

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CYPRIAN CLARENCE GATE

England & Wales · Charity number 1176918

## Details

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Other names	ST CYPRIAN'S CHURCH
Status	Registered
Legal form	Other
Registered	2018-01-31
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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## Activities

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**Objects:** PROMOTING IN THE PARISH THE WHOLE MISSION OF THE CHURCH, PASTORAL, EVANGELISTIC, SOCIAL AND ECUMENICAL

**Activities:** THE PRIMARY OBJECT IS THE PROMOTION OF THE GOSPEL OF OUR LORD JESUS CHRIST ACCORDING TO THE DOCTRINES AND PRACTICES OF THE CHURCH OF ENGLAND. TO ENABLE TO PEOPLE TO WORSHIP GOD WITHIN THE PARISH OF ST CYPRIAN'S

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- City Of Westminster

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£123,514	£127,189	-	-
2023-12-31	£123,687	£143,228	-	-
2022-12-31	£165,356	£187,373	-	-
2021-12-31	£127,683	£110,051	-	-
2020-12-31	£83,932	£94,585	-	-

## Trustees

Name	Role	Appointed
Eric Charles Emms		2023-04-01
MRS CHAN MAYOR		2017-03-19
MS MARY ASHWIN		2013-04-28
ROBERT TREVOR GWYNNE		2001-04-10
Rev CLARE ALICE ELIZABETH DOWDING		2023-03-25
SARAH DANIELS		2013-04-23
Sarah Jane Johnson		2022-04-01
Wilf Weston		2025-06-01
William James Nye LVO		2017-03-19

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# Accounts

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**The Annual Parochial Report  
for the Parish of St Cyprian Clarence Gate  
within the Diocese of London  
for the year ending December 31<sup>st</sup> 2024**



**St Cyprian's Church, Glentworth Street  
London NW1 6AX**



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## **A. Reference and Administrative Information**

The Parish of St Cyprian, Clarence Gate, Glentworth Street, London NW1 6AX is in the Diocese of London.

The Parochial Church Council of St Cyprian is a charity registered with the Charity Commission (no. 1176918). The Parish code is 230078.

PCC members who served during 2024 were:

**Clergy:** Reverend Prebendary Clare Dowding (Priest in Charge)  
Reverend Father Michael Fuller (Associate Priest)  
Reverend Donna McDowell (Assistant Curate to June 2024)  
Reverend Rachel Sheppard (Assistant Curate from June 2024)

**Licensed Lay Minister:** Mr Martin Carr

**Church Wardens:** Mr William Nye  
Mrs Sarah Daniels (Parish Safeguarding Officer)

**Members:** Ms Mary Ashwin  
Mr Robert Gwynne  
Mr Eric Emms (& Treasurer from 1<sup>st</sup> January 2025)  
Ms Sarah Johnson (Secretary)  
Mrs Chan Mayor (Electoral Roll Officer)  
Mr Martin Carr (In attendance) Finance & Operations -  
to August 2024  
Mr Julian Collings (In attendance) Director of Music

## **Structure, Governance and Management**

The Parish is governed by the Priest-in-Charge working with the Parochial Church Council (PCC). All church attendees are encouraged to register on the Electoral Roll of the Parish, and the PCC is elected by the Electoral Roll members. The Church Wardens, who are elected at the Annual Parochial Church Meeting by Electoral Roll members and residents of the parish, are members of the PCC.

Trustees are recruited based upon their skills, sector knowledge and experience. The Trustees confirm that they have had regard for the Charity Commission guidance on public benefit when reviewing and planning activities in 2024 and for future years.

## **Objectives and Activities**

The objective of St Cyprian's Clarence Gate is to provide a community to enable people to worship God, to develop their faith and to build up a sense of community within the parish of St Cyprian's.

To this end, it provides:

Worship – a Sunday Parish Mass, monthly Choral Evensong, Thursday Low Mass and Mass on major feasts of the church; Pastoral support from clergy and laity; other activities such as Bible studies, occasional lectures, and occasional other social events.

It is continually looking for new ways, within its capacity and resources, to build up its parish life.

In addition, to finance these activities of St Cyprian's as a worshipping community, St Cyprian's makes use of its main asset, its church building, to provide a space for community groups and others to use, for concerts, for rehearsals, for exhibitions, for classes and for other purposes.

In addition, the church is used for worship, prayer and community activities by the London City Korean Church. A Licence under Faculty has been put in place for 2024 and will be reviewed annually. Francis Holland Church of England Girls' School uses the church for worship and for rehearsals, art exhibitions, concerts, form meetings and staff meetings.

To maintain its ability to support both parish activities and letting of the church building for other community uses, the parish undertakes work to maintain and, where possible, enhance the church building and its facilities.

## **B. Clergy Reports**

### ***Priest in Charge – Rev'd Preb Clare Dowding***

As we look back over the past year we have much to be thankful for as we celebrate God's faithfulness and provision, and recognise God's presence in worship, fellowship and mission. As we have gathered each week for worship, sustained by the sacraments and blessed by the beauty of music in this beautiful sanctuary – so too, we have sought to welcome newcomers; provide opportunities for spiritual growth and fellowship; and establish connections with those living, studying and working in the parish.

The worship and music at St Cyprian's gives glory to God and also serves as a unique opportunity to welcome people into the life and worship of the church and to discover something of the mystery, majesty and beauty of God, something so counter-cultural in our current worldview. The St Cyprian's Choir gathers singers from across London who give of their time and skill to inspire our worship of God. We are grateful for all that the choir bring to the life of the church under the excellent leadership of our Director of Music, Julian Collings, and organists, including our recently appointed Assistant Director of Music, Peter Jaekel. During 2024 the choir offered music such as the Stainer Crucifixion on Palm Sunday; the Festival Concert during the Patronal Festival; seasonal services such as the Advent Carol Service, Nine Lessons and Carols, Music for Passiontide, Holy Week and Easter, as well as the regular pattern of worship on Sunday mornings and monthly Evensong. In July the St Cyprian's Choir were invited to be the choir in residence at St Paul's Cathedral, leading Evensong and Sunday morning and evening worship. It was a joy to gather with members of the church community on the Saturday evening to hear the choir sing in the cathedral – and to celebrate together afterwards.

The worshipping life of the church is enabled through the ministry and service of many people, clergy and lay alike. Our Churchwardens, William Nye and Sarah Daniels, give of their time to support the life of the church, for which I am extremely grateful; as do the members of the PCC, including our PCC secretary Sarah Johnson; Electoral Roll officer, Chan Mayor; and newly nominated PCC Treasurer, Eric Emms. We are also blessed by those who give time and dedication to ensuring the worshipping life of the church continues seamlessly and beautifully through serving, reading and leading intercessions. I am hugely grateful to Robert Gwynne and Sophie Nye for their dedication as Servers, alongside others who occasionally step in to assist; to Mary Ashwin for managing the rota for readers and intercessors; to the team of people who help wash church linens, polish and clean the church; and to Katherine, Vera, Wilf, Vicky, Guy and all who help set up teas, coffees, and bake delicious cakes for refreshments after Mass and evening services.

It is a joy to offer priestly ministry within the life and worship of this parish and I am grateful for the collegiality, fellowship and friendship that is shared among clergy and lay people as we share in ministry across the two parishes of St Cyprian's and St Paul's. Over the past year we been richly blessed through the ministry of Fr Michael

Fuller, Revd Donna McDowell, Revd Rachel Sheppard, Fr Desmond Tillyer, Fr Alan Walker, as well as Licensed Lay Minister, Martin Carr, and other clergy and lay ministers, who have preached, presided or assisted with services through the year. In June 2024 we bid a fond farewell to Revd Donna McDowell at Evensong for Corpus Christi, as Donna's curacy came to an end and she was licensed as Associate Priest and School Chaplain at St Mary's Twickenham. Later in July we welcomed Revd Rachel Sheppard as she was ordained Deacon and begun her curacy in the parishes of St Paul's and St Cyprian's. In August 2024, Martin Carr, moved on from his role as Operations Manager at St Cyprian's and St Paul's, to become Net Zero Officer for the Diocese of Guildford, though we are grateful for Martin's continued presence as a Licensed Lay Minister in the parishes. In December 2024 we interviewed and appointed Helena Maitland as Parish Administrator and Church Manager, and we have been greatly blessed by Helena's skills and gifts in shaping the administrative life of the church and working closely with all who use the church building week by week.

Fr Michael Fuller continued to share wholeheartedly in the ministry and life of St Cyprian's throughout 2024, and announced in the autumn of 2024 that he would retire from ministry at St Cyprian's in January 2025. There was a tangible sadness as we marked Fr Michael's last Christmas at St Cyprian's and as we gathered on Epiphany Sunday to bid farewell and thank you to Fr Michael for the eight years of ministry he had shared at St Cyprian's. The congregation and friends of St Cyprian's gave a wonderful farewell gift of over £3000 to support Fr Michael's ministry in Colombia. As the church faces a time of transition we do so with a prayerful and obedient heart, listening to where God is leading us over the coming years and seeing where God's Spirit opens new doors and possibilities for sharing the love of Christ.

It is exciting to see the way God is at work as we seek to connect with those living, working and studying in the parish, especially in deepening our links with Francis Holland School, Regent's Park, Christ Church Bentinck CE Primary School, Arnold House School and London Business School. Throughout the year we welcomed pupils and staff from Francis Holland School for termly services, such as Harvest, Advent, Ash Wednesday, Easter, End of Year; as well as school concerts, art exhibitions, theatre workshops, and movement and dance. One striking memory is the Ash Wednesday service, where from among the 550 girls who were present for the Mass, over 250 came forward to receive the Imposition of Ashes, and over 200 to receive communion or a blessing. In a time when we often hear talk of young people feeling disillusioned with the Church and a society that often tries to convince us that the Church or spiritual life is irrelevant, this bucks the trend and gives us pause to imagine how we might better serve the young people living and studying in this parish.

We have also been blessed by the relationship with Christ Church Bentinck CE Primary School (the church school for St Paul's Church, and the nominated church school for our parish). Children from the school have spent time in St Cyprian's learning about the Christian faith, taking part in Stained Glass workshops during Advent, looking at the images of the nativity in the windows of the Lady Chapel; and during two days of Experience Easter workshops, where the children followed stations around the church to learn about the journey from Palm Sunday to Easter

Day, participating in activities, role play and conversations that help bring the story to life.

Over the coming year we will see a new role of Associate Priest (House for Duty) and School Chaplain come to fruition. This follows a year of focused work, laying foundations for this role, working with the diocese to release the parish flat for missional purposes, and with FHS Governors and Headteacher to establish a salaried post as School Chaplain. This role, working alongside the existing clergy and lay people serving St Cyprian's and St Paul's, will give focus to our desire to see growth in our ministry among young people, children and families, and equip us as we serve the parish over the coming years.

I am grateful to William Nye for setting up the Church Development Tool for us to use as a parish and for those in the church who took time to respond to the questionnaire. The data gathered gives us much to reflect on as a church community – not least, the life of prayer, worship and Christian discipleship that people reflected on; but also the encouraging number of those who shared that they were new to or exploring the Christian faith; those who wish to offer their time and skills to support the life of the church in lay ministry, pastoral care and outreach; and those who find peace and solace in the life of the church in times of need.

As we reflect on and give thanks for all that has happened in 2024, we look ahead to the coming years with eager anticipation and hope for all that God is doing in our midst and for the wonders God is yet to reveal.

## **C. Reports**

### ***Churchwardens' Report – Fabric, goods and ornaments***

There were no significant changes to the fabric, goods or ornaments of the church during 2024, following the significant work to install a new kitchenette and disabled toilet in 2022, and minor works during 2023. Since the year-end, we have begun work to plan and fund-raise for a major restoration of the organ (now over 90 years old) to be carried out either in 2025 or in 2026, funds permitting.

June 2024 saw the publication of the quinquennial inspection report. This highlighted a number of repairs which the Architect highlighted as necessary including the investigation of continued water ingress at the east end of the north aisle during rainfall and the repair of a small hole in the north slope of the nave roof. This will allow us to agree a programme of interim repairs in 2025. The architect also recommended that once these roof works were done, we prioritise the repair to the plasterwork and paintwork of the internal church walls.

As reported in last year's Annual Report, we continued our programme to upgrade our emergency lighting and switch all our lighting to LED - only a couple of lights now require conversion. We are looking forward in 2025 to enhance the lighting controls in order to reduce energy wastage and simplify the complex set of switches and buttons currently in place.

Our energy contracts came up for renewal in 2024, and we switched our electricity account to 100% renewable through the Church of England's Parish Buying Scheme. Our gas boiler was surveyed and maintenance works were carried out to improve its reliability. However, gas usage costs continue to be a significant burden on our finances and together with Martin Carr and Alison Moulden, our Westminster Churches Net Zero Officer, we continue working on costings and grants for alternative energy sources (heat pump and/or radiant energy) during 2025/26.

We also added a screen and a camera to the organ to improve visuals for the organist during the church services.

## ***Music Report – Julian Collings***

2024 has been somewhat of an interim year for music at St Cyprian's with the departure of Alex Wilson as Assistant Director of Music at the end of 2023. After two rounds of unsuccessful auditions, we approached Peter Jaekel who has played at St Cyprian's regularly as a deputy for a number of years, and were delighted when he accepted the job of Assistant Director of Music. He took up the post in January 2025.

Choir membership has remained strong with a steady influx of new singers over the course of the year. We continue to target recruitment at university graduates moving to London as well as those already singing in London looking for a high standard choir without the excessive commitment of most similar groups.

Our 2024 annual Festival concert consisting of Verdi's Requiem was performed in September to a large, appreciative audience. However, after two highly successful but expensive concerts over the last two years, we will need to reduce the scale of next year's concert in order to bring the music budget funds back to a reasonable level - a lighter summer evening performance is planned for 2025.

Monthly choral evensong has continued to be a much appreciated part of worship at St Cyprian's for those who attend. Numbers have greatly fluctuated but it has not been unusual for the choir to outnumber the congregation which is a shame. I think more needs to be done to spread the word about this service to the local community.

The monthly Chamber Music Series has continued to grow and frequently attracts audiences of over thirty people - many of whom have become regular attendees. The series continues to more than pay for itself under the current 'retiring collection' model. After the departure of Alex Wilson, artistic direction of the series will become the responsibility of the Director of Music.

The state of the organ is now a major concern but the PCC have appointed a sub-committee who will obtain quotes and coordinate fundraising efforts. In the meantime, the organ is playable but unreliable.

Outside of St Cyprian's, the choir continues to develop its reputation, singing services at St Paul's Cathedral in London in July. A weekend at Beverley Minster is planned for summer 2025.

## **Financial Report – Helena Maitland**

We ended 2024 with approximately £3k in our NatWest accounts (our operations account), and a healthy £105k in CCLA reserves (our investment account). The year ended with a small deficit of under £1k

The Parish Giving Scheme (PGS) continues to be our main congregational stewardship tool and we saw an increase in planned giving from 2023. Many thanks to all of you who contribute, whether in giving your time or through tithing. We are deeply grateful for your continued generosity and faithful giving to the church. Your support allows us to carry out our mission and serve our community.

Can I encourage all church members who are not currently signed up with PGS to do so as it is a highly efficient way of recovering Gift Aid and ensures anonymity of gifts. A more robust policy of gift aid recovery for direct debits has seen a proportionately large increase in receipts from HMRC. It is also worth noting that the Gift Aid Small Donations Scheme allows the church to claim a 25% top up from HMRC on ‘anonymous’ small cash and contactless donations of £30 or less. Recovery of these amounts for 2024 has just been made and will be accounted for in 2025.

Church lettings income increased slightly in 2024, mainly due to the income received from a yearly occupation agreement with Millennium Performing Arts (MPA) for weekday daytime use of the building. Other points to note were:

1. Reduced costs - mostly from staffing changes when we said goodbye to Martin Carr who started his role as Net Zero Officer for the Diocese of Guildford. Energy costs remain a high proportion of the church expenditure as does our Common Fund contributions.
2. The projected income from MPA did not materialise in full. Of the annual £30k rent from September 2024, they have only paid £10k to date. We are chasing them for the remainder. A more detailed report on bookings can be found in the next paragraph.

The full figures for the year are to be found at the end of this annual report. I am grateful for the support and attention to detail of our Independent Examiner, Christina Shiatis of MASY Associates for her collaboration to finalise these.

## ***Bookings and Community – Helena Maitland***

We continue to attract musicians, artists, authors and community groups to use our building, and the improved facilities make the space more desirable. We are one of only a few churches in central London who can provide not only excellent concert and rehearsal space but the facilities that go with it including audio and visual equipment and not only one, but two pianos.

We have had 5 regular hirers and our ongoing relationship with them remains strong.

English Baroque Choir, the Pinstripe Highlanders, and the Learning Orchestra use us weekly for rehearsals, and various choirs and music groups including Camden Orchestra and Welsh Chorale host concerts in our building. The Korean Church also provides a steady source of income as they use our church for their Sunday afternoon service and Wednesday evening bible study.

The relationship with Francis Holland School has gone from strength to strength as they make use of our church for services and events. This usage will increase over 2025 as they are in need of space particularly during the school day.

There is much one-off use, and we are building up a body of loyal, repeat hirers.

As reported in last year's Annual Report and referred to in the Financial Report above, we entered into a yearly occupation agreement with MPA from September 2024. However, they proved to be erratic payers and whilst the relationship with them was co-operative on a day-to-day basis, they decided to leave early in April 2025 in breach of their agreement as they had found alternative space. We continue to pursue outstanding sums from them. One positive aspect is that numerous hires which we could not accommodate during 2024 will now be possible including increased use by Francis Holland School.

One lucrative booking during the quieter summer months was a 3-week art exhibition. We continue to build relationships with nearby art galleries and whilst these sorts of exhibitions require planning a number of years in advance of the exhibition itself, we have potentially 2 exhibitions lined up for 2026, subject to Diocese approval.

We will be looking to improve our marketing and booking systems during 2025 in order to improve what is a vital income stream.

## **D. PCC and Governance**

### ***Electoral Roll Update – Chan Mayor***

The electoral roll stands at 64.

### ***Safeguarding report – Parish Safeguarding Officer, Sarah Daniels***

Safeguarding is part of our core faith and an integral feature of our life at St Cyprian's. Our church has due regard to the House of Bishops' Safeguarding Policy and Practice Guidance on safeguarding children and vulnerable adults.

There were no safeguarding incidents to report in 2024.

## **E. Deanery Synod Report**

The St Marylebone Deanery Synod is a formal meeting of representatives of the churches in the St Marylebone Deanery. Although there are business items to be dealt with, including the appointment of school governors, the meetings are mainly for information and discussion about mission and ministry in the area.

The Synod met four times during 2024 to discuss mission and ministry in the area.

At the January meeting, held at St Cyprian's Church, the main item was the giving of time, talents and money in our churches. There was a presentation about the ways in which we can give and how churches can reduce their administrative costs in the handling of financial gifts. It highlighted different ways in which we can encourage giving in a post-cash society, and gave some pointers as to how our children and young people can be encouraged to be part of a giving culture.

The meeting also heard about the Westminster Churches Net Zero Forum, hosted by Alison Moulden (St Paul's Net Zero Worker), which exists to support parishes to achieve net zero.

