

Woburn Heritage Centre CIO

Minutes of the Annual General Meeting for the year ending December 2021 held on the 21 February 2022

Present: Gill Green, Linda Thornett, Ann Ledger, Emma Calver, Yana Veyres, Paul Buchanan, Gala Hunter-Brown.

Apologies: Diana Kesterton

Matters arising: Ann circulated by email after the meeting a Succession Plan for discussion at the next meeting, when Accreditation in general will be discussed.

Chairman's Report: Not a bad year considering we did not open until mid-May. But there was a poor footfall in Woburn in 2021 resulting in poor take up at the Heritage Centre and on the market stall. We were unsuccessful with our 2021 Heritage Lottery Grant but we did receive a grant of £8,000 from Central Beds.

We are purchasing folding screen for pop-up displays in the porch and the Garden Day boards have been replaced. There may be help from Shuttleworth with repairs to the ploughs. Meanwhile Paul is looking into way to repair them.

The floodlighting has been off during the lockdown periods. The bulb in the main floodlight at the front of the building has now been replaced so that is now working again. It was decided that w3 could not justify the £400 it would take to replace the floodlights at the top of the tower as the front light does a good job. We are still waiting for the clock automatic winder to be re3placed. There is an outstanding payment for this work that will be paid once the work is successfully completed. Ann and Gill took part in a series of SHARE zoom meetings regarding the recruitment of volunteers.

Financial Report: Elaine Groves has retired from the committee but will remain as the third signatory on cheques.

Transfer of the bank account from CAF Bank to the Co-op Bank was successful. Linda will look into opening a savings account for reserve funds with the Co-op. Amount to be transferred to be discuss at the next meeting.

Any other business: Ann asked if the George Large painting and the rocking horse are specially insured. They are not.

Gill read a letter from Elaine confirming her retirement from the Committee

Paul, Gala and Yana were welcomed as new trustees. Ann suggested that for security we should look into having some form of external drive on the computer. Linda will investigate.

The Open Garders weekend this year will be on 18/19 June.

Date of next meeting: Monday, 16 May, 10.30am at 1 Leighton Street, Woburn

Signed:



Chair:

Mrs G. Green

Woburn Heritage Centre CIO
Receipts and Payments for year ending 31 December 2021

Receipts	£	Payments	£
Visitor donations	613	Insurance	3,494
Sales Farmers Market	770	Electricity	640
Sales Heritage Centre	370	Maintenance	558
Open Gardens Day	2,275	Gifts and Pens	304
Parish Council Grant	1,260	Clock repairs	222
Central Beds Grant	8,000	Bank charges	64
		Publishing of walks leaflets	38
Total	13,228	Total	5,320
	Surplus		7,908

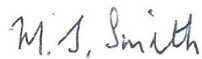
Cash in bank at 31 December 2020 12,954

Cash in bank at 31 December 2021 20,862

Hon. Treasurer


L Thornett

Examined and found correct


M J Smith

Date: 10-Feb-22