Hill

Banbury

Oxfordshire

**Postcode**

OX16 0JD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Katarzyna Wywial			
2	Mr Slawomir Sienkiewicz			
3	Mr Krzysztof Wisniewski			
4				
5				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO) Foundation Model
Trustee selection methods (eg. appointed by, elected by)	Appointed

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Wisława Szymborska Polish Saturday School in Banbury since its conception in 2009 acted as an Incorporated Association. In February 2018 the school fulfilled all the requirements of the Charity Commission and became registered charity, as a CIO.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance education for the public benefit in the subject of Polish language, history, culture, geography and general knowledge about Poland, particularly but not exclusively by maintaining and developing the school and providing resources and teaching as recommended by the Curriculum Principles of Polish Ministry of National Education and the Polish Educational Society.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Teaching of children with the curriculum focused on preparation for national GCSE.

To nurture Polish culture, traditions and catholic values by organising school events and trips.

To maintain the Polish library.

Fundraising in order to provide the necessary facilities and resources for the above mentioned activities.

To provide information, organising meetings, seminars and trainings in Polish on issues affecting local Polish community, who otherwise would have a restricted access to this information because of language barrier.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity hires suitable premises and employs qualified staff and volunteers to provide good standard of teaching.

The trustees ensure the health and safety requirements are met for all students.

The school relies on support from volunteers and parents in its operation including administration, fundraising and school break playground duties.

**Section D**

**Achievements and performance**

**Summary of the main achievements of the charity during the year**

This school year was very challenging for Polish Saturday School. It was a very difficult time due to the Covid19 pandemic.

All school policies were reviewed.

We had to reduce teaching to just three small groups. As much as possible, we tried to continue teaching Polish language and history, especially in older classes that are preparing for the GCSE Polish exam.

We had to give up extracurricular activities and special events.

**Section E**

**Financial review**

**Brief statement of the charity's policy on reserves**

The charity's reserve policy ensures that sufficient capital is available to cover the school operational costs for at least the next 12 month period.

**Details of any funds materially in deficit**

n/a

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal funds are from school fees paid by parents and guardians of the children attending classes.

Fundraising activities such as cake sales, school and social events raise additional funds which are used to finance additional curricular activities like students competitions, school trips.

The main expenditure of the charity is school staffs' wages costs, rental of school premises and purchase of school recourses.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Witniewski</i>	
Full name(s)	<i>Krzysztof Witniewski</i>	
Position (eg Secretary, Chair, etc)	<i>Trustee</i>	
Date	<i>23/06/22</i>	

**WISLAWA SZYMBORSKA POLISH SATURDAY SCHOOL IN BANBURY**

England & Wales - Charity number 1176937

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# Accounts

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# Charity Commission Annual Return 2020

Charity registration number:

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2020.

## PART A - Charity information

### Financial period

Financial period start date

01/09/2019

Financial period end date

31/08/2020

### Income and spending

Income £

£ 27,670

Spending £

£ 29,494

### Serious Incidents

For the period of this return, were there any serious incidents in your charity that have not been reported to the Charity Commission?

No

## Fundraising - professional fundraiser

Did your charity raise funds from the public?

Yes

Did the charity work with any professional fundraisers?

No

## Fundraising - commercial participator

Did your charity work with any commercial participators?

No

## Government contracts

During the financial period for this annual return, did the charity receive income from contracts (other than grant agreements) with central government or local authorities?

No

## Government grants

During the financial period for this annual return, did the charity receive income from grants from central government or local authorities?

No

## Income from outside the UK

Did your charity receive income from outside the UK ?

Yes

**Poland**

Overseas government or quasi government bodies

£ 0

Overseas charities, NGO's or NPO's

£ 0

Other overseas institutions

£ 2,497

Individuals resident overseas (for example school fees and memberships)

£ 0

Unknown /Do not know

£ 0

## Spending outside England & Wales

Did your charity operate outside England and Wales?

No

Total Spending outside England & Wales

£

## Trading subsidiaries

Did the charity have any subsidiaries?

No

## Trustee payments

Did any of the trustees receive any remuneration, payments or benefits from the charity other than refunds of legitimate trustee expenses?