In May the meeting was held at St John's Wood Church with a focus on safeguarding. The meeting heard from Claire Meaney (Diocesan Safeguarding Officer) about the work of the diocesan safeguarding team which has produced policies, procedures and a dashboard to help parish safeguarding leads and also provided training. It was noted that the diocese would be audited in September 2025, when inspectors would visit the diocese, Cathedral and parishes in order to evaluate the effectiveness of the diocesan safeguarding policies, procedures and processes.

There was also a presentation and discussion by Georgina Graham, Director of Operations for the Two Cities, Racial Justice advocate & Methodist Lay Preacher, on issues pertaining to racial justice within our country, the national and local

church, and in the Diocese. There was concern that there was no process within our diocese to report racial injustice and that it was important that data was recorded. A 10-point action plan had been published in September 2023 and parishes were encouraged to review this.

The July meeting held at St John's Wood Church was a short meeting preceding the annual summer party. The Revd Katherine Hedderly, the newly appointed Archdeacon of Charing Cross, introduced herself and then gave reflections on what the 2030 vision meant for the Two Cities and how could the various threads of work currently being undertaken in the various churches be drawn together and resources shared.

The final meeting of the year was in October was held at St Paul Robert Adam Street, when it received a presentation from Michael Andrews, Senior Music minister at All Souls Church, on supporting the mission of the church with music. It started by showing how music and art tell stories and help us to resonate with God's universal story and then went on to show how this has been accomplished throughout the ages with different pieces of music. The presentation was illustrated with ways of doing this such as using big bands, jazz bands and orchestral concerts. Many case studies were given showing how music, both sacred and secular, could be used in the mission of the church, including small music groups and singers in settings such as care homes and schools.

During the year, the synod also received feedback from the meetings of the General Synod and conducted local business such as the appointment of governors to schools in the deanery.

## ***F. Meeting of Parishioners and APCM – 1<sup>th</sup> June 2025***

### **AGENDA**

#### **Opening Prayer**

#### **Annual Parish Meeting**

- (i) Apologies for absence
- (ii) Minutes of the previous Annual Parish Meeting
- (iii) Matters Arising
- (iv) Election of Churchwardens
- (v) Any other business

#### **Annual Parochial Church Meeting**

##### **The reports**

- (i) The Vicar's Report
- (ii) The Electoral Roll
- (iii) Annual Report
- (iv) Financial Report
- (v) Annual Fabric Report
- (vi) Deanery Synod Report
- (vii) Safeguarding

##### **The elections and appointments**

- (i) Election of representatives to Deanery Synod
- (ii) Election of PCC members
- (iii) Appoint independent examiner

#### **Closing prayers**

## **Minutes of the Annual Parish Meeting and Annual Parochial Church Meeting 2024**

Date: Sunday 5th May 2024

Venue: St Cyprian's Church, Clarence Gate

Time: 11.45am following Parish Mass

Chair: Revd Clare Dowding

Number in Attendance: 32

Opening Prayer: Revd Clare Dowding offered an opening prayer

### **Annual Parish Meeting**

#### **1. Apologies for absence**

Sarah Johnson.

#### **2. Minutes of the previous Annual Parish Meeting**

The minutes of the Annual Parish Meeting 2023 were received as a correct record.

#### **3. Matters Arising**

There were no matters arising from the last meeting.

#### **4. Election of Churchwardens**

Two nominations received from existing wardens William Nye and Sarah Daniels. No other candidates were presented.

William Nye and Sarah Daniels were unanimously elected as churchwardens for another term.

#### **5. Any other business**

No other business was raised

## **Annual Parochial Church Meeting**

### **I. The Reports**

#### **i. Clergy Reports**

Revd Clare Dowding presented reports from herself, Fr Michael Fuller and Revd Donna McDowell.

Revd Donna McDowell thanked the congregation of St Cyprian's as she approaches the end of her curacy in the parishes of St Paul's and St Cyprian's.

Fr Michael Fuller spoke to his report and thanked William Nye and Sarah Daniels for serving as Churchwardens.

Revd Clare Dowding thanked Fr Michael Fuller for his devoted ministry to St Cyprian's; this was echoed by William Nye and Sarah Daniels.

#### **ii. The Electoral Roll**

The Electoral Roll stands at 66.

The full revision of the Electoral Roll will take place next year.

Revd Clare Dowding thanked Chan Mayor for serving as Electoral Roll Officer.

#### **iii. The Annual Report**

The Annual Report was presented and individual reports were spoken to, including the Churchwardens' Report – Fabric, goods and ornaments; Music Report; Finance Report; Eco Church Report; and Bookings and Community Report.

#### **iv. Financial Report**

The finance report was presented. Revd Clare Dowding asked members to consider standing as PCC Treasurer following Will Parry's decision to step down.

#### **v. Annual Fabric Report**

William Nye presented the Churchwardens' Report noting the works undertaken in 2023. Noting the works done in preparation for the Triennial Visitation completed by the Archdeacon of London; the appointment of the Quinquennial Architect, Camilla Finlay; and the new white vestment set commissioned from Jacquie Binns and blessed by Rt Revd Sarah Mullally, Bishop of London, at the Confirmation service on Trinity Sunday.

## **vi. Deanery Synod Report**

Revd Clare Dowding presented the Deanery Synod Report. Revd Clare asked members to consider standing as Deanery Synod Representative.

## **2. The elections and appointments**

### **i. Election of representatives to Deanery Synod**

No members stood for election to the Deanery Synod.

### **ii. Election of PCC members**

Currently 2 vacancies on the PCC. Revd Clare invited nominations from the floor for members of PCC. No members stood.

The PCC were thanked for their ongoing service to the life of the church.

### **iii. Appointment Independent Examiner**

MASY Associates were appointed as independent examiner.

## **3. Safeguarding**

The Safeguarding Statement was unanimously approved for 2024. Revd Clare asked that members give thought to standing as Parish Safeguarding Officer given William Nye's long-service and existing commitments at Churchwarden.

Closing prayers.

Revd Clare invited Fr Michael to offer the closing prayers.

## **Appendix: Annual Accounts**

Parochial Church Council of St Cyprians  
Clarence Gate, Glentworth Street, London, NW16AX

31st December 2024

MASY Associates Ltd  
23a Craven Terrace  
London  
W23QH

## **Parochial Church Council of St Cyprian Clarence Gate**

### **Independent Examiner's report to the member/trustees of St Cyprians Church, London NW1 6AX**

I report on the accounts for the year ended 31st December 2024, which are set out on the following pages.

#### **Respective responsibilities of the Trustees and Independent Examiner**

Parochial Church Council of St Cyprians

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination, is needed.

- examine the accounts (under section 43(3) of the Act);  
follow the procedures laid down in the Generali Directions given by the Charity Commissioners
- (under section 43 (a)(b) of the Act); and
- state whether particular matters have come to my attention

#### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

#### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements. a) to keep accounting records in accordance with s.41 of the Act; or  
b) to prepare accounts which accord with these accounting records have to been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

MASY Associates Ltd  
23a Craven Terrace  
London W23QH

Parochial Church Council of St Cyprians  
Clarence Gate, Glentworth Street, London, NW1 6AX

31st December 2024

**Parochial Church Council of St Cyprians Clarence Gate**

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Parochial Church Council of St Cyprians

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

- examine the accounts (under section 43(3) of the Act); follow the procedures laid down in the General Directions given by the Charity Commissioners - (under section 43 (&)(b) of the Act); and
- state whether particular matters have come to my attention

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements.
  - a) to keep accounting records in accordance with s.41 of the Act; or
  - b) to prepare accounts which accord with these accounting records have to been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

MASY Associates Ltd  
23a Craven Terrace  
London  
W2 3QH

**Financial Statements for the Year Ended 31  
December 2024**

**Receipts and Payments Accounts**

	Note	Unrestricted Fund £	Unrestricted Designated Fund £	Restricted Fund £	Total 2024 £	Total 2023 £
<b>Receipts</b>						
<b>Voluntary Receipts:</b>						
Planned Giving		25,718.43			25,718.43	22,265.62
Cash Collections at services		1,375.70			1,375.70	1,321.50
SUMup donations		1,759.97			1,759.97	4,145.99
All other giving/voluntary receipts		5,506.57		3,061.50	8,568.07	8,639.24
Legacies		-			-	
Gift Aid recovered		<u>8,773.61</u>			<u>8,773.61</u>	<u>3,362.67</u>
<b>TOTAL</b>		<b>43,134.28</b>	<b>-</b>	<b>3,061.50</b>	<b>46,195.78</b>	<b>39,735.02</b>
<b>Activities for generating funds</b>	4a				-	5,000.00
<b>Investment Income</b>	4b	109.79			109.79	3,014.03
<b>Church Activities</b>	4c	<u>77,208.44</u>			<u>77,208.44</u>	<u>75,937.69</u>
<b>Total Receipts</b>		<b>120,452.51</b>	<b>-</b>	<b>3,061.50</b>	<b>123,514.01</b>	<b>123,686.74</b>
<b>Payments</b>						
<b>Church Activities:</b>						
Parish Share		28,000.00			28,000.00	27,000.00
Clergy and staffing costs	4d	32,899.05			32,899.05	42,729.29
Church running costs	4e	62,162.83		3,742.21	65,905.04	73,197.80
Mission giving	4f	100.00			100.00	106.00
Mission expenses, hospitality		113.20			113.20	-
<b>TOTAL</b>		<b>123,275.08</b>	<b>-</b>	<b>3,742.21</b>	<b>127,017.29</b>	<b>143,033.09</b>
Cost of generating funds		-			-	
Bank charges		<u>171.98</u>			<u>171.98</u>	<u>195.05</u>
<b>Total payments</b>		<b>123,447.06</b>	<b>-</b>	<b>3,742.21</b>	<b>127,189.27</b>	<b>143,228.14</b>
<b>Excess of receipts over payments</b>		<b>(2,994.55)</b>	<b>-</b>	<b>(680.71)</b>	<b>(3,675.26)</b>	<b>(19,541.40)</b>
Investment CCLA Shares		2,831.50		-	2,831.50	
					<b>(843.76)</b>	<b>(19,541.40)</b>
		<b>Current Acc</b>	<b>Reserve Acc</b>	<b>Investment A/c</b>	<b>TOTAL</b>	
Cash at bank 01/01/24		1,497.73	1,310.94	3,119.84	5,928.51	
Cash at bank 31/12/24		2,126.44	3.29	2,955.02	5,084.75	
<b>Movement of Funds</b>					<b>(843.76)</b>	

### Statement of Assets and Liabilities

	Notes	Unrestricted Funds (£)	Designated Funds (£)	Restricted Funds (£)	Total 2024 (£)	Total 2023 (£)
<b>Cash Funds</b>						
Bank Current Account		2,126.44			2,126.44	1,497.73
Bank Reserve Account		3.29			3.29	1,310.94
		<u>2,129.73</u>			<u>2,129.73</u>	<u>2,808.67</u>
<b>Investment Assets</b>						
Investment deposit	2A	2,955.02			2,955.02	3,119.84
Investment Fund Shares at market value	2B	19,577.93	75,525.60	9,233.72	104,337.25	102,002.57
		<u>22,532.95</u>	<u>75,525.60</u>	<u>9,233.72</u>	<u>107,292.27</u>	<u>105,122.41</u>

### Notes

1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

2A CCLA deposit fund CB3029663-001

2B CCLA investment fund CB3029664-001 (4,512.33 shares)

3 The movements in restricted and designated funds during 2024 were:

	Bal B/fwd	Receipts	Payments	Bal C/fwd
RESTRICTED	£	£	£	£
Music	9,914.43	3,061.50	(3,742.21)	9,233.72
<b>TOTAL</b>	<b>9,914.43</b>	<b>3,061.50</b>	<b>(3,742.21)</b>	<b>9,233.72</b>
DESIGNATED				
Patrick Graham Fund	75,525.60	-	-	75,525.60
<b>TOTAL</b>	<u>75,525.60</u>			<u>75,525.60</u>
	<u>85,440.03</u>	<u>3,061.50</u>	<u>(3,72.21)</u>	<u>84,759.32</u>

#### 4 Further Analysis of Receipts and Payments

	Unrestricted General Fund £	Restricted Fund £	Total 2024 £	Total 2023 £
<b>Receipts</b>				
<b>a) Activities for generating funds:</b>				
Fabric grants and projects	-	-	-	5,000.00
Other	-	-	-	-
	-	-	-	5,000.00
<b>b) Investment Income:</b>				
Interest on CCLA Investment Funds	-	-	-	2,993.26
Bank Interest	109.79	-	109.79	20.77
	109.79	-	109.79	3,014.03
<b>c) Church Activities:</b>				
Fees for weddings and funerals - parochial fees	280.00	-	280.00	2,497.00
Trading income	725.00	-	725.00	1,637.16
Church lettings	71,117.52	-	71,117.52	69,157.57
Sundry Refunds	-	-	-	2,645.96
Other	5,085.92	-	5,085.92	-
	77,208.44	-	77,208.44	75,937.69
<b>Payments</b>				
<b>d) Clergy and staffing costs</b>				
Salaries	28,699.05	-	28,699.05	33,100.40
Tax and NI and pensions	-	-	-	59.20
Staff expenses/costs	4,200.00	-	4,200.00	9,569.69
	32,899.05	-	32,899.05	42,729.29
<b>e) Church running expenses:</b>				
Organ and piano inspection/maintenance	1,410.82	-	1,410.82	2,169.91
Costs of services	9,949.16	3,742.21	13,691.37	14,896.37
Office costs	9,896.30	-	9,896.30	3,765.73
Church building running expenses and insurance	22,330.07	-	22,330.07	19,280.03
Church refurbishment, repairs & maintenance	16,104.84	-	16,104.84	30,334.73
Professional fees	2,451.64	-	2,451.64	2,046.03
Assigned fees to LDF	-	-	-	150.00
Sundries (including refunds)	20.00	-	20.00	555.00
	62,162.83	3,742.21	65,905.04	73,197.80
<b>f) Mission giving and donations:</b>				
Miscellaneous	100.00	-	100.00	106.00
	100.00	-	100.00	106.00



**Collect for St Cyprian, Feast Day 15<sup>th</sup> September**

*Holy God, who brought Cyprian to faith in Christ, made him a bishop in the Church, and crowned his witness with a martyr's death; grant that, after his example, we may love the Church and her teachings, find your forgiveness within her fellowship and so come to share the heavenly banquet you have prepared for us; through Jesus Christ your Son our Lord, who is alive and reigns with you, in the unity of the Holy Spirit, one God, now and forever.*

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# Accounts

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**The Annual Parochial Report  
for the Parish of St Cyprian Clarence Gate  
within the Diocese of London  
for the year ending December 31<sup>st</sup> 2023**



**St Cyprian's Church, Glentworth Street  
London NW1 6AX**



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## **A. Reference and Administrative Information**

The Parish of St Cyprian, Clarence Gate, Glentworth Street, London NW1 6AX is in the Diocese of London.

The Parochial Church Council of St Cyprian is a charity registered with the Charity Commission (no. 1176918). PCC members who served from 1<sup>st</sup> January 2023 until the date of this report are:

**Clergy:** Reverend Clare Dowding (Priest in Charge)  
Reverend Michael Fuller (Associate Priest)  
Reverend Donna McDowell (Assistant Curate)

**Church Wardens:** Mr W Nye  
Mrs S Daniels

**Members:** Ms M Ashwin  
Miss C George  
Mr R Gwynne  
Mr E Emms  
Ms S Johnson (Secretary)  
Mrs C Mayor (Electoral Roll Officer)  
Mr W Parry (Deanery Synod Representative)  
Mr M Carr (In attendance) Finance & Operations  
Mr J Collings (In attendance) Director of Music

## **Structure, Governance and Management**

The parish is governed by the priest-in-charge working with the Parochial Church Council (PCC). All church attendees are encouraged to register on the Electoral Roll of the parish, and the PCC is elected by the Electoral Roll members. The churchwardens, who are elected at the Annual Parochial Church Meeting by Electoral Roll members and residents of the parish, are members of the PCC.

Trustees are recruited based upon their skills, sector knowledge and experience. The Trustees confirm that they have had regard for the Charity Commission guidance on public benefit when reviewing and planning activities in 2023 and for future years.

## **Objectives and Activities**

The objective of St Cyprian's Clarence Gate is to provide a community to enable people to worship God, to develop their faith and to build up a sense of community within the parish of St Cyprian's.

To this end, it provides:

Worship – a Sunday Parish Mass, monthly Choral Evensong, Thursday Low Mass, Zoom Evening Prayer, and Mass on major feasts of the church;

Pastoral support from clergy and laity; other activities such as Bible studies, occasional lectures, and occasional other social events.

It is continually looking for new ways, within its capacity and resources, to build up its parish life.

In addition, to finance these activities of St Cyprian's as a worshipping community, St Cyprian's makes use of its main asset, its church building, to provide a space for community groups and others to use, for concerts, for rehearsals, for exhibitions, for classes and for other purposes.

In addition, the church is used for worship, prayer and community activities by the London City Korean Church. A Licence under Faculty has been put in place for the upcoming annual year and will be reviewed annually. Francis Holland Church of England Girls' School uses the church for worship and for rehearsals, art exhibitions and concerts.

To maintain its ability to support both parish activities and letting of the church building for other community uses, the parish undertakes work to maintain and, where possible, enhance the church building and its facilities.

## **B. Clergy Reports**

### ***Priest in Charge – Rev'd Clare Dowding***

Over the past year we have much to celebrate as St Cyprian's has lived into its core objective to 'provide a community to enable people to worship God. to develop their faith and to build up a sense of community within the parish'. It has been a joy to gather for worship week-by-week, to be blessed by the gift of the sacrament and the ministry of the word, and to do so surrounded by the beauty of music and architecture in this sacred space. I have been encouraged by the welcome newcomers have received, by the care shown among members of the congregation and choir, and by the opportunities to reach out to those living and working in the parish.

As we look back over the last year you may recall some personal highlights - among them, the special Evensong celebrating the Coronation of King Charles III on 7<sup>th</sup> May; the Festival Concert 'Israel in Egypt' on 20<sup>th</sup> May performed by orchestra and choir, including our own St Cyprian's Singers, led masterfully by our Director of Music, Julian Collings; Angela Lascelles sharing her reflections on Christian Aid Sunday; a wonderful programme of Chamber Music Concerts organised by our (much-missed) Assistant Organist, Alex Wilson; St Cyprian's Patronal Festival with guest preacher, Revd Dr Ayla Lepine; and Festal Evensong and Benediction on 11<sup>th</sup> June for Corpus Christi. Our life as a worshipping community is enhanced so beautifully by the gifts of our Director of Music, Julian Collings, and those who sing in our choir – whether on a weekly basis or for special occasions. The worship and music here at St Cyprian's not only brings us into closer union with God but also draws newcomers into church – I've had a number of conversations with those who have found their way into worship by hearing the beautiful sound of the choir from the streets outside. In a time of such difficulty in our world, and the busyness and demands on people's lives, the worship we share offers so much to our community.

It was a joy to be licensed as priest-in-charge on 23 April 2023 and to have Rt Revd Sarah Mullally share in this occasion. We were blessed by Bishop Sarah's presence a number of times during 2023, including the very special occasion of Sophie and Barnaby's confirmation on 4<sup>th</sup> June; on the following day, June 5<sup>th</sup> for Morning Prayer as part of the Bishop's Visitation to Marylebone Deanery; later the same week St Cyprian's hosted the Diocesan LLM Licensing Service with Bishop Sarah licensing nine lay ministers for ministry in parishes across the Diocese.

During the year we have maintained links with Francis Holland School, especially in offering a place for worship and celebration as part of their school year. On 18<sup>th</sup> May Rt Revd David Urquhart confirmed students during the Ascension Day service; followed by the End of Term service on 30<sup>th</sup> June. With the start of a new academic year we welcomed 550+ students for the Harvest Service and later again for the Christmas service. Pupils from the school assist with leading music, reading and prayers of intercession and it is always a joy to see many of the girls coming forward

to receive the sacrament or a blessing. I hope over the coming year we might forge closer links with the school, especially with the school choir, and offer some opportunities for sharing in worship together. We have also established new links with Christ Church Bentinck CE Primary School, welcoming children into the church on a number of occasions to explore topics connected to RE. In December 2023 Revd Donna spent time with one class looking at the stained-glass windows in the Lady Chapel in connection with their topic on the Incarnation; and in March we look forward to inviting the children to 'Experience Easter' – a guided journey through the church telling the story of Holy Week and Easter. I pray that these invitations into the church to children and young people in our local area will become opportunities for them to experience something of the wonder and awe of God's presence that we have found here.

I am hugely grateful to Fr Michael for the dedication and prayerful attention he offers to the congregation and community here at St Cyprian's, we are so blessed by his ministry. It has been a joy to see Revd Donna flourish here at St Cyprian's as part of her curacy in the parishes. It is a privilege to minister alongside Robert and Sophie who bring so much to the worshipping life of the church through their serving and preparations for worship; to welcome Martin as LLM to preach and serve; and to welcome others to serve, preach or preside on special occasions. St Cyprian's is a wonderful community within which to nurture vocations and I was pleased to welcome Marieke Sybrandi on placement during July 2023, offering opportunity for her to preach and share in worship, as well as engaging with pastoral and community events. I hope we continue to nurture vocations within our community and be a place where those exploring vocations can come and share and learn alongside us. I am grateful for the welcome that has been shown to members of St Paul's, Rossmore Road, who have occasionally joined for Parish Mass and more regularly for Evensong and special occasions. It has been lovely to welcome members of St Cyprian's to worship at St Paul's for the midweek mass or Sunday services through the year. The tradition of worshipping together for Midnight Mass and Easter Vigil has developed over a number of years, and I pray that our sharing in closer relationship might forge links of friendship and new opportunities to serve God together in our parishes.

Our Church Wardens, William and Sarah, have given generously and graciously of their time, offering support and wisdom in many important decisions, as well as working tirelessly behind the scenes to ensure the church runs smoothly. It was a privilege to join with Churchwardens from across the Two Cities at the Admission service at St Saviour's Warwick Avenue and to pray for our own wardens as they continue their ministry among us. I am grateful to all those who give their time serving on PCC; to all who volunteer their time to support the life of the church; and to everyone who shares in the worshipping life of the church and supports the ministry of the church so generously.

Over the past year we have made good strides towards scoping some of the long-anticipated building works and repairs. In August 2023 we interviewed a number of architects and proposed Camilla Finlay to the Diocesan Advisory Committee.

Camilla's appointment was approved by the DAC at their October meeting and we subsequently invited Camilla to undertake a full Quinquennial Inspection. It was fascinating to spend the day with Camilla looking around the church – from basement to rooftop – identifying areas and projects we will need to focus on in the coming years. In addition to this, the Triennial Visitation was completed by the Archdeacon of London on 8<sup>th</sup> November. In preparation for the visitation, we undertook a number of essential compliance tasks, including a fire risk assessment; electrical and gas inspections; health and safety audits; and safeguarding audit. I am very grateful to Martin for his careful preparation in this. With the compliance work done, the appointment of our new architect and the Quinquennial Inspection complete, we are in a good position to proceed with planning the major building works over the coming years. We look forward to inviting Camilla to work with the PCC as we scope these works - considering timescale, prioritising projects and fundraising opportunities.

I hope that this Annual Report encourages you. I pray that as you reflect on the past year and the ways you have experienced of God's presence through the worship, ministry and community at St Cyprian's church, that you might offer something of that blessing to those in our parish and beyond as we seek to grow and deepen in worship, faith and acts of service.

### ***Associate Priest – Fr Michael Fuller***

This year has been as challenging as any previous as we continued to recover from the pandemic, a slow process.

During the average week, I have continued to engage in all the work generally associated with priestly responsibilities. This includes:

- Services, occasional offices and preparation for these.
- Pastoral care and fellowship that has arisen from occasional offices.
- Parish PCC meetings.
- Chapter and Deanery Synod meetings.
- Undertaking, as far as possible this year, professional development and continuing my work as a spiritual guide.

I've had ample opportunity over the last few months to reflect on this. It seems important to me that being Church in the 21st Century requires us all to be clear about where our Tradition meets the needs of modern life – and where it doesn't!

The future of our churches, their survival and development, are intrinsically bound up with our own personal growth in Faith, our ability to inspire all with whom we live and work and our willingness to change.

I believe this is what Christ calls us to embody and to this end I will continue to work and pray for the life of our Parish in the coming year. Especially as the church

hierarchy seem intent on dismantling the parochial structures and encouraging the growth of what increasingly seems like some lightweight sect which is determinedly reaching out to people with a watered-down version of the Christian faith.

We walk with Christ, with our fellow Christians, and all the heavenly host who have walked his way before. Not one step has been in vain, not one step unaccompanied. In faith we step out into a new future, firm in the knowledge that the best is yet to come.

My thanks for the support of the congregation over the year. I must thank Clare, as our priest-in-charge, for her patience with me and single out our wardens, William Nye and Sarah Daniels and the members of the PCC. Sarah Johnson has bravely continued as Hon Sec. Julian Collings has continued to inspire our worship with great music. Robert Gwynne and Sophie Nye have been superb at the altar. The coffee makers compare with anything found at Starbucks.

There are many others to thank for so many things, please be aware that whatever you do for St Cyprians is greatly appreciated.

One of the most amazing things to have witnessed is the way that everyone has supported us financially. Having lost one major our lettings, we have managed to struggle through the year thanks to your amazing generosity.

We seem no closer to formulating plans for the major works programme: burying our heads and pretending it's not urgent will not make the work that is needed to be done go away, it will just eventually cost more, be more of it and take more time if we do not address it.

Thank you to all who contributed to our life in these challenging times.

### ***Curate – Rev'd Donna McDowell***

I cannot believe that my time at St Paul's and St Cyprian's is drawing to a close. I have had the most wonderful curacy and a large part of that is because of St Cyprian's and its congregation. I have loved getting to know the community (especially over fizz after evensong and special services) and have been blessed by your encouragement and affirmation. I have learnt a lot, made a lot of mistakes and been patiently supported through it all!

What a joy to be one of only a handful of women to have presided in such a magnificent church – every time I have stood at the beautiful altar and listened to the choir my soul has soared, and sometimes it was hard to stop tears from falling!

I am so grateful to Fr Michael for all his patience – he always had time to answer my questions, even when they were the same questions I had asked the previous three times; he never made me feel stupid for not knowing or not remembering, and always encouraged me in my vocation. Julian has also shown remarkable patience

with my lack of musical prowess, and has been good-natured and good-humoured as he has helped me gain the confidence to build towards singing the Exsultet (a highlight of my three years!) and the choir have been so warm and have buoyed me up with the beauty of their voices and their support. Robert and Sophie have been marvellous liturgical companions, and it has been lovely to join Clare and Martin in participating more and more frequently in services here. William and Sarah have calmed my nerves on many an occasion – perhaps not what they were expecting to do as churchwardens, and I am so grateful.

I want to thank you all so much for the warmth of your welcome and your openness to letting me learn as I stumbled my way through things. I leave with a breadth and depth of experience, and the most wonderful memories, for which I am so very thankful.

## **C. Reports**

### ***Churchwardens' Report – Fabric, goods and ornaments***

There were relatively few changes to the fabric or ornaments in the church in 2024, following the more significant work in 2022 to build the disabled lavatory and kitchenette at the liturgical west end of the nave. The main works done in 2023 were:

an upgrade to the sound system used for services and events;  
the redecoration of the small meeting room next to the crypt door, so that it can be used for small meetings, for counselling, and for similar purposes;  
building new built-in cupboards on one wall of the main crypt room, to enable the storage of the choir robes, chairs and other materials, and to free the small meeting room from some things formerly stored there.

These improvements to the fabric were funded from the Patrick Graham legacy fund, a legacy from a former parishioner for the beautification and improvement of the church.

During 2023 Jacquie Binns, the renowned church textile artist, has been making necessary repairs to some of our collection of historic vestments. In addition, we have commissioned from her a new set of white vestments, which was first used by Bishop Sarah at a confirmation service on Trinity Sunday.

### ***Music Report – Julian Collings***

I am pleased to report that it has been another good year for music at St Cyprian's as we enjoyed the brief tenure of Alex Wilson as our Assistant Director of Music. Alex moved on to become Organist at St George's Cathedral, Southwark in December and we are currently in the process of finding his successor.

Choir membership has remained steady with a pleasing influx of new singers over the course of the year. We continue to target recruitment at university graduates moving to London as well as those already singing in London looking for a high-quality choir without the excessive commitment of most similar groups.

We finally held our annual Festival concert of Handel's 'Israel in Egypt' in May following its cancellation the previous year due to the death of HM the Queen. It was a fantastic performance and well supported by an appreciative audience. A performance of Verdi's Requiem is being planned for September this year.

Monthly choral evensong has continued to attract a small but growing congregation - there is however still much scope for further development and this is under discussion with the PCC.

The newly instigated monthly Chamber Music Series has had a great first year making a small financial surplus. The series is continuing in 2024 and has great potential to grow further - audiences are an eclectic mix of congregation members and first-time visitors to the church.

PCC Discussions on potential repairs to the organ are ongoing.

Outside of St Cyprian's, the choir continues to develop its reputation, singing services at Chester Cathedral and with a weekend at St Paul's Cathedral in London planned for July 2024.

### ***Financial Report – Martin Carr***

We ended 2023 with approximately £3k in our NatWest accounts, and £105k in CCLA reserves. The year shows a deficit of around £20k, largely due to money contributed to minor works projects. Unreserved funds show a healthy surplus.

The launch of the Parish Giving Scheme as our main congregational stewardship tool has been successful. Can I urge all church members who are not currently signed up to do so? We should highlight stewardship again in 2024.

Church lettings income was slightly down in 2023, but a new agreement with Millennium Performing Arts for weekday daytime use of the building in 2023/24 promises to bring an additional £30k of annual income. Additionally, the Korean Church have now agreed a licence under faculty, including an increased fee.

We have not yet transferred from NatWest to CAF Bank as agreed by the PCC due to pressures on admin time together with a new way the Charity Commission are administering their online data. This will happen in 2024.

The full figures for the year are to be found at the end of this annual report. I am grateful for the support and attention to detail of our Independent Examiner, Christina Shiatis of MASY Associates for her collaboration to finalise these.

### ***Eco Church Report – Martin Carr***

We continue to take small steps forward. An energy audit was carried out in autumn 2023 by Inspired Efficiency, and funded by Westminster Council, which has identified potential carbon savings, and a route-map to Net Zero. We have an ongoing programme to switch all our lighting to LED. The building is suitable for solar panels which could be installed in conjunction with any major works to the roof. Our energy contracts come up for renewal in 2024, and we can make the switch to 100% renewable through Parish Buying.

We are working with Westminster Churches Net Zero Officer Alison Moulden towards feasibility studies for heat pump and/or radiant energy for our building to

replace our 17-year-old gas heating system, and though these will be expensive, significant funding is becoming available from Westminster Council and the GLA to progress such schemes. I look to the whole congregation for support as we seek to transform our church to protect God's gift of creation, working with the Church of England as a whole to achieve the ambitious Net Zero Carbon target by 2030. Hopefully in 2024 we can gain the Eco Church silver award for our efforts.

### ***Bookings and Community – Martin Carr***

We continue to attract musicians, artists and community groups to use our building, and the gradually improving facilities make the space more desirable.

Our ongoing relationship with the Korean Church is being formalised through a Licence under Faculty, which is in the final stages of being agreed.

A newer relationship with Millennium Performing Arts, who run university-accredited courses in music, dance and theatre, has increased use of the crypt, and will from autumn 2024 see their students using the full church for practice and rehearsals weekday daytimes during term.

English Baroque Choir, the Pinstripe Highlanders, and Learning Orchestra use us weekly for rehearsals, and various choirs and music groups including Camden Orchestra and Welsh Chorale host concerts in our building.

There is much one-off use, though this can be time-consuming and occasionally disruptive, so moving to regular use by known and trusted partners is desirable.

We continue to host occasional services and events for Francis Holland School, and an exhibition by Chilean artist Johanna Unzueta attracted wide interest in October 2023.

As 2024 gets underway it is good to have the support of two new colleagues, Melissa Royston-Bailey and Joanna Olasoji, to administer and promote all we do.

## **D. PCC and Governance**

### **Electoral Roll Update – Chan Mayor**

#### **Deanery Synod Report**

The St Marylebone Deanery Synod is a formal meeting of representatives of the churches in the St Marylebone Deanery. Although there are business items to be dealt with, including the appointment of school governors, the meetings are mainly for information and discussion about mission and ministry in the area. The Synod met three times during 2023, at which the following were the main points of discussion.

The first main item on the agenda for the January meeting was for churches to report back on the joys and challenges of Christmas 2022. The first three churches spoke of the number of carol services that had been held and the thousands of people who had come into the church for these services. It was then the turn of St Paul's and St Cyprian's. Revd Donna reported that a crib service had been held at St Paul's on Christmas Eve followed by Midnight Mass at St Cyprian's and Christmas Day services in both churches. She went on to list the work the churches had done in the community helping those in need over the Christmas period. Thereafter, the remaining churches were a bit more restrained about the number attending services. The conclusion was that it was encouraging that large numbers attended the variety of services and events, but it was important to recognise the challenges faced within the local community, such as homelessness and the cost of living. This was followed by a discussion on looking ahead to 2023 and beyond, where the synod was asked to consider the concept of a 'Rule of Life' in making Confident Disciples. Following discussion in small groups, members shared the ways in which they put this into practice.

The June meeting coincided with the Bishop of London's visitation to parishes in Marylebone Deanery. At the meeting Bishop Sarah gave her reflections on how churches in the deanery were nurturing disciples particularly among young people, and how they were supporting their local communities. She highlighted the diocesan website where there were resources to help with this. She also mentioned the work of the London Diocesan Board for Schools with children, adding that we also need to support parents and carers.

The final meeting of the year in October was hosted by St Cyprian's Church, there was an update from the Diocesan Finance Advisor around matters such as Common Fund, then feedback from the General Synod meeting held in July which had proved to be challenging because of a number of conflicting views with respect to the 'Living in Love and Faith' matters. This was followed by a presentation from the Diocesan Discipleship Enabler highlighting the 2030 Diocesan vision with emphasis on becoming confident disciples.

## ***E. Meeting of Parishioners and APCM – 5<sup>th</sup> May 2024***

### **AGENDA**

#### **Opening Prayer**

#### **Annual Parish Meeting**

- (i) Apologies for absence
- (ii) Minutes of the previous Annual Parish Meeting
- (iii) Matters Arising
- (iv) Election of Churchwardens
- (v) Any other business

#### **Annual Parochial Church Meeting**

##### **The reports**

- (i) The Vicar's Report
- (ii) The Electoral Roll
- (iii) Annual Report
- (iv) Financial Report
- (v) Annual Fabric Report
- (vi) Deanery Synod Report

##### **The elections and appointments**

- (i) Election of representatives to Deanery Synod
- (ii) Election of PCC members
- (iii) Appoint independent examiner

#### **Closing prayers**

## **Minutes of the APM and APCM Sunday 26<sup>th</sup> March 2023**

Location: St Cyprians

Time: 11.45 following Mass

Chair: William Nye (Church Warden - WM)

Co-Chair: Fr Michael Fuller

Minutes: Sarah Daniels (Church Warden - SD)

Present: Julian Collings (JC), Alex Wilson

*(See appendices for attendees)*

Apologies for Absence: Sarah Johnson (PCC Secretary), Alexia Prakas, Martin Carr, Nickie & Simon Carter, Angela & Richard Lascelles, Lou Lockhart-Mummery, Vanessa Riley, Dita Jago.

### **APM Minutes**

1. Election of church wardens - 2 nominations received from existing wardens William Nye and Sarah Daniels. No other candidates therefore Fr Michael confirmed the election of SD and WN as church wardens for another term.

### **APCM Minutes:**

1. Matter Arising:
  - a. MYAS confirmed as independent examiner
2. Priest in Charge:
  - a. Rev Clare Dowding to be licenced as Priest in Charge of St Cyprians by Bishop Sarah 23<sup>rd</sup> April 2023
  - b. WN thanked Fr Michael on behalf of churchwardens, PCC and congregation for commitment and service.
3. Priests report – Fr Michael referred to his written report. Fr Michael thanked all volunteers, Julian Collings, the newly appointed Alex Wilson and the choir for their significant contribution to St Cyprians life.
  - i. From the floor
  - ii. Elizabeth Masson asked for clarification re delays to major works. Fr Michael explained that the sudden death of St Cyprians architect had created a pause to the works while we went through a formal recruitment process to engage a new architect with sufficient experience and credentials for the role.
  - iii. Welcome to Sharon Bexon (Church Co-ordinator-Francis Holland School). Responsible for relationship between school and church.

- iv. Chan Mayor made a vote of special thanks and gratitude to Fr Michael for exceptional ministry in the context of many personal health challenges.

#### 4. Financial Report

- a. Will Parry was thanked for his previous contribution in the preparation of accounts and role of treasurer.
- b. Accounts presented - prepared by MASY Associates. MASY were appointed independent examiners for the coming year.
- c. Martin Carr. It was reported that the method of accounting had been changed to enable a simpler format, though still in accordance with Charity Commissioners and Diocesan requirements.
- d. Uptake from Parish Giving Scheme has been positive.

#### 5. Annual Fabric Report

- a. Major works achievement – Disabled Access + Kitchen Completed Sept '22
- b. Plans to improve storage in the crypt area and make better use of currently unused space – including refurbishment of 'green room'
- c. Fr Michael reported that the church chairs had reached the end of their useful life and were beginning to break at an increased rate prompting a review of possible replacements – example of St Pauls Cathedral chairs provided - £200 each for stackable wire framed.
- d. From the Floor  
Richard Harwood asked what the current priorities were and whether delay to restoring the organ with have long term negative effect. JC provided summary explanation in line with recent organ inspection explaining that little significant work had been carried out on the organ in the last 20 years and the problems detected were because of this lack of attention.

#### 6. Deanery Synod Report- presented (see appendices)

#### 7. Achievements in Ecochurch noted (Bronze Award Secured)

8. PCC – currently 2 vacancies on the committee. WN invited nominations from the floor for sidespeople and members of the PCC. Eric Emms volunteered and was subsequently enrolled as a PCC member.