No

Did any of the trustees resign and then take up employment with the charity?

No

## Employees' salaries

Did any of your charity's staff receive total employee benefits of £60,000 or more? Select No if your charity does not have any staff or does not pay any staff.

No

For your highest paid member of staff only, what was the total value of their employee benefits?

(For example if your highest paid member of staff received £35,000 enter 35000). If you do not have any staff or did not pay any staff, enter 0 (zero)).

£ 4,470

## Volunteers

How many UK volunteers, excluding trustees, did the charity have during the financial period?

3

## Financial controls

Did your charity review its internal financial controls?

Yes

## Safeguarding

Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all trustees, employees and volunteers who are in roles that are eligible for these checks?

Select Yes if there are no trustees, employees or volunteers in roles that are eligible for these types of DBS checks.

Yes

## Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;
- (c) data analysis, testing, research, statistical and survey purposes

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

## Declaration

This annual return has not been submitted and no Declaration has been made



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Wisława Szyborska Polish Saturday School in Banbury

No: 1176937

## Receipts and payments accounts

CC16a

For the period from	01/09/2019	To	31/08/2020
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
School Fees	16,214	-	-	16,214	22,421
Grants received	2,497	-	-	2,497	3,214
Enrolment fees	500	-	-	500	400
Resources sales	1,673	-	-	1,673	1,850
Events income	-	-	-	-	152
Interest received	3	-	-	3	6
Deposit returned	-	-	-	-	325
HMRC JRS	6,783	-	-	6,783	-
<b>Sub total (Gross income for AR)</b>	<b>27,670</b>	<b>-</b>	<b>-</b>	<b>27,670</b>	<b>27,718</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>27,670</b>	<b>-</b>	<b>-</b>	<b>27,670</b>	<b>27,718</b>
<b>A3 Payments</b>					
Premises rent	4,400	-	-	4,400	5,490
Salaries	21,897	-	-	21,897	22,013
Resources	930	-	-	930	3,390
School events	247	-	-	247	716
Teachers' trainings	264	-	-	264	229
Traveling and Entertainment	-	-	-	-	1,598
Office expenses	791	-	-	791	799
Subscriptions and other charity's posts	414	-	-	414	1,436
Bank Charges	-	-	-	-	20
School Insurances	399	-	-	399	399
Other/Sundry Expenses	230	-	-	230	537
PAYE Creditor	78	-	-	78	-
<b>Sub total</b>	<b>29,494</b>	<b>-</b>	<b>-</b>	<b>29,494</b>	<b>36,627</b>
<b>A4 Asset and investment purchases. (see table)</b>					
Laptop	-	-	-	-	496
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>496</b>
<b>Total payments</b>	<b>29,494</b>	<b>-</b>	<b>-</b>	<b>29,494</b>	<b>37,123</b>
<b>Net of receipts/(payments)</b>	<b>- 1,824</b>	<b>-</b>	<b>-</b>	<b>- 1,824</b>	<b>- 9,405</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>21,942</b>	<b>1,600</b>	<b>-</b>	<b>23,542</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>20,118</b>	<b>1,600</b>	<b>-</b>	<b>23,867</b>	<b>9,405</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Current Account	19,275		-
	Deposit Account	4	1,600	-
	(Petty) Cash	-	-	-
	Debtors	839	-	-
	<b>Total cash funds</b>	<b>20,118</b>	<b>1,600</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Magdalen Walski</i>	WISNIEWSKI	7/7/21



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Wislawa Szymborska Polish Saturday School in Banbury

**On accounts for the year  
ended**

31<sup>st</sup> August 2020

**Charity no  
(if any)**

1176937

**Set out on pages**

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the financial year started 01/09/2019 and ended 31/08/2020.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were kept in accordance with section 130 of the Act; or
- the accounts do accord with the accounting records; or
- the accounts do comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Scigulinska*

**Date:**

7/7/2021

**Name:**

ADELA SCIGULINSKA

**Relevant professional  
qualification(s) or body  
(if any):**

AAT

**Address:**

23 LIDSEY ROAD

BANBURY

OX16 0ND

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**