#### 9. AOB:

- a. Elizabeth Masson asked who would hold responsibility for the liturgy following the licensing of Rev Clare Dowding. WN stated that it would remain the clergy responsibility but no changes without sensitive negotiations with congregation.

## **Appendix A: Attendance at APM & APCM 2023**

1. Will Parry
2. Elizabeth Masson
3. Sheila Hind
4. Katherine Nye
5. Sophie Nye
6. Chan Mayor
7. Christopher Mayor
8. Robert Gwynne
9. Willem Vanderlee (via Zoom)
10. Roland Jeffery
11. Eric Emms
12. Richard Harwood
13. Caroline Harwood
14. Sharon Bexson
15. Mary Ashwin
16. Fr Alan Walker
17. Sarah Daniel
18. Fr Michael Fuller

## **Appendix B: Annual Accounts**

Parochial Church Council of St Cyprians  
Clarence Gate, Glentworth Street, London, NW1 6AX

31st December 2023

MASY Associates Ltd  
23a Craven Terrace  
London  
W2 3QH

**Parochial Church Council of St Cyprians Clarence Gate**

**Independent Examiner's report to the member/trustees of St Cyprians Church, London NW1 6AX**

I report on the accounts for the year ended 31st December 2023, which are set out on the following pages.

**Respective responsibilities of the Trustees and Independent Examiner**

Parochial Church Council of St Cyprians

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

- examine the accounts (under section 43(3) of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners
- (under section 43 (&)(b) of the Act); and
- state whether particular matters have come to my attention

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements.
  - a) to keep accounting records in accordance with s.41 of the Act; or
  - b) to prepare accounts which accord with these accounting records have to been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

MASY Associates Ltd  
23a Craven Terrace  
London  
W2 3QH

## Financial Statements for the Year Ended 31 December 2023

### Receipts and Payments Accounts

	Note	Unrestricted Fund £	Unrestricted Designated Fund £	Restricted Fund £	Total 2023 £	Total 2022 £
<b>Receipts</b>						
<b>Parochial Church Council of St Cyprians</b>						
Planned giving		20,645.55		1,620.07	22,265.62	16,304.40
Collections at services		1,321.50			1,321.50	1,048.57
Giving via Goodbox		-			-	3,421.48
Sumup donations		4,145.99			4,145.99	3,160.29
All other giving/voluntary receipts		6,776.15		1,863.09	8,639.24	2,628.98
Gift Aid recovered		3,362.67			3,362.67	7,759.18
<b>TOTAL</b>		<b>36,251.86</b>	<b>-</b>	<b>3,483.16</b>	<b>39,735.02</b>	<b>34,322.90</b>
<b>Activities for generating funds</b>	4a	£ 5,000.00			£ 5,000.00	£ 41,371.00
<b>Investment income</b>	4b	£ 3,014.03			£ 3,014.03	£ 1,086.57
<b>Church Activities</b>	4c	£ 75,937.69			£ 75,937.69	£ 88,575.16
<b>Total Receipts</b>		<b>£ 120,203.58</b>	<b>£ -</b>	<b>£ 3,483.16</b>	<b>£123,686.74</b>	<b>£165,355.63</b>
<b>Payments</b>						
<b>Church Activities:</b>						
Parish share		£ 27,000.00			£ 27,000.00	£ 26,000.00
Clergy and staffing costs	4d	£ 42,729.29			£ 42,729.29	£ 39,076.82
Church running costs	4e	£ 45,778.12	£ 18,314.40	£ 9,105.28	£ 73,197.80	£121,651.08
Mission giving	4f	£ 106.00			£ 106.00	£ 446.38
<b>TOTAL</b>		<b>£ 115,613.41</b>	<b>£ 18,314.40</b>	<b>£ 9,105.28</b>	<b>£143,033.09</b>	<b>£187,174.28</b>
Bank charges		£ 195.05			£ 195.05	£ 199.07
<b>Total payments</b>		<b>£ 115,808.46</b>	<b>£ 18,314.40</b>	<b>£ 9,105.28</b>	<b>£143,228.14</b>	<b>£187,373.35</b>
<b>Excess of payments over receipts (receipts over payments 2022)</b>		<b>£ 4,395.12</b>	<b>£ -</b>	<b>-£ 5,622.12</b>	<b>-£ 19,541.40</b>	<b>£ 22,017.72</b>
Investment CCLA Shares		£ -	£ -	£ -	£ -	£ 96,083.73
					<b>-£ 19,541.40</b>	<b>£118,101.45</b>
		<b>Current Acc</b>	<b>Reserve Acc</b>	<b>Investment acc</b>	<b>TOTAL</b>	
Cash at bank 01/01/23		£ 11,022.09	£ 4,321.24	£ 10,126.58	£ 25,469.91	
Cash at bank 31/12/23		£ 1,497.73	£ 1,310.94	£ 3,119.84	£ 5,928.51	
<b>Movement of Funds</b>					<b>-£ 19,541.40</b>	

## Statement of Assets and Liabilities

	Notes	Unrestricted Funds (£)	Designated Funds (£)	Restricted Funds (£)	Total 2023 (£)	Total 2022 (£)
<b>Cash Funds</b>						
Bank current account		£ 1,497.73			£ 1,497.73	£ 11,022.09
Bank reserve account		£ 1,310.94			£ 1,310.94	£ 4,321.24
		<u>£ 2,808.67</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 2,808.67</u>	<u>£ 15,343.33</u>
<b>Parochial Church Council of St Cyprians</b>						
Investment deposit	2A	£ 18.44		£ 3,138.28	£ 3,119.84	£ 9,806.21
Deposit fund Patrick Graham	2B					£ 320.37
Investment fund shares at market value	2C	£ 16,562.54	£ 75,525.60	£ 9,914.43	£ 102,002.57	£ 93,161.11
		<u>£ 16,580.98</u>	<u>£ 75,525.60</u>	<u>£ 13,052.71</u>	<u>£ 105,122.41</u>	<u>£ 103,287.69</u>

### Notes

1) The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

2A) CCLA deposit fund CB3029663-001

2B) CCLA deposit fund 623252003D

2C) Investment 623252001S 4512.33 Shares at £102,002.57

3) The movements in restricted and designated funds during 2023 were:

	Bal B/fwd	Receipts	Payments	Bal C/fwd
<b>RESTRICTED</b>				
Music	£ 15,536.55	£ 3,483.16	£ 9,105.28	£ 9,914.43
<b>TOTAL</b>	<b>(5) £ 15,536.55</b>	<b>£ 3,483.16</b>	<b>£ 9,105.28</b>	<b>£ 9,914.43</b>
<b>DESIGNATED</b>				
Patrick Graham Fund	£ 93,840.00	£ -	£ 18,314.40	£ 75,525.60
<b>TOTAL</b>	<b>£ 93,840.00</b>	<b>£ -</b>	<b>£ 18,314.40</b>	<b>£ 75,525.60</b>
	<u>£ 109,376.55</u>	<u>£ 3,483.16</u>	<u>£ 27,419.68</u>	<u>£ 85,440.03</u>

4) £18,314.40 of the Patrick Graham fund was used to cover the expenditure on the minor works programme which included redecoration of the counselling room and provision of a new sound system and creation of new storage in the crypt room.

5) The brought forward figure of £15,536.55 differs from the carried forward figure of £8,760.40 reported in the 2022 accounts. This is due to the incorrect distribution of income and expenditure in 2022 between unrestricted and restricted funds. The PCC is content that the closing balance for 2023 is now correct for this fund.

#### 4 Further Analysis of Receipts and Payments

	Unrestricted General Fund	Designated	Restricted Fund	Total 2023	Total 2022
	£		£	£	£
<b>Receipts</b>					
<b>a) Activities for generating funds:</b>					
Toilet/Kitchenette fundraising					£ 33,880.00
Fabric grants and projects	£ 5,000.00			£ 5,000.00	
Parochial Church Council of St Cyprians	£ -			£ -	£ 7,491.00
	£ 5,000.00		£ -	£ 5,000.00	£ 41,371.00
<b>b) Investment Income:</b>					
Interest on CCLA investment funds	£ 2,993.26			£ 2,993.26	£ 1,075.46
Bank interest	£ 20.77			£ 20.77	£ 11.11
	£ 3,014.03		£ -	£ 3,014.03	£ 1,086.57
<b>c) Church Activities:</b>					
Fees for weddings and funerals	£ 2,497.00			£ 2,497.00	£ 769.00
Trading income	£ 1,637.16			£ 1,637.16	£ -
Church lettings	£ 69,157.57			£ 69,157.57	£ 76,076.43
Sundry refunds	£ 2,645.96			£ 2,645.96	£ 11,729.73
Other	£ -			£ -	£ -
	£ 75,937.69		£ -	£ 75,937.69	£ 88,575.16
<b>Payments</b>					
<b>d) Clergy and staffing costs</b>					
Salaries	£ 33,100.40			£ 33,100.40	£ 28,491.80
Tax and NI and pensions	£ 59.20			£ 59.20	£ 20.85
Staff expenses/costs	£ 9,569.69			£ 9,569.69	£ 10,564.17
	£ 42,729.29		£ -	£ 42,729.29	£ 39,076.82
<b>e) Church running expenses:</b>					
Organ and piano inspection/maintenance	£ 2,169.91			£ 2,169.91	£ 1,455.50
Costs of services	£ 5,791.09		£ 9,105.28	£ 14,896.37	£ 16,209.83
Office costs	£ 3,765.73			£ 3,765.73	£ 2,441.87
Church building running expenses and insurance	£ 19,280.03			£ 19,280.03	£ 20,421.84
Church refurbishment, repairs & maintenance	£ 12,020.33	£ 18,314.40		£ 30,334.73	£ 77,187.40
Professional fees	£ 2,046.03			£ 2,046.03	£ 1,958.55
Assigned fees to LDF	£ 150.00			£ 150.00	£ -
Sundries (including refunds)	£ 555.00			£ 555.00	£ 1,976.09
	£ 45,778.12	£ 18,314.40	£ 9,105.28	£ 73,197.80	£ 121,651.08
<b>f) Mission giving and donations:</b>					
Miscellaneous	£ 106.00			£ 106.00	£ 446.38
	£ 106.00		£ -	£ 106.00	£ 446.38



**Collect for St Cyprian, Feast Day 15<sup>th</sup> September**

*Holy God, who brought Cyprian to faith in Christ, made him a bishop in the Church, and crowned his witness with a martyr's death; grant that, after his example, we may love the Church and her teachings, find your forgiveness within her fellowship and so come to share the heavenly banquet you have prepared for us; through Jesus Christ your Son our Lord, who is alive and reigns with you, in the unity of the Holy Spirit, one God, now and forever.*

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# Accounts

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**The Annual Parochial Report for the Parish of St  
Cyprian Clarence Gate within the Diocese of London  
for the year ending December 31<sup>st</sup> 2022**



## Reference and administrative information

The Parish of St Cyprian, Clarence Gate, Glentworth Street, London NW1 6AX is in the Diocese of London.

The Parochial Church Council of St Cyprian is a charity registered with the Charity Commission as number 1176918. PCC members who served from 1st January 2022 until the date this report was approved are:

<i>Clergy:</i>	Reverend Michael Fuller
<i>Church Wardens:</i>	Mr W Nye Mrs S Daniels
<i>Members:</i>	Ms M Ashwin Miss C George Mr R Gwynne Ms S Johnson ( <i>Secretary</i> ) Mrs C Mayor ( <i>Electoral Roll Officer</i> ) Mr W Parry ( <i>Deanery Synod Rep</i> ) Mrs A Prakas Mr M Carr ( <i>In attendance</i> ) <i>Operations Manager</i> Mr J Collings ( <i>In attendance</i> ) <i>Director of Music:</i>

## Structure, governance and management

The parish is normally governed by the priest-in-charge working with the Parochial Church Council (PCC). All church attendees are encouraged to register on the Electoral Roll of the parish, and the PCC is elected by Electoral Roll members. The churchwardens, who are elected at the Annual Parish Meeting by Electoral Roll members and residents of the parish, are members of the PCC.

Trustees are recruited based upon their skills, sector knowledge and experience. The Trustees confirm that they have had regard for the Charity Commission guidance on public benefit when reviewing and planning activities in 2022 and for future years.

## Objectives and activities

The objective of St Cyprian's Clarence Gate is to provide a community to enable people to worship God, to develop their faith and to build up a sense of community within the parish of St Cyprian's.

To this end, it provides:

- worship – a Sunday Parish Mass, monthly Choral Evensong, Thursday low Mass, Zoom evening Prayer, and Mass on major feasts of the church;
- pastoral support from clergy and laity; other activities such as Bible studies, occasional lectures, and occasional other social events.

It is continually looking for new ways, within its capacity and resources, to build up its parish life.

In addition, to finance these activities of St Cyprian's as a worshipping community, St Cyprian's makes use of its main asset, its church building, to provide a space for community groups and others to use, for concerts, for rehearsals, for classes and for other purposes.

In addition, the church is used for worship, prayer and community activities by the London City Korean Church. Its License under Faculty is reviewed biennially. Francis Holland Church of England Girls' School uses the church for worship and for rehearsals, art exhibitions and concerts.

To maintain its ability to support both parish activities and the letting of the church building for other community uses, the parish regularly undertakes work to maintain and, where possible, enhance the church building and its facilities.

### **Achievements and performance**

The benefice of St Cyprian's remains suspended. Conversations are continuing with the Diocese to establish how the church's future and its contribution to the local community might be secured.

### ***Priest's Report 2022 – The Revd Fr Michael Fuller***

This year has been as challenging as the previous ones though without lockdown, as we continued to move through and out of the pandemic. We have continued, both streaming on Zoom and in person.

During the average week, I have continued to engage in most of the work generally associated with a priestly responsibility. This includes:

- Services, occasional offices and preparation for these.
- Pastoral care and fellowship that has arisen from occasional offices.
- Parish PCC meetings.
- Chapter and Deanery Synod meetings.
- Undertaking continuing professional development.

I've had ample opportunity over the last few months to reflect on the state of the church, locally and nationally. It seems important to me that being Church in the 21st Century requires us all to be clear about where our Tradition meets the needs of modern life – and where it doesn't!

The future of our churches, their survival and development, are intrinsically bound up with our own personal growth in faith, beginning with a personal conversion experience and continuing with our ability to inspire all with whom we live and work and our willingness to embrace change.

I believe this is what Christ calls us to embody and to this end, I will continue to work with you all and pray for the life of our Parish in the coming year as I am able, considering my advanced age and state of health.

We walk with Christ, with our fellow Christians, and all the heavenly host who have walked this way before. Not one step has been in vain, not one step unaccompanied. In faith we step out into a new future, firm in the knowledge that the best is yet to come.

My thanks for the support of the congregation over the year. I must single out Clare, our Area Dean, in her capacity as sequestrator to the parish: her unstinting support has been invaluable. Donna the Curate has offered amazing support. Having Martin join us as our Business Administrator and Office Manager has literally been a Godsend. Not sure what we would do without our amazing duty warden, Paul Roadnight?

My thanks too to our wardens, William Nye and Sarah Daniels, and to the members of the PCC. Will Parry carried on for part of the year as Acting Treasurer whilst we found a replacement to Kyle and I am most grateful to him. Sarah Johnson has bravely continued as Hon Sec.

There are many others to thank for so many things, please be aware that whatever you do for St Cyprian's is greatly appreciated.

One of the most amazing things to have witnessed is the way that everyone has continued to support us financially. Having not returned yet to pre-pandemic levels of the lettings income, we have managed to struggle through the year thanks to your amazing generosity. Sadly, we lost our largest premises renter during the year and are working hard to replace that income. We are still on a perilous knife edge financially!

We seem no closer to formulating plans for the major works programme: burying our heads and pretending it's not urgent will not make the work that is needed to be done go away. This has not been helped by the sad and untimely death of our great architect, Roderick Maclennan. May he rest in peace.

Thank you to all who contributed to our life in these challenging times.

### *Fabric Report – William Nye and Sarah Daniels*

The principal development in the fabric of the church in 2022 was the completion of works at the liturgical west end to create two new spaces under the organ loft: one a disabled-access toilet, and one a small kitchenette. These have been designed in a muted yet sensitive style by our architect Roderick MacLennan and fit very well into the church. Sadly, they were among Roderick's last works, as he died, much before his time, in the course of the year. The new toilet and the kitchenette both contribute to making the church a much more accessible and flexible space.

As well as benefiting members of the congregation, especially the disabled or elderly, they are much valued by those seeking to hire the church for concerts, rehearsals or events; hirers expect disabled facilities as standard now. The spaces are created with a light oak wood paneling that sits well in the church without detracting from the unity of Comper's vision for the church interior. We are very grateful for donations towards the cost of this work from members of the congregation, from the Diocese of London, from various charitable trusts who have kindly supported our work, and from the late Patrick Graham, who left a generous legacy to St Cyprian's for the fabric of the church.

We were also able to purchase a set of robes for our choir, following successful fund-raising for this purpose, including a memorable Hymnathon in the autumn of 2021.

### *Music Report – Julian Collings*

I am pleased to report that it has been another good year for music at St Cyprian's with some exciting developments - not least the appointment of Alex Wilson as our first Assistant Director of Music back in November.

Choir membership has remained steady with a pleasing influx of new singers over the course of the year. We continue to target recruitment at university graduates moving to London as well as those already singing in London looking for a high quality choir without the excessive commitment of most similar groups.

Our second annual St Cyprian's Festival Concert was unfortunately cancelled following the death of HM the Queen. We are however looking forward to the rescheduled date of 20 May this year. Original funding remains in place and we will be once again joined by the English Sinfonietta and some top soloists.

Monthly Choral Evensong has continued to attract a small but dedicated congregation but there is much scope for further development and this is under discussion with the PCC.

Looking to the future, we are continuing to develop our Sunday evening offering to include a chamber music series. This will begin after Easter on the third Sunday of the month with Alex as the artistic director.

A report on the condition of the organ has recently been commissioned and some work recommended to preserve the instrument in workable condition for the next 20 years. A sub-committee has been formed to investigate fundraising for this essential work.

Outside of St Cyprian's, the choir continues to develop its reputation singing at Coventry Cathedral in July last year with a future trip to Chester Cathedral planned for April 2023.

#### ***Electoral Roll Report – Chan Mayor***

Following the annual revision process, the electoral roll stands at 71 members in March 2023. Two names were deleted, and five added. A full revision of the roll is pending in 2024.

#### ***Deanery Synod Report – Will Parry***

Deanery Synod met on three occasions during the period under review.

24 March 2022. Rev Dr Peter Anthony from All Saints Margaret Street was welcomed to the Deanery. The first main topic for discussion was Living in Love and Faith (LLF). With feedback due back to the National Team by the end of April 2022, Rev Rosemary Lain-Priestly spoke about ways of engaging with and taking part in the ongoing conversation, including LLF Discussion Groups. The meeting moved on to discuss different modes of support for Ukrainian refugees, including via the Sanctuary Foundation. A vote was undertaken to replace one position on Diocesan Synod.

27 June 2022. Bishop Sarah presented her reflections on the Church in London in a post-Covid setting, having recently visited a good number of churches and schools in the Deanery, including St Cyprian's. She noted the ongoing legacy of the pandemic over two years after its start, with the impact of missed community life and changed patterns of attendance. She noted the importance of the 2030 Vision for London in negotiating the way ahead, and said that bishops were considering how they should support churches in the new situation. There was an opportunity for questions. Bishop Sarah also touched on the two Independent Enquiries currently ongoing in the diocese, one a fraud investigation and the other relating to the death of Fr Alan Griffin. The meeting concluded with the annual summer party.

5 October 2022. The main presentation was given by Martin Carr, LLM and Two Cities Eco

Church Champion, on Eco Church. The overall aim of the project is for congregations to integrate care for the environment into daily church life, and for churches to achieve carbon net zero by 2030. A tool was available to churches to help them determine their progress in a number of different areas. Details were given as to how churches could participate. St Paul's Rossmore Road had already achieved gold standard status. Following on from this, Rev Christina Andreassen of St John's Wood Church made a presentation on the Warm Spaces initiative, and how churches might best join with other community spaces to offer hospitality over a winter of rising fuel prices.

*Financial Report – Martin Carr*

We ended 2022 with approximately £15k in our NatWest accounts, and £103k in CCLA reserves. The year shows a deficit of around £23k, largely due to money contributed to the accessible facilities project.

The Patrick Graham fund has been moved from a deposit to investment account with CCLA. As a designated fund for fabric projects, I recommend identifying work on which this money can be spent, thus maximising our unrestricted reserves.

The launch of the Parish Giving Scheme as our main congregational stewardship tool has been moderately successful. Can I urge all church members who are not currently signed up to do so?

We have not yet transferred from NatWest to CAF Bank as agreed by the PCC. This will happen in 2023.

The full figures for the year are to be found at the end of this annual report. I am grateful for the support and attention to detail of our Independent Examiner, Christina Shiatis of MASY Associates for her collaboration to finalise these.

### *Ecochurch – Martin Carr*

Thanks to actions taken since the last APCM (gaining Fairtrade status, twinning our toilets and highlighting eco-issues in the newsletter) we have achieved a bronze award. Much remains to be done however!

We are working towards feasibility studies for solar and heat pump energy for our building (the latter to replace our 17-year-old gas heating system), and though these will be expensive, significant funding is becoming available from Westminster Council and the GLA to progress such schemes. I look to the whole congregation for support as we seek to transform our church to protect God's gift of creation, working with the Church of England to achieve the ambitious Net Zero Carbon target by 2030.

### *Bookings and Community – Martin Carr*

While the loss of the FHS crypt hire is regrettable, bookings of the main space are encouraging. Concerts and music rehearsals are the mainstay of these, though we have had some annual meetings, speaker events, and dining functions.

One-off bookings are time-consuming and sporadic; our long-term aim should be to increase regular users of the building. The Pinstripe Highlanders (a bagpipe group) who now meet on a Tuesday, are one valuable addition.

While the main church is an attractive space to hire (very much more so since the addition of the accessible facilities) the crypt room due to its size and layout attracts few independent bookings.



*Wine tasting and opera evening in St Cyprian's*

Parochial Church Council of St Cyprians Clarence Gate  
Clarence Gate, Glentworth Street, London, NW1 6AX

31st December 2022

MASY Associates Ltd  
23a Craven Terrace  
London  
W2 3QH

**Parochial Church Council of St Cyprians Clarence Gate**

**Independent Examiner's report to the member/trustees of St Cyprians Church, London NW1 6AX**

I report on the accounts for the year ended 31st December 2022, which are set out on the following pages.

**Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to

- \_ examine the accounts (under section 43(3) of the Act);
- \_ follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43 (&)(b) of the Act); and
- \_ state whether particular matters have come to my attention

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements.
  - a) to keep accounting records in accordance with s.41 of the Act; or
  - b) to prepare accounts which accord with these accounting records have to been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

MASY Associates Ltd  
23a Craven Terrace  
London  
W2 3QH

## Financial Statements for the Year Ended 31 December 2022

### Receipts and Payments Accounts

	Note	Unrestricted Fund £	Unrestricted Designated Fund £	Restricted Fund £	Total 2022 £	Total 2021 £
<b>Receipts</b>						
<b>Voluntary Receipts:</b>						
Planned Giving		£ 16,304.40			£ 16,304.40	£ 14,549.00
Charitable Giving		£ -			£ -	£ 24,767.00
Collections at services		£ 1,048.57			£ 1,048.57	£ -
Giving via Goodbox		£ 3,421.48			£ 3,421.48	£ 3,350.00
Sumup donations		£ 3,160.29			£ 3,160.29	£ -
All other giving/voluntary receipts		£ 2,628.98			£ 2,628.98	£ -
Gift Aid recovered		£ 7,759.18			£ 7,759.18	£ 7,883.00
<b>TOTAL</b>		<b>£ 34,322.90</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 34,322.90</b>	<b>£ 50,549.00</b>
<b>Activities for generating funds</b>	4a	£ 36,521.00		£ 4,850.00	£ 41,371.00	£ -
<b>Investment Income</b>	4b	£ 1,086.57			£ 1,086.57	£ 62.00
<b>Church Activities</b>	4c	£ 88,575.16			£ 88,575.16	£ 77,072.00
<b>Total Receipts</b>		<b>£ 160,505.63</b>	<b>£ -</b>	<b>£ 4,850.00</b>	<b>£ 165,355.63</b>	<b>£ 127,683.00</b>
<b>Payments</b>						
<b>Church Activities:</b>						
Parish Share		£ 26,000.00			£ 26,000.00	£ 25,000.00
Clergy and staffing costs	4d	£ 39,076.82			£ 39,076.82	£ 22,172.00
Church running costs	4e	£ 115,053.48	£ 1,500.00	£ 5,097.60	£ 121,651.08	£ 59,266.00
Mission giving, expenses, hospitality	4f	£ 446.38			£ 446.38	£ 3,613.00
<b>TOTAL</b>		<b>£ 180,576.68</b>		<b>£ 5,097.60</b>	<b>£ 187,174.28</b>	<b>£ 110,051.00</b>
Bank charges		£ 199.07			£ 199.07	
<b>Total payments</b>		<b>£ 180,775.75</b>	<b>£ -</b>	<b>£ 5,097.60</b>	<b>£ 187,373.35</b>	<b>£ 110,051.00</b>
<b>Excess of payments over receipts (receipts over payments 2021)</b>		<b>£ 20,270.12</b>	<b>£ -</b>	<b>£ 247.60</b>	<b>£ 22,017.72</b>	<b>£ 17,632.00</b>
Investment - CCLA shares		£ 96,083.73	£ -	£ -	£ 96,083.73	£ -
					<b>£ 118,101.45</b>	<b>£ 17,632.00</b>
		<b>Current Acc</b>	<b>Savings Accs</b>	<b>Investment Accs</b>	<b>TOTAL</b>	
Cash at bank 01/01/22		£ 27,286.67	£ 11,149.84	105,134.85	£ 143,571.36	
Cash at bank 31/12/22		£ 11,022.09	£ 4,321.24	10,126.58	£ 25,469.91	
<b>Movement of Funds</b>					<b>£ 118,101.45</b>	

## Statement of Assets and Liabilities

	Notes	U restricted Funds (£)	Designated Funds (£)	Restricted Funds (£)	Total 2022 (£)	Total 2021 (£)
<b>Cash Funds</b>						
Bank Current Account		£ 11,022.09			£ 11,022.09	£ 27,286.67
Bank Reserve Account		£ 4,321.24			£ 4,321.24	£ 11,149.84
		<u>£ 15,343.33</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 15,343.33</u>	<u>£ 38,436.51</u>
<b>Investment Assets</b>						
Deposit fund (Reserve)	2A	£ 687.29	£ 358.52	£ 8,760.40	£ 9,806.21	£ 9,678.90
Deposit fund (Patrick Graham)	2B		£ 320.37		£ 320.37	£ 95,455.95
Investment Fund Shares at market value	2C		£ 93,161.11		£ 93,161.11	
		<u>£ 687.29</u>	<u>£ 93,840.00</u>	<u>£ 8,760.40</u>	<u>£ 103,287.69</u>	<u>£ 105,134.85</u>

### Notes

1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

2A CCLA deposit fund 623252001D

2B CCLA deposit fund 623252003D

2C CCLA investment 623252001S - 4512.33 shares at estimated value £93161.11 (Patrick Graham fund)

3 The movements in restricted and designated funds during 2022 were:

	Bal B/fwd	Receipts	Payments	Bal C/fwd
<b>RESTRICTED</b>				
Music	£ 9,008.00	£ 4,850.00	£ 5,097.60	£ 8,760.40
<b>TOTAL</b>	<b>£ 9,008.00</b>	<b>£ 4,850.00</b>	<b>£ 5,097.60</b>	<b>£ 8,760.40</b>
<b>DESIGNATED</b>				
Patrick Graham Fund	£ 95,340.00	£ -	£ 1,500.00	£ 93,840.00
<b>TOTAL</b>	<b>£ 95,340.00</b>	<b>£ -</b>	<b>£ 1,500.00</b>	<b>£ 93,840.00</b>
	<u>£ 104,348.00</u>	<u>£ 4,850.00</u>	<u>£ 6,597.60</u>	<u>£ 102,600.40</u>

#### 4 Further Analysis of Receipts and Payments

	Unrestricted General Fund	Restricted Fund	Total 2022	Total 2021
	£	£	£	£
<b>Receipts</b>				
<b>a) Activities for generating funds:</b>				
Toilet/kitchenette fundraising	33880.00		33880.00	
Other (Music fund grants, utility grants)	2641.00	4850.00	7491.00	
	<u>36521.00</u>	<u>4850.00</u>	<u>41371.00</u>	<u>-</u>
<b>b) Investment Income:</b>				
Interest on CCLA Investment Funds	1075.46		1075.46	
Bank Interest	11.11		11.11	62
	<u>1086.57</u>	<u>0.00</u>	<u>1086.57</u>	<u>62</u>
<b>c) Church Activities:</b>				
Fees for weddings and funerals	769.00		769.00	707
Church lettings	76076.43		76076.43	52,862
Sundry refunds and sales	11729.73		11729.73	-
DCMS Recovery Fund	0.00		0.00	23,503
	<u>88575.16</u>	<u>0.00</u>	<u>88575.16</u>	<u>77,072</u>
<b>Payments</b>				
<b>d) Clergy and staffing costs</b>				
Salaries	28491.80		28491.80	15,762
Tax and NI and pensions	20.85		20.85	
Staff expenses/costs	10564.17		10564.17	6,410
	<u>39076.82</u>	<u>0.00</u>	<u>39076.82</u>	<u>22,172</u>
<b>e) Church running expenses:</b>				
Organ and piano inspection/maintenance	1455.50		1455.50	-
Costs of services	16209.83		16209.83	5,555
Office costs	2441.87		2441.87	8,434
Church building running expenses and insurance	20421.84		20421.84	23,342
Church refurbishment, repairs & maintenance	77187.40		77187.40	11,964
Professional fees	1958.55		1958.55	9,971
Assigned fees to LDF	0.00		0.00	
Sundries (including refunds)	1976.09		1976.09	
	<u>121651.08</u>	<u>0.00</u>	<u>121651.08</u>	<u>59,266</u>
<b>f) Mission giving and donations:</b>				
Hospitality	446.38		446.38	3,613
	<u>446.38</u>	<u>0.00</u>	<u>446.38</u>	<u>3,613</u>

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# Accounts

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**PAROCHIAL CHURCH COUNCIL OF**

**ST CYPRIAN CLARENCE GATE**

**(Registered Charity No. 1176918)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2021**

**PAROCHIAL CHURCH COUNCIL**  
**OF ST CYPRIAN CLARENCE GATE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2021**

**Clergy**

Father Michael Fuller

**Churchwardens**

Mr William Nye  
Mrs Sarah Daniels

**Independent examiner**

J S Holland-Leader FCA  
Knox Cropper LLP  
65 Leadenhall Street  
London EC3A 2AD

**Bankers**

National Westminster Bank plc  
Baker Street Branch  
69 Baker Street  
London W1U 6AT

CCLA Investment Management Ltd  
85 Queen Victoria Street  
London EC4V 4ET

**Church address**

The Church Office  
Parish Church of Saint Cyprian  
Clarence Gate  
Glentworth Street  
London NW1 6AX

**PAROCHIAL CHURCH COUNCIL**  
**OF ST CYPRIAN CLARENCE GATE**

**REPORT OF THE TRUSTEES**

**FOR THE YEAR ENDED 31ST DECEMBER 2021**  
**(Continued)**

**Reference and administrative information**

The Parish of St Cyprian, Clarence Gate, Glentworth Street, London NW1 6AX is in the Diocese of London.

The Parochial Church Council of St Cyprian is a charity excepted from registration with the Charity Commission. PCC members who served from 1st January 2021 until the date this report was approved are:

<i>Clergy:</i>	Father Michael Fuller Father Simon Cuff <i>(until October 2021)</i>
<i>Church Wardens:</i>	Mr W Nye Mrs S Daniels
<i>Members:</i>	Ms M Ashwin Mrs S Daniels Miss C George <i>(from 6 June 2021)</i> Mr R Gwynne Ms S Johnson <i>(Secretary)</i> Mrs C Mayor <i>(Electoral Roll Officer)</i> Mr W Nye Mr W Parry <i>(Deanery Synod Rep)</i> Miss A Prakas Mr Kyle Sawhney* <i>(Treasurer, until 31 December 2021)</i>
<i>Director of Music:</i>	Mr J Collings

\* – post currently vacant, W Parry Acting Treasurer

**Structure, governance and management**

The parish is normally governed by the priest-in-charge working with the Parochial Church Council (PCC). All church attendees are encouraged to register on the Electoral Roll of the parish, and the PCC is elected by Electoral Roll members. The churchwardens, who are elected at the Annual Parish Meeting by Electoral Roll members and residents of the parish, are members of the PCC.

Trustees are recruited based upon their skills, sector knowledge and experience. The Trustees confirm that they have had regard for the Charity Commission guidance on public benefit when reviewing and planning activities in 2021 and for future years.

**Objectives and activities**

The objective of St Cyprian's Clarence Gate is to provide a community to enable people to worship God, to develop their faith, and to build up a sense of community, within the parish of St Cyprian's.

To this end, it provides:

- worship – a Sunday solemn or high mass, a Thursday low mass, weekday Morning Prayer, and masses on major feasts of the church;
- pastoral support from clergy and laity;

and other activities such as Bible studies, trips, occasional lectures, and occasional other social events.

**PAROCHIAL CHURCH COUNCIL**  
**OF ST CYPRIAN CLARENCE GATE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2021**  
**(Continued)**

**Objectives and activities (continued)**

It is continually looking for new ways, within its capacity and resources, to build up its parish life, including, for example better arrangements for young children and parents during Sunday mass.

In addition, in order to finance these activities of St Cyprian's as a worshipping community, St Cyprian's makes use of its main asset, its church building, to provide a space for community groups and others to use, for concerts, for rehearsals, for classes and for other purposes. In addition, the church is used for worship, prayer and community activities by the London City Korean Church. Its License under Faculty is reviewed biennially. Francis Holland Church of England Girls' School uses the church for worship and occasionally for rehearsals and concerts.

To maintain its ability to support both parish activities and the letting of the church building for other community uses, the parish regularly undertakes work to maintain and, where possible, enhance the church building and its facilities.

**Achievements and performance**

**The Church**

The benefice of St Cyprian's remains suspended. Conversations are continuing with the Diocese to establish how the church's future and its contribution to the local community might be secured.

**Priest's Report 2021**

This year has been as challenging as the previous one, as we continued to move through and out of the pandemic. We have continued, at first Zooming and then in person with restrictions.

During the average week, I have continued to engage in all the work generally associated with a priestly responsibility. This includes:

- Services, occasional offices and preparation for these
- Pastoral care, mainly on the phone now, and fellowship that has arisen from occasional offices
- Parish PCC meetings
- Chapter and Deanery Synod meetings
- Undertaking, as far as it's been possible this year, continuing professional development

I've had ample opportunity over the last few months to reflect on this. It seems important to me that being Church in the 21st Century requires us all to be clear about where our Tradition meets the needs of modern life – and where it doesn't!

**PAROCHIAL CHURCH COUNCIL**  
**OF ST CYPRIAN CLARENCE GATE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2021**  
**(Continued)**

**Priest's Report 2021 (continued)**

The future of our churches, their survival and development, are intrinsically bound up with our own personal growth in Faith, our ability to inspire all with whom we live and work and our willingness to change.

I believe this is what Christ calls us to embody and to this end, I will continue to work with you all and pray for the life of our Parish in the coming year. Especially as the church hierarchy seem intent on dismantling the parochial structures and encouraging the growth of what increasingly seems like some lightweight sect which is determinedly reaching out to people with a watered-down version of the Christian faith.

We walk with Christ, with our fellow Christians, and all the heavenly host who have walked his way before. Not one step has been in vain, not one step unaccompanied. In faith we step out into a new future, firm in the knowledge that the best is yet to come.

My thanks for the support of the congregation over the year. I must single out our Clare, our Area Dean, in her capacity as sequestrator to the parish: her unstinting support has been invaluable.

My thanks too to our wardens, William Nye and Sarah Daniels, and to the members of the PCC.

After many years of loyal service, our previous Treasurer Will Parry had stood down in 2020, and Kyle Sawhney stepped up to take his place. Sadly, Kyle has been whisked off to the USA by his employer, and Will Parry has carried on as Acting Treasurer in his place. Sarah Johnson has bravely continued as Hon Sec.

The presence of Fr Simon, which had continued to bring dimensions into our liturgy that were much needed, was much appreciated in 2021. His preaching continued to challenge and inspire, and we are much indebted to him for his commitment to the life of our Parish. Alas all good things seem to come to an end, and whilst we are immensely happy for him, Fr Simon took his leave of us to take up a significant appointment in Hackney.

George Middleton, our administrator, has been so supportive. We are fortunate to have had his knowledge of church matters, in addition to administrative skills and carpentry! Sadly, George has made the decision to relocate to live in Madrid, and we wish him well.

There are many others to thank for so many things, please be aware that whatever you do for St Cyprians is greatly appreciated.

One of the most amazing things to have witnessed is the way that everyone has supported us financially. Having lost much of our lettings income, we have managed to struggle through the year thanks to your amazing generosity. We are still however on a perilous knife edge financially!

We seem no closer to formulating plans for the major works programme: burying our heads and pretending it's not urgent will not make the work that is needed to be done go away.

Thank you to all who contributed to our life in these very strange times.

Fr Michael Fuller

**PAROCHIAL CHURCH COUNCIL**  
**OF ST CYPRIAN CLARENCE GATE**  
**REPORT OF THE TRUSTEES**

**FOR THE YEAR ENDED 31ST DECEMBER 2021**  
**(Continued)**

**Music**

I am delighted to report that it has been an excellent year for music at St Cyprian's, and the choir is very pleased finally to be back singing live in the church on a weekly basis.

We launched a highly successful post-pandemic choir recruitment drive after Easter, which resulted in a number of new regular members taking our total pool of singers to around 35. We will repeat this process every year, in order to continue to attract new graduates moving to London.

With the Covid restrictions beginning to ease, we also introduced two new major events, both of which we hope to become annual fixtures. The first was the St Cyprian's Festival Concert in September, at which we performed the Brahms German Requiem, alongside professional soloists and the English Sinfonietta. This was very close to breaking even with the small financial shortfall being covered by a generous donation. Plans are underway for the next concert this coming September, with potential sponsors currently being investigated.

The other major choir event was the Sponsored Hymnathon in October to raise funds for the purchase of choir robes. We had over 50 generous donors raising more than £5,000 before Gift Aid. The robes were purchased in early 2022 and are in full use. We hope to be able to put on a similar music fundraising event every year, albeit with a varying format.

Speaking of fundraising, we also launched a Friends of Music scheme in order to ensure the music programme has a sustainable future and can continue to develop and grow. We have received some very generous donations to date. We will continue to promote the scheme as widely as possible.

The final new development has been the introduction of a long-awaited choral evensong which takes place once a month on a Sunday evening. Whilst still in its early days it is attracting a small but dedicated congregation with much scope for development. Choir numbers for the service remain strong to date.

With the impending appointment of a new Assistant Director of Music I think the year ahead will be an equally exciting one.

Julian Collings

**Report on the Fabric, Goods and Ornaments**

There was relatively little change to the fabric during 2021, because of the limitations imposed by the pandemic, and because our main focus was on preparing for some works to be completed during 2022, to install a disabled lavatory and kitchenette at the (liturgical) west end of the nave. At the time of writing (June 2022) that work is now under way, with a faculty having been obtained.

However, it was possible to make some worthwhile improvements to the state of the fabric thanks to the provision of a generous Cultural Recovery Fund grant from the Heritage Lottery Fund (as indicated elsewhere in the report and accounts). This permitted, inter alia: deep cleaning of the whole church at the end of the winter 2021 lockdown; thorough cleaning and polishing of the wooden floor of the nave (for the first time in some years); redecoration of the main crypt room; the installation of a replacement boiler and water heating system for the crypt spaces. We are very grateful to the Department for Digital, Culture, Media and Sport, and the Heritage Lottery Fund for the provision of this grant.

In addition, we made some small enhancements to the sound system and two digital cameras, used for live-streaming of our main services.

William Nye and Sarah Daniels

**PAROCHIAL CHURCH COUNCIL**  
**OF ST CYPRIAN CLARENCE GATE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2021**  
**(Continued)**

**Deanery Synod Report**

Deanery Synods enable parish representatives to meet and to discuss matters of common concern, as well as sharing developments within our various churches. Individual members are also the electors for the Two Cities Area Council (London and Westminster), the Diocesan Synod and the General Synod. We also appoint Governors to Church Schools within the St Marylebone Deanery.

Will Parry took on the role of Deanery Synod representative from the Annual Parish Meeting in June 2021.

There were meetings of the Deanery Synod on 8 February, 12 May, 12 July and 4 October.

In February the Deanery Synod's main topic of discussion was a Route Map of Living in Love and Faith, the Church of England's new resources in the area of human sexuality and marriage. The meeting also heard a number of different health perspectives on the ongoing Covid-19 pandemic. In May, the meeting looked at issues around racial justice and inclusion, and how this important area of concern could be made central to the life and thought of the diocese, with some thoughts identified for churches to consider. There was also a review of how different churches across the Deanery were continuing the process of emerging from lockdown. In July, there was an update on the then ongoing Diocesan elections and an update on the Two Cities Area Plan, following which the summer party was held. In October there was a presentation and discussion on the Vision and Strategy for the London Diocese Board of Schools, identifying key challenges and opportunities. There was also a discussion on ways in which help might be offered to Afghan refugees who had been housed locally, and an update on the elections to General Synod.

Will Parry

**Electoral Roll**

The electoral roll totalled 63, unchanged from the previous year.

**Financial review**

After the trauma of 2020, 2021 marked a move in the direction of normality. As noted in the prior year accounts, we were lucky enough to be granted an award under the Heritage Lottery Fund's Cultural Recovery Fund. Of the total grant of £27,000, the Church was able to utilise £23,503 out of the £24,300 first tranche of grant. We did not claim any of the second tranche, and will repay the unspent balance of £797 in July 2022. We were able to allocate spend to minor works, repairs and redecoration, as well as to new equipment, deep cleaning and architect's fees preparatory to the works agreed in 2022. £1,200 contributed to a concert celebrating the church's reopening after lockdown. We were also able to use the fund to cover just under £8,000 of core costs (salaries, cleaning, insurance and utilities) for the months of April, May and June 2021, which would otherwise have been borne by unrestricted reserves.

This meant that we were able to record a surplus on unrestricted and designated activity of £10,634 (2020: deficit of £7,921). Unrestricted reserves increased by £10,585 to £6,416 (2020: (£4,469)). Designated reserves increased by £49 to £95,340 (2020: £95,291). Due to the success of fundraising activities for the choir, restricted funds increased by £6,998 to £39,927 (2020: £32,929). Much remains to be done to secure the finances of the church for the future, including the need for a stewardship campaign and the securing of higher levels of lettings income. In the meantime, we remain extraordinarily grateful to members of the congregation who have continued to donate so generously through this difficult time.

We would also like to offer our thanks to James Holland-Leader and his team at Knox Cropper for their help, support, patience and guidance as Independent Examiners through so many years

**PAROCHIAL CHURCH COUNCIL**  
**OF ST CYPRIAN CLARENCE GATE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2021**  
**(Continued)**

**Reserves policy**

Where circumstances allow, the PCC aims to maintain reserves covering at least 3 months' non-exceptional expenditure, though it recognises that this may not always be possible.

*Restricted funds*

The restricted funds are set out in Note 12 to the accounts.

**Statement of trustees' responsibilities**

The Parochial Church Council's members are responsible for preparing accounts for each financial year that give a true and fair view of the Charity's financial activities during the year and of its state of affairs at the end of the year. In preparing the accounts, the Trustees should follow best practice and:

- select suitable policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue to operate.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent examiner**

After many years of conducting the Independent Examination for the Church, it was felt that a change in Treasurer and Administrator represented a sensible moment for a change. Accordingly, James Holland-Leader of Knox Cropper LLP will step down with effect from the Annual Parish Council Meeting. Christina Shiatis of MASY Associates Ltd has expressed her willingness to be appointed by the Trustees at their meeting.

Approved by St Cyprian Clarence Gate PCC on 12<sup>th</sup> July 2022 and signed on their behalf.

*PCC Chairman*

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE MEMBERS OF THE**  
**PAROCHIAL CHURCH COUNCIL OF**  
**ST CYPRIAN CLARENCE GATE**

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Cyprian Clarence Gate (the Charity) for the year ended 31st December 2021.

This report is made to the Trustees, as a body, in accordance with the terms of engagement. My work has been undertaken so that I might carry out an Independent Examination of the financial statements in accordance with the General Directions given by the Charity Commissioners. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body for my work or for this report.

**Responsibilities and basis of report**

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

65 Leadenhall Street  
London EC3A 2AD

James Holland-Leader FCA  
Knox Cropper LLP  
Chartered Accountants

12<sup>th</sup> July 2022

**PAROCHIAL CHURCH COUNCIL OF**  
**ST CYPRIAN CLARENCE GATE**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2021**

	Notes	2021			2020		
		Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
<b>INCOME FROM</b>							
Donations, Legacies and Collections	2	40,296	10,253	50,549	42,892	297	43,189
Other Trading Activities	3	53,569	-	53,569	35,961	-	35,961
Investments	4	62	-	62	446	-	446
Other Income	5	-	23,503	23,503	4,336	-	4,336
<b>TOTAL INCOME</b>		<b>93,927</b>	<b>33,756</b>	<b>127,683</b>	<b>83,635</b>	<b>297</b>	<b>83,932</b>
<b>EXPENDITURE ON</b>							
Raising Funds	6	4,126	2,036	6,162	6,191	-	6,191
Charitable Activities	7	79,167	24,722	103,889	85,365	3,029	88,394
<b>TOTAL EXPENDITURE</b>		<b>83,293</b>	<b>26,758</b>	<b>110,051</b>	<b>91,556</b>	<b>3,029</b>	<b>94,585</b>
Net Gains/(Losses) on Investment Assets		-	-	-	-	-	-
<b>NET INCOME/EXPENDITURE AND NET MOVEMENT IN FUNDS</b>		<b>10,634</b>	<b>6,998</b>	<b>17,632</b>	<b>(7,921)</b>	<b>(2,732)</b>	<b>(10,653)</b>
<b>TRANSFERS BETWEEN FUNDS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FUNDS BROUGHT FORWARD AT 1ST JANUARY 2021</b>		<b>91,122</b>	<b>32,929</b>	<b>124,051</b>	<b>99,043</b>	<b>35,661</b>	<b>134,704</b>
<b>TOTAL FUNDS CARRIED FORWARD AT 31ST DECEMBER 2021</b>		<b>£101,756</b>	<b>£39,927</b>	<b>£141,683</b>	<b>£91,122</b>	<b>£32,929</b>	<b>£124,051</b>

All the activities reported above represent continuing operations.

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****BALANCE SHEET****AS AT 31ST DECEMBER 2021**

	Notes	2021		2020	
		£	£	£	£
<b>CURRENT ASSETS</b>					
Debtors	8	8,792		10,678	
Cash at Bank and in hand	9	143,571		131,509	
		_____		_____	
		152,363		142,187	
<b>CREDITORS:</b>					
Amount falling due within one year	10	(10,680)		(18,136)	
		_____		_____	
<b>NET CURRENT ASSETS</b>			141,683		124,051
<b>CREDITORS:</b>					
Amount falling due outside one year			-		-
			_____		_____
<b>NET ASSETS</b>			£141,683		£124,051
			_____		_____
Represented by:					
<b>RESTRICTED FUNDS</b>	11		39,927		32,929
<b>UNRESTRICTED FUNDS</b>					
- GENERAL	11		6,416		(4,469)
- DESIGNATED	11		95,340		95,591
			_____		_____
<b>TOTAL FUNDS</b>			£141,683		£124,051
			_____		_____

Approved by the Parochial Church Council on 12<sup>th</sup> July 2022 and signed on their behalf.

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Chairman

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Churchwarden

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2021****1. ACCOUNTING POLICIES****a) Status of the PCC**

The Parochial Church Council of St Cyprian Clarence Gate is a registered charity, no. 1176918.

A description of the nature of the PCC's activities is disclosed in the Report of the Trustees. The PCC's principal office address is stated on page 1.

The presentation currency of the financial statements is the Pound Sterling (£).

**b) Basis of Preparation and Assessment of going concern**

The accounts have been prepared under the historical cost convention with the exception of investments which are included at market value. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions, together with the Financial Reporting Standard Applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP (FRS 102)).

The Charity constitutes a public benefit entity as defined by FRS 102.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

**c) Funds Accounting**

Funds held by the PCC are:

**Unrestricted Funds** – general funds which can be used for PCC ordinary purposes.

**Restricted Funds**

Donations or grants received for a specific purpose or invited by the PCC for a specific purpose. The funds may only be expended on the specific purpose for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

**d) Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

*Donations, Legacies and Collections*

Collections are recognised when banked by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on covenants or Gift Aid donations is recognised in the accounts when the gift is received. Grants and legacies are accounted for when the PCC is notified of its legal entitlement and the amount due is probable.

*Other ordinary income from church activities*

Parochial fees due to the PCC for weddings, etc. are accounted for on an event by event basis. Rental income is recognised when receivable.

*Income from investments*

Dividend and interest income are accounted for when received as is any income tax recoverable on such income.

**PAROCHIAL CHURCH COUNCIL OF**

**ST CYPRIAN CLARENCE GATE**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2021**

**(Continued)**

**1. ACCOUNTING POLICIES (Continued)**

**e) Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

**Grants**

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

**Church Activities**

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

**f) Fixed Assets Investments**

The Charity's investments consist only of quoted securities. Initially they are recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on the revaluations and disposals throughout the year.

Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value.

**g) Current Assets**

Amounts owing to the PCC at 31st December 2021 in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

**h) Cashflow**

The Charity has taken advantage of the exemption in the Statement of Recommended Practice from the requirement to produce a cashflow statement.

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2021****(Continued)****2. DONATIONS, LEGACIES AND COLLECTIONS**

	<b>2021</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Planned Giving	14,549	-	14,549
Gift Aid Envelopes	-	-	-
Open Plate	3,350	-	3,350
Charitable Donations	15,702	9,065	24,767
Gift Aid Receivable	6,695	1,188	7,883
Legacy	-	-	-
	-----	-----	-----
	£40,296	£10,253	£50,549
	-----	-----	-----

	<b>2020</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Planned Giving	12,971	-	12,971
Gift Aid Envelopes	847	-	847
Open Plate	588	-	588
Charitable Donations	22,013	297	22,310
Gift Aid Receivable	6,473	-	6,473
Legacy	-	-	-
	-----	-----	-----
	£42,892	£297	£43,189
	-----	-----	-----

**3. OTHER TRADING ACTIVITIES**

	<b>2021</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Christmas cards, Books and other Sales	-	-	-
Fundraising event	-	-	-
Fees	707	-	707
Lettings - London City Korean Church	6,270	-	6,270
- Francis Holland School	34,702	-	34,702
- Others	11,890	-	11,890
	-----	-----	-----
	£53,569	£ -	£53,569
	-----	-----	-----

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2021****(Continued)****3. OTHER TRADING ACTIVITIES (Continued)**

	<b>2020</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Christmas cards, Books and other Sales	144	-	144
Fundraising event	-	-	-
Fees	-	-	-
Lettings - London City Korean Church	5,680	-	5,680
- Francis Holland School	20,155	-	20,155
- Others	9,982	-	9,982
	<hr/>	<hr/>	<hr/>
	£35,961	£ -	£35,961
	<hr/>	<hr/>	<hr/>

**4. INVESTMENT INCOME**

	<b>2021</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Dividends and Interest	£62	£ -	£62
	<hr/>	<hr/>	<hr/>

	<b>2020</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Dividends and Interest	£446	£ -	£446
	<hr/>	<hr/>	<hr/>

**5. OTHER INCOME**

	<b>2021</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
DCMS Cultural Recovery Fund	£ -	£23,503	£23,503
	<hr/>	<hr/>	<hr/>

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2021****(Continued)****5. OTHER INCOME (Continued)**

	<b>2020</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Coronavirus Job Retention Scheme	£4,336	£ -	£4,336
	<hr/>	<hr/>	<hr/>

**6. RAISING FUNDS**

	<b>2021</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Publicity (Website and Advertising)	746	-	746
Cards, Books and other Purchases	-	-	-
Letting Costs (Parish Duty Officers, PRS)	3,380	-	3,380
Events	-	2,036	2,036
Diocesan Fees	-	-	-
	<hr/>	<hr/>	<hr/>
	£4,126	£2,036	£6,162
	<hr/>	<hr/>	<hr/>

	<b>2020</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Publicity (Website and Advertising)	45	-	45
Cards, Books and other Purchases	-	-	-
Letting Costs (Parish Duty Officers, PRS)	2,235	-	2,235
Legal fees relating to new lease	3,911	-	3,911
Diocesan Fees	-	-	-
	<hr/>	<hr/>	<hr/>
	£6,191	£ -	£6,191
	<hr/>	<hr/>	<hr/>

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2021****(Continued)****7. CHARITABLE ACTIVITIES**

	<b>2021</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Grants (Note 7a)	-	-	-
Activities directly related to work of the Church (Note 7b)	36,123	2,419	38,542
Expenditure related to the Church (Note 7c)	22,029	16,656	38,685
Administrative costs (Note 7d)	19,299	5,647	24,946
Governance Costs (Note 7e)	1,716	-	1,716
	<hr/>	<hr/>	<hr/>
	£79,167	£24,722	£103,889
	<hr/>	<hr/>	<hr/>
	<b>2020</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Grants (Note 7a)	-	297	297
Activities directly related to work of the Church (Note 7b)	31,019	632	31,651
Expenditure related to the Church (Note 7c)	23,985	2,100	26,085
Administrative costs (Note 7d)	28,733	-	28,733
Governance Costs (Note 7e)	1,628	-	1,628
	<hr/>	<hr/>	<hr/>
	£85,365	£3,029	£88,394
	<hr/>	<hr/>	<hr/>

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2021****(Continued)****7. CHARITABLE ACTIVITIES (Continued)****(a) GRANTS**

	<b>2021</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Other	£ -	£ -	£ -
	<hr/>	<hr/>	<hr/>
	<b>2020</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Other	£ -	£297	£297
	<hr/>	<hr/>	<hr/>

**(b) ACTIVITIES DIRECTLY RELATED TO THE WORK OF THE CHURCH**

	<b>2021</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Diocesan Common Fund	25,000	-	25,000
Music (Including CCLI Licence)	3,422	1,219	4,641
Clergy expenses	6,410	-	6,410
Sacristy	914	-	914
Hospitality (including flowers)	377	-	377
Events	-	1,200	1,200
	<hr/>	<hr/>	<hr/>
	£36,123	£2,419	£38,542
	<hr/>	<hr/>	<hr/>
	<b>2020</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Diocesan Common Fund	24,000	-	24,000
Music (Including CCLI Licence)	33	632	665
Clergy expenses	5,586	-	5,586
Sacristy	917	-	917
Hospitality (including flowers)	483	-	483
	<hr/>	<hr/>	<hr/>
	£31,019	£632	£31,651
	<hr/>	<hr/>	<hr/>

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2021**

(Continued)

**7. CHARITABLE ACTIVITIES (Continued)****(c) EXPENDITURE RELATED TO CHURCH**

	<b>2021</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Major works	-	-	-
Minor repairs and maintenance (incl. organ)	3,945	8,019	11,964
Utilities	8,031	1,135	9,166
Insurance	7,306	2,406	9,712
Cleaning	2,747	896	3,643
Architectural consultancy	-	4,200	4,200
	-----	-----	-----
	£22,029	£16,656	£38,685
	-----	-----	-----

	<b>2020</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Major works	-	-	-
Minor repairs and maintenance (incl. organ)	4,288	2,100	6,388
Utilities	6,070	-	6,070
Insurance	9,727	-	9,727
Cleaning	3,900	-	3,900
Architectural consultancy	-	-	-
	-----	-----	-----
	£23,985	£2,100	£26,085
	-----	-----	-----

**(d) ADMINISTRATIVE COSTS**

	<b>2021</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Printing, postage and stationery	2,377	-	2,377
Administrator	2,230	-	2,230
Staff costs	10,022	3,510	13,532
Telephone	821	-	821
Legal fees (other)	675	-	675
Office equipment	763	1,967	2,730
Other	2,411	170	2,581
	-----	-----	-----
	£19,299	£5,647	£24,946
	-----	-----	-----

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2021**

(Continued)

**7. CHARITABLE ACTIVITIES (Continued)****(d) ADMINISTRATIVE COSTS (continued)**

	<b>2020</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Printing, postage and stationery	3,100	-	3,100
Administrator	-	-	-
Staff costs	18,622	-	18,622
Telephone	980	-	980
Legal fees (other)	675	-	675
Office equipment	1,689	-	1,689
Other	3,667	-	3,667
	£28,733	£ -	£28,733

**(e) GOVERNANCE COSTS**

	<b>2021</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Independent Examination	£1,716	£ -	£1,716

	<b>2020</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Independent Examination	£1,628	£ -	£1,628

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2021****(Continued)**

<b>8. DEBTORS</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Other Debtors	8,635	7,557
Prepayments and accrued income	157	3,121
	_____	_____
	£8,792	£10,678
	_____	_____
<b>9. CASH AT BANK AND IN HAND</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
NatWest	38,436	26,429
CCLA	105,135	105,080
Petty Cash	-	-
	_____	_____
	£143,571	£131,509
	_____	_____
<b>10. CREDITORS</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Amounts due within one year</b>		
Accruals	7,015	9,469
Deferred income	3,665	8,667
	_____	_____
	£10,680	£18,136
	_____	_____

**PAROCHIAL CHURCH COUNCIL OF**

**ST CYPRIAN CLARENCE GATE**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2021**

(Continued)

**11. FUNDS**

	2021 Restricted Funds					2021 Unrestricted Funds				2021	
	Emily Palmer £	Grant Fund £	Music Fund £	Major Works £	Minor Works Cultural Rec Fund £	Sub Total £	Designated Patrick Graham £	Designated Music Fund £	General Funds £	Sub Total £	Total £
Balance Brought Forward	30,919	-	2,010	-	-	32,929	95,291	300	(4,469)	91,122	124,051
Income	-	-	10,253	-	23,503	33,756	49	-	94,178	94,227	127,983
Expenditure	-	-	(3,255)	-	(23,503)	(26,758)	-	(300)	(83,293)	(83,593)	(110,351)
Unrealised Gains	-	-	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-	-	-
	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Balance Carried Forward	£30,919	£ -	£9,008	£ -	£ -	£39,927	£95,340	£ -	£6,416	£101,756	£141,683

**PAROCHIAL CHURCH COUNCIL OF**

**ST CYPRIAN CLARENCE GATE**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2021**

(Continued)

**11. FUNDS (Continued)**

	2020 Restricted Funds					2020 Unrestricted Funds				2020	
	Emily Palmer £	Grant Fund £	Music Fund £	Major Works £	Minor Works £	Sub Total £	Designated Patrick Graham £	Designated Music Fund £	General Funds £	Sub Total £	Total £
Balance Brought Forward	30,919	-	4,742	-	-	35,661	94,887	300	3,856	99,043	134,704
Income	-	297	-	-	-	297	404	-	83,231	83,635	83,932
Expenditure	-	(297)	(2,732)	-	-	(3,029)	-	-	(91,556)	(91,556)	(94,585)
Unrealised Gains	-	-	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-	-	-
	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Balance Carried Forward	£30,919	£ -	£2,010	£ -	£ -	£32,929	£95,291	£300	£(4,469)	£91,122	£124,051

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2021****(Continued)****11. FUNDS (Continued)**

**The Emily Palmer Fund** was established from monies received from The Emily Palmer Trust in 1906. Investment income and gains/losses on investments have been recognised in the fund in order to reflect the Charity's investment holding purchased from the fund. No foundation document is available for the fund and the Trustees have no information relating to its purpose. The Trustees are therefore in the process of applying to the Charity Commission to amend the purposes of this fund in order to utilise it on the Charity's objects.

**The Grant Fund** is held for small grants received for specific purposes.

**The Music Fund** is for monies received for the furtherance of Church music at St Cyprian's.

**The Major Works Fund** is for grants received in respect of the major works undertaken for the preservation of St Cyprian's Church, Clarence Gate.

**The Minor Works Fund** is for grants and donations received in respect of minor works undertaken on the fabric and contents of St Cyprian's Church, Clarence Gate.

**The Patrick Graham Fund** represents monies received from the Estate of Patrick Lloyd Graham which have been designated by Trustees for the upkeep, maintenance, preservation and beautification of St Cyprian's Church, Clarence Gate.

**12. ASSETS BETWEEN FUNDS**

	<b>2021</b>		
	<b>Unrestricted Fund £</b>	<b>Restricted Fund £</b>	<b>Total £</b>
Current Assets	110,584	41,779	152,363
Creditors falling due within one year	(8,828)	(1,852)	(10,680)
	_____	_____	_____
	£101,756	£39,927	£141,683
	_____	_____	_____
	<b>2020</b>		
	<b>Unrestricted Fund £</b>	<b>Restricted Fund £</b>	<b>Total £</b>
Current Assets	109,012	33,175	142,187
Creditors falling due within one year	(17,890)	(246)	(18,136)
	_____	_____	_____
	£91,122	£32,929	£124,051
	_____	_____	_____

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2021****(Continued)****13. EMPLOYEE INFORMATION**

There were no employees who received employee benefits exceeding £60,000 (2020: None).

The average weekly number of persons (including the Clerk to the Trustees) employed during the year was:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Office Staff	1	2
	_____	_____
<b>Staff Costs</b>		
Wages and Salaries	13,532	18,622
Social Security Costs	-	-
Pension Contributions	-	-
	_____	_____
	<b>£13,532</b>	<b>£18,622</b>
	_____	_____

**14. RELATED PARTY TRANSACTIONS**

Planned Giving donations amounting to £7,320 (2020: £7,560) were received from trustees during the year. In addition, £8,095 (2020: £5,055) in one-off donations were received from trustees during the year.

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# Accounts

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**PAROCHIAL CHURCH COUNCIL OF**

**ST CYPRIAN CLARENCE GATE**

**(Registered Charity No. 1176918)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2020**



**KNOX CROPPER**  
chartered accountants

**PAROCHIAL CHURCH COUNCIL**  
**OF ST CYPRIAN CLARENCE GATE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2020**

**Clergy**

Father Michael Fuller  
Father Simon Cuff

**Churchwardens**

Mr William Nye  
Mrs Sarah Daniels

**Independent examiner**

J S Holland-Leader FCA  
Knox Cropper LLP  
65 Leadenhall Street  
London EC3A 2AD

**Bankers**

National Westminster Bank plc  
Baker Street Branch  
69 Baker Street  
London W1U 6AT

CCLA Investment Management Ltd  
85 Queen Victoria Street  
London EC4V 4ET

**Church address**

The Church Office  
Parish Church of Saint Cyprian  
Clarence Gate  
Glentworth Street  
London NW1 6AX

**PAROCHIAL CHURCH COUNCIL****OF ST CYPRIAN CLARENCE GATE****REPORT OF THE TRUSTEES****FOR THE YEAR ENDED 31ST DECEMBER 2020****(Continued)****Reference and administrative information**

The Parish of St Cyprian, Clarence Gate, Glentworth Street, London NW1 6AX is in the Diocese of London.

The Parochial Church Council of St Cyprian is a charity excepted from registration with the Charity Commission. PCC members who served from 1st January 2020 until the date this report was approved are:

<i>Clergy:</i>	Father Gerald Beauchamp	<i>(until 31 January 2020)</i>
	Father Michael Fuller	
	Father Simon Cuff	
 <i>Church Wardens:</i>	Mr W Nye	
	M J Blackburne	<i>(until 30 June 2020)</i>
	Mrs S Daniels	<i>(from 1 July 2020)</i>
 <i>Members:</i>	Ms M Ashwin	
	Mr J Blackburne	<i>(Deanery Synod Rep* until 30 June 2020)</i>
	Mrs S Daniels	
	Mr R Gwynne	
	Ms S Johnson	<i>(from 25 October 2020, Secretary from 9 December 2020)</i>
	Mrs C Mayor	<i>(Electoral Roll Officer)</i>
	Mr W Nye	
	Mr W Parry	<i>(Treasurer until 9 December 2020)</i>
	Miss A Prakas	
	Mr Kyle Sawhney	<i>(from 25 October 2020, Treasurer from 9 December 2020)</i>
 <i>Director of Music:</i>	Mr J Collings	

\*Deanery Synod Representative – post currently vacant

**Structure, governance and management**

The parish is normally governed by the priest-in-charge working with the Parochial Church Council (PCC). All church attendees are encouraged to register on the Electoral Roll of the parish, and the PCC is elected by Electoral Roll members. The churchwardens, who are elected at the Annual Parish Meeting by Electoral Roll members and residents of the parish, are members of the PCC.

**Objectives and activities**

The objective of St Cyprian's Clarence Gate is to provide a community to enable people to worship God, to develop their faith, and to build up a sense of community, within the parish of St Cyprian's.

To this end, it provides:

- worship – a Sunday solemn or high mass, a Thursday low mass, weekday Morning Prayer, and masses on major feasts of the church;
- pastoral support from clergy and laity;

and other activities such as Bible studies, trips, occasional lectures, and occasional other social events.

**PAROCHIAL CHURCH COUNCIL****OF ST CYPRIAN CLARENCE GATE****REPORT OF THE TRUSTEES****FOR THE YEAR ENDED 31ST DECEMBER 2020****(Continued)****Objectives and activities (continued)**

It is continually looking for new ways, within its capacity and resources, to build up its parish life, including, for example better arrangements for young children and parents during Sunday mass.

In addition, in order to finance these activities of St Cyprian's as a worshipping community, St Cyprian's makes use of its main asset, its church building, to provide a space for community groups and others to use, for concerts, for rehearsals, for classes and for other purposes. In addition, the church is used for worship, prayer and community activities by the London City Korean Church. Its License under Faculty is reviewed biennially. Francis Holland Church of England Girls' School uses the church for worship and occasionally for rehearsals and concerts.

To maintain its ability to support both parish activities and the letting of the church building for other community uses, the parish regularly undertakes work to maintain and, where possible, enhance the church building and its facilities.

**Achievements and performance****The Church**

The benefice of St Cyprian's remains suspended until a further review in 2021. Conversations are continuing with the Diocese to establish how the church's future and its contribution to the local community might be secured.

**Priest's Report 2020**

I write this report as we approach 18 months of working through some of the most difficult and unprecedented days that we have all experienced. Just as we were planning in detail for the future, COVID-19 disrupted all our lives and created many new 'learning curves' for us all.

One, in particular, has been the general need to learn – at speed – to use communication technology in ways none of us, certainly not myself, would have predicted. As a corollary to this, so many of our traditional means of communicating – after service coffee; pastoral visits; services; PCC and other meetings to name but a few – have been severely curtailed, if not stopped altogether.

During the average week your clergy have continued to engage in all the work generally associated with a priestly responsibility. This includes:

- Services, occasional offices, and preparation for these
- Pastoral care, mainly on the phone now and fellowship that has arisen from occasional offices
- Parish PCC meetings
- Chapter and Deanery Synod meetings
- Undertaking, as far as it has been possible this year, continuing professional development

The coming year will continue to challenge us all as we try to capture all that is central to our life as Christians and work out what the effects of COVID-19 will mean for the months that lie ahead. My view, for what it's worth, is that we still need to be cautious.

**PAROCHIAL CHURCH COUNCIL**  
**OF ST CYPRIAN CLARENCE GATE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2020**  
**(Continued)**

**Priest's Report 2020 (continued)**

I've had ample opportunity over the last few months to reflect on this. It seems important to me that being Church in the 21st Century requires us all to be clear about where our Tradition meets the needs of modern life – and where it doesn't! We need to educate ourselves about the questions and issues that are relevant for tomorrow's church and society. To insist on living in the past will simply add to the decline in Church interest that has systematically occurred since the Second World War, we are in danger of becoming irrelevant.

The future of our churches, their survival and development, are intrinsically bound up with our own personal growth in Faith, our ability to inspire all with whom we live and work and our willingness to change. I believe this is what Christ calls us to embody and to this end, I will continue to work with you all and pray for the life of our Parish in the coming year. Despite all that has taken place, God's vision remains unclouded, God's plans eternal, and God's call rings out across and within a hurting world. God's mission is unchanging and so, too, is ours. And in that missionary role, what wonderful work has been undertaken in our local communities to provide support, comfort and hope. How effectively challenges have been met; how much creativity and resourcefulness have been deployed; how successfully local networks have been utilised, sustained or built.

Even we, in the church, have discovered new ways of communicating with, and relating to, others. Even our worship has been transformed and taken into a new dimension – a dimension that has also opened up new opportunities in our own personal relationships and in the mission field. Nothing can replace corporate, physical worship – Christ came in flesh and blood – and we long to resume our worship without social distancing or masks. That will come and so, too, will the day-to-day interactions we also long for, and have missed so profoundly. All will be well, but all will not be the same – our journey continues and there is no turning back. We walk with Christ, with our fellow Christians, and all the heavenly host who have walked his way before. Not one step has been in vain, not one step unaccompanied, and we bring with us only that which is life-enhancing, that which is hopeful, that which is loving. In faith we step out into a new future, firm in the knowledge that the best is yet to come.

My thanks for the support of the congregation over the year. I must single out our Wardens, William Nye and Sarah Daniels, (who took over from John Blackburne who was made Deacon in June 2020). During the year Will Parry continued as our Treasurer and did a great job. After many years of loyal service Will has stood down and Kyle Sawhney has stepped up to take his place. Sarah Johnson has bravely stepped up as Hon Sec.

The presence of Fr Simon continues to bring dimensions into our liturgy that were much needed. His preaching continues to challenge and inspire, and we are much indebted to him for his continuing commitment to the life of our Parish. It is important to remind each other that the ministry at St Cyprian's is undertaken by what is now called Self Supporting Ministers.

George Middleton, our administrator has been so supportive. We are fortunate to have his knowledge of church matters in addition to administrative skills and carpentry!

No thank you would be complete without a mention of Sophie Nye who, Sunday-by-Sunday has stepped up as our Zoom Manager. An incredible feat, thank you Sophie!

One of the most amazing things to have witnessed is the way that everyone has supported us financially. Having lost much of our lettings income, we have managed to struggle through the year thanks to your amazing generosity.

Thank you to all who have contributed to our life in these very strange times.

Fr Michael Fuller

**PAROCHIAL CHURCH COUNCIL**

**OF ST CYPRIAN CLARENCE GATE**

**REPORT OF THE TRUSTEES**

**FOR THE YEAR ENDED 31ST DECEMBER 2020**

**(Continued)**

**Music**

Despite the COVID-19 pandemic, we have been able to continue running a reduced music programme in accordance with government restrictions. The choir has continued to sing throughout whether it be a single cantor singing from home on zoom or a quartet singing live from the church building during one of the brief spells in which the church was open. During the latest lockdown the choir kindly agreed to meet once every six weeks to prerecord music for zoom broadcasts while the building was closed to 'in person' worshippers. I am incredibly grateful to the choir for their commitment during this difficult time and look forward to having the full choir back as the pandemic comes to an end.

Julian Collings

**Report on the Fabric, Goods and Ornaments**

Because of the Covid-19 pandemic, 2020 was a year in which relatively little work was done to the fabric of the parish church, constrained as we were by the restrictions applying. The main change in the fabric was the temporary addition of (moveable) items such as plastic screens, and notices encouraging social distancing, mask-wearing and hand sanitising. The main addition to the possessions of the church was the acquisition of two cameras with microphones, and some enhancement to the sound system, to improve the quality of the livestreaming by Zoom of our services. By the end of 2020 we had become accustomed to livestreaming all our Sunday and feast-day services, which both enabled regular worshippers to participate if they were unable to be present in church, and also enabled a number of new worshippers to join our community.

William Nye and Sarah Daniels

**PAROCHIAL CHURCH COUNCIL**  
**OF ST CYPRIAN CLARENCE GATE**  
**REPORT OF THE TRUSTEES**

**FOR THE YEAR ENDED 31ST DECEMBER 2020**  
**(Continued)**

**Deanery Synod Report**

Deanery Synods enable parish representatives to meet and to discuss matters of common concern, as well as sharing developments within our various churches. Individual members are also the electors for the Two Cities Area Council (London and Westminster), the Diocesan Synod and the General Synod. We also appoint Governors to Church Schools within the St Marylebone Deanery.

St Cyprian's has sadly been without a representative, other than me, since John Blackburne stepped down and this needs to be addressed urgently.

Over the past 18 months St Marylebone Deanery have had four meetings and had to cancel one meeting due to COVID 19 restrictions; two meetings fell in calendar year 2020.

In February the Deanery Synod met and had two main agenda items. Rev Clare Dowding (vicar of St Paul's Church Rossmore Road) was welcomed as interim Area Dean. John and Sally Childress gave a presentation about the Free ministry that they had been running at All Souls. Rev Helen Shannon, Associate Minister, St Barnabas: Church@Five, a church on the Strawberry Vale Estate in North London, then gave a presentation on estates ministries and ways of engaging with those living on estates across London. She also highlighted an 18-month training course to help raise up the next generation of leaders from within these communities who want to reach out into estates.

The summer party arranged for Deanery representatives had to be cancelled in July due to COVID restrictions.

Our final meeting of the extended year was in early October when Bishop Sarah came and presented the Diocesan 2030 vision 'to enable every Londoner to encounter the love of God in Christ'. She outlined the ambitions, priorities and resources required to focus on the vision. The churches in the Deanery then reported on their opportunities and challenges during the past COVID disrupted 6 months and some points for prayer. Members present were then split into breakout groups for prayer.

Fr Michael Fuller

**Electoral Roll**

The electoral roll totalled 64, an increase of 1 from the past year.

**Future Plans**

In March 2021, the PCC received the excellent news that St Cyprian's has been granted £27,000 by the Heritage Lottery Fund under their "Cultural Recovery Fund", which is to support heritage organisations (including churches and cathedrals) with costs relating to reopening as the pandemic recedes. This will partly help us make up for the continuing loss of income from lettings (the absence of the London City Korean Church, the lack of lettings for concerts and rehearsals). It will partly go towards costs relating to reopening, towards maintenance costs, and to making our building more suitable for community groups to use: thus we hope to cover the cost of a new office computer, a replacement boiler for the crypt heating system, cleaning out the guttering, and doing a professional deep clean of the church itself. We also intend to put some of the money towards preliminary work necessary to prepare for designing and installing a disabled toilet (and a kitchenette facility alongside it) at the liturgical west end of the church. We will also put some money towards the cost of some events in the summer to help mark our "reopening", and to encourage local people to come and see what we offer (though we are not allowed to use it for directly evangelistic purposes).

This grant will certainly help our financial position in 2021. But some of it will go on work we would not otherwise do; the money does not all go to rebuilding our reserves following the loss we made during 2020. So we will go on asking for members of the congregation and other supporters to continue with the very generous giving that we have seen in the last year, to enable us to continue and build up our ministry this year and for the future.

**PAROCHIAL CHURCH COUNCIL**  
**OF ST CYPRIAN CLARENCE GATE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2020**  
**(Continued)**

**Financial review**

After a year of significant investment in 2019, with work undertaken to resolve long-standing damp problems in the crypt, it had been anticipated that the year to 31 December 2020 would see a return to profitability. Instead, the impact of the Covid-19 pandemic led to a deficit on unrestricted funds of £7,921 (2019: deficit of £41,602). This was a remarkable achievement, given the fact that income from trading activities – principally lettings – fell from £52,490 to £35,961. Generous donations by members of the congregation made up this shortfall, with overall unrestricted giving increasing from £24,763 to £42,892. At the same time, unrestricted expenditure fell to £91,556 (2019: £119,772). The budget for 2021 and future years assumes a gradual return to profitability, though this will depend on the speed at which lettings income reverts to its previous trend.

**Reserves policy**

Where circumstances allow, the PCC aims to maintain reserves covering at least 3 months' non-exceptional expenditure, though it recognises that this may not always be possible.

*Restricted funds*

The restricted funds are set out in Note 12 to the accounts. Significant work has been undertaken to clarify the purpose of the restricted funds held by the charity. Having received the last Will and Testament of Patrick Graham, the Trustees are satisfied that no restrictions were placed on the funds received from the Estate. The accounts have therefore been restated in the year to reflect the nature of the fund as designated rather than restricted. The Emily Palmer fund has also been investigated, with no record of its purpose maintained. The Trustees are therefore in the process of applying to the Charity Commission to amend the purposes of this fund in order to utilise it on the Charity's objects in future years.

**Statement of trustees' responsibilities**

The Parochial Church Council's members are responsible for preparing accounts for each financial year that give a true and fair view of the Charity's financial activities during the year and of its state of affairs at the end of the year. In preparing the accounts, the Trustees should follow best practice and:

- select suitable policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue to operate.

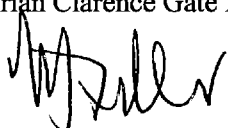
The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent examiner**

James Holland-Leader of Knox Cropper LLP has expressed his willingness to continue in office and a proposal for his reappointment will be put before the Trustees at their meeting.

Approved by St Cyprian Clarence Gate PCC on 6<sup>th</sup> June 2021 and signed on their behalf.

PCC Chairman



**INDEPENDENT EXAMINER'S REPORT**  
**TO THE MEMBERS OF THE**  
**PAROCHIAL CHURCH COUNCIL OF**  
**ST CYPRIAN CLARENCE GATE**

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Cyprian Clarence Gate (the Charity) for the year ended 31st December 2020.

This report is made to the Trustees, as a body, in accordance with the terms of engagement. My work has been undertaken so that I might carry out an Independent Examination of the financial statements in accordance with the General Directions given by the Charity Commissioners. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body for my work or for this report.

**Responsibilities and basis of report**

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Holland-Leader FCA  
Knox Cropper LLP  
Chartered Accountants

65 Leadenhall Street  
London EC3A 2AD

17<sup>th</sup> June 2021

**PAROCHIAL CHURCH COUNCIL OF**  
**ST CYPRIAN CLARENCE GATE**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2020**

	Notes	2020			2019		
		Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
<b>INCOME FROM</b>							
Donations, Legacies and Collections	2	42,892	297	43,189	24,763	17,611	42,374
Other Trading Activities	3	35,961	-	35,961	52,490	-	52,490
Investments	4	446	-	446	917	338	1,255
Other Income	5	4,336	-	4,336	-	-	-
<b>TOTAL INCOME</b>		<b>83,635</b>	<b>297</b>	<b>83,932</b>	<b>78,170</b>	<b>17,949</b>	<b>96,119</b>
<b>EXPENDITURE ON</b>							
Raising Funds	6	6,191	-	6,191	9,470	-	9,470
Charitable Activities	7	85,365	3,029	88,394	110,302	19,332	129,634
<b>TOTAL EXPENDITURE</b>		<b>91,556</b>	<b>3,029</b>	<b>94,585</b>	<b>119,772</b>	<b>19,332</b>	<b>139,104</b>
Net Gains/(Losses) on Investment Assets	8	-	-	-	-	1,577	1,577
<b>NET INCOME/EXPENDITURE AND NET MOVEMENT IN FUNDS</b>		<b>(7,921)</b>	<b>(2,732)</b>	<b>(10,653)</b>	<b>(41,602)</b>	<b>194</b>	<b>(41,408)</b>
<b>TRANSFERS BETWEEN FUNDS</b>							
TOTAL FUNDS BROUGHT FORWARD AT 1ST JANUARY 2020		99,043	35,661	134,704	140,645	35,467	176,112
<b>TOTAL FUNDS CARRIED FORWARD AT 31ST DECEMBER 2020</b>		<b>£91,122</b>	<b>£32,929</b>	<b>£124,051</b>	<b>£99,043</b>	<b>£35,661</b>	<b>£134,704</b>

All the activities reported above represent continuing operations.



**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2020****1. ACCOUNTING POLICIES****a) Status of the PCC**

The Parochial Church Council of St Cyprian Clarence Gate is a registered charity, no. 1176918.

A description of the nature of the PCC's activities is disclosed in the Report of the Trustees. The PCC's principal office address is stated on page 1.

The presentation currency of the financial statements is the Pound Sterling (£).

**b) Basis of Preparation and Assessment of going concern**

The accounts have been prepared under the historical cost convention with the exception of investments which are included at market value. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions, together with the Financial Reporting Standard Applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP (FRS 102)).

The Charity constitutes a public benefit entity as defined by FRS 102.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

**c) Funds Accounting**

Funds held by the PCC are:

**Unrestricted Funds** – general funds which can be used for PCC ordinary purposes.

**Restricted Funds**

Donations or grants received for a specific purpose or invited by the PCC for a specific purpose. The funds may only be expended on the specific purpose for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

**d) Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

*Donations, Legacies and Collections*

Collections are recognised when banked by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on covenants or Gift Aid donations is recognised in the accounts when the gift is received. Grants and legacies are accounted for when the PCC is notified of its legal entitlement and the amount due is probable.

*Other ordinary income from church activities*

Parochial fees due to the PCC for weddings, etc. are accounted for on an event by event basis. Rental income is recognised when receivable.

*Income from investments*

Dividend and interest income are accounted for when received as is any income tax recoverable on such income.

**PAROCHIAL CHURCH COUNCIL OF**

**ST CYPRIAN CLARENCE GATE**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2020**

(Continued)

**1. ACCOUNTING POLICIES (Continued)**

**e) Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

**Grants**

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

**Church Activities**

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

**f) Fixed Assets Investments**

The Charity's investments consist only of quoted securities. Initially they are recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on the revaluations and disposals throughout the year.

Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value.

**g) Current Assets**

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

**h) Cashflow**

The Charity has taken advantage of the exemption in the Statement of Recommended Practice from the requirement to produce a cashflow statement.

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2020**

(Continued)

**2. DONATIONS, LEGACIES AND COLLECTIONS**

	<b>2020</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Planned Giving	12,971	-	12,971
Gift Aid Envelopes	847	-	847
Open Plate	588	-	588
Charitable Donations	22,013	297	22,310
Gift Aid Receivable	6,473	-	6,473
Legacy	-	-	-
	<hr/>	<hr/>	<hr/>
	£42,892	£297	£43,189
	<hr/>	<hr/>	<hr/>
	<b>2019</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Planned Giving	12,606	-	12,606
Gift Aid Envelopes	3,625	-	3,625
Open Plate	2,166	-	2,166
Charitable Donations	945	17,236	18,181
Gift Aid Receivable	5,421	375	5,796
Legacy	-	-	-
	<hr/>	<hr/>	<hr/>
	£24,763	£17,611	£42,374
	<hr/>	<hr/>	<hr/>

**3. OTHER TRADING ACTIVITIES**

	<b>2020</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Christmas cards, Books and other Sales	144	-	144
Fundraising event	-	-	-
Fees	-	-	-
Lettings - London City Korean Church	5,680	-	5,680
- Francis Holland School	20,155	-	20,155
- Others	9,982	-	9,982
	<hr/>	<hr/>	<hr/>
	£35,961	£ -	£35,961
	<hr/>	<hr/>	<hr/>

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2020****(Continued)****3. OTHER TRADING ACTIVITIES (Continued)**

	<b>2019</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Christmas cards, Books and other Sales	295	-	295
Fundraising event	-	-	-
Fees	-	-	-
Lettings - London City Korean Church	18,045	-	18,045
- Francis Holland School	11,043	-	11,043
- Others	23,107	-	23,107
	<hr/>	<hr/>	<hr/>
	£52,490	£ -	£52,490
	<hr/>	<hr/>	<hr/>

**4. INVESTMENT INCOME**

	<b>2020</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Dividends and Interest	£446	£ -	£446
	<hr/>	<hr/>	<hr/>

	<b>2019</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Dividends and Interest	£917	£338	£1,255
	<hr/>	<hr/>	<hr/>

**5. OTHER INCOME**

	<b>2020</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Coronavirus Job Retention Scheme	£4,336	£ -	£4,336
	<hr/>	<hr/>	<hr/>

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2020****(Continued)****5. OTHER INCOME (Continued)**

	<b>2019</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Coronavirus Job Retention Scheme	£ -	£ -	£ -
	<hr/>	<hr/>	<hr/>

**6. RAISING FUNDS**

	<b>2020</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Publicity (Website and Advertising)	45	-	45
Cards, Books and other Purchases	-	-	-
Letting Costs (Parish Duty Officers, PRS)	2,235	-	2,235
Legal fees relating to new lease	3,911	-	3,911
Diocesan Fees	-	-	-
	<hr/>	<hr/>	<hr/>
	£6,191	£ -	£6,191
	<hr/>	<hr/>	<hr/>

	<b>2019</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Publicity (Website and Advertising)	-	-	-
Cards, Books and other Purchases	-	-	-
Letting Costs (Parish Duty Officers, PRS)	4,898	-	4,898
Legal fees relating to new lease	4,572	-	4,572
Diocesan Fees	-	-	-
	<hr/>	<hr/>	<hr/>
	£9,470	£ -	£9,470
	<hr/>	<hr/>	<hr/>

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2020**

(Continued)

7. CHARITABLE ACTIVITIES	2020		
	Unrestricted £	Restricted £	Total £
Grants (Note 7a)	-	297	297
Activities directly related to work of the Church (Note 7b)	31,019	632	31,651
Expenditure related to the Church (Note 7c)	23,985	2,100	26,085
Administrative costs (Note 7d)	28,733	-	28,733
Governance Costs (Note 7e)	1,628	-	1,628
	<hr/>	<hr/>	<hr/>
	£85,365	£3,029	£88,394
	<hr/>	<hr/>	<hr/>
	2019		
	Unrestricted £	Restricted £	Total £
Grants (Note 7a)	-	236	236
Activities directly related to work of the Church (Note 7b)	40,315	1,443	41,758
Expenditure related to the Church (Note 7c)	48,250	17,653	65,903
Administrative costs (Note 7d)	20,107	-	20,107
Governance Costs (Note 7e)	1,630	-	1,630
	<hr/>	<hr/>	<hr/>
	£110,302	£19,332	£129,634
	<hr/>	<hr/>	<hr/>

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2020**

(Continued)

**7. CHARITABLE ACTIVITIES (Continued)**

<b>(a) GRANTS</b>	<b>2020</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Other	£ -	£297	£297
	<hr/>	<hr/>	<hr/>
	<b>2019</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Other	£ -	£236	£236
	<hr/>	<hr/>	<hr/>
<b>(b) ACTIVITIES DIRECTLY RELATED TO THE WORK OF THE CHURCH</b>	<b>2020</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Diocesan Common Fund	24,000	-	24,000
Music (Including CCLI Licence)	33	632	665
Clergy expenses	5,586	-	5,586
Sacristy	917	-	917
Hospitality (including flowers)	483	-	483
	<hr/>	<hr/>	<hr/>
	£31,019	£632	£31,651
	<hr/>	<hr/>	<hr/>
	<b>2019</b>		
	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Diocesan Common Fund	21,000	-	21,000
Music (Including CCLI Licence)	7,108	1,443	8,551
Clergy expenses	3,632	-	3,632
Sacristy	6,528	-	6,528
Hospitality (including flowers)	2,047	-	2,047
	<hr/>	<hr/>	<hr/>
	£40,315	£1,443	£41,758
	<hr/>	<hr/>	<hr/>

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2020****(Continued)****7. CHARITABLE ACTIVITIES (Continued)****(c) EXPENDITURE RELATED TO CHURCH**

	<b>2020</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Major works	-	-	-
Minor repairs and maintenance (incl. organ)	4,288	2,100	6,388
Utilities	6,070	-	6,070
Insurance	9,727	-	9,727
Cleaning	3,900	-	3,900
Architectural consultancy	-	-	-
	<hr/>	<hr/>	<hr/>
	£23,985	£2,100	£26,085
	<hr/>	<hr/>	<hr/>
	<b>2019</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Major works	11,798	15,000	26,798
Minor repairs and maintenance (incl. organ)	6,059	2,653	8,712
Utilities	7,832	-	7,832
Insurance	9,508	-	9,508
Cleaning	4,346	-	4,346
Architectural consultancy	8,707	-	8,707
	<hr/>	<hr/>	<hr/>
	£48,250	£17,653	£65,903
	<hr/>	<hr/>	<hr/>

**(d) ADMINISTRATIVE COSTS**

	<b>2020</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Printing, postage and stationery	3,100	-	3,100
Administrator	-	-	-
Staff costs	18,622	-	18,622
Telephone	980	-	980
Legal fees (other)	675	-	675
Office equipment	1,689	-	1,689
Other	3,667	-	3,667
	<hr/>	<hr/>	<hr/>
	£28,733	£ -	£28,733
	<hr/>	<hr/>	<hr/>

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2020****(Continued)****7. CHARITABLE ACTIVITIES (Continued)****(d) ADMINISTRATIVE COSTS (continued)**

	<b>2019</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Printing, postage and stationery	3,235	-	3,235
Administrator	400	-	400
Staff costs	12,436	-	12,436
Telephone	609	-	609
Legal fees (other)	-	-	-
Office equipment	1,192	-	1,192
Other	2,235	-	2,235
	<hr/>	<hr/>	<hr/>
	£20,107	£ -	£20,107
	<hr/>	<hr/>	<hr/>

**(e) GOVERNANCE COSTS**

	<b>2020</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Independent Examination	£1,628	£ -	£1,628
	<hr/>	<hr/>	<hr/>

	<b>2019</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Independent Examination	£1,630	£ -	£1,630
	<hr/>	<hr/>	<hr/>

**8. FIXED ASSET INVESTMENTS**

	<b>2020</b>		<b>2019</b>
	<b>Equities</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Market value at 1st January 2020	-	-	13,002
Additions	-	-	-
Disposal Proceeds	-	-	(14,579)
Realised Gain	-	-	1,577
	<hr/>	<hr/>	<hr/>
Market Value at 31st December 2020	£ -	£ -	£ -
	<hr/>	<hr/>	<hr/>

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2020****(Continued)**

<b>9. DEBTORS</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Other Debtors	7,557	22,426
Prepayments and accrued income	3,121	11,643
	-----	-----
	£10,678	£34,069
	-----	-----
<b>10. CASH AT BANK AND IN HAND</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
NatWest	26,429	6,082
CCLA	105,080	104,636
Petty Cash	-	-
	-----	-----
	£131,509	£110,718
	-----	-----
<b>11. CREDITORS</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>Amounts due within one year</b>	9,469	10,083
Accruals	8,667	-
Deferred income	-----	-----
	£18,136	£10,083
	-----	-----

PAROCHIAL CHURCH COUNCIL OF

ST CYPRIAN CLARENCE GATE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2020  
(Continued)

12. FUNDS

	2020					2020			Total £		
	Emily Palmer £	Grant Fund £	Music Fund £	Major Works £	Minor Works £	Sub Total £	Designated Patrick Graham £	Designated Music Fund £		General Funds £	Sub Total £
Balance Brought Forward	30,919	-	4,742	-	-	35,661	94,887	300	3,856	99,043	134,704
Income	-	297	-	-	-	297	404	-	83,231	83,635	83,932
Expenditure	-	(297)	(2,732)	-	-	(3,029)	-	-	(91,556)	(91,556)	(94,585)
Unrealised Gains	-	-	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-	-	-
Balance Carried Forward	£30,919	£ -	£2,010	£ -	£ -	£32,929	£95,291	£300	£(4,469)	£91,122	£124,051

PAROCHIAL CHURCH COUNCIL OF

ST CYPRIAN CLARENCE GATE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2020  
(Continued)

12. FUNDS (Continued)

	2019										2019 Total £
	Restricted Funds					Unrestricted Funds					
	Emily Palmer £	Grant Fund £	Music Fund £	Major Works £	Minor Works £	Sub Total £	Designated Patrick Graham £	Designated Music Fund £	General Funds £	Sub Total £	
Balance Brought Forward	29,004	-	3,810	-	2,653	35,467	119,220	300	21,125	140,645	176,112
Income	338	236	2,375	15,000	-	17,949	845	-	77,325	78,170	100,350
Expenditure	-	(236)	(1,443)	(15,000)	(2,653)	(19,332)	(25,178)	-	(94,594)	(119,772)	(143,335)
Realised Gains	1,577	-	-	-	-	1,577	-	-	-	-	1,577
Transfers	-	-	-	-	-	-	-	-	-	-	-
Balance Carried Forward	£30,919	£ -	£4,742	£ -	£ -	£35,661	£94,887	£300	£3,856	£99,043	£134,704

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2020****(Continued)****12. FUNDS (Continued)**

**The Emily Palmer Fund** was established from monies received from The Emily Palmer Trust in 1906. Investment income and gains/losses on investments have been recognised in the fund in order to reflect the Charity's investment holding purchased from the fund. No foundation document is available for the fund and the Trustees have no information relating to its purpose. The Trustees are therefore in the process of applying to the Charity Commission to amend the purposes of this fund in order to utilise it on the Charity's objects.

**The Grant Fund** is held for small grants received for specific purposes.

**The Music Fund** is for monies received for the furtherance of Church music at St Cyprian's.

**The Major Works Fund** is for grants received in respect of the major works undertaken for the preservation of St Cyprian's Church, Clarence Gate.

**The Minor Works Fund** is for grants and donations received in respect of minor works undertaken on the fabric and contents of St Cyprian's Church, Clarence Gate.

**The Patrick Graham Fund** represents monies received from the Estate of Patrick Lloyd Graham which have been designated by Trustees for the upkeep, maintenance, preservation and beautification of St Cyprian's Church, Clarence Gate.

**13. ASSETS BETWEEN FUNDS**

	<b>2020</b>		
	<b>Unrestricted Fund £</b>	<b>Restricted Fund £</b>	<b>Total £</b>
Fixed Assets Investments	-	-	-
Current Assets	109,012	33,175	142,187
Creditors falling due within one year	(17,890)	(246)	(18,136)
	-----	-----	-----
	£91,122	£32,929	£124,051
	-----	-----	-----
	<b>2019</b>		
	<b>Unrestricted Fund £</b>	<b>Restricted Fund £</b>	<b>Total £</b>
Fixed Assets Investments	-	-	-
Current Assets	104,690	40,097	144,787
Creditors falling due within one year	(5,647)	(4,436)	(10,083)
	-----	-----	-----
	£99,043	£35,661	£134,704
	-----	-----	-----

**PAROCHIAL CHURCH COUNCIL OF****ST CYPRIAN CLARENCE GATE****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST DECEMBER 2020****(Continued)****14. EMPLOYEE INFORMATION**

There were no employees who received employee benefits exceeding £60,000 (2019: None).

The average weekly number of persons (including the Clerk to the Trustees) employed during the year was:

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Office Staff	2	1
	<hr/>	<hr/>
<b>Staff Costs</b>		
Wages and Salaries	18,622	14,104
Social Security Costs	-	-
Pension Contributions	-	-
	<hr/>	<hr/>
	£18,622	£14,104
	<hr/>	<hr/>

**15. RELATED PARTY TRANSACTIONS**

Planned Giving donations amounting to £7,560 (2019: £8,420) were received from trustees during the year. In addition, £5,055 (2019: £nil) in one-off donations were received from trustees during the year. Mr J Collings received £nil (2019: £4,033) during the year in respect of fees for his service as director of music. He was paid as an employee with effect from 1 August 2019.